

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
AGENDA FOR
REGULAR MEETING OF THE TOWN BOARD
Wednesday, November 20th, 2013 at 6:00 PM
Algoma Town Hall
15 N. Oakwood Road, Oshkosh, WI 54904

Michael Schraa, State Representative for the 53rd Assembly District, will have office hours from 5:00 to 6:00 PM.

AGENDA

The Board may Discuss and Act on the Following:

1. Call to Order.
 - A. Pledge of Allegiance.
 - B. Roll Call.
2. Public Forum.
3. Fire Department Report.
 - A. Fire Truck Update.
 - B. Radio System Update.
 - C. New Members Update.
 - D. Holiday Adopt a Family.
4. New Business.
 - A. Michael Schraa will give an update on the TIF District proposal for Towns.
 - B. Review and approve the proposed new storage building for ADM Grain, 2550 Clairville Road, Oshkosh, WI 54904.
 - C. Review and approve the proposed new signs for ADM Grain, 2550 Clairville Road, Oshkosh, WI 54904.
 - D. Discuss, consider and approve the privatizing of snow plowing on the Cul de Sacs.
 - i) Do we want to privatize the plowing?
 - ii) What parameters are we going to set for the contractor?
 - iii) What procedure do we want to follow for the bid process?
 - E. Discuss the three options for offsite backup storage for the Town of Algoma computers.
 - F. Update on Town Code Chapter 18 entitled Land Division done by Tim Schwecke of Civi Tek Consulting.
 - G. Approve the donation of \$2500.00 to the Oshkosh Chamber of Commerce.
 - H. Amend the price of the seal for new house permits to the equivalent of the State of Wisconsin charge.
 - I. Present the new versions of the Town Hall rental agreements.
 - J. Parks Committees recommendation regarding the extension of the retention pond.
 - K. Approve new Bartender-Operator License for Elizabeth Backus at Serv-U-Beverage.
5. Old Business
 - A. Discussion regarding Town owned parcel 002-012433, the north access lot to Sheldon Nature Area.
 - i) Town Board will decide if they want to donate or grant an easement to the Oshkosh Area School District.
 - ii) Discussion of process to accomplish the decision.
 - B. Discuss and approve the bids for the storage of garbage and recycling totes. (Nelson)
 - C. Review and approve the survey and conceptual layout of North Oakwood Road.
 - D. Review and approve the amendment to the 36 foot span precast arch culvert on North Oakwood Road.
 - E. Update on the new Town of Algoma website.
 - F. Discussion of the assessment of Westview and Duchess.
 - i) Methodology.
 - ii) Payment.

- iii) Deferral of payments until 2014 taxes.
6. Supervisors Statements.
 - A. Discussion of getting a quote from RW Management for hiring office staff. (Kierszh)
7. Receive Road/Drainage Consultant Report for November 2013.
 - A. Update on the school crossing signs.
8. Approve monthly disbursements for November 2013.
9. Approve the minutes for the following meetings:
 - A. Regular Town Board meeting on June 19, 2013.
 - B. Special Town Board meeting on July 1, 2013.
 - C. Special Town Board meeting on July 11, 2013.
 - D. Regular Town Board meeting on July 17, 2013.
 - E. Special Town Board meeting on August 7, 2013.
 - F. Regular Town Board meeting on August 21, 2013.
 - G. Special Town Board meeting on September 4, 2013.
10. Receive Treasurer's Report November 2013.
 - A. Discussion only of the 2014 Budget.
11. The Town Board may then go into closed session pursuant to WIS STATS §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i) This specifically relates to reviewing current Acting Clerk's performance status.
 - ii) This specifically relates to hiring of an interim Town Office Employee.
12. The Town Board may then reconvene into open session to discuss and act upon matters discussed in closed session.
13. Discuss, consider, and approve the hiring of Stephen Hintz from the Public Administration Associates, LLC, regarding the replacement of the Town Clerk. Options may include the hiring of an interim Town Administrator.
14. Appoint Town Board member as communication liaison between the hiring agency, Town and employees regarding office staff.
15. Adjourn.

The Town Board meets regularly the **THIRD WEDNESDAY OF EACH MONTH AT 6:00PM** (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. **ALL MEETINGS ARE OPEN TO THE PUBLIC.**

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town hall office at 920-235-3789.

BY DIRECTION OF THE
TOWN BOARD CHAIRPERSON:

Mary Kuehnl
Deputy Town Clerk

Posted at Service Oil Inc., Algoma Sanitary District #1, Algoma Town Hall
Posted on November 19th, 2013.