

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
COMPREHENSIVE PLANNING COMMITTEE

Wednesday, April 11, 2018 at 6:00 pm
Algoma Town Hall
15 N. Oakwood Road, Oshkosh, WI 54904

Summary of Proceedings

1. Call to Order:

The Comprehensive Planning Committee was called to order by Mrs. Clark at 6:01 p.m.

2. Roll Call:

The following Committee Members were in attendance: Petey Clark, Curt Clark, Jeff Lytle, Patricia Frohrib, Joel Rasmussen, Mark Thompson, Audra Hoy, Dewey Nelson

The following Committee Members were absent: Dan Martin (excused), Kristine Timm (excused)

The following were also present: Benjamin Krumenauer, Administrator, Eric Fowle, ECWRPC Executive Director

3. Public Forum:

None

1. Discussion and possible action re: Comprehensive Plan Update Kickoff Workshop.

A brief round table introduction was made.

a. Plan Update Process & Timeline

Mr. Fowle provided the background and rationale for proposed process and timeline for the contract. He emphasized the different milestones and the necessary meetings throughout the process. An online resource titled "The Future of Local Government" was highlighted and the six different planning tasks was highlighted.

b. Committee Expectations

A brief explanation of committee expectations and deliverables was provided.

c. Statutory Notifications

Formal regulations and notifications were discussed and presented.

Ms. Hoy stated that the Oshkosh Area School District Super Intendant will be changing effective July 1, 2018.

Mr. Krumenauer stated the need to include Omro Area School District on the list.

d. Review of Citizen Participation Plan

A brief description of the Citizen Participation Plan was made and Mr. Fowle highlighted the various components of the plan. He went on to state that this is an action item included below and is required to be addressed in order to stay in compliance with existing regulations.

e. Review of draft On-Line Public Visioning Portal

Mr. Fowle stepped the committee through the draft vision portal and the different buckets that are available for each section. The goal is to make the portal live on or after May 31st.

Ms. Hoy asked if other data sets from various plans can be used for us. She also asked if the final data is for our use after the project is completed. Mr. Fowle responded that the end data is the Town's and we will look into adding additional materials to help residents understand the Town.

Mr. Lytle recommended that the welcome page show less words and more visuals. He stated that often times users are lost when more is listed.

f. Review of Past Plans / Ongoing Planning Activities

A list of existing plans were provided highlighting the different levels of planning already completed. Mr. Fowle recommended that any additional notes be sent to the Town.

g. West Side Growth Area Visioning Workshop (May 23rd, 6-8 p.m.)

Mr. Fowle described the proposed west side vision workshop and the hope that all active town volunteers would attend the meeting to help provide input. A formal document would then be developed and likely presented to this committee and included in the comprehensive plan update.

h. Review of preliminary draft plan mapping (to be distributed at meeting)

Draft maps of existing conditions were provided to the committee and will be used for additional discussions and review. The group was asked to look over the maps and provide input.

Ms. Hoy asked if the existing boundary agreement areas would be represented. Mr. Fowle stated that we will add those lines and that we still need to address that area.

Mr. Thompson stated that we have told the Town many times regarding the boundary agreement and residents didn't listen. He went on to stress the importance of highlighting the areas and making sure the new 2018 boundary lines are shown.

i. Brief SWOT Exercise

A SWOT (strengths, weaknesses, opportunities and threats) exercise was handed out. The committee was charged with completing the exercise and sending it to the Town when complete. Mr. Krumenauer stated that he will send a digital copy so people can type responses. A deadline of April 30th was set for input.

2. Discussion and possible action re: Resolution 2018-03 ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR THE TOWN OF ALGOMA 2040 COMPREHENSIVE PLAN UPDATE

A motion was made by Ms Hoy and seconded by Mr. Nelson to recommend approval of Resolution 2018-03. Motion passed 6-0-2 (Frohrib abstain, Rasmussen abstain)

3. Adjourn.

A motion was made by Mr Thompson and seconded by Mr. Nelson to adjourn. Motion passed 8-0. Adjourn 7:15 p.m.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

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Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Hall Office at 920-235-3789.

Posted at Service Oil Inc., Algoma Town Hall, www.townofalgoma.org

Posted on: April 04, 2018