

**TOWN OF ALGOMA**  
**WINNEBAGO COUNTY, WISCONSIN**  
**MINUTES FOR SITE PLAN COMMITTEE MEETING**

Wednesday, November 6<sup>th</sup>, 2013 at 5:00 PM

Algoma Town Hall

15 N. Oakwood Road, Oshkosh, WI 54904

**1. Call to order.**

Vice Chairman Tim Blake called the meeting to order at 5:00 PM.

**2. Roll call.**

Tim Blake, Vice Chairperson	Kristine Timm-Excused
Ken Jaworski, Martenson & Eisele	Daniel Sexton
Pat Rank, Strand Associates-Excused	Deputy Clerk Mary Kuehnl
Attorney Karen Marone	

**3. Public Forum.**

No public forum presented.

**4. Review and approve the proposed new storage building for ADM Wisconsin (Algoma Ethanol LLC Grain Processing Plant) 2550 Clairville Road, Oshkosh, WI 54904.**

Jordan Pollack was present to represent ADM Grain.

Three main things that needed addressing from the last meeting:

- 1) Storm water.
- 2) Surface going in and out of the new building.
- 3) Parking lot.

ADM has satisfied all three of these items.

**5. Review and approve the proposed new signs for ADM Wisconsin (Algoma Ethanol LLC Grain Processing Plant) 2550 Clairville Road, Oshkosh, WI 54904.**

With our current rules, it is hard to approve the signs. It is more the County's matter at this time. The main reason for sign changes is to show the rules of the property. The dimensions are the same, just updating the signs and the landscaping around them.

5:05 PM Kristine Timm arrived.

Who checks to make sure that the maintenance agreement for storm water is being kept up? ADM fills out reports every week or rain. Then the County does a walk through to make sure everything is in place.

Back to the signs, there was discussion of what they have and do not have.

For instance, no electricity, they are 4 feet by 8 feet in size, etc.

How were the standards met to satisfy the three items? Regarding storm water, ADM has provided the letter from the County showing its approval. The new drawings show concrete going in and out of the new building as we had agreed upon. The

parking lot was not constructed last time, but ADM has stated that they will put the parking lot in with this new building. Discussion about pouring the concrete when the weather permits.

Jaworski/Timm motion to approve the site plan as amended for ADM. No further discussion. Voice vote 5-0. Motion carried.

Concerns about approving the signs. Have the County sign off on the signs. We could approve with the consent of the County.

Jaworski/Sexton motion to move the signs to the County for approval and then to the Planning Commission. This does not have to come back to the Site Plan Committee. Voice vote 5-0. Motion carried.

**6. Approve minutes of previous meeting on October 24, 2013.**

Timm/Attorney Marone motion to approve the minutes. No further discussion. Voice vote 5-0. Motion carried.

**7. Adjourn.**

Timm/Jaworski motion to adjourn. No further discussion. Voice vote 5-0. Motion carried. Meeting adjourned at 5:23 PM.

Submitted by:

Mary Kuehnl  
Deputy Town Clerk