

**TOWN OF ALGOMA**  
**WINNEBAGO COUNTY, WISCONSIN**  
**MINUTES FOR SITE PLAN COMMITTEE MEETING**

Tuesday, December 10, 2013 at 6:00 PM

Algoma Town Hall

15 N. Oakwood Road, Oshkosh, WI 54904

**1. Call to order.**

The meeting was called to order by Vice Chairperson Tim Blake at 6:00 PM.

**2. Roll call.**

Tim Blake - Vice Chairperson	Kristine Timm
Ken Jaworski - Martenson & Eisele	Daniel Sexton
Pat Rank - Strand Associates	Deputy Clerk Mary Kuehnl
Attorney Karen Marone	Acting Clerk Deborah Stark

**3. Public Forum.**

No public forum presented.

**4. Review and approve the proposed remodeling and addition to the office building for Krueger Chiropractic at 3180 Omro Road, Oshkosh, WI 54904.**

Representing Krueger Chiropractic Office was Robert Albright Jr., General Contractor, and Dr. Jeff Krueger, Property Owner.

Items discussed about the property:

- Mr. Sexton asked how the grassy areas are noted on the plans and he also asked about the elevation standard.
- Mr. Albright, using the plan, explained how the grassy area was designated. He also explained that the finished floor elevation is 100 feet and the grades extend from there.
- Mr. Jaworski complimented Mr. Albright on the easy to follow summary letter. He added that he would have liked to have had the information for the sign. This may have to be a separate matter. Further, Mr. Jankowski stated that all other conditions have been met.
- Mr. Albright stated that the photometric plan is not yet finished but they will be using the placement of the existing lighting with similar placement of new lighting on the addition.
- Mr. Rank noted that all the elevations appear to be draining away from the building. He also asked for confirmation that the second exit is only an emergency exit. Mr. Rank asked why the asphalt in the rear of the building that was previously used for a drive thru was not being replaced with grass as the asphalt no longer has any function.
- Mr. Sexton was concerned about handicapped parking stalls and Mr. Albright replied that they will be placed according to code.

*Proceedings of the Site Plan Committee Meeting*  
*December 10, 2013*

On a motion by Jaworski/Timm, carried on a voice vote, the Committee approved the proposed remodeling and addition to the office building for Krueger Chiropractic at 3180 Omro Road, Oshkosh, WI 54904 with the following changes: the north side asphalt is to be removed and replaced with grass and the sign and photometric plan must be submitted for approval.

The minutes from December 3, 2013 were not available for consideration and were tabled until the next meeting.

No other business came before the Committee. On a motion by Blake/Timm, carried on a voice vote, the Committee adjourned at 6:24 p.m.

Respectfully submitted by:

Deborah L Stark  
Acting Town Clerk