

**MINUTES FOR
SPECIAL MEETING OF ALGOMA TOWN BOARD
ALGOMA TOWN HALL
15 N. OAKWOOD ROAD, OSHKOSH, WI 54904
THURSDAY, MAY 23RD, 2013 AT 5:30 PM**

1. Call to order.

The meeting was called to order by Chairman Blake at 5:30 PM.

2. Roll call.

Chairperson Blake	Supervisor Rasmussen
Supervisor Timm	Supervisor Drexler
Supervisor Kierszh	Atty. K. Marone
Clerk Nelson	Road/Drainage Coordinator Tollard

3. Appointment members to Fire Department Organizational Analysis Project Team.

Rasmussen explained that he continued contact with Jeff Roemer of RW Management who recommended the following to be appointed to the Fire Department Organizational Analysis Project Team. The recommendation by RW Management was for a Town Board member, the current Fire Chief, current Fire Department member, and two independent Town of Algoma residents. Motion by Drexler/Timm to appoint Rasmussen as the Town Board member to the Fire Department Organizational Analysis Project Team. The motion was opened for discussion. Blake explained that Chief Groth was taken back by the fact this was an agenda item because Groth requested the Fire Department be involved in this process, and essentially they weren't. Groth explained that the Fire Department is run with transparency; meaning there is notice given when there is a meeting that involved an item involving the Fire Department. There was discussion regarding the project team and who is responsible to assemble the project team. There was a discrepancy between what Rasmussen recommended and the recommendation given to the Town Clerk as to the make-up of the Project Team. Clerk Nelson was informed that the make-up of the Project Team should be: 1-Officer and 1- firefighter from the Fire Department, 1-Town Board Member, and 2-citizens. Rasmussen was trying to keep the process moving, however, he also came up list of name he recommends to be on this project team. However in the past, committee membership was always opened up for all residents to be considered.

The discussion led to proper procedures of the handling of information for the town. Rasmussen was charged with obtaining a proposal from RW Management. Once that proposal was obtained, the authority ceased. Any further exchange of information should then be directed through the Town Clerk so the town can maintain an accurate record.

Chairman Blake called the question. Clerk Nelson restated the motion; Motion by Drexler/Timm to appoint Rasmussen as the Town Board member to the Fire Department Organizational Analysis Project Team. Roll call vote was requested: Kierszh – yes, Timm – yes, Blake – yes, and Drexler – yes. Motion carried in a roll call vote, 4-0-1 with Rasmussen abstaining.

There was discussion that the Fire Department would like to have their Board of Directors approve who is going to represent them on this Project Team. Motion by Kierszh/Blake to give the Fire Chief the chance to talk to Fire Department and get two members to be appointed to this Project Team and forward the appointees to the Town Clerk. There was continued discussion regarding the Fire Department ability to recommend members to appoint to the Project Team.

Chairman Blake called the question and the motion was restated by Clerk Nelson; Motion by Kierszh/Blake to give the Fire Chief the chance to talk to Fire Department and get two members to be appointed to this Project Team and forward the appointees to the Town Clerk. Roll call vote: Rasmussen – no, Drexler – no, Blake – yes, Timm – no, Kierszh – yes. Motion dies, 3-2.

Discussion ensued regarding who came up with the four recommended names of residents. Rasmussen came up with the names. There was further discussion. Motion by Rasmussen/Kierszh to table this item until the June Meeting. No further discussion. Roll call vote request. Roll call vote: Blake – yes, Timm – yes, Drexler – yes, Kierszh – yes, Rasmussen – yes. Motion carried in a roll call vote, 5-0.

Motion by Blake/Drexler for the materials for the normal appointments be available at the Town Hall for the Fire Department Picnic and those interested follow the normal procedures as any other committee, as well as the names Rasmussen recruited. Roll call vote: Timm – yes, Drexler – yes, Kierszh- yes, Rasmussen yes, Blake – yes. Motion carried in a roll call vote, 5-0.

4. Changing town ordinance for local road asphalt thickness from the current 3 inches to 4 inches in new developments.

Discussion ensued regarding the benefits of adding the extra inch for non-collector roads. Tollard explained that the major difference is called “tinsel” strength, much like steel. It strengthens the road as far as handling heavy truck traffic like garbage trucks, maintenance trucks, and construction trucks. At 4 inch asphalt paving, the cost of the road will be more expensive, but it will save money in the long run. There was clarification made in that should the ordinance change, it would only affect those subdivisions that are new developments; any existing subdivisions/developments would be held to the existing 3 inch asphalt paving. Meaning Olde Apples Acres and Butte Des Morts Meadows II would be assessable for 3 inches, the town would be responsible for the additional inch. Motion by Rasmussen/Drexler to go back to the 4 inches ordinance change made back in February 2011. No further discussion. Motion carried in a voice vote, Drexler – yes, Rasmussen – yes, Kierszh – no, Timm – yes, Blake – no. Motion carried in a roll call vote, 3-2.

5. Approve assessable road paving to be completed in 2013.

The proposed assessable roads consist of Duchess Lane, Milton Circle, Westview, Macintosh Court, Braeburn Street, Crab Apple Lane, Old Apple Lane, and Nelson Road. Discussion ensued regarding Nelson Road. Nelson Road from Leonard Point Road to Addie Parkway, and Addie Parkway will not be paved this year because it is the haul route for the building of the park. Motion by Rasmussen/Timm to have the assessable road paving be subject to the bid process. Clerk Nelson advised the board that the bid package from 2011 would have to be revised because it includes several more roads than just Old Apple Acres subdivision and Nelson Road. There would be costs involved in revising this bid package just so the board is aware. There was

Approved at the June 19th, 2013 Regular Town Board Meeting.

discussion on the 2011 bid package in that it includes the 3 inch asphalt paving with the additional fourth inch as an option. Tollard will be working with Strand to get the bid package revised. Pierce Lane will not be paved this year because there are no developments on it. No further discussion. Roll call vote: Blake – yes, Timm – yes, Kierszh – yes, Drexler – yes, Rasmussen – yes. Motion carried in a roll call vote, 5-0.

6. Approve road work to be completed in 2013.

Motion by Blake/Kierszh to table Item 6 until the bid process runs its course in order to assess what the budgetary constraints are. Any funding available after the assessable roads would be given to Lake Breeze. No further discussion. Roll call vote: Drexler – yes, Rasmussen – yes, Blake – yes, Kierszh –yes, Timm – yes. Motion carried in a roll call vote, 5-0.

7. Adjourn.

Motion by Timm/Kierszh to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 6:40 PM.

Respectfully submitted,

Charlotte Nelson

Charlotte K. Nelson, WCMC
Town Clerk
Town of Algoma, Winnebago County, WI