

Approved at the October 17<sup>th</sup>, 2012 Regular Town Board Meeting.

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
MINUTES FOR  
REGULAR MEETING OF THE TOWN BOARD  
Wednesday, September 19, 2012 at 6:00 PM  
Algoma Town Hall  
15 N. Oakwood Road, Oshkosh, WI 54904**

**1. Call to Order.**

The meeting was called to order by Chairman Blake at 6:00 PM.

**A. Pledge of Allegiance.**

The Pledge of Allegiance was recited by all in attendance.

**B. Roll Call.**

Chairperson Blake	Supervisor Haman
Supervisor Timm	Supervisor Drexler
Supervisor Kierszh	Atty. K. Marone
Treasurer Edson	Clerk Nelson
Deputy Clerk Kuehnl	Deputy Treasurer Searvogel
Road/Drainage Coordinator Tollard	

**C. Introduction of newly hired Deputy Town Treasurer Ashley Searvogel.**

Treasurer Edson introduced Deputy Town Treasurer Ashley Searvogel. The Town Board welcomed Ms. Searvogel.

**2. Public Forum.**

None.

**3. Fire Department Report.**

**A. Pancake Breakfast, Sunday, October 7<sup>th</sup>, 2012, Algoma Town Hall.**

Chief Groth reminded everyone of the Pancake Breakfast, Sunday October 7<sup>th</sup>, 2012. They will be serving pancakes form 7:00 AM to Noon at the Town Hall. This event also kicks off Fire Prevention week. On Friday, the Oakwood School students will visit the fire station for their annual tour and fire prevention education.

**B. ISO Rating.**

ISO stands for Insurance Services Office which is an independent company that rates fire departments on the services that are provided to municipalities. The ratings are paid for by the insurance companies. The rating is based on reviews of training, staff, run times, water supply, equipment availability, the 911 center among other attributes. The last time this rating was done was 1997. Some insurance companies' base their homeowners and business policies on this ISO rating. The range of the rating is a scale of 1-10 with one being the best rating. In 1997 the Town of Algoma had a rating of 6.9; the current rating was a 5.8 which shows some improvement. The 5.8

rating means the 5 represents the areas that are protected by hydrants, the 8 means areas that aren't with 1,000 feet of a hydrant or five road miles of the fire station. There are a few outlying areas that have the 8 rating. Chief Groth thought it was a good rating. There are only 39 stations in the U.S. that are ISO rated 1, and about 200 fire stations in the U.S. are a 2, therefore Chief Groth thought a 5.8 rating was good. Being a volunteer fire department, the rating can't get much better than that; you can only go so far with what you have being that it's a volunteer department and only so much equipment. Chief Groth has a brochure and rating summary if anyone would like to take a look at it. Chief Groth hasn't decided what intervals the ISO Rating would be reviewed at in the future. The rating is scored in such a way that there is 100 points, 50 comes from the fire department, 40 points comes from the water supply, and 10 points from the 911 center. As of 2011, in the State of Wisconsin, zero departments were rated a 1; 23 rated a 2; 76 rated a 3; 240 rated a 4; and 294 rated a 5. Chief Groth feels pretty good with the departments score. This score gives background information on areas where the department could improve.

#### **4. New Business.**

##### **A. Operator's License for Thomas O'Connor.**

Operator's License for Thomas O'Connor to work at Service Oil. The records check came back as no criminal record. *Motion by Timm/Kierszh to approve the Operator's License for Thomas O'Connor. No further discussion. Motion carried in a voice vote, 5-0.*

##### **B. Review and approve new sign for Algoma Financial, 2401 Omro Road, Oshkosh, WI 54904.**

The property at 2401 Omro Road is in the extra-territorial zone – city of Oshkosh, meaning that it will be annexed to the City of Oshkosh in 2018. According to the City of Oshkosh Zoning Map, this parcel is zoned C-2 Commercial. Mr. Breczynski does have a permit from the City of Oshkosh. The Town's Site Plan Committee and the Planning Commission approved the sign with the contingency that the setback is 8 feet instead of the proposed 6 feet. The City of Oshkosh also has the same contingency. *Motion by Hamann/Kierszh to accept with the contingency of the setback is 8 feet instead of the proposed 6 feet. No further discussion. Motion carried in a voice vote, 5-0.*

##### **C. Oakwood Road / Honey Creek culvert replacement.**

Treasurer Edson distributed a revised memo to the board which included the actual bid number. This paints a clearer picture of the money situation. This was discussed at the last stormwater management meeting. Blake looked at the study of Honey Creek from 1999. In this 1999 study, the conclusion of study called for the replacement of the Oakwood Road culvert. We all know this impacts the current state of the town in dealing with stormwater management. Drexler questioned Edson as to why all the disbursements to Strand regarding stormwater management are included in expenditures. Edson doesn't believe that the stormwater management meetings are part of the project costs. The engineering is part of the project costs. Drexler is confused about where the figures in the memo are coming from, but believes Edson answered her question. It seems like they are looking at it a little differently. Blake also noted in the 1999 study that there were comments taken from residents from meetings that were held. **Motion by Blake/Hamann that we proceed with the Oakwood Road culvert replacement.** Discussion by Kierszh believes that when the board started the stormwater project we were going to do Phase I, which is the streambank restoration downstream, and wait to see if the culvert needed to be replacement. If the culvert needs

to be replaced, it would be done at that time. There hasn't even been any rain and the upstream work hasn't been done. The results of the meetings were to get some estimates and wait and see if the culvert needed to be replaced. The estimates are received, and the board is voting on replacing the culvert. Hamann believes that there was a money factor. Treasurer Edson advised the board that the town has the money to pay for the culvert. Edson reminded the board that the next step is to prepare the bid documents which won't be done until the spring, which by then they should have the answer to Kierszh's question of "does the culvert need to be replaced". If it does, the project would be ready to be go to the bidding process. Drexler believes if the board approves Strand to go ahead with the design phase, work could begin before spring. Mr. Shubak confirmed that there is a potential for work to begin before spring, however, there is required permitting which could delay the project from beginning in the spring. It would be the same permitting process that the streambank project went through. A realistic start date is late winter, early spring. Drexler had her own concerns about replacing the culvert; one of those concerns was is it going to cause flooding further downstream. Drexler is comfortable with that question now that we know flooding won't occur downstream. She also heard from neighbors that the water is seeking its own level and backing up several days later. However, she's heard that won't be an issue now either. Therefore, she is ready to commit to the culvert being replaced. There was discussion regarding water backing up in the Snowdon, Charlie Anna, and Milford area. Mr. Shubak responded to the individual by giving him a brief synopsis of the overall stormwater management plan set forth by the Town Board. Basically, this area will be addressed once the downstream of Honey Creek is ready to receive the water. The overall goal is to start downstream and work upstream. ***No further discussion. Motion carried in a voice vote, 5-0.*** Mr. Shubak asked the board if they would like him to put together a task order for the engineering which could be on the September 24<sup>th</sup>, 2012 Stormwater Management Meeting agenda. The board affirmed Mr. Shubak's suggestion.

**D. Maintenance Agreements for affected property owners regarding the Honey Creek Streambank Restoration Project.**

Atty. Marone walked the board through the changes in the Maintenance Agreements per the affected property owners request. Mr. Shubak drafted the Maintenance Agreements with the focus of access to the property for maintenance and inspection to be done. The penalty portion of the document has been removed along with the ability to special assess. The board can still special assess if delineated and called upon work has not been completed, but the board would have to be specific about what it is that they want to specially assess. Atty. Marone agrees with the changes that Mr. Shubak has done; the changes were talked about extensively between the two of them and Clerk Nelson. Again, this was drafted with the main focus of access to the property to do maintenance and inspection work into eternity; meaning that it pertains to current owners and any future owners. The Town Board can add special assessment, but the board has to be specific on what is specially assessed. Another focus of the Maintenance Agreement was reporting to the town any damage that is caused by natural acts. Mr. Shubak mentioned that Exhibit C clearly defines the maintenance activities that the landowners are responsible for and those that the town is responsible for. Therefore, there shouldn't be any confusion. Again, the document was focused on the town having access to provide maintenance and inspection of the property because it's understood that most landowners don't have access to the resources that is required for the maintenance work. The other focus was monitoring and reporting to any maintenance work needed promptly to town officials. If there is something put in the

waterway such as a bridge or crossing that would fall under DNR statutes. If there is an obstruction of the natural waterway, there is a statute that allows the town to take action to remove that obstruction. Notice would have to be given for the person to remove the obstruction. If they fail to remove the obstruction, the town can remove the obstruction and specially assess the property owner. Drexler knows of other municipalities who have a waterway on private property, and they contract with a private business who does an annual maintenance check on their behalf. Mr. Shubak is aware of businesses that do this, and when he says the town, he means their subcontractors as well. Drexler would like the board to consider something like this going forward. The property owners have not seen the revised Maintenance Agreements. It was felt that the Town Board should approve it first before going to the property owners. ***Motion by Drexler/Hamann to accept the Streambank Improvements Maintenance Agreements dated September 19th, 2012.*** Mr. Shubak wanted to make sure that any discussion items are on the agenda for the next Stormwater Management Meeting. Blake will work with Clerk Nelson to get the invitations out of the property owners. ***No further discussion. Motion carried in a voice vote, 5-0.***

**E. Development of town owned lot 99 in Olde Apple Acres 1 with Anchorage Homes.**

Russ and Charles Williams came to the Planning Commission last week to have them review a Reference Drawing (attached). During discussion on the reference drawing, it was determined that the Williams' need to know what the town intends on doing with lot 99. Lot 99 was purchased in April of 2007. I've attached the meeting minutes from the April 18, 2007 Town Board meeting in which approval was given to purchase lot 99. These meeting minutes also indicate the town's intention for the purchase. The Williams' would like to see the town re-visit this intention so that they may proceed with their intended plans for the land west of Olde Apple Acres. There was discussion on lot 99 being purchased to be used for a road leading into the Williams' subdivision to the west. Russ and Chuck Williams were present to address the board. The Williams' are trying to come up with a plan that will work for everyone. The town owns lot 99, so they would like to get the road into their subdivision. Midwest was allowed to develop Apple Acres with only one way out to the west on Pierce Lane which put the Williams' in a box. When the town purchased lot 99, he doesn't know why the town did not make Midwest make that a road right away. The Williams' are dealing with the card that they have. Hamann doesn't think the town should develop anymore land in Apple Acres until the stormwater management is dealt with. Drexler's concern is that lot 99 goes into a wetland area. There was discussion on why the board purchased lot 99. The meeting minutes from April 18th, 2007; "Motion made by Blake to purchase lot #99 for \$25,000 with the stipulation that it shall not authorize construction of the road until the developers agree to build the extension of that road all the way to Hunters Court #1. Seconded by Hamann. Carried 5-0." Blake would like to see lot 99 stay as it is and uphold the previous board's intention. Drexler pointed another access road coming from Pierce Lane. This is what Russ Williams was talking about in the beginning; there is only one access platted into the Williams' property which makes it difficult. The Williams' tweaked the road coming in off lot 99 a little bit to avoid the wetland as much as possible, but it would be up to the DNR to decide, as they are in charge of the wetland. Drexler indicated the town also has an ordinance to protect wetlands, and goes on to talk about outlots. However, the county isn't in favor of outlots. The Williams' believe that at the time the town purchased lot 99 there was discussion with Hunter's Court and there was a big push to get a road going all the way into Hunter's Court. Even if the town would want to get a road to Hunter's Court, it would have to purchase

Wally's land and deal with the Department of Natural Resources on the contamination and the wetland. In 2007, when the town purchased lot 99, it was too difficult to deal with. Now the Williams' have this property and they need to do something with it, which they are proposing to develop into four or five nice homes. It would be a subdivision of thirty lots with runoff from impervious surfaces. The lots would be estate sized one home and a lot of grass. Blake's opinion is its five more lots with water running downstream from a wetland and doesn't understand how this can be done at this time in good conscience because it's adding to the current problem. The Williams' argued that this property is one of the highest points in Winnebago County and he wouldn't make the problem downstream any worse. Several board members disagreed stating by developing it and creating impervious surfaces, yes, it would make the downstream problem worse. Now there is no runoff or impervious surfaces. Drexler believes that the town has to get stormwater management under control before it can look to put anymore development in that area. The board can't give the Williams' an exact timeframe of when this is going to happen at this time. The board is concentrating on cleaning up the mess that has been twenty to thirty years in the making. ***Motion by Blake/Haman that at this time we don't revisit this issue.*** Timm wanted Blake to restate his motion it wasn't clear as to what the issue with lot 99 was. Discussion ensued regarding the motion regarding lot 99. Blake reiterated that lot 99 is not in a wetland, however the reason Blake doesn't want to revisit lot 99 at this time is due to concerns regarding the already emergent stormwater management issues and well as the impact of the water heading downstream by adding impervious areas because of the stormwater management issue. Timm would like the motion to say that lot 99 is not a wetland, but to extend the road in further would be going into a wetland. Further discussion ensued regarding the wording of the motion. ***Blake restated that he is opposed to lot 99 being a road at this time because it leads to a wetland and because of the stormwater management issues currently being dealt with by the town. Hamann seconded the restated motion.*** Again there was talk regarding the wording of the motion. Atty. Charles Williams, attorney for Anchorage Homes. Atty. C. Williams is trying to assist with getting this property developed. Atty. C. Williams sympathizes with the town's dilemma but doesn't know if there is proof that developing the four or five lots will worsen the effects in other parts of the town? If the Williams' can show that the drainage concerns would be met and if there is some scientific elevations, would that make a difference in the town's mind? The board's problems are certainly valid and the Williams' don't want to create anymore problems. It seems like the board is making a statement that no development should occur in the Town of Algoma period because there are drainage concerns of the town. Atty. C. Williams believes this is an arbitrary thought if there is no proof. Atty. C. Williams spoke with Mr. Rowe of Winnebago County Zoning Office and he thought it was a great way to develop the land without disturbing the wetland so that they would be preserved. Mr. Rowe did tell Atty. C. Williams that the County, the Corps of Engineers, and the Department of Natural Resources are preserving wetlands. However, when the lot 99 was brought, the town was going to put a road through Apple Acres as soon as it was developed so Anchorage Homes could have access to their property. Now Anchorage Homes is told the town doesn't want to do that, and the town purchased the lot for that purpose. Therefore, Anchorage Homes is trying to develop the property not to cause a problem, but it will create a tax base. Why not put four or five estate sized lot with \$350,000 homes on it; it will be a beautiful little cul-de-sac. Atty. C. Williams suggested that before the board closes the door on it, if Anchorage would show that these additional lots won't cause a problem, would the town reconsider? Blake responded that no, there isn't any quantifiable data, but the 1999

Drainage Study points out that the development that occurred without regard for stormwater management has hurt the town. Blake does want to see development, but not at such a cost where town is always dealing with drainage problems; the town is currently trying to make improvements to stormwater management. Kierszh indicated that just because the board doesn't want to re-visit lot 99 at this time doesn't shut the door on the development. If Anchorage Homes gets a study done from a reputable engineering firm to prove to the board that the development isn't going to have an impact downstream, then the board will look at. This doesn't mean that the development is dead, the board just needs proof that there isn't going to be a negative impact downstream. Again there was talk about the wording of the motion. Once there is a definite plan on how this property is going to be developed and that it won't cause a problem downstream, and the board can look at the plan, perhaps have the town engineer look at it, and if it's deemed appropriate, the board would look at that time. Drexler would like to see the property be platted as there is a drainage plan included in the platting process verses a certified survey map. Anchorage Homes would like to work with board to get the land developed. Atty. C. Williams also indicated the option of the town purchasing the land for parkland. Drexler also brought up the town ordinance about not having a wetland incorporated residential lots. Again, there was discussion on the wording of the motion. ***Motion by Blake/Haman to uphold the motion of the previous board of April 18<sup>th</sup>, 2007 which was, "shall not authorize construction of the road until the developers agree to build the extension of that road all the way to Hunters Court #1."*** No further discussion. Motion carried in a voice vote, 3-2, with Timm and Drexler voting no.

**F. Request from Parks Committee to increase the expenditure for replacing Oakwood Road dock from \$10,000 to \$10,382 which is the estimate from Johnston Pile Driving.**

The Town Board had previously authorized the Parks Committee to spend an amount not to exceed \$10,000 on replacing the Oakwood Road Dock. Through the process of choosing a dock and determining insurance for the new dock, the issue of ADA compliance surfaced. In order for the town to insure the new dock, the dock had to be ADA compliant. In re-configuring the dock to be ADA compliant, the cost of the dock increased and exceeded the pre-approved \$10,000 by \$382,000. Therefore, the Parks Committee is requesting the Town Board to approve an additional \$382,000 to replace the dock. The insurance, which does cover any damage from ice shoves, is approximately \$50,000 annually. The Parks Committee approved the dock submitted by Johnston Pile Driving contingent upon Town Board approval of the expenditure. ***Motion by Drexler/Timm to approve the Parks Committee to spend up to \$10,500 to replace the Oakwood Road Dock plus the insurance.*** There was discussion on the cost of the insurance. The dock will be installed in the spring. No further discussion. Motion carried in a voice vote, 5-0.

**G. Approve members of the Town Board and town staff to attend the Wisconsin Towns Association Annual Conference October 14-16, 2012 in Appleton, Wisconsin.**

***Motion by Blake/Drexler to approve the attendance of both board members and staff who wish to attend. No further discussion. Motion carried in a voice vote, 5-0.***

**H. Re-Schedule the Regular Town Board of November 21<sup>st</sup>, 2012 to Tuesday, November 13<sup>th</sup>, 2012 due to the Thanksgiving Holiday.**

Blake explained that looking forward, the Wednesday, November 21<sup>st</sup> meeting is on the eve of Thanksgiving for those wishing to travel. It's also during the week of deer hunting. ***Motion by Drexler/Timm to change the date for the regular Town Board meeting in November to Tuesday, November 13<sup>th</sup> due to the Thanksgiving Holiday. No further discussion. Motion carried in a voice vote, 5-0.***

**I. Approve paving part of Nelson Road.**

Drexler opened up discussion by questioning why only the circle is being done and not all the way up to Leonard Point Road. It was because of the development of the park. Road Drainage Coordinator Tollard indicated that when he talked to the Parks Committee, it was their intention of going in through Addie Parkway, that is why it was thought to skip the portion of Nelson and Addie Parkway so access to the park could be done through Addie Parkway. This is all assessable paving. There is also about 50 feet from Nelson to the transition line on Snowdon would be done as well. The town would have to pay for the 50 feet on Snowdon. Tollard also checked the bids received from John Groth at Winnebago County by taking it off about 900 feet of Nelson Road from Leonard Point Road to Addie Parkway, which is about \$32,000. That piece could be done when Addie Parkway is done in one full sweep. ***Motion by Timm/Kierszh to pave Nelson Road in 2012. No further discussion. Motion carried in a voice vote, 5-0.***

**5. Old Business.**

**A. Chapter 1 Codification.**

Blake explained that only two people give their input on the codification, he would ask that this be tabled. The people who did not give input would appreciate the opportunity to give some input. ***Motion by Blake/Drexler to table this item to the October meeting. No further discussion. Motion carried in a voice vote, 5-0.***

**B. Grievance procedure.**

Atty. Drew Cochrane prepared a memo and a preemptive letter regarding his thoughts on the grievance procedure. Drexler was concerned about which employees the grievance procedure would apply to. Drexler understood that the fire department was exempt from this grievance procedure. Attorney Marone clarified that it applied to the town clerk, town treasurer, their deputies, the Road Drainage Coordinator, and the maintenance personnel. Attorney Marone advised that Atty. Cochrane is available by phone if the board would like his input. Under step two, Atty. Cochrane indicates the use of an Impartial Hearing Officer. Drexler recommended the Wisconsin Employment Relations Commission at a cost of \$800/hour and to split the costs between the grievant and the town. ***Motion by Drexler/Timm to accept Grievance Procedure since it's known what positions are affected by it and to utilize the Wisconsin Employment Relations Commission as the Impartial Hearing Officer, and to split the costs.*** Attorney Marone believes that a fee of \$800.00/hour is not the normal and is not customary. Kierszh would like to have someone check to see what the Wisconsin Employment Relations Commission charges. Drexler feels it should be someone from this office rather than an administrator from another municipality. Discussion ensued regarding the \$800.00/hour fee. Kierszh feels that if they're going to charge an outrageous fee, then we should utilize someone else. Kierszh believes that if someone knows they have to pay \$400.00 it's going to deter them from filing a grievance which defeats the purpose of the grievance procedure. Drexler

debated that this is the second step in the procedure, not the first; they would have to request to it goes to the Impartial Hearing Officer. Clerk Nelson informed the board that the last time she checked, the costs were \$800.00/hour plus costs. Blake didn't want to get fixated on the \$800.00. No further discussion. Motion carried in a voice vote, 5-0.

**6. Supervisors Statements.**

**A. Update from Parks Committee on the development of Jones Park.(Timm)**

Timm distributed the current parks conceptual plan. Since the closing of the parkland, and getting the renter off the property, the Parks Committee has been working on the details of the concept plan. Timm walked the board through all the features of the current concept plan. A copy of this plan is attached to the record copy of the minutes. Timm explained it was decided not to haul the dirt from the Honey Creek Streambank Restoration Project to the park for the sled hill. The biggest factor is the time of the year. It was recently discovered that the trail easement the Parks Committee was going to use as a haul road is a the tree line. Therefore, the tree line would have to be cleared before a haul road could be installed, and due to the timing factor, it just wasn't possible. The Parks Committee doesn't want to lose the trees, so it was thought to come in through Addie Parkway. However, the experts all indicate with the time of the year, the weather really becomes a factor. There are also other sources that could be used to get some better quality dirt in the a better time of the year. The Parks Committee is still going to do a sled hill, but not use the dirt from the Honey Creek project. The park will be built in phases. Kierszh wanted to know why the Parks Committee would build a park without any restrooms. Timm answered because it has to do with the park being classified as a passive neighborhood park in which the grant didn't allow for restrooms, plus maintenance of the restrooms. Hamann was concerned if it's a neighborhood park, why the parking stalls? Timm responded because not just the neighborhood would use the park; it was just a classification for grant purposes. There is a distinction between a neighborhood park and a community park. There are more decisions to be made and information will be forthcoming on fundraising options. Timm invited the board to attend the Parks Committee meeting the last Wednesday of the month at 6:30 PM. No action taken.

**B. Update from Planning Commission on the Chapter 18 Re-Write. (Drexler)**

Drexler informed the board that Chapter 23, which is the County Zoning re-write is very general, with the details left up to the towns for clarification in their ordinances. That is why the Planning Commission requested Tim Schwecke of CivitTek, who was responsible for the Chapter 23 re-write to review the Town's Chapter 18 Land Division & Stormwater Management ordinance 145, for issues that the town may want to consider or revise prior to adopting Chapter 23. At the August meeting, the Planning Commission had their first consultation with Mr. Schwecke and gave him background on the town's concerns. On October 10<sup>th</sup>, Mr. Schwecke will be attending the Planning Commission meeting for a two hour sessions to address issues and to make recommendations. Drexler encourages board members or interested residents to attend that meeting. Other agenda items will go first, and then Mr. Scwecke will follow. The meeting is at 6:00 PM. No action taken.

**C. Update from Planning Commission as to their position on the new Winnebago County Zoning Code Re-Write (Chapter 23). (Drexler)**



As mentioned above, the Planning Commission is in the process of identifying issues that may need to be addressed in our Chapter 18 ordinance 145 prior to recommending the adoption to the Town Board of the Chapter 23 County Zoning Re-write. The Planning Commission should be ready to present their recommendations at the January 2013 Town Board meeting. No action taken.

**D. Financial Statements from Sanitary District. (Kierszh)**

Kierszh contacted Mr. Mraz from the Sanitary District and apologized to him. Kierszh admitted that he came down hard on Mr. Mraz at the last meeting because he wasn't being forthright with the financial reports. Kierszh did re-check his computer and discovered that the financial statements he wanted were received the following day; Kierszh thought that perhaps the financial statements were lost in cyberspace. Therefore Kierszh apologized to Mr. Mraz. Mr. Mraz agreed to send the financial reports to Clerk Nelson who will include them in the board packets. Kierszh did invite Mr. Mraz to come to the meeting in person, but he couldn't make it.

**E. Road paving 2010 to present. (Blake)**

Blake explained that there is a common misnomer that the town didn't do any road paving in the last two years. Therefore Blake handed out a report of the paving that the town did since 2010 which totaled \$334,720.40 worth of paving. Blake just wanted to offer that report to everyone.

**7. Receive Road/Drainage Consultant Report September, 2012.**

Road Drainage Coordinator Tollard was present to give his report. Tollard explained that August was busy, but September was busier with the paving and the Honey Creek Streambank Restoration. The Honey Creek project is currently working on cutting down all the buckthorn. The county will be done with most of the storm sewer work on the auxiliary project by the end of the week weather permitting. All the road paving approved by the board this year, the basecoat is finished. Now they're waiting on the riser from the Sanitary District. Mr. Mraz said it could be 4-6 weeks for the risers. Tollard will give the county Nelson Road. Mr. Shubak gave Tollard a map of area of flooding in the town. There are some issues Tollard will be bringing up at the Stormwater Management meeting next week. The auxiliary project ran into a minor issue with an abandoned gas line which was removed. Tollard feels the county is doing an excellent job on the auxiliary project. Tollard has been in contact with Mr. Groth of Winnebago County since Tollard started. Therefore, it's working real great. Clerk Nelson will give Tollard a copy of the report of when the roads were seal coated. Hopefully next year the board can get the paving to the Sanitary District and the county quicker than this year. No action taken.

**8. Approve minutes of previous meetings.**

**A. August 15<sup>th</sup>, 2012 Regular Town Board Meeting.**

*Motion by Hamann/Timm to approve. No further discussion. Motion carried in a voice vote, 5-0.*

**B. August 21<sup>st</sup>, 2012 Special Town Board Meeting.**

*Motion by Timm/Kierszh to accept. No further discussion. Motion carried in a voice vote, 5-0.*

**C. August 22<sup>nd</sup>, 2012 Special Town Board Meeting – Stormwater Management.**

*Motion by Blake/Drexler to table for review. No further discussion. Motion carried in a voice vote, 5-0.*

Approved at the October 17<sup>th</sup>, 2012 Regular Town Board Meeting.

**D. September 10<sup>th</sup>, 2012 Special Town Board Meeting.**

*Motion by Drexler/Timm to table until October. No further discussion. Motion carried in a voice vote, 5-0.*

**9. Approve monthly disbursements for September, 2012.**

*Motion by Hamann/Kierszh to accept. No further discussion. Motion carried in a voice vote, 5-0.*

**10. Receive Treasurer's Report September, 2012.**

Edson explained that the CD for the parks money was terminated because the CD rates are so low. The money was rolled into general fund account; the money isn't gone. Edson will revise the report.

**11. Advise the Town Board to watch for e-mails on scheduling Budget Workshops in October.**

Blake reminded the board to look for doodles for the budget.

**12. Closed session.**

**A. The Town Board may then convene into closed session pursuant to WIS STATS § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data for employees over which the town board has jurisdiction or exercises responsibility.**

**B. The town board may then reconvene into open session to discuss and act upon matters discussed in closed session.**

*Motion by Blake/Kierszh that the Town Board may then convene into closed session pursuant to WIS STATS § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data for employees over which the town board has jurisdiction or exercises responsibility. The town board may then reconvene into open session to discuss and act upon matters discussed in closed session. Roll call vote: Hamann – yes, Kierszh – yes, Blake – yes, Timm- yes, Drexler – yes. Motion carried in a roll call vote, 5-0.*

*There was a five minute recess at 8:00 PM*

*The Town Board reconvened into closed session at 8:05 PM.*

*Motion by Hamann/Kierszh to reconvene into open session. No further discussion. Motion carried in a voice vote, 5-0. The Town Board went into open session at 8:34 PM. No action taken.*

**12. Adjourn.**

*Motion by Hamann/Kierszh to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 8:35 PM.*

Respectfully submitted,

Charlotte K. Nelson  
Town Clerk

Approved at the October 17<sup>th</sup>, 2012 Regular Town Board Meeting.

Town of Algoma, Winnebago County, Wisconsin