

Approved at the November 26th, 2012 Special Town Board Meeting.

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
AGENDA FOR
REGULAR MEETING OF THE TOWN BOARD**

Wednesday, October 17th, 2012 at 6:00 PM

Algoma Town Hall

15 N. Oakwood Road, Oshkosh, WI 54904

1. Call to Order.

The meeting was called to order by Town Chairman Tim Blake at 6:00 PM.

A. Pledge of Allegiance.

All participants stood for the reciting of the Pledge of Allegiance.

B. Roll Call.

Chairperson Blake

Supervisor Timm

Supervisor Kierszh

Treasurer Edson

Deputy Clerk Kuehnl

Supervisor Haman

Supervisor Drexler

Atty. K. Marone

Clerk Nelson

Road/Drainage Coordinator Tollard

At this time the Chair recognized Deputy Duane Luker from the Winnebago County Sheriff's Department. Deputy Luker immediately addressed the Safe Routes to Schools issue and informed the board that he doesn't have any new information at this time. Secondly, Deputy Luker informed the board of an on-going speed study that is being conducted on Omro Road near the Oakwood School. Deputy Luker was instructed to get that information regarding speed study to Clerk Nelson for distribution.

2. Public Forum.

Julia Solomon, 1320 Snowdon Drive – Ms. Solomon spoke on the Safe Routes to School issue. As a mom of a student at Oakwood School, she would love to walk her children to Oakwood School. Ms. Solomon currently runs on Omro Road at her own risk. Ms. Solomon is in full support of anything that can be done either short term or long term that could make the area safer for anyone to walk the area.

Barry Busby, 2919 Hidden Hollow – Mr. Busby spoke on the Safe Routes to School issue. Mr. Busby was impressed on the speed that this item got on the agenda tonight. Mr. Busby thinks that the supervisors and commissioner who were in attendance at the walk through can see the utmost problems and the need to layout cleaned up for the safety of the children and the others who use Oakwood and Omro Roads. Mr. Busby, the Winnebago County Coroner, spoke with several different residents of the township who are in full support of the Safe Routes To School Program. Mr. Busby also spoke with Sheriff Matz who stated they have been doing speed checks, have been monitoring the area, and are well aware of the safety concerns on Omro and Oakwood Roads. Sheriff Matz assured Mr. Busby that he is in full support of any safety upgrade done in this area. This is a preliminary step to get the ball rolling on the safety upgrades discussed on the Walk-Thru Audit which includes getting the existing school zone signs blinking properly on Omro Road, adding two additional school zone signs on Oakwood Road, re-striping of Omro Road, striping Oakwood Road, among other safety upgrades. Mr. Busby

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believes people who use Omro, Oakwood, and Leonards Point Roads are in danger every time they walk their dogs, ride their bikes, come to school, or otherwise exercise. Mr. Busby would like to have Oakwood Road widened four feet on each side so that it's safe for people to get in and out of the school. Mr. Busby would hope that with the board's input, the residents input, the state input, the school input, and the Safe Routes to School Program perhaps together there could be a collective effort to get these safety upgrades accomplished. There needs to be action before a child or any other person is injured.

3. Fire Department Report.

A. Pancake Breakfast.

Annual Fire Department Pancake Breakfast was held last Sunday. Approximately 650 people were served breakfast. Chief Groth thanked all those who attended the breakfast and thanked the board for allowing the Fire Department to use the Town Hall Building to host the breakfast.

B. Fire Prevention Week.

The Pancake Breakfast kicks off Fire Prevention Week for the Fire Department. At the end of the week, the pre-k through second grade students from Oakwood School visit the fire department for about a half hour. Firefighters re-emphasize what has been taught to them in the classroom, show them some equipment, and talk to them about home safety plans and escape routes. The students finish with assisting firefighters holding the hose and spraying some water. Chief Groth thanks those firefighters who assisted with this.

C. Pumper 21 Update.

Pumper 21 was sold. The pumper was displayed for sale on Rasmussens Apples Acres on Hy. 21 and a passerby made an offer on it. It was purchased for the body and chaise to be used as a car hauler for a race car. Chief Groth thanked Clerk Nelson for taking care of the transaction at the Town Hall.

D. Extrication Equipment.

Every year the Fire Department does fundraising and the department has been saving some this money for the last couple of years. The department voted to purchase another combination tool, part of the jaws of life equipment, for the new fire truck. This will help reinforce the equipment the department already has. It also helps in the event of a mutual aide call, one set of jaws could go to the mutual aide call, which leaves the set in town should they be needed. This equipment will be received before yearend. The department was also able to update some of the jaws equipment they currently have on their trucks.

Chief Groth informed the board that the department participated in the efforts to fight the large Rosendale Fire last evening. This is part of mutual aide call to render assistance. Fond du Lac County had used all their resources, so Winnebago County assembled all their resources at the Nekimi Station to render assistance. Town of Algoma personnel responded about 10:00 PM Tuesday night and got back to the station about 5:30 AM Wednesday morning. Today, they made another interdivisional call to Washington County.

4. New Business.

A. Recap of “Bike and Walk Audit” for Oakwood School as part of East Central Wisconsin Regional Planning Commission Safe Routes to School Program.

Blake explained that on Monday, Drexler, Dewey Nelson, Jim Savinski and himself took part in the “Bike and Walk Audit” at Oakwood School. The audit began by maps being distributed to teams and the teams were sent out to observe and take notes. After the observation period had expired, everyone gathered in the library to discuss what was observed. Some of the safety upgrades discussed were; neither school zone signs on Omro were flashing, the need for additional school zone signs on Oakwood Road; the speed limit sign across from the school should be moved or changed to 15 mph; running an article in the newsletter and website about the Safe Routes to School Program; and Monday, November 19th, 2012 at 2:45 PM at Perry Tipler School is the next Safe Routes to School Program Meeting. Drexler announced that the Board has a stormwater management meeting on December 5th, so they won’t be in attendance at that meeting. Drexler also added that it was observed that there seemed very few children walking to school because of the safety factor.

1. Posting of additional traffic signs to depict the school zone on both Omro and Oakwood Roads.

Blake thinks that everyone knows the safety concerns of the area and feels additional traffic signs are appropriate. In addition, the speed limit sign directly across from the school should be changed or removed and the 30 mph speed limit sign on Oakwood just off of Omro Road should be changed to a 15 mph speed limit sign. *Motion by Blake to change the 30 mph speed limit signs in area of Oakwood School both on Omro Road and Oakwood Road to 15 mph speed limit signs with the notation of “when children are present”.* There was discussion on the speed limit in this area. Unless there is speed enforcement, the speed limit could be set at 15 mph and vehicles will continue to go however fast they want to because there isn’t any enforcement. Winnebago County Sheriff’s Office has jurisdiction over the speed limit enforcement. There was a mention of perhaps putting a stop sign on Omro Road at the intersection of Oakwood Road as well as having a Winnebago County Sheriff’s Officer designated to specially enforce the speed limit in this area around school time. These and other options will need to be looked into. *Kierszh seconded the motion. No further discussion. Motion carried in a voice vote, 5-0.*

2. Procurement of additional flashing school zoning signs for Oakwood Road.

Blake explained that Oakwood Road doesn’t have the flashing “School Zone” signs. The office is currently working on getting the flashing signs on Omro Road working. These would be the same signs that are on Omro Road, only installed on Oakwood Road so that everyone knows this is a school zone. *Motion by Blake/Drexler that we purchase two additional flashing “School Zone” signs for Oakwood Road. No further discussion. Motion carried in a voice vote, 5-0.*

3. Resolution of Support for Safe Routes to School.

Blake wrote a resolution of Support for Safe Routes to School. Blake read the resolution out loud. A copy of this resolution is attached to the record copy of the meeting minutes. *Motion by Blake/Drexler to approve the resolution.* There was mention of the option to utilize the trails through the Sheldon Nature Area more accessible to students who walk to Oakwood School

rather than walking Oakwood Road. There was mention that the trails inside the Sheldon Nature Area are ADA compliant and there for the students to use. It's getting to and from these trails that's the problem. *No further discussion. Motion carried in a voice vote, 5-0.*

B. Re-striping of Omro Road.

Hamann explained that he brought the re-striping of Omro Road up at a recent Parks Committee Meeting and was told that the Parks Committee has no future plans at this time to re-stripe the walking trail on Omro Road. Timm (Parks Chair) explained that the Parks Committee is currently busy building a new park and hasn't tackled the trails at all. There was discussion not to re-stripe Omro Road now, but wait until the spring. *Motion by Hamann/Kierszh to have Omro Road paved in the spring and re-striped at that time. Hamann clarified his motion so that it would be shoulder line and the center line re-striped. No further discussion. Motion carried in a voice vote, 5-0.*

C. Transportation Improvement Program for the Oshkosh Urbanized Area – 2013 from East Central Wisconsin Regional Planning Commission.

Drexler brought up some questions that she would like to have asked at the October 26th Quarterly Commission Meeting. Blake advised that he would be attending this meeting and would get the answers back to the remainder of the board so that everyone has all the information. There are no plans for any future projects at this time. Edson explained that the town received money from this project in 2007-2008 for the expansion of Oakwood Road from Witzel to Hy. 21. After this TIP money was received, Leonard Point Road, Omro Road, and the remainder of Oakwood Road were looked at. There is a chance that none of those roads are going to qualify as collector roads. If there is any, it's Omro Road. This could go a long way to help in Safe Roads to School. No action taken.

D. Approve Radtke Contractors Proposal for snowplowing of private roads.

Blake explained that this is a routine contract that the town has agreed to for years. The money to pay for the snowplowing is a special charge on the taxes of those property owners who live on private road. Motion by *Hamann/Kierszh to accept*. Drexler questioned the pricing of the contract. Attorney Marone explained that she and Treasurer Edson discussed the CPI reference as well as the fuel surcharge reference on page two of the contract. Attorney Marone would like to see these two items negotiated out of the contract much like what occurred with the Veolia contract. Attorney Marone also spoke with Clerk Nelson regarding concern about the proof of insurance. *The motion was withdrew by both Hamann/Kierszh. Motion by Timm/Kierszh for Attorney Marone to renegotiate the Radtke contract. The negotiation should include the surcharges, the CPI reference, and insurance issues for a three year contract. No further discussion. Motion carried in a voice vote, 5-0.*

E. Joint Powers Agreement from Winnebago County for the use of the 911 Emergency System.

Attorney Marone explained that she looked over the agreement and that the text of the document reads exactly as it should. However, the citations of the statute 146.70 should be 256.35. Statute 146.70 is defunct and replaced with statute 256.35. With that change, the rest of the document reads as it should. Winnebago County solicits the agreements from the municipalities. *Motion by Kierszh/Hamann to approve with those changes. No further discussion. Motion carried in a voice vote, 5-0.*

F. Investigate a Financial Plan for assessable road paving. (Treasurer Edson)

Treasurer Edson is recommending that the town finance the assessable paving out to the reserves so the town could earn 3% interest as opposed to the .5% it's currently earning. Drexler's concern is at this time we don't know the cost or what terms the residents are going to choose. Therefore she would like to wait until we know this information. If it takes too much out of the reserves, it would be taken out of our reserves for six years and we may need that money for other projects. Drexler would rather borrow the money for the assessable road paving and have the cost to go to the property owners. *Motion by Drexler/Timm to wait on this item until we have more information on the cost and the terms. No further discussion. Roll call vote: Drexler – yes, Timm – yes, Blake – no, Kierszh – no, Hamann – no. Motion failed in a roll call vote, 2-3.* Discussion continued. Drexler explained that the town basically acts as the bank. She would rather borrow the money from the bank because she feels it's a clean way of doing things because there are administrative tasks tied to this system. Edson went on to advise the board that these are called trust specials as far as the statutes are concerned. The first tax dollar collected is for special assessments, not property taxes. Special assessments are the first to be paid, then property taxes. *Motion by Blake/Hamann to approve. No further discussion. Roll call vote: Hamann – yes, Kierszh – yes, Blake – yes, Timm – no, Drexler – no. Motion carried in a roll call vote; 3-2.*

G. Recap of Wisconsin Town's Association 2012 Fall Workshop. (Treasurer Edson)

Edson explained that he got his first look at the levy limit. There is zero increase in the levy limit. Edson has been working on annexations to the City of Oshkosh which he has mostly charted out. The 2013 real estate taxes for the first phase goes to the town, 2014 real estate taxes will be paid to the City of Oshkosh.

H. Recap of Wisconsin Town's Association 2012 Annual Convention (Clerk Nelson, Supervisor Drexler)

Clerk Nelson advised the convention was Sunday through Tuesday afternoon. The GAB came in and did a three hour training session on "My Vote Wisconsin" which is a new website they had. She also attended workshops on employee handbooks, Act 10 and how it affects towns with few employees, and a legal cracker barrel where the topic of discussion was cemeteries. The only issue with cemeteries is if the town doesn't have an ordinance about where bodies can be buried; residents can bury family members on private property. Deputy Clerk Kuehnl also attended. She informed the board of the classes she attended which were on weight limits, how to pay for roads, and the formation of a clerk's task force to study their job duties. Drexler spoke on the motivation speaker on changing the outcome, the legal cracker barrel, legislative process, parliamentary procedures, ethics, and transportation secretary speak on the creative ways they're looking at making up for the gas tax they are losing due to fuel efficient vehicles.

I. Replacing the roof on the Algoma Town Hall. (Maintenance Personnel)

Dewey Nelson advised that he got three estimates from Hickey Roofing, All State Construction from Beloit, and Winchester Hill Construction from Larson. Pictures and estimates were given to the insurance company by Clerk Nelson. The insurance company sent the town a check for \$17,000, therefore, Mr. Nelson made contact with Winchester Hill Construction to schedule a time for the

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roof to be replaced in the spring, 2013. They are going to take the roof down to the wood, put black paper down along with an ice shield, then shingles.

5. Supervisors Statements.

A. Update from Parks Committee on the development of Jones Park.(Timm)

The Parks Committee is still in the process of determining what features are going to be included in the park, what the construction phases will be. There needs to be more decisions made at their October 30th Parks Committee meeting.

B. Update from Planning Commission on the Chapter 18 Re-Write. (Drexler)

Drexler informed the board that Mr. Schwecke from CiviTek was present at the meeting. The majority of the meeting was spent going over the format of the re-write. The ordinance will be broken down into articles. The articles are then broken down into sections. The Planning Commission really liked the format of the ordinance. Mr. Schwecke introduced the Minimum Site Drainage Standards Chart used in Waukesha County to get some feedback from the Planning Commission on this concept. This work is still preliminary work. There was talk about incorporating the Site Plan Ordinance into the re-write as well as getting more information from the county about the erosion control permitting process. Mr. Schwecke will return to the December Planning Commission Meeting.

6. Receive Road/Drainage Consultant Report October, 2012.

Road Drainage Coordinator Tollard is currently on vacation. Mr. Tollard will return Monday. Mr. Tollard's report for September/October was received by the board.

7. Approve minutes of previous meetings.

A. August 22nd, 2012 Special Town Board Meeting – Stormwater Management.

Motion by Hamann/Blake to accept. No further discussion. Motion carried in a voice vote, 3-1-1 with Drexler voting no and Kierszh abstaining because he was not in attendance.

B. September 10th, 2012 Special Town Board Meeting.

Motion by Hamann/Blake to accept. No further discussion. Motion carried in a voice vote, 5-0.

C. September 19th, 2012 Regular Town Board Meeting.

Motion by Kierszh/Hamann to accept. No further discussion. Motion carried in a voice vote, 5-0.

D. September 24th, 2012 Special Town Board Meeting – Stormwater Management.

Motion by Kierszh/Hamann to approve. No further discussion. Motion carried in a voice vote, 5-0.

E. October 9th, 2012 Special Town Board Meeting.

On draft two, Motion by Hamann/Kierszh to accept. No further discussion. Motion carried in a voice vote, 5-0.

8. Approve monthly disbursements for October, 2012.

Motion by Kierszh/Hamann to approve. No further discussion. Motion carried in a voice vote, 5-0.

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9. Receive Treasurer's Report October, 2012.

The Treasurer's Report was received by the board.

10. Adjourn.

*Motion to adjourn by Drexler/Kierszh. No further discussion. Motion carried in a voice vote, 5-0.
Meeting adjourned at 7:24 pm.*

Respectfully submitted,

Charlotte K. Nelson, WCMC
Algoma Town Clerk
Town of Algoma, Winnebago County, WI