

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
MINUTES FOR PLANNING COMMISSION MEETING**

Wednesday, November 13th, 2013 at 6:00 PM
Algoma Town Hall
15 N. Oakwood Road, Oshkosh, WI 54904

1. Call to order.

The meeting was called to order by Chairman Sexton at 6:02 PM.

2. Roll call.

Dan Sexton-Chairman
Mark Thompson
Michael Kierszh
Curt Clark

Dewey Nelson-Excused
Patricia Frohrib
Deputy Clerk Kuehnl

3. Public Forum.

None presented.

4. Review and approve the proposed new storage building for ADM Wisconsin (Algoma Ethanol LLC Grain Processing Plant) 2550 Clairville Road, Oshkosh, WI 54904.

Jordan Pollack of ADM, 2550 Clairville Road, Oshkosh, phone number 920-204-4122, was present.

Chairman Sexton summarized the site plan meetings with ADM. ADM does have County approval for the storm water plan. Parking lot improvements were made to the drawings. Clarification of the surfaces in and out of the building was provided. Therefore, site plan approved the plans and conditionally approved the signs. The signs need to be approved according to County Zoning. Thompson/Frohrib motion to approve the building and signs for ADM. No further discussion. Voice vote 5-0. Motion carried.

5. Review and approve the proposed new signs for ADM Wisconsin (Algoma Ethanol LLC Grain Processing Plant) 2550 Clairville Road, Oshkosh, WI 54904.

See above.

6. Review of the final revisions of Town Code Chapter 18 entitled Land Division with Tim Schwecke of Civi Tek Consulting.

Tim Schwecke was present from Civi Tek Consulting.

- Revision started about a year and a half ago.
- First looked at what was and was not working.
- One of the Town's big issues is storm water management.
- Ordinance 123 and Chapter 18 are the current items.
- Looking at putting all this together for unity.
- Using County for storm water reference.
- Erosion control has been overlooked because the Town did not administer.
- Put in the Site Plan.
- Sump pump should be a separate Ordinance.
- Grade is addressed in the new draft.
- Master grade is required for a new subdivision.
- Town must approve if any change to the master grade plan.
- Clerk Nelson and Attorney Marone did review the documents in the past.
- Lot sizes discussed. 100 feet at the setback line is the standard. Would like to see a limit of lots in a cul de sac.

7. Status update on Christian Ruedinger's Conditional Use Permit.

8. Review of the Plan Commissioner Network meeting on October 30, 2013 by Patricia Frohrib.

- 9. Review of the Network meeting on September 25, 2013 by Dan Sexton.**
- 10. Discussion on the Text Amendment to the Winnebago County Floodplain Zoning Code (Chapter 26) of the Winnebago County General Code.**
- 11. Accept the resignation letter of Colleen Merrill.**
- 12. Discussion on procedures to recruit for the vacant Planning Commission position.**
- 13. Approve minutes of the previous meeting dated September 11th, 2013.**
- 14. Adjourn.**

Minutes approved December 11, 2013