

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
AGENDA FOR
Wednesday, June 20, 2018 – 6:00 p.m.
Algoma Town Hall
15 N. Oakwood Road, Oshkosh, WI 54904

AGENDA

The Board may discuss and act on the following:

1. Call to Order.

- A. Pledge of Allegiance
- B. Roll Call

2. Review and approve the minutes of the following meeting:

- A. Monthly Town Board Meeting dated May 16, 2018.

3. Review and approve June 2018 disbursements.

4. Public Forum (Only items on the agenda).

5. Committee Reports.

- A. Fire Department Chief
- B. Economic Development Committee
- C. Planning Commission
- D. Parks Committee

6. Monthly Financial Statements and Financial Report.

7. Administrator Report.

- A. 2018 projects update
- B. Town Hall Landscaping
- C. Proposed contract for City of Oshkosh Ambulance Service
- D. Town of Algoma featured in Oshkosh Herald
- E. Successful Westward Ho! vision session
- F. 2018 First Responders pizza sale

8. Business.

- A. Discussion and possible action re: Class "A" Beer and Class "A" Intoxicating Liquor License for the period of July 1, 2018 through June 30, 2019 for Service Oil Co., Inc.
- B. Discussion and possible action re: Cigarette and Tobacco Products Retail License for the period of July 1, 2018 through June 30, 2019 for Service Oil Co., Inc.

- C. Discussion and possible action re: Soda Water Beverage License for the period of July 1, 2018 through June 30, 2019 for Wally's U-Pull-It, Inc., Jeff Foust Excavating, Inc., Fox Valley Iron, Metal and Auto Salvage, Inc., Kobussen Buses LLC and Service Oil Co., Inc.
- D. Discussion and possible action re: Operator Licenses for the period of July 1, 2018 through June 30, 2019 for Thomas E Beck, Diane M Bohnert, Taylor M Carpenter, Patrick M Grasley, Lorie M Knaus, Gary R Lerch, Ellie N Meyer, Melissa A Nowicki, Erin B O'Connor, Lauren J Potratz, Marlee L Potratz and Natalie J Rauchle .
- E. Discussion and possible action re: Temporary Class "B"/"Class B" Retailer's License for Winnegamie Home Builders Association to be used at 1351 Egg Harbor Dr for Warriors on the Water on August 11, 2018.
- F. Discussion and possible action re: Height Variance Request for United Cooperative.
- G. Discussion and possible action re: Workshop to Review and Clarify Paving Assessment Policies.
- H. Discussion and possible action re: Verve Credit Union CD Renewal.
- I. Discussion and possible action re: Jones Park Sledding Hill.

8. Adjourn.

The Town Board meets regularly the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

Posted: Town of Algoma Municipal Building
Service Oil Co.
www.townofalgoma.org

Date Posted: June 15, 2018

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
May 16, 2018**

The monthly Town Board meeting was called to order by Chair Rasmussen at 6:00 p.m.

The following Supervisors were present: James Marvin, Patricia Clark, Joel Rasmussen, Patricia Frohrib and Christopher Wright.

The following were also present: Administrator Ben Krumenauer, Treasurer Sue Drexler and Clerk Deborah Stark.

On a motion by Supervisors Wright/Clark, passed on a voice vote, the Board approved the minutes of the monthly Town Board meeting dated April 18, 2018.

On a motion by Supervisors Frohrib/Marvin, passed on a voice vote, the Board approved the May 2018 disbursements.

No one came forward for Public Forum.

The Fire Department provided a written report.

The Economic Development Committee did not meet.

The Planning Commission held a workshop to hear about the Jones Farm development opportunity.

The Parks Committee did not meet.

The monthly financial statements were received.

The Administrator reported that speeding on collector roads is a concern and the Town has requested additional police presence when possible. First quarter building permits are down from last year, however April and May look positive. CLEARGOV is now available on the Town's website. This tool allows the viewer see financial data and compare with other communities. East Central Planning and the Town are holding a community visioning session on Wednesday, May 23rd from 6 until 8 p.m. This is an opportunity to explore the options for the west side of the community. Jones Park construction will be beginning next week with substantial

completion the last week of August. Algoma Fire Department Chief Scott Groth will be representing the Town of Algoma in a presentation and discussion regarding potential contract changes for the 2019 – 2024 ambulance service.

On a motion by Supervisor Clark/Chair Rasmussen, passed on a voice vote, the Board approved the 2018 sealcoating, crack filling, patching and striping per unit pricing with Fahrner Asphalt Sealers LLC.

On a motion by Supervisors Clark/Frohrib, passed on a voice vote, the Board approved the Transient Permit for Flyte Family Farms LLC for use at 2803 Witzel Avenue.

On a motion by Supervisors Frohrib/Wright, passed on a voice vote, the Board approved the appointment of Sara Vollbrecht to the Economic Development Committee.

On a motion by Supervisors Marvin/Wright, passed on a voice vote, the Board approved the Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2019.

On a motion by Supervisors Clark/Marvin, passed on a voice vote, the Board approved the appointment of Aaron Knapp to the Board of Review.

On a motion by Supervisors Clark/Marvin, passed on a voice vote, the Board approved the 2018 contract with McMahon Associates for \$13,500.00.

On a motion by Supervisors Frohrib/Wright, passed on a voice vote the Board adjourned at 6:48 p.m.

Respectfully submitted,
Deborah L Stark, WCMC
Clerk

Town of Algoma Monthly Treasurer's Report
June 2018

Town Administrator & Town Clerk:

Included in your packet please find the following reports:

Income & Expense Reports Jan 1 – May 31, 2018

- Amended 2018 Budget vs. Actual Summary
- Amended 2018 Budget vs. Actual Detail

- Budget vs. Actual – Fire & First Responders

- Budget vs. Actual – Public Works

- Budget vs. Actual - Park Money Market Account

Additional Reports:

- Reconciled Bank & Investment Balances
- OACF Jones Park Summary as of 3/31/2018

Miscellaneous Item:

- Cover sheet for report to Town Board Members

Respectfully submitted,

Sue Drexler, CMTW

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Summary

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
Income				
41000-0 · Taxes	849,134.25	1,069,150.00	-220,015.75	79.4%
42000-0 · Special Assessments	9,985.24	11,127.00	-1,141.76	89.7%
43000-0 · Intergovernmental Revenues	59,417.09	229,007.00	-169,589.91	25.9%
44000-0 · Licenses & Permits	49,275.16	104,860.00	-55,584.84	47.0%
46000-0 · Public Charges for Services	357,947.53	352,674.00	5,273.53	101.5%
47000-0 · Intergov Charges for Services	0.00	1,000.00	-1,000.00	0.0%
48000-0 · Other Revenues	16,583.98	23,172.00	-6,588.02	71.6%
49000-0 · Other Financing Sources	0.00	1,096,000.00	-1,096,000.00	0.0%
Total Income	1,342,343.25	2,886,990.00	-1,544,646.75	46.5%
Gross Profit	1,342,343.25	2,886,990.00	-1,544,646.75	46.5%
Expense				
51000-0 · General Government Expense	144,179.05	402,670.00	-258,490.95	35.8%
52000 · Public Safety Expense	71,873.67	371,352.00	-299,478.33	19.4%
53000-0 · Public Works Expense	389,007.74	1,138,318.00	-749,310.26	34.2%
54000-0 · Health & Human Services Expense	0.00	5,700.00	-5,700.00	0.0%
55000-0 · Culture, Recreation & Education	15,303.40	172,520.00	-157,216.60	8.9%
56000-0 · Conservation & Development	15,230.84	51,430.00	-36,199.16	29.6%
57000-0 · Capital Outlay	0.00	745,000.00	-745,000.00	0.0%
6560 · Payroll Expenses	4,130.75			
Total Expense	639,725.45	2,886,990.00	-2,247,264.55	22.2%
Net Income	702,617.80	0.00	702,617.80	100.0%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
Income				
41000-0 - Taxes				
41100-0 - General Property Taxes	824,870.60	1,069,150.00	-244,279.40	77.2%
41800-0 - Int. & Penalties on Taxes	9.01			
41801-0 - Pers. Prop Tax Interest	5.17			
41802-0 - Lottery Credit	24,249.47			
Total 41000-0 - Taxes	849,134.25	1,069,150.00	-220,015.75	79.4%
42000-0 - Special Assessments				
42300-0 - Street Improvements				
42300-2 - 2012 Paving	2,769.09	4,533.00	-1,763.91	61.1%
42300-3 - 2013 Paving	7,216.15	6,594.00	622.15	109.4%
Total 42300-0 - Street Improvements	9,985.24	11,127.00	-1,141.76	89.7%
Total 42000-0 - Special Assessments	9,985.24	11,127.00	-1,141.76	89.7%
43000-0 - Intergovernmental Revenues				
43410-0 - State Shared Revenues	0.00	60,891.00	-60,891.00	0.0%
43420-0 - Fire Insurance 2%	0.00	27,500.00	-27,500.00	0.0%
43430-0 - Exempt Computer Aid	0.00	256.00	-256.00	0.0%
43531-0 - State Grant Local Trans. Aids	48,699.76	97,400.00	-48,700.24	50.0%
43545-0 - State Grant - Recycling	10,717.33	10,150.00	567.33	105.6%
43700-0 - Grants from Local Governments				
43750-0 - Economic Development	0.00	2,810.00	-2,810.00	0.0%
43790-0 - DNR Stormwater Mgmt. Grant	0.00	30,000.00	-30,000.00	0.0%
Total 43700-0 - Grants from Local Governments	0.00	32,810.00	-32,810.00	0.0%
Total 43000-0 - Intergovernmental Revenues	59,417.09	229,007.00	-169,589.91	25.9%
44000-0 - Licenses & Permits				
44110-0 - Liquor & Beer Licenses	340.00	300.00	40.00	113.3%
44110-1 - Operator's Licenses	288.00	240.00	28.00	111.7%
44110-2 - Cigarette Licenses	100.00	100.00	0.00	100.0%
44110-3 - Soda Water Licenses	5.00	20.00	-15.00	25.0%
44120-0 - Other Business & Occup.	100.00	200.00	-100.00	50.0%
44120-1 - Cable Franchise Income	36,663.02	75,000.00	-38,336.98	48.9%
44200-1 - Dog Licenses Fees	2,045.00	5,000.00	-2,955.00	40.9%
44200-2 - Winnebago County Dog Licenses	1,192.24	1,500.00	-307.76	79.5%
44299-0 - Building Permits- Remodeling	3,156.90	10,000.00	-6,843.10	31.6%
44300-0 - Building Permits - New	3,600.00	10,000.00	-6,400.00	36.0%
44300-3 - Extra Inspections	500.00	500.00	0.00	100.0%
44310-1 - Culvert Permits	600.00	1,000.00	-400.00	60.0%
44310-2 - Other Permits	55.00	250.00	-195.00	22.0%
44400-0 - Zoning Permits & Fees	550.00	250.00	300.00	220.0%
44500-0 - Right of Way	100.00	500.00	-400.00	20.0%
Total 44000-0 - Licenses & Permits	49,275.16	104,860.00	-55,584.84	47.0%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
46000-0 · Public Charges for Services				
46100-1 · Assessment Certification	1,520.00	2,500.00	-980.00	60.8%
46310-3 · Snow Removal	6,179.00	4,500.00	1,679.00	137.3%
46420-0 · Refuse/Garbage (curbside)	337,593.00	343,174.00	-5,581.00	98.4%
46435-0 · Recycling - Winn Cty Rebate	12,655.53	2,500.00	10,155.53	506.2%
Total 46000-0 · Public Charges for Services	357,947.53	352,674.00	5,273.53	101.5%
47000-0 · Intergov Charges for Services				
47355-0 · Shared Animal Control	0.00	1,000.00	-1,000.00	0.0%
Total 47000-0 · Intergov Charges for Services	0.00	1,000.00	-1,000.00	0.0%
48000-0 · Other Revenues				
48100-0 · Interest Income				
48110-0 · Interest - General Accts	9,372.19	8,000.00	1,372.19	117.2%
48110-4 · Interest - Paving Assessments	796.71	872.00	-75.29	91.4%
48110-5 · OACF-Jones Park	198.44	150.00	48.44	132.3%
48132-1 · Verve CU CD	0.00	3,150.00	-3,150.00	0.0%
Total 48100-0 · Interest Income	10,367.34	12,172.00	-1,804.66	85.2%
48200-0 · Rent				
48220-0 · Town Hall Rental -Less Refunds	4,600.00	5,000.00	-400.00	92.0%
Total 48200-0 · Rent	4,600.00	5,000.00	-400.00	92.0%
48304-0 · Sale of Garbage/Recycling Totes	1,144.00	1,000.00	144.00	114.4%
48500 · Donations & Contributions				
48500-1 · Donations	200.00			
48500-5 · OACF-Jones Park	100.00	5,000.00	-4,900.00	2.0%
Total 48500 · Donations & Contributions	300.00	5,000.00	-4,700.00	6.0%
48900-0 · Other Misc. Revenues	172.64			
Total 48000-0 · Other Revenues	16,563.98	23,172.00	-6,588.02	71.6%
49000-0 · Other Financing Sources				
49100-0 · Proceeds of Long-term Debt				
49120-0 · Notes	0.00	600,000.00	-600,000.00	0.0%
49120-1 · Jones Park Note	0.00	600,000.00	-600,000.00	0.0%
Total 49120-0 · Notes	0.00	600,000.00	-600,000.00	0.0%
Total 49100-0 · Proceeds of Long-term Debt	0.00	600,000.00	-600,000.00	0.0%
49200-0 · Transfers From Other Funds				
49200-1 · New Parks Project	0.00	125,000.00	-125,000.00	0.0%
Total 49200-0 · Transfers From Other Funds	0.00	125,000.00	-125,000.00	0.0%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
49300-0 · Fund Balance Applies	0.00	371,000.00	-371,000.00	0.0%
49300-3 · Funding Assigned Items	0.00	371,000.00	-371,000.00	0.0%
Total 49300-0 · Fund Balance Applies	0.00	371,000.00	-371,000.00	0.0%
Total 49000-0 · Other Financing Sources	0.00	1,096,000.00	-1,096,000.00	0.0%
Total Income	1,342,343.25	2,886,990.00	-1,544,646.75	46.5%
Gross Profit	1,342,343.25	2,886,990.00	-1,544,646.75	46.5%
Expense				
51000-0 · General Government Expense				
51100-0 · Dues- WI Towns Assn.	1,107.50	1,100.00	7.50	100.7%
51110-0 · Board Salaries	6,050.00	20,000.00	-13,950.00	30.3%
51110-2 · Board Expenses	130.14	500.00	-369.86	26.0%
51300-0 · Legal				
51300-1 · Legal - Town Office	2,971.52	20,000.00	-17,028.48	14.9%
51300-2 · Legal - Fire Department	0.00	5,000.00	-5,000.00	0.0%
51300-3 · Ordinance Codification	1,195.00	2,000.00	-805.00	59.8%
Total 51300-0 · Legal	4,166.52	27,000.00	-22,833.48	15.4%
51400-0 · General Administrative				
51400-2 · Computer & Website Maint	5,605.46	17,000.00	-11,394.54	33.0%
51400-3 · Mileage	231.68	1,000.00	-768.32	23.2%
51400-4 · Human Resources/Personnel	670.00	1,500.00	-830.00	44.7%
51400-5 · Office Equipment	2,987.21	2,500.00	487.21	119.5%
51400-6 · Office Supplies	400.60	2,000.00	-2,099.40	16.0%
51400-7 · Publishing & Printing	1,678.67	4,500.00	-2,821.33	37.3%
51400-9 · Miscellaneous General Govt	2,230.00	2,500.00	-270.00	89.2%
51411-1 · Administrator Salary & Benefits	22,874.60	68,624.00	-45,749.40	33.3%
51411-3 · Administrator - Salary	7,488.75	17,262.00	-9,773.25	43.4%
51411-4 · Administrator - Benefits				
Total 51411-1 · Administrator Salary & Benefits	30,363.35	85,886.00	-55,522.65	35.4%
51411-2 · Administrator Expense	1,102.63	3,000.00	-1,897.37	36.8%
51412-1 · Admin Asst Salary & Benefits				
51412-3 · Admin Asst - Salary	8,964.07	23,400.00	-14,435.93	38.3%
51412-4 · Admin Asst - Benefits	2,234.45	5,307.00	-3,072.55	42.1%
Total 51412-1 · Admin Asst Salary & Benefits	11,198.52	28,707.00	-17,508.48	39.0%
51412-2 · Admin Asst - Expense				
51412-5 · Admin Asst - Temp	0.00	1,000.00	-1,000.00	0.0%
51412-2 · Admin Asst - Expense - Other	0.00	1,000.00	-1,000.00	0.0%
Total 51412-2 · Admin Asst - Expense	0.00	2,000.00	-2,000.00	0.0%
51420-0 · Clerk's Salary & Benefits				
51421-3 · Clerk - Salary	16,221.00	48,663.00	-32,442.00	33.3%
51421-4 · Clerk - Benefits	5,817.40	14,048.00	-8,230.60	41.4%
Total 51420-0 · Clerk's Salary & Benefits	22,038.40	62,711.00	-40,672.60	35.1%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
51420-2 · Clerk Expenses	65.00	1,500.00	-1,435.00	4.3%
51420-7 · Other General Govt. Postage	1,334.00	8,000.00	-6,666.00	16.7%
51420-8 · Other Unemployment Compensation	0.00	1,500.00	-1,500.00	0.0%
51440-0 · Election Wages	2,806.63	10,000.00	-7,193.37	28.1%
51440-2 · Election Expenses	1,405.17	3,000.00	-1,594.83	46.8%
Total 51400-0 · General Administrative	84,117.32	237,804.00	-153,686.68	35.4%
51500.0 · Gen Gov Financial Admin				
51510-0 · Auditor	8,415.00	9,000.00	-585.00	93.5%
51511-0 · Board of Review Expense	35.00	300.00	-265.00	11.7%
51520-0 · Treasurer Salary & Benefits				
51520-3 · Treasurer - Salary	5,666.68	17,000.00	-11,333.32	33.3%
51520-4 · Treasurer - Benefits	527.50	1,266.00	-738.50	41.7%
Total 51520-0 · Treasurer Salary & Benefits	6,194.18	18,266.00	-12,071.82	33.9%
51520-2 · Treasurer Expenses	558.46	2,000.00	-1,441.54	27.9%
51525-0 · Other Treasury Expense	18.56	2,500.00	-2,481.44	0.7%
51530-0 · Assessor Salary or Contract	9,415.00	22,600.00	-13,185.00	41.7%
51530-2 · Assessor Expenses	0.00	100.00	-100.00	0.0%
51540-0 · Risk & Property Management				
51540-1 · Insurance Consulting	0.00	1,000.00	-1,000.00	0.0%
51540-0 · Risk & Property Management - Other	0.00	2,500.00	-2,500.00	0.0%
Total 51540-0 · Risk & Property Management	0.00	3,500.00	-3,500.00	0.0%
Total 51500.0 · Gen Gov Financial Admin	24,636.20	58,266.00	-33,629.80	42.3%
51600-0 · Town Buildings & Maint				
51610-0 · Town Hall Janitorial	1,135.00	4,000.00	-2,865.00	28.4%
51610-2 · Town Hall Expenses	2,584.05	8,000.00	-5,415.95	32.3%
51610-3 · Town Hall Telephone	1,093.54	4,000.00	-2,906.46	27.3%
51610-4 · Town Hall Utilities	2,873.37	10,000.00	-7,126.63	28.7%
51610-5 · Town Hall Improvements	7,026.35	5,000.00	2,026.35	140.5%
51610-9 · Town Hall Insurance	4,097.29	8,000.00	-3,902.71	51.2%
51611-0 · Town Hall Grass Only	0.00	3,800.00	-3,800.00	0.0%
Total 51600-0 · Town Buildings & Maint	18,809.60	42,800.00	-23,990.40	43.9%
51900-0 · Other General Govt				
51938-0 · Other Insurance	1,588.57	3,000.00	-1,411.43	53.0%
51980-0 · General Government	0.00	100.00	-100.00	0.0%
51999-9 · GenGvt - Pysl Exp	3,573.20	12,100.00	-8,526.80	29.5%
Total 51900-0 · Other General Govt	5,161.77	15,200.00	-10,038.23	34.0%
Total 51000-0 · General Government Expense	144,179.05	402,670.00	-258,490.95	35.8%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
52000 - Public Safety Expense				
52210-0 - Fire Chief Salary	3,333.32	10,000.00	-6,666.68	33.3%
52210-2 - Fire Chief Expenses	443.55	1,500.00	-1,056.45	29.6%
52210-3 - Fire Dept. Training	3,699.69	9,000.00	-5,300.31	41.1%
52210-4 - Town Allowance to Fire Dept.	0.00	1,000.00	-1,000.00	0.0%
52210-5 - Fire Dept. Supplies	1,112.88	3,500.00	-2,387.12	31.8%
52210-6 - Vehicle Expense	3,247.42	11,000.00	-7,752.58	29.5%
52210-7 - Service/Repair Equipment	1,655.91	4,000.00	-2,344.09	41.4%
52210-8 - Misc. Expense Fire Dept.	289.41	1,000.00	-710.59	28.9%
52210-9 - Fire Dept. Insurance	14,473.74	19,500.00	-5,026.26	74.2%
52211-0 - Fire Dept. Utilities	2,584.27	6,500.00	-3,915.73	39.8%
52211-1 - Fire Dept. Telephone	815.69	3,000.00	-2,184.31	27.2%
52211-2 - Fire Dept. Snow/Grass	910.00	4,000.00	-3,090.00	22.8%
52211-3 - Maintenance Fire Station	145.55	7,000.00	-6,854.45	2.1%
52211-6 - Fire Dept. Equipment	3,853.89	16,500.00	-12,646.11	23.4%
52211-8 - Drill & Fire Allowance	6,351.25	13,000.00	-6,648.75	48.9%
52211-9 - Fire Prevention & Public Educ.	0.00	5,500.00	-5,500.00	0.0%
52212-0 - Asst. Chief's Salary	1,666.64	5,000.00	-3,333.36	33.3%
52212-1 - Fire Captains Salary	1,900.00	4,800.00	-2,900.00	39.6%
52212-2 - Fire Dept. Treasurer Salary	1,200.00	3,600.00	-2,400.00	33.3%
52212-3 - Safety/Training Officer Salary	400.00	1,200.00	-800.00	33.3%
52213-1 - Public Fire Protection	0.00	165,827.00	-165,827.00	0.0%
52213-2 - Fire Dept. Service Award	9,583.38	11,500.00	-1,916.62	83.3%
52300-0 - Ambulance	0.00	10,000.00	-10,000.00	0.0%
52310-0 - First Responder Training	472.30	2,000.00	-1,527.70	23.6%
52310-2 - First Responder Equipment	2,134.67	6,000.00	-3,865.33	35.6%
52310-3 - First Responder Call Allowance	4,361.58	10,000.00	-5,638.42	43.6%
52310-4 - First Responders Misc. Expense	72.15	200.00	-127.85	36.1%
52310-8 - First Responder Captains Salary	833.28	2,625.00	-1,791.72	31.7%
52400-0 - Building Inspection	0.00	1,200.00	-1,200.00	0.0%
52410-0 - Building Inspector	5,055.00	21,000.00	-15,945.00	24.1%
52601-0 - 911 Emergency Comm Sys Expense	0.00	4,700.00	-4,700.00	0.0%
52999-9 - Pub Safety - Pyrrl Exp	1,278.10	5,700.00	-4,421.90	22.4%
Total 52000 - Public Safety Expense	71,873.67	371,352.00	-299,478.33	19.4%
53000-0 - Public Works Expense				
53300-0 - Street Maint & Construction				
53311-0 - Snow Removal Expense	50,944.74	97,000.00	-46,055.26	52.5%
53311-2 - Traffic Control	17,040.43	10,000.00	7,040.43	170.4%
53311-3 - General Maint. Local Roads	96,564.48	132,400.00	-35,835.52	72.9%
53311-4 - Road Inspector Salary	4,858.00	25,000.00	-20,142.00	19.4%
53311-5 - Snow Removal Private Roads	5,333.06	5,000.00	333.06	106.7%
53311-6 - Road Inspector Expense	26.78	6,000.00	-5,973.22	0.4%
53311-8 - Drainage & Culverts	7,719.56	175,000.00	-167,280.44	4.4%
53315-0 - Highway & St.Const. Local Roads	0.00	100,000.00	-100,000.00	0.0%
53315-6 - Omro Rd	64,420.36	150,000.00	-85,579.64	42.9%
Total 53000-0 - Street Maint & Construction	246,907.41	700,400.00	-453,492.59	35.3%
53400-0 - Road Related Facilities				
53420-0 - Street Lighting	3,116.51	13,000.00	-9,883.49	24.0%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
53443-0 · DNR Stormwater Mgmt. Grant				
53443-2 · DNR SW Grant - Planning	444.50	50,000.00	-49,555.50	0.9%
Total 53443-0 · DNR Stormwater Mgmt. Grant	444.50	50,000.00	-49,555.50	0.9%
53448-1 · Storm Water Management	0.00	10,788.00	-10,788.00	0.0%
53448-2 · Storm Water Planning	57.00	10,000.00	-9,943.00	0.6%
53450-1 · Parking Facilities- Muni	405.19	3,000.00	-2,594.81	13.5%
Total 53400-0 · Road Related Facilities	4,023.20	86,788.00	-82,764.80	4.6%
53600-0 · Sanitation				
53620-0 · Refuse & Garbage Collection	82,735.68	215,492.00	-132,756.32	38.4%
53620-1 · Totes for Garbage & Recycling	407.49			
53635-0 · Recycling	54,169.60	131,738.00	-77,568.40	41.1%
53640-0 · Weed & Nuisance Control Expense	0.00	1,500.00	-1,500.00	0.0%
Total 53600-0 · Sanitation	137,312.77	348,730.00	-211,417.23	39.4%
53999-9 · Pub Works - Pyrril Exp	764.36	2,400.00	-1,635.64	31.8%
Total 53000-0 · Public Works Expense	389,007.74	1,138,318.00	-749,310.26	34.2%
54000-0 · Health & Human Services Expense				
54100-0 · Public Health/Animal Control				
54105-0 · Shared Animal Control Position	0.00	2,000.00	-2,000.00	0.0%
54100-0 · Public Health/Animal Control - Other	0.00	1,500.00	-1,500.00	0.0%
Total 54100-0 · Public Health/Animal Control	0.00	3,500.00	-3,500.00	0.0%
54110-0 · Dog Tax Fees Paid to County	0.00	2,200.00	-2,200.00	0.0%
Total 54000-0 · Health & Human Services Expense	0.00	5,700.00	-5,700.00	0.0%
55000-0 · Culture, Recreation & Education				
55200-1 · Jones Park	4,333.90	150,000.00	-145,666.10	2.9%
55200-2 · Parks- Maint Expense	10,939.50	20,000.00	-9,060.50	54.7%
55200-3 · Parks Committee	0.00	1,320.00	-1,320.00	0.0%
55200-5 · OACF - Jones Park	30.00	1,200.00	-1,170.00	2.5%
Total 55000-0 · Culture, Recreation & Education	15,303.40	172,520.00	-157,216.60	8.9%
56000-0 · Conservation & Development				
56700-0 · Economic Development				
56700-1 · Economic Dev WC-IDB	0.00	2,810.00	-2,810.00	0.0%
56700-9 · Economic Dev - Other	6,495.84	2,500.00	3,995.84	259.8%
56710-1 · Economic Development Committee	0.00	1,320.00	-1,320.00	0.0%
Total 56700-0 · Economic Development	6,495.84	6,630.00	-134.16	98.0%
56900-0 · Conservation-Land Use/Zoning				
56900-1 · Surveying Lots & FYG	860.00	5,000.00	-4,140.00	17.2%
56900-2 · Engineering Surveys Projects	0.00	6,000.00	-6,000.00	0.0%
56900-3 · Storm Water Ponds/Backyards	0.00	5,000.00	-5,000.00	0.0%
56900-4 · Planning Commission	0.00	1,800.00	-1,800.00	0.0%

TOWN OF ALGOMA

2018 Amended Budget vs. Actual Detail

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
56900-5 · Planning -Town Expense				
56905-1 · Comp Plan Revision	0.00	21,000.00	-21,000.00	0.0%
56905-9 · Misc Planning	7,875.00	6,000.00	1,875.00	131.3%
Total 56900-5 · Planning -Town Expense	7,875.00	27,000.00	-19,125.00	29.2%
Total 56900-0 · Conservation-Land Use/Zoning	8,735.00	44,800.00	-36,065.00	19.5%
Total 56000-0 · Conservation & Development	15,230.84	51,430.00	-36,199.16	29.6%
57000-0 · Capital Outlay				
57100-5 · Reserve For Revaluation of Town	0.00	20,000.00	-20,000.00	0.0%
57600-0 · Parks				
57620-1 · Jones Park	0.00	725,000.00	-725,000.00	0.0%
Total 57600-0 · Parks	0.00	725,000.00	-725,000.00	0.0%
Total 57000-0 · Capital Outlay	0.00	745,000.00	-745,000.00	0.0%
6560 · Payroll Expenses				
6561 · Social Security & Medicare	3,735.11			
6560 · Payroll Expenses - Other	395.64			
Total 6560 · Payroll Expenses	4,130.75			
Total Expense	639,725.45	2,886,990.00	-2,247,264.55	22.2%
Net Income	702,617.80	0.00	702,617.80	100.0%

TOWN OF ALGOMA Fire & First Responders January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
Income				
43000-0 · Intergovernmental Revenues	0.00	27,500.00	-27,500.00	0.0%
43420-0 · Fire Insurance 2%	0.00	27,500.00	-27,500.00	0.0%
Total 43000-0 · Intergovernmental Revenues	0.00	27,500.00	-27,500.00	0.0%
Total Income	0.00	27,500.00	-27,500.00	0.0%
Gross Profit	0.00	27,500.00	-27,500.00	0.0%
Expense				
52000 · Public Safety Expense				
52210-0 · Fire Chief Salary	3,333.32	10,000.00	-6,666.68	33.3%
52210-2 · Fire Chief Expenses	443.55	1,500.00	-1,056.45	29.6%
52210-3 · Fire Dept. Training	3,699.69	9,000.00	-5,300.31	41.1%
52210-4 · Town Allowance to Fire Dept.	0.00	1,000.00	-1,000.00	0.0%
52210-5 · Fire Dept. Supplies	1,112.88	3,500.00	-2,387.12	31.8%
52210-6 · Vehicle Expense	3,247.42	11,000.00	-7,752.58	29.5%
52210-7 · Service/Repair Equipment	1,655.91	4,000.00	-2,344.09	41.4%
52210-8 · Misc. Expense Fire Dept.	289.41	1,000.00	-710.59	28.9%
52210-9 · Fire Dept. Insurance	14,473.74	19,500.00	-5,026.26	74.2%
52211-0 · Fire Dept. Utilities	2,584.27	6,500.00	-3,915.73	39.8%
52211-1 · Fire Dept. Telephone	815.69	3,000.00	-2,184.31	27.2%
52211-2 · Fire Dept. Snow/Grass	910.00	4,000.00	-3,090.00	22.8%
52211-3 · Maintenance Fire Station	145.55	7,000.00	-6,854.45	2.1%
52211-6 · Fire Dept. Equipment	3,853.89	16,500.00	-12,646.11	23.4%
52211-8 · Drill & Fire Allowance	6,351.25	13,000.00	-6,648.75	48.9%
52211-9 · Fire Prevention & Public Educ.	0.00	5,500.00	-5,500.00	0.0%
52212-0 · Asst. Chief's Salary	1,666.64	5,000.00	-3,333.36	33.3%
52212-1 · Fire Captains Salary	1,900.00	4,800.00	-2,900.00	39.6%
52212-2 · Fire Dept. Treasurer Salary	1,200.00	3,600.00	-2,400.00	33.3%
52212-3 · Safety/Training Officer Salary	400.00	1,200.00	-800.00	33.3%
52213-1 · Public Fire Protection	0.00	165,827.00	-165,827.00	0.0%
52213-2 · Fire Dept. Service Award	9,583.38	11,500.00	-1,916.62	83.3%
52300-0 · Ambulance	0.00	10,000.00	-10,000.00	0.0%
52310-0 · First Responder Training	472.30	2,000.00	-1,527.70	23.6%
52310-2 · First Responder Equipment	2,134.67	6,000.00	-3,865.33	35.6%
52310-3 · First Responder Call Allowance	4,361.58	10,000.00	-5,638.42	43.6%
52310-4 · First Responder Misc. Expense	72.15	200.00	-127.85	36.1%
52310-8 · First Responder Captains Salary	833.28	2,625.00	-1,791.72	31.7%
52601-0 · 911 Emergency Comm Sys Expense	0.00	4,700.00	-4,700.00	0.0%
52999-9 · Pub Safety - Pyrril Exp	1,278.10	5,700.00	-4,421.90	22.4%
Total 52000 · Public Safety Expense	66,818.67	349,152.00	-282,333.33	19.1%
Total Expense	66,818.67	349,152.00	-282,333.33	19.1%
Net Income	-66,818.67	-321,652.00	254,833.33	20.8%

TOWN OF ALGOMA

Budget vs. Actual Detail-Public Works

January through May 2018

Accrual Basis

	Jan - May 18	Budget	\$ Over Budget	% of Budget
Expense				
53000-0 · Public Works Expense				
53300-0 · Street Maint & Construction				
53311-0 · Snow Removal Expense	50,944.74	97,000.00	-46,055.26	52.5%
53311-2 · Traffic Control	17,040.43	10,000.00	7,040.43	170.4%
53311-3 · General Maint. Local Roads	96,564.48	132,400.00	-35,835.52	72.9%
53311-4 · Road Inspector Salary	4,858.00	25,000.00	-20,142.00	19.4%
53311-5 · Snow Removal Private Roads	5,333.06	5,000.00	333.06	106.7%
53311-6 · Road Inspector Expense	26.78	6,000.00	-5,973.22	0.4%
53311-8 · Drainage & Culverts	7,719.56	175,000.00	-167,280.44	4.4%
53315-0 · Highway & St.Const. Local Roads	0.00	100,000.00	-100,000.00	0.0%
53315-6 · Omro Rd	64,420.36	150,000.00	-85,579.64	42.9%
Total 53300-0 · Street Maint & Construction	246,907.41	700,400.00	-453,492.59	35.3%
53400-0 · Road Related Facilities				
53420-0 · Street Lighting	3,116.51	13,000.00	-9,883.49	24.0%
53443-0 · DNR Stormwater Mgmt. Grant				
53443-2 · DNR SW Grant - Planning	444.50	50,000.00	-49,555.50	0.9%
Total 53443-0 · DNR Stormwater Mgmt. Grant	444.50	50,000.00	-49,555.50	0.9%
53448-1 · Storm Water Management	0.00	10,788.00	-10,788.00	0.0%
53448-2 · Storm Water Planning	57.00	10,000.00	-9,943.00	0.6%
Total 53400-0 · Road Related Facilities	3,618.01	83,788.00	-80,169.99	4.3%
53999-9 · Pub Works - Pysl Exp	764.36	2,400.00	-1,635.64	31.8%
Total 53000-0 · Public Works Expense	251,289.78	786,588.00	-535,298.22	31.9%
Total Expense	251,289.78	786,588.00	-535,298.22	31.9%
Net Income	-251,289.78	-786,588.00	535,298.22	31.9%

TOA - Special Funds
Park Money Market Acct 3362
 As of May 31, 2018

2:14 PM
 06/13/18
 Cash Basis

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
11210-0 · TOA Park Funds							
11210-1 · Parks MMBankFirst 3362							
General Journal	01/05/2018	Treas1			825.00	825.00	61,902.61
General Journal	01/05/2018	Treas1		4883 Ninth St Rd	825.00	825.00	61,902.61
Deposit	01/31/2018			1907 Amy Jo Dr	33.63	33.63	62,727.61
Deposit	02/28/2018			Interest	29.27	29.27	63,552.61
General Journal	03/08/2018	T-Prkl...		1969-1971 Timberline	1,590.00	1,590.00	63,586.24
Deposit	03/31/2018			Interest	31.97	31.97	63,615.51
Deposit	04/30/2018			Interest	43.25	43.25	65,205.51
General Journal	05/02/2018	TPrkl...		2031 Bell Heights Ct	825.00	825.00	65,237.48
Deposit	05/31/2018			Interest	44.90	44.90	65,280.73
Total 11210-1 · Parks MMBankFirst 3362							66,150.63
Total 11210-0 · TOA Park Funds							4,248.02
TOTAL							66,150.63

TOWN OF ALGOMA						
RECONCILED BANK & INVESTMENT BALANCES						
AS OF 5/31/2018						
Name	Acct #	Balance	Rate	Matures		
General Accounts:						
BFN - Insured Ckng -General	0997	225,790.00	N/A	N/A		
BFN - Collateralized Ckng Sweep	0975	1,466,009.92	1.68%	N/A		
BFN - Insured MM-Committed	0964	69,334.88	0.80%**	N/A		
Rate Increases Noted:						
		* From 1.50% to 1.68%				
		** From 0.78% to 0.80%				
Special Accounts:						
BFN - Insured Parks MM	3362	66,150.63	0.80%**	N/A		
BFN - Insured JP Wet Pond	3890	0.00	0.00%	N/A		
BFN - JP Wet Pond - CD	6501006894	16,520.51	1.30%	11/2/2018		
Reserves:						
CDARS	890545	0.00	0.63%	6/22/2017		
CD - Choice Bank	43519	251,871.09	1.50% APY	6/22/2019		
CD - Verve C.U.	20128540-300	251,648.38	1.26%APY	6/22/2018		
Verve - Member Svgs	20128540-050	6,005.95	0.10%			
TOTAL BANK & INVESTMENTS		2,353,331.36				
<i>The following CD will be reaching it's term on 6/22/18:</i>						
<i>Verve has offered the following rates:</i>						
CD - Verve C.U.	20128540-300	2.00%	12 months	18 months	24 months	2.55%
			2.40%			

**OSHKOSH AREA COMMUNITY FOUNDATION
JONES PARK SUMMARY
As of 3/31/2018**

TOTAL GIFTS & PLEDGES RECEIVED	INVESTMENT INCOME	AVAILABLE FUND BALANCE	PLEDGES TO BE RECEIVED	MATCHES TO BE RECEIVED	TOTAL RECEIVED & OUTSTANDING
100,360.31	955.97	100,367.84	1,000.00	0.00	101,367.84

**OSHKOSH AREA COMMUNITY FOUNDATION
JONES PARK ADDITIONAL INFORMATION**

	2017	2018	Total Pledges To Be Received
Pledges To Be Received:			
Bergstrom c/o Richard	0.00		
Patricia Frohrib	0.00		
Curt & Patricia Clark	0.00		
Culver's(Pat&Rick Miller)	0.00		
Richard's Ins(TomSitter)	0.00	1,000.00	
Jim & Vickie Savinski	0.00		
Adam Fhlug (Dec)	0.00		\$500.00 Invoiced 2017 not received
Steve Schmudlach	0.00	1,000.00	1,000.00

Employer	2017	Total Matches To Be Received
Matches To Be Received:		
Tanye Hammen	0.00	Received 5/2
Terry Chier & Gail Wise	0.00	Received 12/21 from Thrivent
Jennifer Williams	0.00	\$100. Not Received in 2017
Paul Bauer(Pfizer)	0.00	Received 5/9
Steve Schmudlach(FVS)	0.00	0.00

Notes:
 Jeff Lytle gifted \$500.00 in Dec 2016, and may be gifting in Dec 2017, the envelope was not clear. An email was sent to Jeff, but have not received a response.

Town of Algoma Monthly Treasurer's Report
June 2018

Town Board Members:

Included in your packet please find the following reports:

Income & Expense Reports for Jan 1, - May 31, 2018

- Amended 2018 Budget vs. Actual Summary
- Amended 2018 Budget vs. Actual Detail

Additional Reports:

- Reconciled Bank & Investment Balances (Includes Parks & Trails MM account)
- OACF Jones Park Summary as of 3/31/2018

Note: Investment income for the first quarter was \$198.44

Investment expenses for the first quarter were \$30.00

Respectfully submitted,

Sue Drexler, CMTW

Date: June, 2018

To: Town Chairman and Supervisors

From: Benjamin Krumenauer, Administrator

Re: Monthly Administrator's Report

A. 2018 projects update

Below are some brief notes regarding capital projects in the Town of Algoma.

Parks

- Jones Park: the park buildout project is currently on time and on schedule. Vinton Construction has completed substantial site grading, play surface and trail preparation. A designed lull is in place to allow for electrical installation, playground and pavilion installation and structure construction. A site ramp up will begin to occur in a few weeks with concrete and asphalt paving, site landscaping and other physical improvements.
- Kewaunee Park: Playground enhancements have been delivered and are currently being stored off site at a Winnebago County Parks building. The playground site will be excavated for new mulch and will align with playground installation at Jones Park. Anticipated installation of equipment will occur the week of August 6th.

Public Works

- Road Treatment: Fahrner Asphalt Sealers and town staff are finalizing treatment locations and details. Anticipated notice to residents for road treatments will occur in July. Minor shouldering and potholing will be completed prior to surface treatment.
- Storm Projects: McMahon Associates has completed surveying needs for the various maintenance locations. Each site will include a recommendation for treatment and anticipated costs. Town staff anticipates initial plans for review late June.

B. Town Hall Landscaping

Once again, I want to send a special thank you to Master Gardeners. Master Gardeners is continuing to take a strong lead in helping improve landscaping around Town Hall. Not only have they offered to plant the front landscaping bed, they have also helped drastically improve all sides of Town Hall. This partnership is truly appreciated and Town staff is excited to continue partnering with area community groups.

C. Proposed contract for City of Oshkosh Ambulance Service

Included within your packet is a presentation made by City of Oshkosh's now retired Fire Chief Tim Franz and current EMS Battalion Chief Chuck Hable. For several years, the City of Oshkosh has provided contractual ambulance service to the Town of Algoma and other surrounding communities. This service is greatly appreciated by many residents and has always been a strong partnership between our fire department and the City.

The presentation includes several interesting facts about the current contract as well as outlines the City's need to increase rates to meet costs. While I support the efforts of the Oshkosh Fire Department I am still going to be taking a close look at the process for billing and whether or not any other ambulance provider should be explored. In the past, Algoma partnered with City of Oshkosh due to private companies not having the capacity to service this area. Staff will be reviewing the benefits or considerations for the contract and will make sure to keep the Board in the loop as the process continues. The Town Board will need to approve any sort of contract change or extension.

D. Town of Algoma featured in Oshkosh Herald

A little free publicity never hurts the Town of Algoma. This is especially the case with the most recent article in the Oshkosh Herald. Included within your packet is a copy. The article focuses on the recent discussions pertaining to the Leonard Point Road development opportunity as well as our efforts to improve Jones Park. Additional mentions of Algoma will be forwarded as available.

E. Successful Westward Ho! vision session

I would like to thank East Central Planning and Town Board/Staff for their efforts to make our Westward Ho! planning event a great success. Final numbers are not set, but all indications show that over 100 people attended the workshop. The event garnered amazing input and one table alone had over 153 ideas on how to enhance our community. State Senator Dan Feyen also made it a point to come up for the event and was encouraged by the community participation. A draft document will be produced quickly and a final presentation and document will be made to the Board later this summer. The results of this document will be a strong indication of resident desires and will be incorporated into future planning documents.

F. 2018 First Responder pizza sale

The 2018 AFD First Responder pizza sale is now live. These fundraising events are great ways for the community to support our Volunteer Fire Department. Town staff will be taking

a stronger lead in the coordination and fundraising efforts and are excited to see the pizza orders role in. Attached is a copy of the order form. The sale will be available until October 7th, 2018 with a pizza making date and pick up set for October 20th, 2018. As community leaders, I encourage you all to support the department by spreading the word about the sale. Order forms are available online for print or at our local notice sites including Town Hall and Service Oil. Let's make this the most successful fund raising event yet!

Algoma enters growth mode with housing and park plans

By Dan Roherty
OSHKOSH HERALD

A mixed residential development proposed in the Town of Algoma would emerge just north of the town's Jones Park public recreation project that is underway to offer the growing area's residents with a range of outdoor activities.

Prairie Stone Homes developers held a workshop meeting recently with town officials to explain details of the plan. Eric Hoffmann of the Omro-based homebuilder said there are 43 single-family, 28 standing condominium and 16 duplex lots in the development design, along with some luxury apartment buildings planned off Leonard Point Road in the town.

Hoffmann said the development should be considered as low-density housing to allay concerns that a larger plan was in the works that had connotations of having high-density construction.

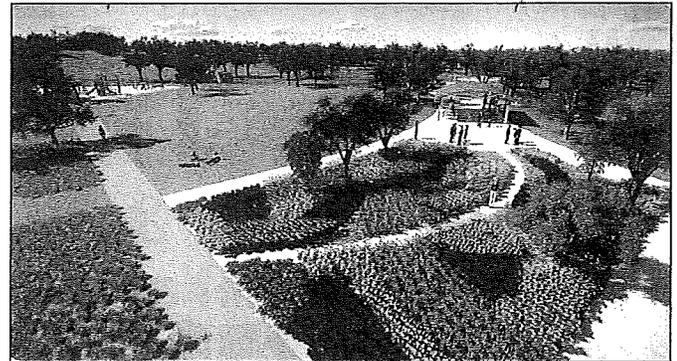
"It's probably the next best piece of property around Oshkosh to be developed for residential use," Hoffmann said. "There's a lack of single-family lots, and a lack of ev-

SEE **Algoma** ON PAGE 11



OSHKOSH HERALD PHOTO

Work is underway for development of Jones Park and a wide mix of recreation options in the Town of Algoma. A rendering of the park's design (right) is one of a series that can be seen at townofalgoma.org.



Algoma

FROM PAGE 1

everything else (proposed in the plan) in the Algoma and Oshkosh area."

He said the company has done projects related to each residential type but this would be their first to combine all of the variations. "There's every aspect of residential in this project," Hoffmann said of the wide range of living options for potential buyers.

Both Hoffmann and town officials said the proposal would take anywhere from four to six months before any ground work would be expected. Approvals from planning groups at the town and Winnebago County levels would be needed, including a zoning change request that could come up as early as July at the county's Planning and Zoning Committee meeting.

"The developer has proposed something that's new to the town and we wanted the town to get ahead of any questions that residents may have about it," town Administrator Benjamin Krumenauer said. "The only way positive development happens is if it keeps an open dialogue with the community it's in."

Creation of the 9-acre-plus Jones Park off Addie Parkway east of Leonard Point Road will have a pavilion and plaza, a half-mile asphalt walking, running and biking trail; pickleball courts; a children's fitness

and playground area; an 81-foot zipline; and a winter sledding and all-season fitness hill.

"It's the first large park in the town, and long overdue," said Krumenauer. He said the project has been a decade in the making and is a credit to the financial support of individuals and groups that are helping fund the effort beyond what the town's budget is able to provide.

The town's Team Green effort created last year for community parks, trails, recreation and forestry initiatives has been accepting funds to help boost the Jones Park construction. The Oshkosh Area Community Foundation has endorsed the project and is receiving tax-deductible contributions on behalf of the town.

"We have a community of 7,000 people but very little park space," Krumenauer said. "There aren't a lot of places for a 5-year-old to have some fun, and it's going to be connected to the neighborhood."

Krumenauer said the park is going to spark activities and create community dialogue.

"We want it to be the place where people want to gather, where people want to get to know each other," he said.

"That's what this community has been asking for ... and we're doing it."

Krumenauer is the featured speaker at the West Side Association's monthly meeting June 7 at La Sure's to talk about Algoma's overall growth plans.

Date: June 20, 2018

To: Town of Algoma Board

From: Deborah Stark, Clerk

Re: ITEM 8A: CLASS "A" BEER AND CLASS "A" INTOXICATING LIQUOR LICENSE FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR SERVICE OIL CO., INC.

ITEM DESCRIPTION

Service Oil Co., Inc. has renewed this type of license for years. They have a valid Seller's Permit and no excessive outstanding beer or liquor bills. The company does not appear on the list of tax payers in arrears. They do not have any citations relating to the sale of beer or liquor.

RECOMMENDATION

Clerk recommends approval of the Class "A" Beer and Class "A" Intoxicating Liquor License for the period of July 1, 2018 through June 30, 2019 for Service Oil Co., Inc.

Date: June 20, 2018

To: Town of Algoma Board

From: Deborah Stark, Clerk

Re: ITEM 8B: CIGARETTE AND TOBACCO PRODUCTS RETAIL LICENSE FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR SERVICE OIL CO., INC.

ITEM DESCRIPTION

Service Oil Co., Inc. has renewed this type of license for years. The tobacco products are sold across the counter and not by machine. They have a valid Seller's Permit. The company does not appear on the list of tax payers in arrears. They do not have any citations relating to the wrongful sale of cigarettes and tobacco products.

RECOMMENDATION

Clerk recommends approval of the Cigarette and Tobacco Products Retail License for the period of July 1, 2018 through June 30, 2019 for Service Oil Co., Inc.

Date: June 20, 2018

To: Town of Algoma Board

From: Deborah Stark, Clerk

Re: ITEM 8C: SODA WATER BEVERAGE LICENSE FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR WALLY'S U-PULL-IT, INC., JEFF FOUST EXCAVATING, INC., FOX VALLEY IRON, METAL AND AUTO SALVAGE, INC., KOBUSSEN BUSES LLC AND SERVICE OIL CO., INC.

ITEM DESCRIPTION

Wally's U-Pull-It, Inc., Jeff Foust Excavating, Inc., Fox Valley Iron, Metal and Auto Salvage, Inc., Kobussen Buses LLC and Service Oil Co., Inc. have all held Soda Water Beverage Licenses in the past. There have no known license issues with any of these companies.

RECOMMENDATION

Clerk recommendations approval of the Soda Water Beverage License for the period of July 1, 2018 through June 30, 2019 for Wally's U-Pull-It, Inc., Jeff Foust Excavating, Inc., Fox Valley Iron, Metal and Auto Salvage, Inc., Kobussen Buses LLC and Service Oil Co., Inc.

Date: June 20, 2018

To: Town of Algoma Board

From: Deborah Stark, Clerk

Re: ITEM 8D: OPERATOR LICENSES FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR THOMAS E BECK, DIANE M BOHNERT, TAYLOR M CARPENTER, PATRICK M GRASLEY, LORIE M KNAUS, GARY R LERCH, ELLIE N MEYER, MELISSA A NOWICKI, ERIN B O'CONNOR, LAUREN J POTRATZ, MARLEE L POTRATZ AND NATALIE J RAUCHLE.

ITEM DESCRIPTION

The above named people have filed for an Operator License for the period of July 1, 2018 through June 30, 2019 to be used in their employment at Service Oil Co., Inc. Every person has undergone a State of Wisconsin background check. All applicants came back with clean records.

RECOMMENDATION

There is no reason why any of the applicants will not be responsible beverage servers. The Clerk recommends approval of the Operator Licenses for the period of July 1, 2018 through June 30, 2019 for Thomas E Beck, Diane M Bohnert, Taylor M Carpenter, Patrick M Grasley, Lorie M Knaus, Gary R Lerch, Ellie N Meyer, Melissa A Nowicki, Erin B O'Connor, Lauren J Potratz, Marlee L Potratz and Natalie J Rauchle.

Date: June 20, 2018

To: Town of Algoma Board

From: Deborah Stark, Clerk

Re: ITEM 8E: TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE FOR WINNEGAMIE HOME BUILDERS ASSOCIATION TO BE USED AT 1351 EGG HARBOR DRIVE FOR WARRIORS ON THE WATER ON AUGUST 11, 2018.

ITEM DESCRIPTION

Winnegamie Home Builders Association has filed an application for a temporary license (sometimes called a Picnic License) for August 11, 2018. These types of licenses are only available to bona fide clubs, churches, lodges, chamber of commerce or similar civic or trade organizations, veteran's organizations and fair associations. The organization was asked to provide proof that they meet the parameters to qualify for a temporary license. That information has been provided and they appear to meet the qualifications. In addition to the license, the organization needs to have at least one licensed operator supervising the area at all times. A currently licensed operator must hold a license in the Town of Algoma. A current license held in a neighboring community does not qualify. Currently, the only people holding current operator licenses in the Town of Algoma are the twelve that were approved earlier. The Winnegamie Home Builders Association has not filed any applications for Operator Licenses, whether they are for a yearly or a temporary license.

RECOMMENDATION

Clerk finds no reason not to issue to the Winnegamie Home Builders Association a Temporary Class "B"/"Class B" License to be used at 1351 Egg Harbor Drive for Warriors on the Water on August 11, 2018.

Date: June 14, 2018

To: Town of Algoma Board

From: Benjamin Krumenauer, Administrator

Re: ITEM 8F: COVER SHEET

UPDATE:

Below is a general update to Item 8F *Discussion and possible action re: Height Variance: United Cooperative*.

On June 13, 2018, Planning Commission for the Town of Algoma provided a recommendation to approve the proposed height variance for United Cooperative. The height variance as recommended will allow United Cooperative to install a third grain silo that exceeds the Winnebago County Airport overlay height limit. The below condition(s) or exception(s) were included in that recommendation.

Plan Commission recommended approval 5-0.

Conditions:

- a. Provide documentation to Town staff regarding secured approval letters from Winnebago County, FAA and City of Oshkosh.
- b. A letter be provided holding the Town of Algoma harmless.

TREASURER UPDATE

June 2018

Date: June 12, 2018
To: Town of Algoma Board
From: Sue Drexler, CMTW

Re: ITEM 8G: Schedule Workshop to Review & Clarify Paving Assessment Policies

ITEM DESCRIPTION

Notices for 2019 paving should be mailed in July 2018. The board may want to review previous policies for asphalt layer thickness. Also the board should determine the method of payment by parcel owners, and the town's policy of financing.

RECOMMENDATION

A workshop would be best suited for these topics. The board would be presented with options and background information. An updated policy could be enacted at the July Town Board Meeting.

Possible dates:

Monday, July 2

Thursday, July 5

Monday, July 9

Date: June 13, 2018
To: Town of Algoma Board
From: Sue Drexler, CMTW

Re: ITEM 8H: Verve Credit Union CD Renewal

ITEM DESCRIPTION

The CD currently at the Verve Credit Union with a 12 month term in the amount of \$252,684.11 will mature on 6/22/2018. I have contacted Verve Credit Union for renewal terms and rates, and received the following:

12 months = 2.00%

18 months = 2.40%

24 months = 2.55%

RECOMMENDATION

Renew the CD at Verve Credit Union for a 24 month term at 2.55%. There is a CD at Choice Bank that will come due next year on 6/22/2019. Staggering the maturity dates so that a CD comes due annually could be of benefit if the funds are needed for an unforeseen expense.

Date: June 14, 2018

To: Town of Algoma Board

From: Benjamin Krumenauer, Administrator

Re: **ITEM 8I: DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF A NOT TO EXCEED CONTRACT WITH SOPER TRUCKING LLC (\$25,000)**

BACKGROUND

As the overall Jones Park project continues to advance on schedule and on budget, one component isn't receiving as much traction. The sledding hill. At no fault of Vinton Construction or the Town of Algoma, recent opportunities for free fill to build the hill haven't produced as much as is needed. The hill as designed is intended to be a winter time attraction that will also let the park user exercise and play in the summer. This attraction if completed per plan will be close to 20 feet tall and have a kidney bean shape. At this point around 25% (approx. 4,000 cubic yards) of material is on site for use. To complete the sledding hill to a usable level for all seasons more material will be needed.

ITEM DESCRIPTION

A few weeks ago, the Town had an update meeting with Vinton Construction and Ayres Associates. At this meeting, the contractor stated that not enough material is available to complete the hill per plan. Thanks to a one month window of opportunity, the final grading can be held off allowing the Town, if approved, to bring in additional fill material to substantially complete the sledding hill. Given this opportunity, the Town reached out to area developers requesting fill material.

In response, two different companies provided feedback. A third company has stated their willingness to partner, but the timeline will not fit with the Jones Park project. The chart below provides a per truck delivery quote to provide material to the project. The two contractors are Vinton Construction and Soper Trucking.

	Vinton Construction	Soper Trucking
per load (\$)	\$126.00	\$70.00
truck size (cy)	12	17

In order to be mindful of cost, a not to exceed contract will be used. Keeping a target goal of \$25,000 in mind, Soper Trucking is the clear choice. The low cost in trucking is due to the closer proximity of the material to the site and larger vehicle capacity. Additionally, the costs to shape and level the hill are less.

	Vinton Construction	Soper Trucking
per load (\$)	\$126.00	\$70.00
truck size (cy)	12	17
Truck Trips per \$25,000	198	357
Total Fill (cy)	2381	6071

The Town has made all attempts to complete the hill using donated materials, but unfortunately, the free material isn't enough. The final hill will still be a scaled down version of what is on the master plan, but is still considered a substantial feature of the project. Ayres Associates (designer) and staff feel that the increased fill will provide a usable hill for all seasons. Funds for the project will be derived from Parkland Fees or from any savings in the existing contract.

COST OF CONTRACT

Proposed not to exceed contract is for \$25,000.

RECOMMENDATION

Administrator recommends approval of Item 8I as stated.