

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
AGENDA FOR  
Wednesday, July 18, 2018 – 6:00 p.m.  
Algoma Town Hall  
15 N. Oakwood Road, Oshkosh, WI 54904**

**AGENDA**

**The Board may discuss and act on the following:**

**1. Call to Order.**

- A. Pledge of Allegiance
- B. Roll Call

**2. Review and approve the minutes of the following meeting:**

- A. Monthly Town Board Meeting dated June 20, 2018.

**3. Review and approve July 2018 disbursements.**

**4. Public Forum (Only items on the agenda).**

**5. Committee Reports.**

- A. Fire Department Chief
- B. Economic Development Committee
- C. Planning Commission
- D. Parks Committee

**6. Monthly Financial Statements and Financial Report.**

**7. Administrator Report.**

- A. Town Hall discussion for State Senator Feyen
- B. Building permits and inspections update
- C. A brief farewell to Emmers Lane

**8. Business.**

- A. Discussion and possible action re: Certified Survey Map for parcels 002-0240-10 and 002-0239-10-01.
- B. Discussion and possible action re: Operator Licenses for the period July 1, 2018 through June 30, 2019 for Eugene H Becker and Jodi M Vandermolen.
- C. Discussion and possible action re: Potential scope and cost sharing for 2018 storm and ditch maintenance projects.

**9. Adjourn.**

The Town Board meets regularly the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

Posted: Town of Algoma Municipal Building  
Service Oil Co.  
[www.townofalgoma.org](http://www.townofalgoma.org)

Date Posted: July 12, 2018

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
June 20, 2018**

The monthly Town Board meeting was called to order by Chair Rasmussen at 6:00 p.m.

The following Supervisors were present: James Marvin, Patricia Clark, Joel Rasmussen, Patricia Frohrib and Christopher Wright.

The following were also present: Administrator Ben Krumenauer, Treasurer Sue Drexler and Clerk Deborah Stark.

On a motion by Supervisors Frohrib/Clark, passed on a voice vote, the Board approved the minutes of the monthly Town Board meeting dated May 16, 2018.

On a motion by Supervisors Marvin/Clark, passed on a voice vote, the Board approved the June 2018 disbursements.

No one came forward for Public Forum.

The Fire Department provided a written report.

The Economic Development Committee did not meet.

The Planning Commission recommends approval of the variance request for United Cooperative.

The Parks Committee did not meet.

The monthly financial statements were received.

The Administrator reported that Jones Park buildout is on schedule. Kewaunee Park's new playground has been received and will be installed the week of August 6<sup>th</sup>. Road work will occur sometime in July. Master Gardeners is again improving the area around the Town Hall. Their efforts are very much appreciated. Fire Chief Scott Groth represented the Town of Algoma at a meeting where the City of Oshkosh presented their proposed ambulance contract. Jones Park and the Leonard Point Road development were featured in the Oshkosh Herald. The Westward HO! visioning session attracted over 100 residents. East Central Planning has gathered all of the

information and that documentation will be available later this summer. You are able to order First Responder pizzas now. Orders will be taken until October 7<sup>th</sup> with the pizzas being made on October 20<sup>th</sup>.

On a motion by Supervisors Frohrib/Clark, passed on a voice vote, the Board approved the Class "A" Beer and Class "A" Intoxicating Liquor License for the period of July 1, 2018 through June 30, 2019 for Service Oil Co., Inc.

On a motion by Supervisors Clark/Wright, passed on a voice vote, the Board approved the Cigarette and Tobacco Products Retail License for the period of July 1, 2018 through June 30, 2019 for Service Oil Co., Inc.

On a motion by Supervisors Wright/Marvin, passed on a voice vote, the Board approved the Soda Water Beverage License for the period of July 1, 2018 through June 30, 2019 for Wally's U-Pull-It, Inc., Jeff Foust Excavating, Inc., Fox Valley Iron, Metal and Auto Salvage, Inc. Kobussen Buses LLC and Service Oil Co., Inc.

On a motion by Supervisors Clark/Frohrib, passed on a voice vote, the Board approved the Operator Licenses for the period of July 1, 2018 through June 30, 2019 for Thomas E Beck, Diane M Bohnert, Taylor M Carpenter, Patrick M Grasley, Lorie M Knaus, Gary R Lerch, Ellie N Meyer, Melissa A Nowicki, Erin B O'Connor Lauren J Potratz, Marlee L Potratz and Natalie J Rauchle.

On a motion by Supervisors Frohrib/Marvin, passed on a voice vote, the Board approved the Temporary Class "B"/"Class B" Retailer's License for Winnegamie Home Builders Association to be used at 1351 Egg Harbor Dr for Warriors on the Water on August 11, 2018.

On a motion by Supervisors Clark/Wright, passed on a voice vote, the Board approved the Height Variance Request for United Cooperative.

By consensus, the Board will hold a workshop to Review and Clarify Paving Assessment Policies on July 9, 2018 at 5:30 p.m.

On a motion by Supervisors Frohrib/Clark, passed on a voice vote, the Board approved renewing the CD at Verve Credit Union for 24 months.

On a motion by Supervisors Wright/Clark, passed on a voice vote, the Board approved additional fill for the sledding hill at Jones Park to be trucked in by Soper Trucking at a cost not to exceed \$25,000.00

On a motion by Supervisors Clark/Wright, passed on a voice vote the Board adjourned at 6:39 p.m.

Respectfully submitted,  
Deborah L Stark, WCMC  
Clerk

**Town of Algoma Fire Fighters  
Monthly Business Meeting Minutes  
June 13, 2018**

1. Chief Groth called the Town of Algoma Fire Fighters Monthly Business Meeting to order at 7:20 PM.
2. Sheriff's Deputy not present.
3. Secretary's report dated May 9, 2018 approved.
4. Treasurer's report was read and approved.
5. Training Officer's Report
  - Next drill is Monday, June 18.
  - Large diameter hose testing is complete.
6. Truck Report
  - The tender is leaking water. Repair quotes are being solicited.
  - The box style Stream Lights are being converted to LED.
  - The beverage cooler is leaking water. It is in the process of being repaired.
7. Chief's Report
  - The Chapman family is purchasing a bench for placement somewhere in the town in honor of the fire department. Ben Krumenauer asked where the department would like it placed. A few locations were discussed. The first choice is the pier at Oakwood Road and the second is the park at the town hall.
  - Chief Groth attended the retirement gatherings for Chief Keith Kiesow of Fox Crossing and Chief Tim Franz of OFD.
  - Chief Groth ordered cotton and dry-wick t-shirts and baseball caps.
8. Old Business
  - Car Show
    - A planning meeting will occur during the next week or two. If you are interested in attending, contact Kevin Sawicki.
    - Paul Friday has several people helping him solicit donations.
    - Kevin Sawicki is going to talk to Skipper Buds about all the pontoon boats in the lot. Optional locations for the car show were discussed.
  - DNR Grant
    - The WI DNR grant period is open thru July 2, 2018, so there is not much time left. This is a 50/50 grant. If you think there is something we need, contact Chief Groth.
9. New Business
  - Fire Training Center
    - We have approval to use the training facilities at the old FVTC training center. We will go there for some drills.
  - Buffalo Wild Wings
    - Jeff Miller contacted Buffalo Wild Wings. Our fundraiser is scheduled for Saturday, July 21.
  - New Member Recruitment
    - Chief Groth spoke to somebody who has completed EMT training and is interested in joining the department.
10. Membership Update
  - Nothing.
11. Membership Forum
  - Keith Breu is going to schedule another measurement session with the Uniform Shop. If you need any new uniform components, let him know.
12. Correspondence
  - None.

13. Incident Reports

- 18-11 3433 W 20<sup>th</sup> Av – CO/fire alarm; nothing found
- 18-22 3302 Breezewood Ln – Clayton MABAS; stand-by near scene
- 18-23 2652 Omro Rd – vehicle accident; scene safety and clean up
- 18-24 Hwy 21 EB, west of Oakwood Rd – vehicle accident; scene safety and clean up
- 18-25 1597 Sheboygan St – fire alarm; false alarm

14. The next drill is Monday, June 18, at 6:30 pm.

15. Roll call taken with 12 members present.

16. Motion by Keith Breu to adjourn, second by Mark Thompson; motion passed unanimously.

End of Meeting at 8:00 pm.

Submitted by Secretary Lisa Breu

# **TOWN OF ALGOMA FIRE DEPARTMENT**

## **FIRST RESPONDERS**

**THE DESIRE TO SERVE**

**THE ABILITY TO PERFORM**

**THE COURAGE TO ACT**

Minutes to the June 26, 2018  
Business Meeting

### **CALL TO ORDER**

6:33pm by Captain Kevin Sawicki

### **ROLL CALL**

Present: Braun, G., Braun, T., Carney, Demler, Houde, Knaus, Sawicki, and Tempin

Absent: Buschke, Drexler, Fitzpatrick, Friday, Groth, Harrington, Morris, and Peabody

### **WINNEBAGO CO. SHERIFF'S OFFICE REPORT**

Deputy Kressin present, nothing to report.

### **APPROVE MINUTES FROM PREVIOUS MEETING**

Approved as posted at Station 21

### **APPROVE TREASURER'S REPORT**

Approved as read by Treasurer Glenn Demler.

### **FIRE CHIEF'S REPORT**

No report.

### **OLD BUSINESS**

- Fundraising. Pizza making Saturday October 20<sup>TH</sup>. Glenn created an order form and turned it in to the Town Hall to be put in August or September Town Newsletter.
- Car Show Saturday August 18<sup>TH</sup>. There will be more info on this event as we get closer.
- Todd checked with The Bar about having a Meat Raffle there. He was told no by a member of management there.

### **NEW BUSINESS**

- PPE. Next month Glenn is bringing samples of EMS gloves he picked up at FDIC. These are gloves that are rated to protect against fentanyl.
- 

### **MEMBERSHIP FORUM**

- Calls with multiple patients. Separate reports for each, but same run number for all. Multiple patients, one 1<sup>ST</sup> Responder per patient if enough of them on scene. Paramedics 1<sup>ST</sup> on scene, then we are assisting a unit.
- NEW OFD Cardiac Procedures being implemented. These were explained by Kevin.



- Oshkosh FD Life Safety Box Alarm. This is in the event of a mass casualty call. This also was explained by Kevin.

#### **CORRESPONDENCE**

- None

#### **UPCOMING TRAINING DATES**

- Dual training with the FD in the near future, depending on the weather.

#### **ADJOURN**

- Motion Connor w/ a second from Kevin at 7:07pm.

Respectfully Submitted

Glenn Demler Secretary/Treasurer

**TOWN OF ALGOMA**  
**WINNEBAGO COUNTY, WISCONSIN**  
**PLANNING COMMISSION MEETING**  
**Wednesday, July 11, 2018 at 6:00 pm**  
Algoma Town Hall  
15 N. Oakwood Road, Oshkosh, WI 54904

**AGENDA**

The Commission may discuss and act on the following:

1. Call to Order.
2. Roll Call.
3. Discussion and possible action re: Minutes of the June 13, 2018 meeting.
4. Discussion and possible action re: Certified Survey Map for parcel numbers 002-0240-10 & 002-0239-10-01.
5. Adjourn.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

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**TOWN OF ALGOMA**  
**WINNEBAGO COUNTY, WISCONSIN**  
**PARKS COMMITTEE MEETING**  
Wednesday, June 27, 2018 at 6:00 p.m.  
Jones Park – Addie Parkway Oshkosh, WI 54904

**AGENDA**

The committee may discuss and act on the following:

1. Call to Order.
2. Roll Call.
3. Public Forum (Only items of the agenda).
4. Discussion and possible action re: Minutes of the March 28, 2018 meeting.
5. Discussion and possible action re: Progress update and tour of Jones Park project.
6. Adjourn.

The Parks Committee meets regularly the LAST WEDNESDAY OF EACH MONTH AT 6:00PM (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC.

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Posted at Town of Algoma Municipal Building, Service Oil Inc., [www.townofalgoma.org](http://www.townofalgoma.org)  
Posted on June 21, 2018

Town of Algoma Monthly Treasurer's Report  
July 2018

*Town Administrator & Town Clerk:*

Included in your packet please find the following reports:

Income & Expense Reports Jan 1 – Jun 31, 2018

- Amended 2018 Budget vs. Actual Summary
- Amended 2018 Budget vs. Actual Detail
  
- Budget vs. Actual – Fire & First Responders
  
- Budget vs. Actual – Public Works
  
- Budget vs. Actual - Park Money Market Account

Additional Reports:

- Reconciled Bank & Investment Balances
- OACF Jones Park Summary as of 3/31/2018

Miscellaneous Item:

- Cover sheet for report to Town Board Members

*Respectfully submitted,*

*Sue Drexler, CMTW*

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Summary**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
41000-0 · Taxes	849,134.25	1,069,150.00	-220,015.75	79.4%
42000-0 · Special Assessments	9,985.24	11,127.00	-1,141.76	89.7%
43000-0 · Intergovernmental Revenues	59,417.09	229,007.00	-169,589.91	25.9%
44000-0 · Licenses & Permits	57,348.96	104,860.00	-47,511.04	54.7%
46000-0 · Public Charges for Services	358,287.53	352,674.00	5,613.53	101.6%
47000-0 · Intergov Charges for Services	0.00	1,000.00	-1,000.00	0.0%
48000-0 · Other Revenues	20,243.58	23,172.00	-2,928.42	87.4%
49000-0 · Other Financing Sources	0.00	1,096,000.00	-1,096,000.00	0.0%
<b>Total Income</b>	<b>1,354,416.65</b>	<b>2,886,990.00</b>	<b>-1,532,573.35</b>	<b>46.9%</b>
<b>Gross Profit</b>	<b>1,354,416.65</b>	<b>2,886,990.00</b>	<b>-1,532,573.35</b>	<b>46.9%</b>
<b>Expense</b>				
51000-0 · General Government Expense	170,876.66	402,670.00	-231,793.34	42.4%
52000 · Public Safety Expense	100,060.41	371,352.00	-271,291.59	26.9%
53000-0 · Public Works Expense	439,971.00	1,138,318.00	-698,347.00	38.7%
54000-0 · Health & Human Services Expense	1,240.75	5,700.00	-4,459.25	21.8%
55000-0 · Culture, Recreation & Education	15,953.40	172,520.00	-156,566.60	9.2%
56000-0 · Conservation & Development	16,362.98	51,430.00	-35,067.02	31.8%
57000-0 · Capital Outlay	0.00	745,000.00	-745,000.00	0.0%
<b>Total Expense</b>	<b>744,465.20</b>	<b>2,886,990.00</b>	<b>-2,142,524.80</b>	<b>25.8%</b>
<b>Net Income</b>	<b>609,951.45</b>	<b>0.00</b>	<b>609,951.45</b>	<b>100.0%</b>

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>41000-0 · Taxes</b>				
41100-0 · General Property Taxes	824,870.60	1,069,150.00	-244,279.40	77.2%
41800-0 · Int. & Penalties on Taxes	9.01			
41801-0 · Pers. Prop Tax Interest	5.17			
41802-0 · Lottery Credit	24,249.47			
<b>Total 41000-0 · Taxes</b>	<b>849,134.25</b>	<b>1,069,150.00</b>	<b>-220,015.75</b>	<b>79.4%</b>
<b>42000-0 · Special Assessments</b>				
42300-0 · Street Improvements				
42300-2 · 2012 Paving	2,769.09	4,533.00	-1,763.91	61.1%
42300-3 · 2013 Paving	7,216.15	6,594.00	622.15	109.4%
<b>Total 42300-0 · Street Improvements</b>	<b>9,985.24</b>	<b>11,127.00</b>	<b>-1,141.76</b>	<b>89.7%</b>
<b>Total 42000-0 · Special Assessments</b>	<b>9,985.24</b>	<b>11,127.00</b>	<b>-1,141.76</b>	<b>89.7%</b>
<b>43000-0 · Intergovernmental Revenues</b>				
43410-0 · State Shared Revenues	0.00	60,891.00	-60,891.00	0.0%
43420-0 · Fire Insurance 2%	0.00	27,500.00	-27,500.00	0.0%
43430-0 · Exempt Computer Aid	0.00	256.00	-256.00	0.0%
43531-0 · State Grant Local Trans. Aids	48,699.76	97,400.00	-48,700.24	50.0%
43545-0 · State Grant - Recycling	10,717.33	10,150.00	567.33	105.6%
43700-0 · Grants from Local Governments				
43750-0 · Economic Development	0.00	2,810.00	-2,810.00	0.0%
43790-0 · DNR Stormwater Mgmt. Grant	0.00	30,000.00	-30,000.00	0.0%
<b>Total 43700-0 · Grants from Local Governments</b>	<b>0.00</b>	<b>32,810.00</b>	<b>-32,810.00</b>	<b>0.0%</b>
<b>Total 43000-0 · Intergovernmental Revenues</b>	<b>59,417.09</b>	<b>229,007.00</b>	<b>-169,589.91</b>	<b>25.9%</b>
<b>44000-0 · Licenses &amp; Permits</b>				
44110-0 · Liquor & Beer Licenses	340.00	300.00	40.00	113.3%
44110-1 · Operator's Licenses	184.00	240.00	-56.00	76.7%
44110-2 · Cigarette Licenses	100.00	100.00	0.00	100.0%
44110-3 · Soda Water Licenses	25.00	20.00	5.00	125.0%
44120-0 · Other Business & Occup.	100.00	200.00	-100.00	50.0%
44120-1 · Cable Franchise Income	36,663.02	75,000.00	-38,336.98	48.9%
44200-1 · Dog Licenses Fees	2,090.00	5,000.00	-2,910.00	41.8%
44200-2 · Winnebago County Dog Licenses	1,192.24	1,500.00	-307.76	79.5%
44299-0 · Building Permits- Remodeling	5,899.70	10,000.00	-4,100.30	59.0%
44300-0 · Building Permits - New	8,600.00	10,000.00	-1,400.00	86.0%
44300-3 · Extra Inspections	500.00	500.00	0.00	100.0%
44310-1 · Culvert Permits	700.00	1,000.00	-300.00	70.0%
44310-2 · Other Permits	255.00	250.00	5.00	102.0%
44400-0 · Zoning Permits & Fees	550.00	250.00	300.00	220.0%
44500-0 · Right of Way	150.00	500.00	-350.00	30.0%
<b>Total 44000-0 · Licenses &amp; Permits</b>	<b>57,348.96</b>	<b>104,860.00</b>	<b>-47,511.04</b>	<b>54.7%</b>

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
46000-0 · Public Charges for Services				
46100-1 · Assessment Certification	1,860.00	2,500.00	-640.00	74.4%
46310-3 · Snow Removal	6,179.00	4,500.00	1,679.00	137.3%
46420-0 · Refuse/Garbage (curbside)	337,593.00	343,174.00	-5,581.00	98.4%
46435-0 · Recycling - Winn Cty Rebate	12,655.53	2,500.00	10,155.53	506.2%
Total 46000-0 · Public Charges for Services	358,287.53	352,674.00	5,613.53	101.6%
47000-0 · Intergov Charges for Services				
47355-0 · Shared Animal Control	0.00	1,000.00	-1,000.00	0.0%
Total 47000-0 · Intergov Charges for Services	0.00	1,000.00	-1,000.00	0.0%
48000-0 · Other Revenues				
48100-0 · Interest Income				
48110-0 · Interest - General Accts	11,407.13	8,000.00	3,407.13	142.6%
48110-4 · Interest - Paving Assessments	796.71	872.00	-75.29	91.4%
48110-5 · OACF-Jones Park	198.44	150.00	48.44	132.3%
48132-1 · Verve CU CD	1,494.55	3,150.00	-1,655.45	47.4%
Total 48100-0 · Interest Income	13,896.83	12,172.00	1,724.83	114.2%
48200-0 · Rent				
48220-0 · Town Hall Rental -Less Refunds	4,633.11	5,000.00	-366.89	92.7%
Total 48200-0 · Rent	4,633.11	5,000.00	-366.89	92.7%
48304-0 · Sale of Garbage/Recycling Totes	1,241.00	1,000.00	241.00	124.1%
48500 · Donations & Contributions				
48500-1 · Donations	200.00			
48500-5 · OACF-Jones Park	100.00	5,000.00	-4,900.00	2.0%
Total 48500 · Donations & Contributions	300.00	5,000.00	-4,700.00	6.0%
48900-0 · Other Misc. Revenues	172.64			
Total 48000-0 · Other Revenues	20,243.58	23,172.00	-2,928.42	87.4%
49000-0 · Other Financing Sources				
49100-0 · Proceeds of Long-term Debt				
49120-0 · Notes				
49120-1 · Jones Park Note	0.00	600,000.00	-600,000.00	0.0%
Total 49120-0 · Notes	0.00	600,000.00	-600,000.00	0.0%
Total 49100-0 · Proceeds of Long-term Debt	0.00	600,000.00	-600,000.00	0.0%
49200-0 · Transfers From Other Funds				
49200-1 · New Parks Project	0.00	125,000.00	-125,000.00	0.0%
Total 49200-0 · Transfers From Other Funds	0.00	125,000.00	-125,000.00	0.0%

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
49300-0 · Fund Balance Applies				
49300-3 · Funding Assigned Items	0.00	371,000.00	-371,000.00	0.0%
Total 49300-0 · Fund Balance Applies	0.00	371,000.00	-371,000.00	0.0%
Total 49000-0 · Other Financing Sources	0.00	1,096,000.00	-1,096,000.00	0.0%
Total Income	1,354,416.65	2,886,990.00	-1,532,573.35	46.9%
Gross Profit	1,354,416.65	2,886,990.00	-1,532,573.35	46.9%
Expense				
51000-0 · General Government Expense				
51100-0 · Dues- WI Towns Assn.	1,107.50	1,100.00	7.50	100.7%
51110-0 · Board Salaries	7,350.00	20,000.00	-12,650.00	36.8%
51110-2 · Board Expenses	274.13	500.00	-225.87	54.8%
51300-0 · Legal				
51300-1 · Legal - Town Office	3,024.02	20,000.00	-16,975.98	15.1%
51300-2 · Legal - Fire Department	0.00	5,000.00	-5,000.00	0.0%
51300-3 · Ordinance Codification	1,195.00	2,000.00	-805.00	59.8%
Total 51300-0 · Legal	4,219.02	27,000.00	-22,780.98	15.6%
51400-0 · General Administrative				
51400-2 · Computer & Website Maint	6,307.96	17,000.00	-10,692.04	37.1%
51400-3 · Mileage	231.68	1,000.00	-768.32	23.2%
51400-4 · Human Resources/Personnel	670.00	1,500.00	-830.00	44.7%
51400-5 · Office Equipment	3,057.95	2,500.00	557.95	122.3%
51400-6 · Office Supplies	565.11	2,500.00	-1,934.89	22.6%
51400-7 · Publishing & Printing	1,678.67	4,500.00	-2,821.33	37.3%
51400-9 · Miscellaneous General Govt	2,230.00	2,500.00	-270.00	89.2%
51411-1 · Administrator Salary & Benefits				
51411-3 · Administrator - Salary	28,593.25	68,624.00	-40,030.75	41.7%
51411-4 · Administrator - Benefits	8,986.65	17,262.00	-8,275.35	52.1%
Total 51411-1 · Administrator Salary & Benefits	37,579.90	85,886.00	-48,306.10	43.6%
51411-2 · Administrator Expense	1,122.63	3,000.00	-1,877.37	37.4%
51412-1 · Admin Asst Salary & Benefits				
51412-3 · Admin Asst - Salary	10,917.20	23,400.00	-12,482.80	46.7%
51412-4 · Admin Asst - Benefits	2,366.69	5,307.00	-2,940.31	44.6%
Total 51412-1 · Admin Asst Salary & Benefits	13,283.89	28,707.00	-15,423.11	46.3%
51412-2 · Admin Asst - Expense				
51412-5 · Admin Asst - Temp	0.00	1,000.00	-1,000.00	0.0%
51412-2 · Admin Asst - Expense - Other	785.53	1,000.00	-214.47	78.6%
Total 51412-2 · Admin Asst - Expense	785.53	2,000.00	-1,214.47	39.3%
51420-0 · Clerk's Salary & Benefits				
51421-3 · Clerk - Salary	20,276.25	48,663.00	-28,386.75	41.7%
51421-4 · Clerk - Benefits	6,987.24	14,048.00	-7,060.76	49.7%
Total 51420-0 · Clerk's Salary & Benefits	27,263.49	62,711.00	-35,447.51	43.5%



**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
51420-2 · Clerk Expenses	65.00	1,500.00	-1,435.00	4.3%
51420-7 · Other General Govt. Postage	1,418.00	8,000.00	-6,582.00	17.7%
51420-8 · Other Unemployment Compensation	0.00	1,500.00	-1,500.00	0.0%
51440-0 · Election Wages	2,806.63	10,000.00	-7,193.37	28.1%
51440-2 · Election Expenses	1,405.17	3,000.00	-1,594.83	46.8%
<b>Total 51400-0 · General Administrative</b>	<b>100,471.61</b>	<b>237,804.00</b>	<b>-137,332.39</b>	<b>42.2%</b>
51500.0 · Gen Gov Financial Admin				
51510-0 · Auditor	8,415.00	9,000.00	-585.00	93.5%
51511-0 · Board of Review Expense	35.00	300.00	-265.00	11.7%
51520-0 · Treasurer Salary & Benefits				
51520-3 · Treasurer - Salary	7,083.35	17,000.00	-9,916.65	41.7%
51520-4 · Treasurer - Benefits	634.74	1,266.00	-631.26	50.1%
<b>Total 51520-0 · Treasurer Salary &amp; Benefits</b>	<b>7,718.09</b>	<b>18,266.00</b>	<b>-10,547.91</b>	<b>42.3%</b>
51520-2 · Treasurer Expenses	558.46	2,000.00	-1,441.54	27.9%
51525-0 · Other Treasury Expense	18.56	2,500.00	-2,481.44	0.7%
51530-0 · Assessor Salary or Contract	11,298.00	22,600.00	-11,302.00	50.0%
51530-2 · Assessor Expenses	0.00	100.00	-100.00	0.0%
51540-0 · Risk & Property Management				
51540-1 · Insurance Consulting	0.00	1,000.00	-1,000.00	0.0%
51540-0 · Risk & Property Management - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total 51540-0 · Risk &amp; Property Management</b>	<b>0.00</b>	<b>3,500.00</b>	<b>-3,500.00</b>	<b>0.0%</b>
<b>Total 51500.0 · Gen Gov Financial Admin</b>	<b>28,043.11</b>	<b>58,266.00</b>	<b>-30,222.89</b>	<b>48.1%</b>
51600-0 · Town Buildings & Maint				
51610-0 · Town Hall Janitorial	1,417.00	4,000.00	-2,583.00	35.4%
51610-2 · Town Hall Expenses	3,164.19	8,000.00	-4,835.81	39.6%
51610-3 · Town Hall Telephone	1,368.18	4,000.00	-2,631.82	34.2%
51610-4 · Town Hall Utilities	3,144.26	10,000.00	-6,855.74	31.4%
51610-5 · Town Hall Improvements	7,026.35	5,000.00	2,026.35	140.5%
51610-9 · Town Hall Insurance	4,097.29	8,000.00	-3,902.71	51.2%
51611-0 · Town Hall Grass Only	455.00	3,800.00	-3,345.00	12.0%
<b>Total 51600-0 · Town Buildings &amp; Maint</b>	<b>20,672.27</b>	<b>42,800.00</b>	<b>-22,127.73</b>	<b>48.3%</b>
51900-0 · Other General Govt				
51938-0 · Other Insurance	1,588.57	3,000.00	-1,411.43	53.0%
51980-0 · General Government	0.00	100.00	-100.00	0.0%
51999-9 · GenGvt - Pyrl Exp	7,150.45	12,100.00	-4,949.55	59.1%
<b>Total 51900-0 · Other General Govt</b>	<b>8,739.02</b>	<b>15,200.00</b>	<b>-6,460.98</b>	<b>57.5%</b>
<b>Total 51000-0 · General Government Expense</b>	<b>170,876.66</b>	<b>402,670.00</b>	<b>-231,793.34</b>	<b>42.4%</b>

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
52000 · Public Safety Expense				
52210-0 · Fire Chief Salary	4,166.65	10,000.00	-5,833.35	41.7%
52210-2 · Fire Chief Expenses	443.55	1,500.00	-1,056.45	29.6%
52210-3 · Fire Dept. Training	4,154.69	9,000.00	-4,845.31	46.2%
52210-4 · Town Allowance to Fire Dept.	1,000.00	1,000.00	0.00	100.0%
52210-5 · Fire Dept. Supplies	1,405.53	3,500.00	-2,094.47	40.2%
52210-6 · Vehicle Expense	3,868.61	11,000.00	-7,131.39	35.2%
52210-7 · Service/Repair Equipment	2,692.84	4,000.00	-1,307.16	67.3%
52210-8 · Misc. Expense Fire Dept.	301.53	1,000.00	-698.47	30.2%
52210-9 · Fire Dept. Insurance	14,473.74	19,500.00	-5,026.26	74.2%
52211-0 · Fire Dept. Utilities	2,855.84	6,500.00	-3,644.16	43.9%
52211-1 · Fire Dept. Telephone	1,020.41	3,000.00	-1,979.59	34.0%
52211-2 · Fire Dept. Snow/Grass	1,090.00	4,000.00	-2,910.00	27.3%
52211-3 · Maintenance Fire Station	1,821.87	7,000.00	-5,178.13	26.0%
52211-6 · Fire Dept. Equipment	5,668.83	16,500.00	-10,831.17	34.4%
52211-8 · Drill & Fire Allowance	7,666.25	13,000.00	-5,333.75	59.0%
52211-9 · Fire Prevention & Public Educ.	1,049.95	5,500.00	-4,450.05	19.1%
52212-0 · Asst. Chief's Salary	2,083.30	5,000.00	-2,916.70	41.7%
52212-1 · Fire Captains Salary	2,400.00	4,800.00	-2,400.00	50.0%
52212-2 · Fire Dept. Treasurer Salary	1,500.00	3,600.00	-2,100.00	41.7%
52212-3 · Safety/Training Officer Salary	500.00	1,200.00	-700.00	41.7%
52213-1 · Public Fire Protection	0.00	165,827.00	-165,827.00	0.0%
52213-2 · Fire Dept. Service Award	9,583.38	11,500.00	-1,916.62	83.3%
52300-0 · Ambulance	9,948.51	10,000.00	-51.49	99.5%
52310-0 · First Responder Training	1,961.50	2,000.00	-38.50	98.1%
52310-2 · First Responder Equipment	2,146.11	6,000.00	-3,853.89	35.8%
52310-3 · First Responder Call Allowance	4,946.58	10,000.00	-5,053.42	49.5%
52310-4 · First Responders Misc. Expense	72.15	200.00	-127.85	36.1%
52310-8 · First Responder Captains Salary	1,041.60	2,625.00	-1,583.40	39.7%
52400-0 · Building Inspection	0.00	1,200.00	-1,200.00	0.0%
52410-0 · Building Inspector	7,100.00	21,000.00	-13,900.00	33.8%
52601-0 · 911 Emergency Comm Sys Expense	0.00	4,700.00	-4,700.00	0.0%
52999-9 · Pub Safety - Pyrrl Exp	3,096.99	5,700.00	-2,603.01	54.3%
<b>Total 52000 · Public Safety Expense</b>	<b>100,060.41</b>	<b>371,352.00</b>	<b>-271,291.59</b>	<b>26.9%</b>
53000-0 · Public Works Expense				
53300-0 · Street Maint & Construction				
53311-0 · Snow Removal Expense	65,564.09	97,000.00	-31,435.91	67.6%
53311-2 · Traffic Control	17,098.43	10,000.00	7,098.43	171.0%
53311-3 · General Maint. Local Roads	96,564.48	132,400.00	-35,835.52	72.9%
53311-4 · Road inspector Salary	5,936.00	25,000.00	-19,064.00	23.7%
53311-5 · Snow Removal Private Roads	5,333.06	5,000.00	333.06	106.7%
53311-6 · Road Inspector Expense	26.78	6,000.00	-5,973.22	0.4%
53311-8 · Drainage & Culverts	8,984.88	175,000.00	-166,015.12	5.1%
53315-0 · Highway & St.Const. Local Roads	0.00	100,000.00	-100,000.00	0.0%
53315-6 · Omro Rd	66,175.58	150,000.00	-83,824.42	44.1%
<b>Total 53300-0 · Street Maint &amp; Construction</b>	<b>265,683.30</b>	<b>700,400.00</b>	<b>-434,716.70</b>	<b>37.9%</b>
53400-0 · Road Related Facilities				
53420-0 · Street Lighting	3,893.77	13,000.00	-9,106.23	30.0%

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
 January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
53443-0 · DNR Stormwater Mgmt. Grant				
53443-2 · DNR SW Grant - Planning	444.50	50,000.00	-49,555.50	0.9%
<b>Total 53443-0 · DNR Stormwater Mgmt. Grant</b>	<b>444.50</b>	<b>50,000.00</b>	<b>-49,555.50</b>	<b>0.9%</b>
53448-1 · Storm Water Management	0.00	10,788.00	-10,788.00	0.0%
53448-2 · Storm Water Planning	1,285.00	10,000.00	-8,715.00	12.9%
53450-1 · Parking Facilities- Muni	438.53	3,000.00	-2,561.47	14.6%
<b>Total 53400-0 · Road Related Facilities</b>	<b>6,061.80</b>	<b>86,788.00</b>	<b>-80,726.20</b>	<b>7.0%</b>
53600-0 · Sanitation				
53620-0 · Refuse & Garbage Collection	101,330.08	215,492.00	-114,161.92	47.0%
53620-1 · Totes for Garbage & Recycling	407.49			
53635-0 · Recycling	64,989.44	131,738.00	-66,748.56	49.3%
53640-0 · Weed & Nuisance Control Expense	0.00	1,500.00	-1,500.00	0.0%
<b>Total 53600-0 · Sanitation</b>	<b>166,727.01</b>	<b>348,730.00</b>	<b>-182,002.99</b>	<b>47.8%</b>
53999-9 · Pub Works - Pyrll Exp	1,498.89	2,400.00	-901.11	62.5%
<b>Total 53000-0 · Public Works Expense</b>	<b>439,971.00</b>	<b>1,138,318.00</b>	<b>-698,347.00</b>	<b>38.7%</b>
54000-0 · Health & Human Services Expense				
54100-0 · Public Health/Animal Control				
54105-0 · Shared Animal Control Position	0.00	2,000.00	-2,000.00	0.0%
54100-0 · Public Health/Animal Control - Other	0.00	1,500.00	-1,500.00	0.0%
<b>Total 54100-0 · Public Health/Animal Control</b>	<b>0.00</b>	<b>3,500.00</b>	<b>-3,500.00</b>	<b>0.0%</b>
54110-0 · Dog Tax Fees Paid to County	1,240.75	2,200.00	-959.25	56.4%
<b>Total 54000-0 · Health &amp; Human Services Expense</b>	<b>1,240.75</b>	<b>5,700.00</b>	<b>-4,459.25</b>	<b>21.8%</b>
55000-0 · Culture, Recreation & Education				
55200-1 · Jones Park	4,333.90	150,000.00	-145,666.10	2.9%
55200-2 · Parks- Maint Expense	11,589.50	20,000.00	-8,410.50	57.9%
55200-3 · Parks Committee	0.00	1,320.00	-1,320.00	0.0%
55200-5 · OACF - Jones Park	30.00	1,200.00	-1,170.00	2.5%
<b>Total 55000-0 · Culture, Recreation &amp; Education</b>	<b>15,953.40</b>	<b>172,520.00</b>	<b>-156,566.60</b>	<b>9.2%</b>
56000-0 · Conservation & Development				
56700-0 · Economic Development				
56700-1 · Economic Dev WC-IDB	0.00	2,810.00	-2,810.00	0.0%
56700-9 · Economic Dev - Other	7,002.54	2,500.00	4,502.54	280.1%
56710-1 · Economic Development Committee	0.00	1,320.00	-1,320.00	0.0%
<b>Total 56700-0 · Economic Development</b>	<b>7,002.54</b>	<b>6,630.00</b>	<b>372.54</b>	<b>105.6%</b>
56900-0 · Conservation-Land Use/Zoning				
56900-1 · Surveying Lots & FYG	1,455.00	5,000.00	-3,545.00	29.1%
56900-2 · Engineering Surveys Projects	0.00	6,000.00	-6,000.00	0.0%
56900-3 · Storm Water Ponds/Backyards	0.00	5,000.00	-5,000.00	0.0%
56900-4 · Planning Commission	0.00	1,800.00	-1,800.00	0.0%

**TOWN OF ALGOMA**  
**2018 Amended Budget vs. Actual Detail**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
56900-5 · Planning -Town Expense				
56905-1 · Comp Plan Revision	0.00	21,000.00	-21,000.00	0.0%
56905-9 · Misc Planning	7,875.00	6,000.00	1,875.00	131.3%
56900-5 · Planning -Town Expense - Other	30.44			
<b>Total 56900-5 · Planning -Town Expense</b>	<b>7,905.44</b>	<b>27,000.00</b>	<b>-19,094.56</b>	<b>29.3%</b>
<b>Total 56900-0 · Conservation-Land Use/Zoning</b>	<b>9,360.44</b>	<b>44,800.00</b>	<b>-35,439.56</b>	<b>20.9%</b>
<b>Total 56000-0 · Conservation &amp; Development</b>	<b>16,362.98</b>	<b>51,430.00</b>	<b>-35,067.02</b>	<b>31.8%</b>
57000-0 · Capital Outlay				
57100-5 · Reserve For Revaluation of Town	0.00	20,000.00	-20,000.00	0.0%
57600-0 · Parks				
57620-1 · Jones Park	0.00	725,000.00	-725,000.00	0.0%
<b>Total 57600-0 · Parks</b>	<b>0.00</b>	<b>725,000.00</b>	<b>-725,000.00</b>	<b>0.0%</b>
<b>Total 57000-0 · Capital Outlay</b>	<b>0.00</b>	<b>745,000.00</b>	<b>-745,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>744,465.20</b>	<b>2,886,990.00</b>	<b>-2,142,524.80</b>	<b>25.8%</b>
<b>Net Income</b>	<b>609,951.45</b>	<b>0.00</b>	<b>609,951.45</b>	<b>100.0%</b>

**TOWN OF ALGOMA**  
**Fire & First Responders**  
January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
43000-0 · Intergovernmental Revenues				
43420-0 · Fire Insurance 2%	0.00	27,500.00	-27,500.00	0.0%
<b>Total 43000-0 · Intergovernmental Revenues</b>	<b>0.00</b>	<b>27,500.00</b>	<b>-27,500.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>0.00</b>	<b>27,500.00</b>	<b>-27,500.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>27,500.00</b>	<b>-27,500.00</b>	<b>0.0%</b>
<b>Expense</b>				
52000 · Public Safety Expense				
52210-0 · Fire Chief Salary	4,166.65	10,000.00	-5,833.35	41.7%
52210-2 · Fire Chief Expenses	443.55	1,500.00	-1,056.45	29.6%
52210-3 · Fire Dept. Training	4,154.69	9,000.00	-4,845.31	46.2%
52210-4 · Town Allowance to Fire Dept.	1,000.00	1,000.00	0.00	100.0%
52210-5 · Fire Dept. Supplies	1,405.53	3,500.00	-2,094.47	40.2%
52210-6 · Vehicle Expense	3,868.61	11,000.00	-7,131.39	35.2%
52210-7 · Service/Repair Equipment	2,692.84	4,000.00	-1,307.16	67.3%
52210-8 · Misc. Expense Fire Dept.	301.53	1,000.00	-698.47	30.2%
52210-9 · Fire Dept. Insurance	14,473.74	19,500.00	-5,026.26	74.2%
52211-0 · Fire Dept. Utilities	2,855.84	6,500.00	-3,644.16	43.9%
52211-1 · Fire Dept. Telephone	1,020.41	3,000.00	-1,979.59	34.0%
52211-2 · Fire Dept. Snow/Grass	1,090.00	4,000.00	-2,910.00	27.3%
52211-3 · Maintenance Fire Station	1,821.87	7,000.00	-5,178.13	26.0%
52211-6 · Fire Dept. Equipment	5,668.83	16,500.00	-10,831.17	34.4%
52211-8 · Drill & Fire Allowance	7,666.25	13,000.00	-5,333.75	59.0%
52211-9 · Fire Prevention & Public Educ.	1,049.95	5,500.00	-4,450.05	19.1%
52212-0 · Asst. Chief's Salary	2,083.30	5,000.00	-2,916.70	41.7%
52212-1 · Fire Captains Salary	2,400.00	4,800.00	-2,400.00	50.0%
52212-2 · Fire Dept. Treasurer Salary	1,500.00	3,600.00	-2,100.00	41.7%
52212-3 · Safety/Training Officer Salary	500.00	1,200.00	-700.00	41.7%
52213-1 · Public Fire Protection	0.00	165,827.00	-165,827.00	0.0%
52213-2 · Fire Dept. Service Award	9,583.38	11,500.00	-1,916.62	83.3%
52300-0 · Ambulance	9,948.51	10,000.00	-51.49	99.5%
52310-0 · First Responder Training	1,961.50	2,000.00	-38.50	98.1%
52310-2 · First Responder Equipment	2,146.11	6,000.00	-3,853.89	35.8%
52310-3 · First Responder Call Allowance	4,946.58	10,000.00	-5,053.42	49.5%
52310-4 · First Responders Misc. Expense	72.15	200.00	-127.85	36.1%
52310-8 · First Responder Captains Salary	1,041.60	2,625.00	-1,583.40	39.7%
52601-0 · 911 Emergency Comm Sys Expense	0.00	4,700.00	-4,700.00	0.0%
52999-9 · Pub Safety - Pylrl Exp	3,096.99	5,700.00	-2,603.01	54.3%
<b>Total 52000 · Public Safety Expense</b>	<b>92,960.41</b>	<b>349,152.00</b>	<b>-256,191.59</b>	<b>26.6%</b>
<b>Total Expense</b>	<b>92,960.41</b>	<b>349,152.00</b>	<b>-256,191.59</b>	<b>26.6%</b>
<b>Net Income</b>	<b>-92,960.41</b>	<b>-321,652.00</b>	<b>228,691.59</b>	<b>28.9%</b>

**TOWN OF ALGOMA**  
**Budget vs. Actual Detail-Public Works**  
 January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
53000-0 · Public Works Expense				
53300-0 · Street Maint & Construction				
53311-0 · Snow Removal Expense	65,564.09	97,000.00	-31,435.91	67.6%
53311-2 · Traffic Control	17,098.43	10,000.00	7,098.43	171.0%
53311-3 · General Maint. Local Roads	96,564.48	132,400.00	-35,835.52	72.9%
53311-4 · Road inspector Salary	5,936.00	25,000.00	-19,064.00	23.7%
53311-5 · Snow Removal Private Roads	5,333.06	5,000.00	333.06	106.7%
53311-6 · Road Inspector Expense	26.78	6,000.00	-5,973.22	0.4%
53311-8 · Drainage & Culverts	8,984.88	175,000.00	-166,015.12	5.1%
53315-0 · Highway & St.Const. Local Roads	0.00	100,000.00	-100,000.00	0.0%
53315-6 · Omro Rd	66,175.58	150,000.00	-83,824.42	44.1%
<b>Total 53300-0 · Street Maint &amp; Construction</b>	<b>265,683.30</b>	<b>700,400.00</b>	<b>-434,716.70</b>	<b>37.9%</b>
53400-0 · Road Related Facilities				
53420-0 · Street Lighting	3,893.77	13,000.00	-9,106.23	30.0%
53443-0 · DNR Stormwater Mgmt. Grant				
53443-2 · DNR SW Grant - Planning	444.50	50,000.00	-49,555.50	0.9%
<b>Total 53443-0 · DNR Stormwater Mgmt. Grant</b>	<b>444.50</b>	<b>50,000.00</b>	<b>-49,555.50</b>	<b>0.9%</b>
53448-1 · Storm Water Management	0.00	10,788.00	-10,788.00	0.0%
53448-2 · Storm Water Planning	1,285.00	10,000.00	-8,715.00	12.9%
<b>Total 53400-0 · Road Related Facilities</b>	<b>5,623.27</b>	<b>83,788.00</b>	<b>-78,164.73</b>	<b>6.7%</b>
53999-9 · Pub Works - Pyrll Exp	1,498.89	2,400.00	-901.11	62.5%
<b>Total 53000-0 · Public Works Expense</b>	<b>272,805.46</b>	<b>786,588.00</b>	<b>-513,782.54</b>	<b>34.7%</b>
<b>Total Expense</b>	<b>272,805.46</b>	<b>786,588.00</b>	<b>-513,782.54</b>	<b>34.7%</b>
<b>Net Income</b>	<b>-272,805.46</b>	<b>-786,588.00</b>	<b>513,782.54</b>	<b>34.7%</b>

10:53 AM

07/02/18

Cash Basis

**TOA - Special Funds**  
**Park Money Market Acct 3362**  
As of June 30, 2018

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
<b>11210-0 · TOA Park Funds</b>							61,902.61
<b>11210-1 · Parks MMBankFirst 3362</b>							61,902.61
General Journal	01/05/2018	Treas1	4883 Ninth St Rd		825.00	825.00	62,727.61
General Journal	01/05/2018	Treas1	1907 Amy Jo Dr		825.00	825.00	63,552.61
Deposit	01/31/2018		Interest		33.63	33.63	63,586.24
Deposit	02/28/2018		Interest		29.27	29.27	63,615.51
General Journal	03/08/2018	T-Prkl...	1969-1971 Timberline		1,590.00	1,590.00	65,205.51
Deposit	03/31/2018		Interest		31.97	31.97	65,237.48
Deposit	04/30/2018		Interest		43.25	43.25	65,280.73
General Journal	05/02/2018	TPrkI...	2031 Bell Heights Ct		825.00	825.00	66,105.73
Deposit	05/31/2018		Interest		44.90	44.90	66,150.63
General Journal	06/13/2018	TPrkI...	4340 Haven Ct		825.00	825.00	66,975.63
General Journal	06/13/2018	TPrkI...	4376 Stonegate		825.00	825.00	67,800.63
Deposit	06/29/2018		Interest		42.66	42.66	67,843.29
Total 11210-1 · Parks MMBankFirst 3362						5,940.68	67,843.29
Total 11210-0 · TOA Park Funds						5,940.68	67,843.29
<b>TOTAL</b>						<b>5,940.68</b>	<b>67,843.29</b>

TOWN OF ALGOMA				
RECONCILED BANK & INVESTMENT BALANCES				
AS OF 6/29/2018				
Name	Acct #	Balance	Rate	Matures
General Accounts:				
BFN - Insured Ckng -General	0997	224,307.46	N/A	N/A
BFN - Collateralized Ckng Sweep	0975	1,367,235.29	1.77%	N/A
BFN - Insured MM-Commited	0964	69,334.88	0.80%**	N/A
Rate Increases Noted:	* From 1.50% to 1.68%			
	** From 0.78% to 0.80%			
Special Accounts:				
BFN - Insured Parks MM	3362	67,843.29	0.80%**	N/A
BFN - Insured JP Wet Pond	3890	0.00	0.00%	N/A
BFN - JP Wet Pond - CD	6501006894	16,520.51	1.30%	11/2/2018
Reserves:				
CD - Choice Bank	43519	251,871.09	1.50% APY	6/22/2019
CD - Verve C.U.	20128540-300	253,142.93	2.580%APY	6/22/2020
Verve - Member Svgs	20128540-050	6,005.95	0.10%	
TOTAL BANK & INVESTMENTS		2,256,261.40		



**OSHKOSH AREA COMMUNITY FOUNDATION**  
**JONES PARK SUMMARY**  
As of 3/31/2018

<b>TOTAL GIFTS &amp; PLEDGES RECEIVED</b>	<b>INVESTMENT INCOME</b>	<b>OACF FEES</b>	<b>AVAILABLE FUND BALANCE</b>	<b>PLEDGES TO BE RECEIVED</b>	<b>MATCHES TO BE RECEIVED</b>	<b>TOTAL RECEIVED &amp; OUTSTANDING</b>
100,360.31	955.97	-948.44	100,367.84	1,000.00	0.00	101,367.84

**OSHKOSH AREA COMMUNITY FOUNDATION**  
**JONES PARK ADDITIONAL INFORMATION**

<b>Pledges To Be Received:</b>	<b>2017</b>	<b>2018</b>	<b>Total Pledges To Be Received</b>
Bergstrom c/o Richard	0.00		
Patricia Frohrib	0.00		
Curt & Patricia Clark	0.00		
Culver's(Pat&Rick Miller)	0.00		
Richard's Ins(TomSitter)	0.00	1,000.00	
Jim & Vickie Savinski	0.00		
Adam Fhlug (Dec)	0.00		\$500.00 Invoiced 2017 not received
Steve Schmudlach	0.00		
	0.00	1,000.00	<b>1,000.00</b>

**Employer**

<b>Matches To Be Received:</b>	<b>2017</b>	<b>Total Matches To Be Received</b>
Tanye Hammen	0.00	Received 5/2
Terry Chier & Gail Wise	0.00	Received 12/21 from Thrivent
Jennifer Williams	0.00	\$100. Not Received in 2017
Paul Bauer(Pfizer)	0.00	Received 5/9
Steve Schmudlach(FVS)	0.00	
	0.00	<b>0.00</b>

**Notes:**

Jeff Lytle gifted \$500.00 in Dec 2016, and may be gifting in Dec 2017, the envelope was not clear. An email was sent to Jeff, but have not received a response.

Town of Algoma Monthly Treasurer's Report  
July 2018

*Town Board Members:*

Included in your packet please find the following reports:

Income & Expense Reports for Jan 1, - Jun 30, 2018

- Amended 2018 Budget vs. Actual Summary
- Amended 2018 Budget vs. Actual Detail

Additional Reports:

- Reconciled Bank & Investment Balances (Includes Parks & Trails MM account)
- OACF Jones Park Summary as of 3/31/2018

Note: Investment income for the first quarter was \$198.44

Investment expenses for the first quarter were \$30.00

**Date: July, 2018**

**To: Town Chairman and Supervisors**

**From: Benjamin Krumenauer, Administrator** *BKK*

**Re: Monthly Administrator's Report**

**A. Town of Algoma is hosting State Senator Feyen for a July Town Hall meeting**

Our local state senator Dan Feyen has requested the Town of Algoma as one of his 2018 Town Hall meetings. While the Town of Algoma municipal process is strictly non-partisan, these local opportunities to talk with our elected officials are greatly appreciated. Algoma Town Hall will host Senator Feyen and his staff from 4-5 on Tuesday July 24<sup>th</sup>, 2018. This relaxed Town Hall meeting will allow him to listen to local concerns on everything from current state issues to potential opportunities within our community. Please help to spread the word so we can have strong representation.

**B. Building permits and inspections update**

Below is a breakdown of building permits recorded through 2nd quarter of 2018. A total of 35 building permits were pulled in April, May and June. The total permit value of improvements was \$2,690,422.83. The encouraging statistic is the increase in new construction. The first quarter in 2018 saw no new construction permits while since then 6 new construction permits have been pulled. In addition to the new construction, May also saw a large increase in permit value for the additions category. This is largely due to the \$600,000 improvement at United Cooperative. A recent statement by Algoma Sanitary District places new subdivision lots at less than 40 with a very limited number of miscellaneous infill lots throughout the community. While still behind this time last year, the permit totals are quickly catching up.

	Type of Improvement						Total Value
	New Construction		New Garage		Additions		
	#	Value	#	Value	#	Value	
1 <sup>st</sup> quarter, 2018	0	\$0.00	0	\$0.00	16	\$189,943.67	\$189,943.67
April	1	\$300,000.00	1	\$10,000.00	6	\$69,781.00	\$379,781.00
May	4	\$1,125,000.00	2	\$14,000.00	13	\$716,917.83	\$1,855,917.83
June	1	\$418,400.00	0	\$0.00	7	\$36,324.00	\$454,724.00
2nd Quarter	6	\$1,843,400.00	3	\$24,000.00	26	\$823,022.83	\$2,690,422.83
2018 Total	6	\$1,843,400.00	3	\$24,000.00	42	\$1,012,966.50	\$2,880,366.50
Through 2nd Qtr 2017	9	\$2,675,225.00	2	\$37,500.00	59	\$2,613,768.66	\$5,326,493.66

July 11, 2018

**C. A brief farewell to Emmers Lane**

The first road casualty of the recent 2018 attachments to the City of Oshkosh has occurred. Last month the Oshkosh City Council voted unanimously to rename Emmers Lane to N. Westhaven Drive. This obvious name change was in response to local businesses requesting the change to fit with the Westhaven name south of STH-21. Though the Town of Algoma was notified, our impact on the change was limited and area properties were generally in favor of the change. I do not envision other name changes anytime soon but if more come up, I will make sure to keep you posted.

**Date:** July 12, 2018

**To:** Town of Algoma Board

**From:** Benjamin Krumenauer, Administrator

**Re:** ADMINISTRATORS UPDATE TO ITEM 8A: CERTIFIED SURVEY MAP FOR PARCELS 002-0240-10 AND 002-0239-10-01.

**ITEM DESCRIPTION**

Item 8A relates to a proposed Certified Survey Map (CSM) located at parcels 002024010 & 00202391001. The applicant/owner is requesting a 2 lot consolidation that will create 1 new lot. It is the intent of the applicant to then sell the property for a future single family residence. The current primary zoning of R-1 Rural Residential will be continued and only a single family residence can be developed on the property. Attached within this memo is the original staff report, a location map and the DRAFT minutes from the July 11, 2018 Planning Commission meeting.

**RECOMMENDATION**

**Plan Commission**

Town of Algoma Plan Commission recommends approval of item 8A with the following condition(s)

1. None

**Administrator**

Administrator recommends approval of Item 8A as stated above.

**ITEM 4: DISCUSSION AND POSSIBLE ACTION RE: CERTIFIED SURVEY MAP FOR  
PARCEL NUMBERS 002024010 & 00202391001.**

**GENERAL INFORMATION**

**Petitioner:** Donald W. Lenz – Green Lake Surveying Company  
P.O. Box 131 Green Lake, WI 54941

**Owner:** Harland and Alene Mueckler  
2921 Witzel Avenue Oshkosh, WI 54904

**Survey Firm:** Donald W. Lenz – Green Lake Surveying Company  
P.O. Box 131 Green Lake, WI 54941

**Action(s) Requested**

**Action 1:** Petitioner is requesting approval of a certified survey map consolidating two existing adjacent lots into one parcel.

**Applicable Provisions**

Section 18.16(1) of the Winnebago County Subdivision Ordinance  
Section 225 of the Town of Algoma Municipal Code  
Chapter 23: Town/County Zoning of the Winnebago County General Code

**Property Location and Type**

The subject properties total 0.91 acres (39,640 sq. ft.) in area and are currently vacant with limited agricultural bleed over from the adjacent field. The vacant lots are used as an extension of an existing yard to the east but are not connected via deed restriction or limitation. The subject properties are consistent with current land-use and zoning designations and are located approximately 310 feet east of Fire Fox Drive. Future access will be provided off of County Road E.

**Subject Site**

<i>Existing Land Use</i>	<i>Zoning</i>
Lot A: Vacant	R-1 Rural Residential Zoning District
Lot B: Vacant/Agricultural	A-2 General Agricultural Zoning District

**Adjacent Land Use and Zoning**

<i>Existing Land Uses</i>		<i>Zoning</i>
<b>North</b>	Residential	R-2 Suburban residential Zoning District
<b>East</b>	Residential	R-1 Rural Residential Zoning District
<b>South</b>	Residential	Extraterritorial (City of Oshkosh)
<b>West</b>	Agricultural	A-2 General Agricultural Zoning District

**Comprehensive Plan**

<i>Land Use Recommendation</i>	<i>Use Category</i>
<b>Current Land Use</b>	Agricultural/Vacant
<b>Future Land Use</b>	Low Density Residential

**Background Information**

The applicant is requesting approval of a certified survey map that will officially combine two existing lots into proposed Lot 1. By combining the lots the petitioner intends to sell the lot for future residential development. In addition to the lot consolidation, the current A-2 General Agricultural Zoning District designation on Lot B will be removed and Lot A's designation of R-1 Rural Residential will be carried throughout.

<i>Lot No:</i>	<i>Current (acres) *</i>	<i>Proposed (acres)</i>
Existing Lot A (Parcel # 002024010)	0.66	-
Existing Lot B (Parcel # 00202391001)	0.25	-
Proposed Lot 1		.8160
Area dedicated for right of way		Undetermined
* Current area is produced from current records and may not match updated survey area.		

**ANALYSIS****Proposed Lot**

The original intent of Lot B was for future roadway access for future developments. As this area continued to develop in the City of Oshkosh or Town of Algoma, it became apparent that these out lots were no longer in the correct location for a future roadway. The proposed lot cannot be oriented in such a fashion as to be subdivided in the future and is generally consistent with the larger than average lots in the area. Additionally Lot B is not a buildable lot as currently platted.

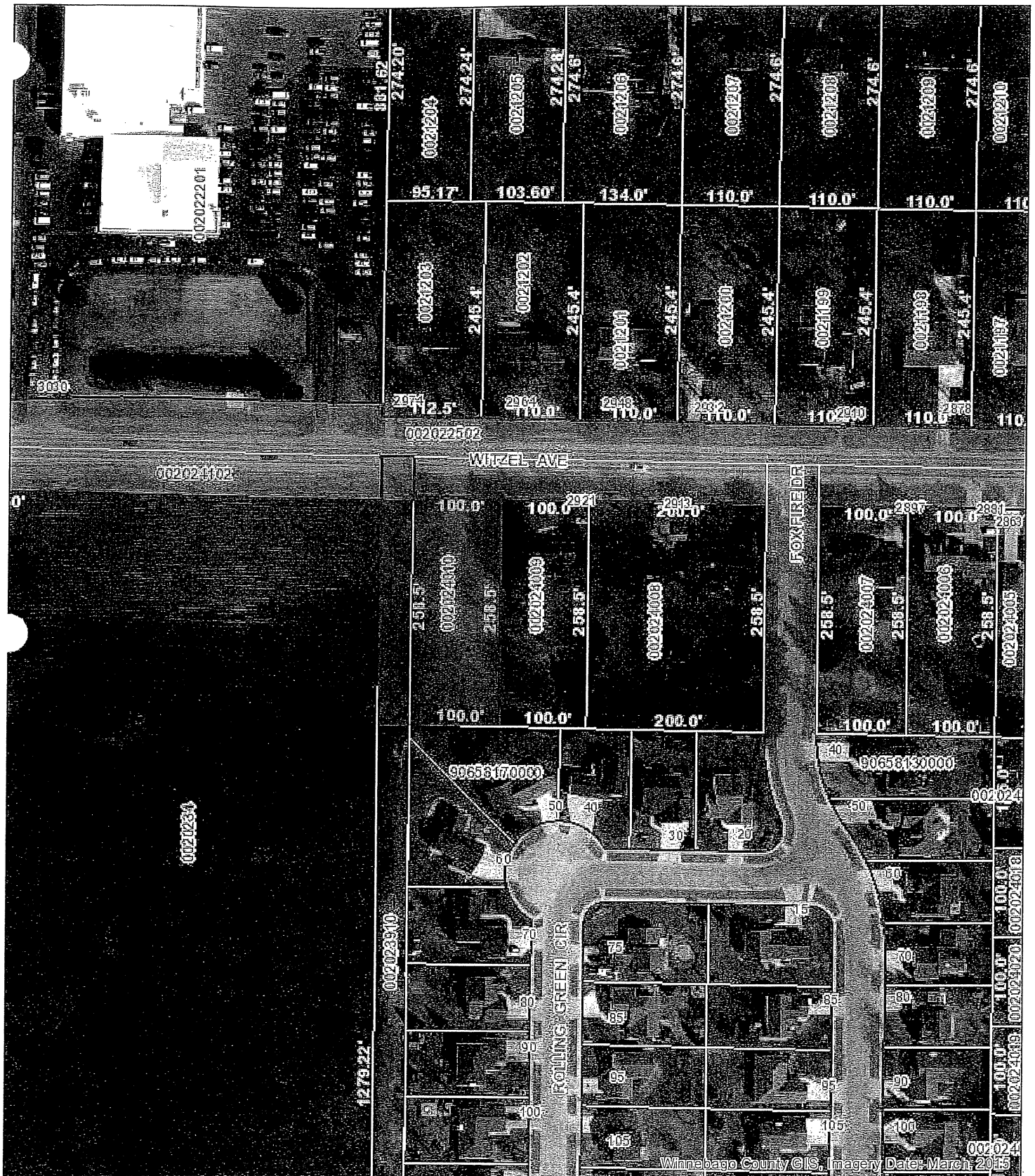
**Roadway**

County Road E is under Winnebago County jurisdiction and as such has jurisdiction over road right of way needs and access points. Staff spoke with Winnebago County and was assured that all needs were satisfied including necessary road needs and future access.

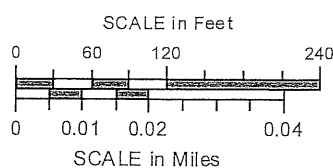
**RECOMMENDATION(S)**

Administrator recommends approval of Item 4 with no additional conditions.

#### Item 4: CSM Request Location



June 27, 2018

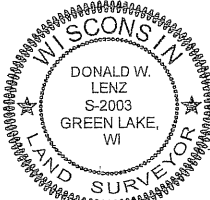


**W.I.N.G.S. Project Disclaimer**  
This data was created for use by the Winnebago County Geographic Information System project. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. Winnebago County disclaims all liability regarding fitness of the information for any use other than Winnebago County business. \*Data for this map copyrighted December 31, 2006\*



# CERTIFIED SURVEY MAP

CERTIFIED SURVEY MAP LOCATED IN PART OF THE NORTHEAST ¼  
OF THE SOUTHEAST ¼ OF SECTION 20, TOWN 18 NORTH, RANGE 16 EAST,  
TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.



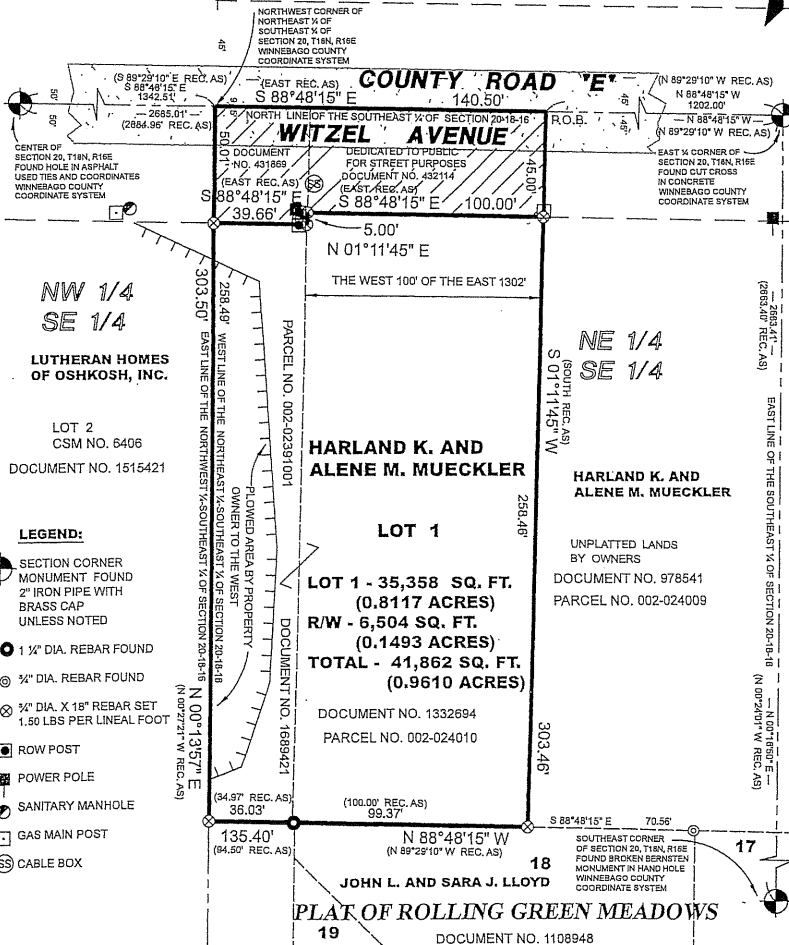
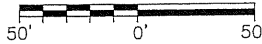
OWNER(S)  
HARLAND K. AND ALENE M. MUECKLER  
2921 WITZEL AVENUE  
OSHKOSH, WISCONSIN 54904

GREEN LAKE SURVEYING COMPANY  
P.O. BOX 131  
Green Lake, Wisconsin 54941  
Phone: (920) 284-6666  
survey@greenlakesurveyingcompany.com  
www.greenlakesurveyingcompany.com



BEARINGS ARE REFERENCED TO THE  
EAST LINE OF THE SOUTHEAST ¼ OF  
SECTION 20 - 18 - 16 WINNEBAGO COUNTY  
WITH A BEARING OF N 00°15'50" E, PER  
WINNEBAGO COUNTY COORDINATE SYSTEM.

SCALE: 1" = 50'



WINNEBAGO COUNTY  
CERTIFIED SURVEY MAP  
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## CERTIFIED SURVEY MAP

CERTIFIED SURVEY MAP LOCATED IN PART OF NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 20, TOWN 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

### SURVEYOR'S CERTIFICATE:

\*\*\*\*\*

I, Donald W. Lenz, Professional Land Surveyor of the State of Wisconsin, hereby certify that I have at the order of Harland K. and Alene M. Mueckler, as owner's thereof, surveyed lands located in part of the Northeast ¼ of the Southeast ¼ of Section 20, Town 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, being more particularly described as follows:

Commencing at the Southeast corner of said Section 20; thence North 00°-16'-50" East along the east line of the Southeast ¼ of said Section 20, 2663.41 feet to the East ¼ corner of said Section 20; thence North 88°-45'-15" West along the north line of the Southeast ¼ of said Section 20, 1202.00 feet; thence South 01°-11'-45" West, 45.00 feet to the southerly right-of-way line of Witzel Avenue (County Road "E") and being the Place of Beginning of lands hereinafter described; thence continue South 01°-11'-45" West, 258.46 feet to the northerly line of Lot 18 of the Plat of "Rolling Green Meadows", as recorded on August 8, 1996 in the office of the Register of Deeds for Winnebago County in File 3 of the Winnebago County Plats on Page 39; thence North 88°-48'-15" West along the northerly line said Lot 18, 135.40 feet to a point on the west line of the Northeast ¼ of the Southeast ¼ of said Section 20 and to a point on the easterly line of Lot 1 of Certified Survey Map No. 6406, as recorded on September 9, 2009 in the office of the Register of Deeds for Winnebago County in Volume 1 of the Winnebago County Certified Survey Maps on Page 6406 as Document No. 1519948; thence North 00°-13'-57" East along the west line of the Northeast ¼ of the Southeast ¼ of said Section 20 and along the easterly line of said Lot 1, 258.49 feet to a point on the southerly right-of-way line of Witzel Avenue (County Road "E"); thence South 88°-48'-15" East along the said southerly right-of-way line, 139.66 feet to the Place of Beginning. Containing 0.8160 acres (35,545 sq. ft.) more or less. Also being subject to all easements and restrictions of record thereof if any.

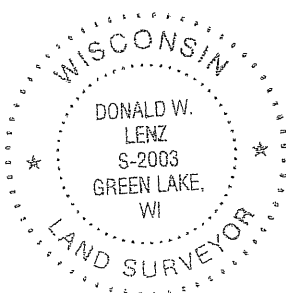
I further certify that such survey thereof made, and that is a correct representation of all exterior boundaries of the land surveyed and the division I have fully complied with the provisions of Section 236.34 of the Wisconsin State Statutes, Winnebago County and the Town of Algoma Subdivision Ordinances in surveying and mapping the same, to the best of my knowledge and belief.

GREEN LAKE SURVEYING CO.

Green Lake, Wisconsin

*Donald W. Lenz*  
Donald W. Lenz, WI P. L.S. No. 2003

Dated this 11<sup>th</sup> day of May, 2018.



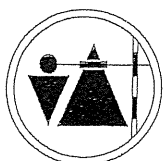
WINNEBAGO

COUNTY

CERTIFIED SURVEY MAP NO.

VOLUME

PAGE



GREEN LAKE SURVEYING CO.

P.O. Box 131

Green Lake, Wisconsin 54941

Phone: (920) 294-6666

## CERTIFIED SURVEY MAP

CERTIFIED SURVEY MAP LOCATED IN PART OF NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 20, TOWN 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

### OWNER'S CERTIFICATE:

We, Harland K. and Alene M. Mueckler, as owner's thereof, hereby certify that we have caused the land as described in the foregoing certificate of Donald W. Lenz, surveyor, to be surveyed, monumented, divided and mapped as represented by this Certified Survey Map.

We further certify that this survey is required by Section 236.10 or 236.12 of the Wisconsin State Statutes to be submitted to the following for approval or objection:

- 1) Winnebago County Planning and Zoning Committee
- 2) Town of Algoma

WITNESS the hand and seal of Harland K. and Alene M. Mueckler this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Harland K. Mueckler, Owner

\_\_\_\_\_  
Alene M. Mueckler, Owner

STATE OF WISCONSIN)  
\_\_\_\_\_ COUNTY<sup>SS</sup>

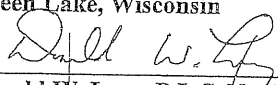
Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, the above named Harland K. and Alene M. Mueckler, to be known to be the persons who executed the foregoing instrument and acknowledged the same.

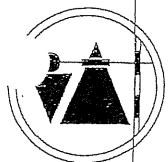
\_\_\_\_\_  
Wisconsin Notary Public

Print Name \_\_\_\_\_

My Commission expires \_\_\_\_\_

GREEN LAKE SURVEYING CO.  
Green Lake, Wisconsin

  
\_\_\_\_\_  
Donald W. Lenz, P.L.S. No. 2003  
Dated this 11<sup>th</sup> day of May, 2018.



**GREEN LAKE SURVEYING CO.**  
P.O. Box 131  
Green Lake, Wisconsin 54941  
Phone: (920) 294-6666



WINNEBAGO

COUNTY

CERTIFIED SURVEY MAP NO.

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## CERTIFIED SURVEY MAP

CERTIFIED SURVEY MAP LOCATED IN PART OF NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 20, TOWN 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

### TOWN BOARD RESOLUTION:

Resolved, that this Certified Survey Map which has been filed or duly filed for approval of the Algoma Town Board, Winnebago County, Wisconsin, for Harland K. and Alene M. Mueckler, as owner's thereof, is hereby approved by authority of the Algoma Town Board.

Date: \_\_\_\_\_

\_\_\_\_\_  
Town Chairman – Joel Rasmussen

\_\_\_\_\_  
Town Clerk – Debra Stark

### TOWN TREASURER'S CERTIFICATE:

I, \_\_\_\_\_, being the duly elected, qualified and acting treasurer for the Town of Algoma, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of \_\_\_\_\_ on any land included in this Certified Survey Map.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Town Treasurer – Sue Drexler

### COUNTY TREASURER'S CERTIFICATE:

I, \_\_\_\_\_, being the duly elected, qualified and acting treasurer for County of Winnebago, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of \_\_\_\_\_ on any land included in this Certified Survey Map.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
County Treasurer – Mary E. Krueger

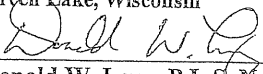
### WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE:

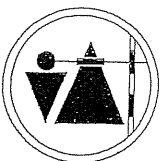
This Certified Survey Map in the Town of Algoma for Harland K. and Alene M. Mueckler, as owner's thereof, is hereby approved by the authority of the Winnebago County Planning and Zoning Committee.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Committee Chairman

GREEN LAKE SURVEYING CO.  
Green Lake, Wisconsin

  
Donald W. Lenz, P.L.S. No. 2003  
Dated this 11<sup>th</sup> day of May, 2018.



**GREEN LAKE SURVEYING CO.**  
P.O. Box 131  
Green Lake, Wisconsin 54941  
Phone: (920) 294-6666



WINNEBAGO

COUNTY

CERTIFIED SURVEY MAP NO.

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Town of Algoma  
15 N. Oakwood Road  
Oshkosh, WI 54904  
(920) 235-3789

Visit us at [www.townofalgoma.org](http://www.townofalgoma.org)

M-Th 9:00-5:00 F 9:00-1:00

## Site Plan Review/Plan Commission General Application

### APPLICANT INFORMATION

Petitioner: Donald W. Lenz - Green Lake Surveying Company Date: June 8, 2018  
Petitioner's Address: P.O. Box 131 City: Green Lake State: WI Zip: 54941  
Telephone #: (920) 294-6666 Fax: (920) 294-6666 Other Contact # or Email: donegreenlakesurveyingcompany.com  
Status of Petitioner (Please Check): ☐ Owner ☒ Representative ☐ Tenant ☐ Prospective Buyer  
Petitioner's Signature (required): Donald W. Lenz Date: June 8, 2018

### OWNER INFORMATION

Owner(s): Harland and Alene Mueckler Date: June 8, 2018  
Owner(s) Information: 2921 Witzel Avenue City: Algoma State: WI Zip: 54904  
Telephone #: (920) 235-0671 Fax: ( ) \_\_\_\_\_ Other Contact # or Email: \_\_\_\_\_  
Ownership Status (Please Check): ☒ Individual ☐ Trust ☐ Partnership ☐ Corporation

### Property Owner Consent (required)

signature hereon, I/We acknowledge that Town officials and/or employees may, in the performance of their functions, enter upon the property to inspect or garner other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Town of Algoma for incomplete submissions or other administrative reasons.

Property Owner's Signature: Harland Mueckler Date: June 8, 2018

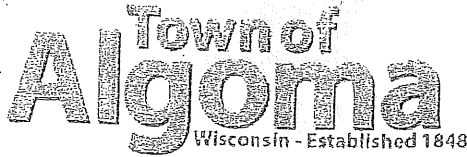
### SITE INFORMATION

Address/Location of Proposed Project: both parcels are vacant tax key no: 002024010/00202391001  
Current Use of Property: residential and agriculture Zoning: A-2, R-1

Land Uses Surrounding Your Site: North: roadway  
South: residential subdivision  
East: residential  
West: agriculture

Projected Timeline: As soon as possible

Project Description: This proposed certified survey map is to be used as a residential lot adjacent to address 2921 Witzel Avenue.  
The owners Harland and Alene Mueckler plan on selling this lot to Todd and Tamara Goheen once this map has been recorded.



Town of Algoma  
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M-Th 9:00-5:00 F 9:00-1:00

## Site Plan Review/Plan Commission General Application Continued

### SITE INFORMATION CONTINUED

Development Characteristics Gross Acreage/ Square Feet: 0.8160 Acres 35,545 Sq. Ft.

Development Area and Percentage: \_\_\_\_\_

# of Employees/#of Residential Units: \_\_\_\_\_

# of Proposed Parking Space: \_\_\_\_\_

Traffic Count Projections (attach documentation): \_\_\_\_\_

Percent Impervious (attach documentation): \_\_\_\_\_

Description of Required Landscaping (attach landscape plan): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Information: The new owners will plan on building a new home on this 1 lot certified survey map.

\* It is in for a Zoning Change. It was submitted to the county.

### OFFICE USE ONLY

Received By: D.L. STARK Date: 6-13-2018 Fee: \$200.00 Paid: ☒ Yes ☐ No

Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.

Date: July 18, 2018

To: Town of Algoma Board

From: Deborah Stark, Clerk

Re: ITEM 8B: OPERATOR LICENSES FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR EUGENE H BECKER AND JODI M VANDERMOLLEN.

ITEM DESCRIPTION

The above named people have filed for an Operator License for the period of July 1, 2018 through June 30, 2019 to be used by the Winnegamie Home Builders Association in conjunction with Warriors on the Water on August 11, 2018. Both people have undergone a State of Wisconsin background check. Both applicants came back with clean records.

RECOMMENDATION

There is no reason why any of the applicants will not be responsible beverage servers. The Clerk recommends approval of the Operator Licenses for the period of July 1, 2018 through June 30, 2019 for Eugene H Becker and Jodi M Vandermolen.

**Date:** July 12, 2018

**To:** Town of Algoma Board

**From:** Benjamin Krumenauer, Administrator

**8C: DISCUSSION AND POSSIBLE ACTION RE: POTENTIAL SCOPE AND COST SHARING FOR 2018 STORM AND DITCH MAINTENANCE PROJECTS.**

**ATTACHED MATERIALS**

- a. DRAFT 2018 drainage improvements plan set
- b. DRAFT opinion of probable cost

**ITEM DESCRIPTION**

During the May, 2018 Town Board meeting, a contract was awarded to McMahon Associates. The scope of the contract included a design and cost projection for five various storm improvements within the community. After field work and design was completed, McMahon developed a series of recommendations to improve these five locations. The attached plan set and opinion of probable cost outline the recommended improvements.

In order to go further and complete the final designs and community outreach the Board needs to provide some direction on various aspects of the design.

**DISCUSSION ACTIONS REQUESTED**

Action 1: Storm lateral extensions and connections along project locations.

Action 2: Provide direction on what if any cost should be shared by the adjacent property.

**ANALYSIS**

Action 1:

One of the main components of this design contract is to address the ongoing sump pump issues along Sheldon Drive and Scenic Drive. For both of these areas, the current best practice and design is to extend local storm sewer along the roadway and provide direct storm laterals to each property within the scope of



work. Each property would then have the opportunity to connect their sump pump to the lateral and have it conveyed underground away from the area. This best practice along both roadways will allow the ditches to be improved, retain additional storm water during heavy rain events and also keep them dryer and more usable throughout the year. The additional storm water capacity could be achieved through ditch corrections and regrading.

Staff is looking for guidance on two components of this design option. **The first question: Should a lateral be extended to each property along the project even if the sump pump line is not currently directed to the front yard (project side)?** If a lateral is provided, the homeowner would have the option to connect in the future and provide an option if their current solution is no longer viable. Additionally, the cost to extend the lateral during the project is cheaper than having to dig up the area and provide one in the future.

While the first question focuses on whether a lateral should be provided to each lot during construction, **the second question: Should properties be required to connect within an agreeable timeline?** At this time, the majority of the sump pump discharge locations are underground and would be connected automatically. But there are several properties that either discharge to the back or run surface pipe to the roadway. These surface discharge areas add just as much water to the ditch but for one reason or another were not buried.

Our current municipal code requires that any sump pump water discharging to the roadway must be conveyed underground using 4" Schedule 40 PVC pipe (291-4: Conveyance requirements). This method is not consistent along every parcel and could be addressed by requiring the property to connect within a specified timeline. This method is preferred by staff as it guarantees the best chance to keep these roadway ditches dry and usable year round.

#### Action 2:

In order to correct Sheldon Drive and potentially Scenic Drive several existing driveways and culverts will need to be reconstructed. These reconstruction efforts are designed to do two things, first allow the extension of storm main in order to handle the sump pump discharge water and secondly to allow for the ditches to be re-graded allowing additional flow of surface water. As stated above, there is also a chance that additional storm event capacity will be achieved due to the ditches being corrected. Section 260-20: Driveway construction of our municipal code references the specific requirements of driveway materials. Within the section it states that all driveways must be constructed using blacktop (asphaltic material) and later states that the abutting property benefited by said driveway maintain in in a safe manner so as to not obstruct or interfere with safe travel upon the roadway. Several of the driveways along Sheldon Drive would be deemed to be in poor repair and should be replaced.

In addition to the above determinations, several property owners have taken the time to either replace culverts along the roadway or request a permit to do said work. Where possible, the Town has issued these permits, but several of the properties were denied due to lack of ability with existing conditions. Once the ditches are corrected, each driveway would be able to be replaced to a usable and safe condition.

**The question that will need to be answered by the Town Board is whether or not the abutting property owner should be responsible for the cost of the culvert and driveway apron replacement?** Wherever possible, the design engineer and staff would certify any existing culvert already in place and would not charge for a new culvert if it were to be reused. This could potentially decrease the cost for any affected property.

#### **NEXT STEPS**

Once directed Town Staff and McMahon Associates will complete the design and hold a public information meeting to garner additional public support for these overdue storm water and ditch improvements. It is anticipated that a bid request will be distributed and potential work starting later September. Contract approval by the Town Board will align respectively. As these project locations were requested by several residents and also identified by staff the progress and final results should be well received.