

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
PARKS COMMITTEE MEETING
Wednesday, November 28, 2018 at 6:00 p.m.
15 N Oakwood Rd Oshkosh, WI 54904

AGENDA

The committee may discuss and act on the following:

1. Call to Order.
2. Roll Call.
3. Public Forum.
4. Discussion and possible action re: Minutes of the September 26, 2018 meeting.
5. Discussion and possible action re: Improvements to gravity rail at Jones Park
6. Discussion and possible action re: Proposed park regulations
7. Adjourn.

The Parks Committee meets regularly the LAST WEDNESDAY OF EACH MONTH AT 6:00PM (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Hall Office at 920-235-3789.

Posted at Town of Algoma Municipal Building, Service Oil Inc., www.townofalgoma.org
Posted on November 21, 2018

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
PARKS COMMITTEE MEETING
Wednesday, June 27, 2018
Meeting held at Jones Park, located within Town of Algoma**

1. Call to Order:

The Parks Committee Meeting was called to order at 6:00 pm by Vice Chair Marvin.

2. Roll Call:

The following Committee Members were in attendance: Chris Wright, Jim Marvin and Mike Dudzinski (Curt Clark and Tom McInnis excused).

The following were also present: Benjamin Krumenauer, Administrator.

3. Public Forum:

No public present.

4. Discussion and possible action re: Minutes of the June 27, 2018 meeting

On a motion made by Members Wright/Dudzinski, The minutes pertaining to the June 27, 2018 meeting were approved unanimously (approved 3-0).

5. Discussion and possible action re: Rules and Regulations for Town Parks

Mr. Krumenauer provided a detailed background and reason for implementing rules and guidelines for Town of Algoma Parks. The main focus of the discussion included dogs, trash and garbage, tobacco products and rentals.

Though committee Chair Clark was not present he did provide comments prior to the meeting. Those comments are included after the summary of proceedings.

Pets in parks:

A detailed discussion ensued that focused on what sort of policy should occur with dogs as the focus. It was unanimously agreed that only dogs should be considered and regulations need to include waste pickup, confinement to trails with a leash and must be licensed.

A motion was made to allow dogs with the following recommendations to the Town Board (Wright/Dudzinski):

1. Dogs shall be permitted in parks
2. Dogs must be confined to a 6 foot leash or less in length
3. Dog waste must be cleaned up at all times
4. Dogs must be legally licensed
5. Dogs must remain on paved trails only

Motion carried 3-0

Trash and rubbish in parks:

A motion was made to recommend Town staff research and develop a refuse and rubbish policy that could include a designated refuse site (Wright/Dudzinski).

Motion carried 3-0

Tobacco products:

It was unanimously agreed that regulations should include restricting the use of tobacco (smoke, vapor and other tobacco products within Town of Algoma parks.

A motion was made to prohibit all tobacco products including but not limited to cigarettes, cigars, e-cigarettes and chewing tobacco in all Town of Algoma parks and recreation areas (Wright/Dudzinski).

Motion carried 3-0

Park or pavilion rentals:

Considerable discussion pertaining to rentals within Town parks occurred. The discussion revolved around two different sections; whether or not rentals should occur and secondly, what would a policy require.

It was recommended that the Town not allow rentals for the time being. Overall consensus felt that if and when rentals are considered the price be held at a rate consistent with the rental facility and that it should only be permitted during operational hours of the park.

Miscellaneous regulations to research:

Other park rules that were discussed for consideration include:

1. No bicycles or wheeled devices on all playing surfaces
2. Park only open from sunrise to sunset
3. Access to the detention basin is prohibited

It was also recommended to research access restriction devices such as fences, signs and barriers

6. Adjourn

On a motion by members Wright/Dudzinski, passed on a voice vote, the Committee adjourned at 6:42 p.m.

Submitted by,
Deborah L Stark, WCMC
Clerk

Recording Secretary,
Benjamin Krumenauer
Administrator

Date: November 21, 2018

To: Town of Algoma Parks Committee

From: Benjamin Krumenauer, Administrator

Re: ITEM 5: DISCUSSION AND POSSIBLE ACTION RE: IMPROVEMENTS TO GRAVITY RAIL AT JONES PARK

INCLUDED IN YOUR PACKET

1. Proposed scope
2. Design alternative
3. Correspondence

ITEM DESCRIPTION

Item 5 is in response to an observed deficiency with the gravity rail playground equipment at Jones Park.

Background

As you are all aware, the gravity rail playground feature at Jones Park is one of the first to ever be installed and is in fact the first in Wisconsin. Fringe design sometimes means that tweaks need to occur. In this case, it has become apparent that the ramp design of the Town's gravity rail is not the best option to access the launch platform. As such, Boland Recreation and I have looked at different options to improve the equipment. Attached is a proposed fix to the safety issue as well as a cost for the improvement. The proposal is heavily discounted given the new feature and if recommended for approval by this committee and the Town Board will see installation in late spring, 2019.

COST OF CONTRACT

Proposed project total is:

Square Transfer Point w/Open Handrail, Qty. 2, delivered: \$1,911.57
Installation by certified Miracle Installer: \$2,500.00

Total Project: \$4,411.17

RECOMMENDATION

Administrator

Administrator recommends approval of Item 5 as stated.

Mark Boland
Owner, Sales
Jordan Judkins
Sales, Iowa
Chris Roush
Sales, Wisconsin



www.bolandrecreation.com

2347 Oak Park Road
Marshalltown, IA 50158
1-800-798-7589
641-752-7589

**Jones Park Gravity Rail Steps
Algoma, WI
11-14-18**

714851459 Square Transfer Point w/Open Handrail, Qty. 2, delivered:	\$1,911.57
*Installation by certified Miracle Installer:	\$2,500.00
Total Project:	\$4,411.17

*Installation includes moving existing safety surfacing as needed, marking and digging footings, disassembly of existing enclosures, assembly of new transfer points, setting of footings in concrete and pushing existing safety surfacing back into play area.

Prepared by: Chris Roush

Prices are good for 30 days

Prices include delivery to your job site

Prices **DO NOT** include sales tax, if applicable

Payment for materials is due by 30 days after delivery.

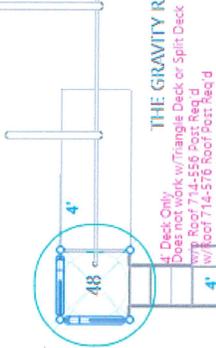
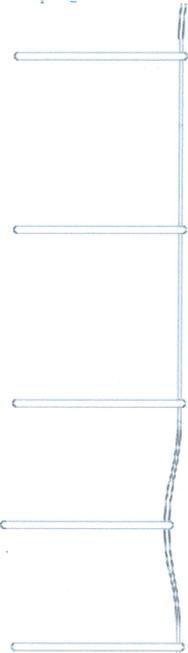
Payment for installation services is due by 15 days after completion of work.

Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.

NOTE: Boland Recreation, Inc. is **NOT RESPONSIBLE** for unloading of equipment, storage, permits, fees, ground preparation, pea gravel, borders, disposal of trash, sales tax, or anything in addition to what is listed above.

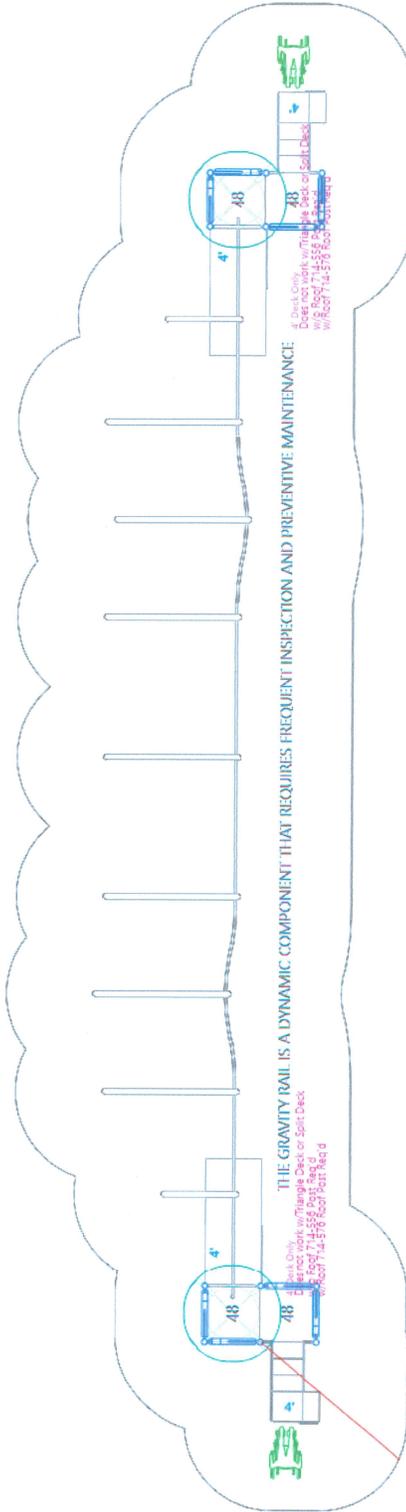
*Miracle Recreation **Newco Scoreboards **Shelters **Goalsetter Basketball Systems **Safety Surface
Water slides **Benches **Waterplay Equipment **Rock Climbers **Picnic Tables **Park
Amenities **And More*

IS A DYNAMIC COMPONENT THAT REQUIRES FREQUENT INSPECTION AND



THE GRAVITY RAIL IS A DYNAMIC COMPONENT THAT REQUIRES FREQUENT INSPECTION AND PREVENTIVE MAINTENANCE

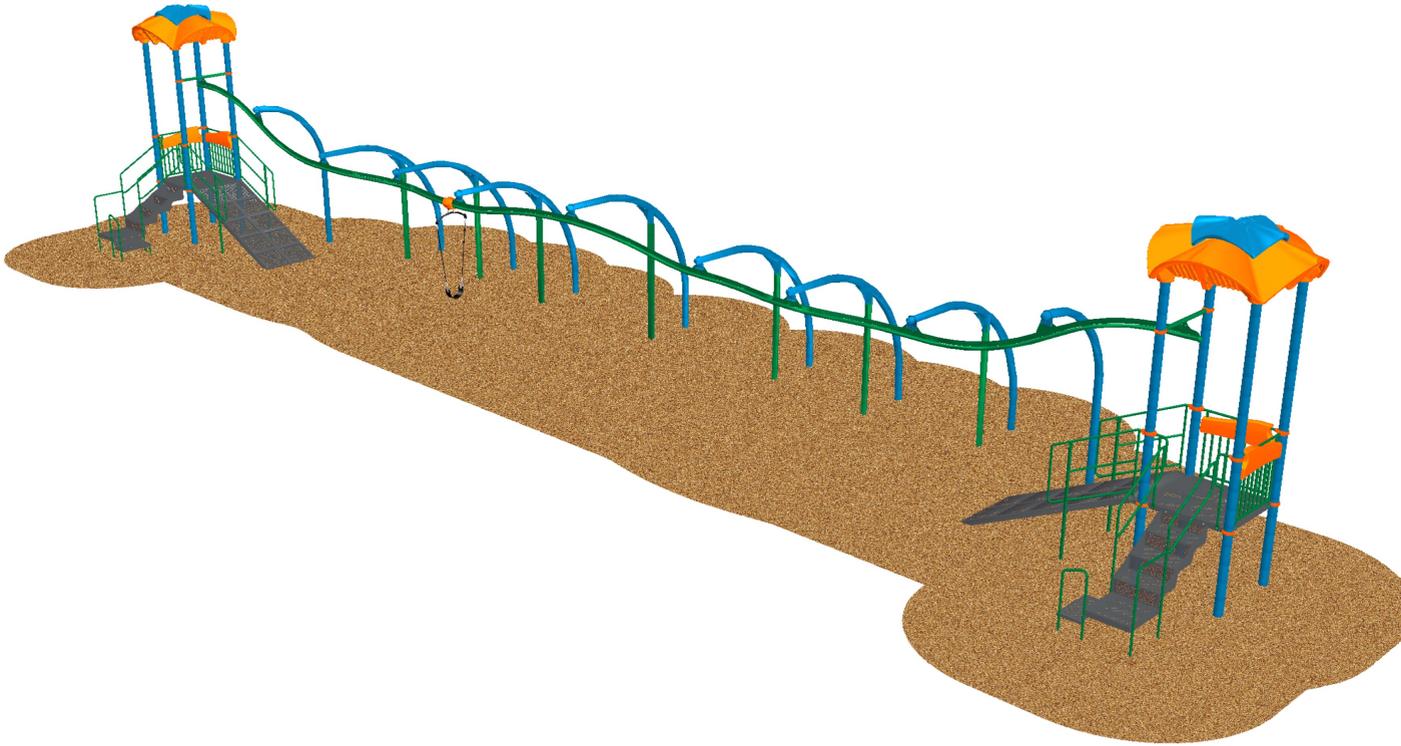
4" Deck Only
Does not work w/Triangle Deck or Split Deck
w/o Roof 714-556 Post Req'd
w/Roof 714-576 Roof Post Req'd



THE GRAVITY RAIL IS A DYNAMIC COMPONENT THAT REQUIRES FREQUENT INSPECTION AND PREVENTIVE MAINTENANCE

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w/o Roof 714-556 Post Req'd
w/Roof 714-576 Roof Post Req'd







Date: November 21, 2018

To: Town of Algoma Parks Committee

From: Benjamin Krumenauer, Administrator

Re: ITEM 6: DISCUSSION AND POSSIBLE ACTION RE: PROPOSED PAR REGULATONS

INCLUDED IN YOUR PACKET

1. Proposed park regulations

ITEM DESCRIPTION

Item 6 is in response to September's committee meeting recommendations.

Background

Town staff has requested guidance from the Parks Committee on development of park regulations for all public parks and recreation facilities under Town jurisdiction. The primary intent of these regulations are to ensure a safe and clean parks system for all community members in the Town of Algoma area. Included within this packet are suggested regulations that provide strong guidance for Town staff or appointed designees. The proposed regulations are in no way designed to prohibit the safe use of Town parks. Instead, they are designed to make the parks a healthy addition to the community by clearly stating the rules and regulations for all users.

RECOMMENDATION

Administrator

Administrator recommends approval of Item 6 as stated.

Regulation of parks.

All public parks and recreational areas owned and managed by the Town of Algoma shall be governed by the following rules and regulations and by additional rules and regulations made and published upon the park premises by the Town of Algoma Parks Committee and reaffirmed by the Town Board.

Hours.

Each park or recreational area shall be open from sunrise each morning until sunset of each night. All parks in the Town of Algoma shall be regulated in such manner. Any person found on a park premises after closing shall be deemed guilty of violating the regulation with regard to hours herein.

Offenses within parks.

No person shall:

- A) Alter or change anything within any park of the Town unless authorized to do so by Town Staff or appointed designee.
- B) Willfully injure, cut down, destroy, remove, or deface any tree or shrub existing in any Town of Algoma public park or recreational area.
- C) Interfere with, break down, deface or remove, or cause to be interfered with, any sign, guard, protection, barrier or barricade placed in any park or recreational area of the Town.
- D) Discharge any missile from any firearm, slingshot, bow and arrow or other weapon within any Town of Algoma public park or recreational area.
- E) Use any tobacco products including but not limited to cigarettes, cigars, e-cigarettes chewing tobacco within any Town park or recreational area.
- F) Use any illegal substance or drug.
- G) Be allowed in any park or recreational area in the Town while legally intoxicated.
- H) Place or leave rubbish or refuse of any kind within any Town park or recreational area.
- I) Operate any motorized vehicle (specifically including cycle-type vehicles commonly known as "trail bikes" or "minibikes", recreational vehicles or ATVs) without the prior consent of Town Staff or appointed designee.
- J) Allow any animals, leashed or unleashed, in any park with the following exceptions:
 - (1) Dogs that assist the physically handicapped.
 - (2) Properly licensed dogs on a leash of less than six feet in length that are within six feet of any bike or walking trail within a park. In allowing such animals on trails, the pet owner must remain in control of the animal at all times and on a designated trail. The owner is responsible for proper disposal of pet waste. At no time is a dog allowed off a trail or designated area.
- K) Hunt or trap within any park in the Town except as approved by Town Staff or appointed designee.
- L) Park any vehicle except in the designated areas in any park unless permitted by Town Staff or appointed designee.
- M) Distribute and or post any circulars, pamphlets, handbills and notices of any kind within any park or recreational area in the Town.
- N) Injure, destroy or deface any property within any park or recreational area in the Town, nor shall any person climb on any buildings, fences, statues or other structures in any park in the Town except properly designated recreational facilities.

O) Park overnight within any Town Park or recreational area.

Use regulations.

- A) All Town of Algoma park facilities are designed to be community oriented and are open to all persons.
- B) The Town of Algoma Parks Committee, Town Staff or appointed designee shall have the authority to regulate the use of certain portions of the park during certain hours in order to facilitate persons, groups, or others in such a manner as to beneficially make the most efficient use of said park on behalf of said residents.
 - (1) If cleanup and damage are of an excessive extent, the Parks Committee, Town Staff or appointed designee may deny future access.
 - (2) It is understood that Town personnel shall have the right to terminate the special use and shall further have the jurisdiction to close the use of said park of the Town of Algoma at any time it is necessary for the protection of park property.
- C) Any and all damage completed to a Town of Algoma Park or recreational area will be the sole responsibility of the responsible party. The Town of Algoma or appointed designee have the right to charge any reasonable fee to complete the required repair as documented.