

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
Wednesday, November 21, 2018 – 5:45 p.m.  
Algoma Town Hall  
15 N Oakwood Road Oshkosh, WI 54904**

**AGENDA**

- 1. Call to Order.**
  - A. Count of Electors Present.**
- 2. Public Hearing on Proposed 2019 Budget for the Town of Algoma.**
- 3. Adjourn.**

Posted: Service Oil Co., Inc.  
Town of Algoma Municipal Building  
[www.townofalgoma.org](http://www.townofalgoma.org)

Date Posted: November XX, 2018

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
AGENDA FOR  
Wednesday, November 21, 2018 – 6:00 p.m.  
Algoma Town Hall  
15 N. Oakwood Road, Oshkosh, WI 54904**

**AGENDA**

The Board may discuss and act on the following:

**1. Call to Order.**

- A. Pledge of Allegiance
- B. Roll Call

**2. Review and approve the minutes of the following meeting:**

- A. Monthly Town Board Meeting dated October 17, 2018.

**3. Review and approve November 2018 disbursements.**

**4. Public Forum (All speakers must sign up before the meeting and the Town's policy is available on the back table).**

**5. Committee Reports.**

- A. Fire Department Chief
- B. Economic Development Committee
- C. Planning Commission
- D. Parks Committee

**6. Monthly Financial Statements and Financial Report.**

**7. Administrator Report.**

- A. Winter access to Lake Butte des Morts.
- B. Park Maintenance.
- C. Snow Removal Policy.
- D. Leonard Point Road Concept Update.
- E. 2019 IDB Funding.

**8. Business.**

- A. Discussion and possible action re: Adopt the 2019 Town of Algoma Budget by category.
- B. Discussion and possible action re: Ambulance Contract with City of Oshkosh.

**9. Adjourn.**

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
October 17, 2018**

The monthly Town Board meeting was called to order by Chair Rasmussen at 6:00 p.m.

The Pledge of Allegiance was led by Light of Arrows Pack #3815.

The following Supervisors were present: James Marvin, Patricia Clark, Joel Rasmussen, Patricia Frohrib and Christopher Wright.

The following were also present: Administrator Ben Krumenauer, Treasurer Sue Drexler and Clerk Deborah Stark.

On a motion by Supervisors Frohrib/Clark, passed on a voice vote, the Board approved the minutes of the monthly Town Board meeting dated September 19, 2018.

On a motion by Supervisors Marvin/Wright, passed on a voice vote, the Board approved the October 2018 disbursements.

The Fire Department provided a written report. The car show was a success and was larger than last year.

The Economic Development Committee did not meet in September.

The Planning Commission recommended approval of the Lakevista Estates Plat. The zoning change for Lakevista Estates was tabled.

The Parks Committee began the discussion of rules and regulations in Town parks. Jones Park is open.

The monthly financial statements were received.

The Administrator reported that 3<sup>rd</sup> quarter building permits were less than the 2<sup>nd</sup> quarter. The Lakevista Estates Plat is not on the agenda at the request of the developers. The Fire Department applied for the Assistance for Firefighters Grant. The ambulance contract will be on the agenda in November.

On a motion by Supervisors Wright/Clark, passed on a voice vote, the Board approved the Operator License for the period of July 1, 2018 through June 30, 2019 for Megan M White.

On a motion by Supervisors Clark/Wright, passed on a voice vote, the Board approved the Agreement for Maintenance Assessment Services with Action Appraisers & Consultants Inc.

On a motion by Supervisors Wright/Frohrib, passed on a voice vote, the Board endorsed the 2019 Town of Algoma Budget by category.

A discussion was held on the Sheldon Drive mini storm drainage improvements. The home owners would like to see this project done and they do realize that they will have to bear some of the cost.

On a motion by Supervisors Wright/Clark, passed on a voice vote, the Board adjourned at 6:40 p.m.

Respectfully submitted,  
Deborah L Stark, WCMC  
Clerk

# TOWN OF ALGOMA

## Check Detail

October 18 through November 21, 2018

Num	Date	Name	Account	Original Amount
	11/01/2018	Clark, Patricia J	11210-0 · 75500997-Bank First Checking	-230.87
	11/01/2018	Frohrib, Patricia B	11210-0 · 75500997-Bank First Checking	-184.70
	11/01/2018	Marvin, James C	11210-0 · 75500997-Bank First Checking	-277.05
	11/01/2018	Rasmussen, Joel R	11210-0 · 75500997-Bank First Checking	-461.85
	11/01/2018	Wright, Christopher E	11210-0 · 75500997-Bank First Checking	-184.70
	11/01/2018	Drexler, Susan H	11210-0 · 75500997-Bank First Checking	-1,049.95
	11/01/2018	Krumenauer, Benjamin K	11210-0 · 75500997-Bank First Checking	-4,070.39
	11/01/2018	Stark, Deborah L	11210-0 · 75500997-Bank First Checking	-2,823.61
	11/01/2018	Sedo, Heather B	11210-0 · 75500997-Bank First Checking	-897.69
	11/15/2018	Anderson Jr, Chris W	11210-0 · 75500997-Bank First Checking	-13.85
	11/15/2018	Braun, Todd J	11210-0 · 75500997-Bank First Checking	-152.38
	11/15/2018	Braun, Virginia R	11210-0 · 75500997-Bank First Checking	-83.12
	11/15/2018	Breu, Keith J	11210-0 · 75500997-Bank First Checking	-354.24
	11/15/2018	Breu, Lisa S	11210-0 · 75500997-Bank First Checking	-170.85
	11/15/2018	Buschke, Molly O	11210-0 · 75500997-Bank First Checking	-41.58
	11/15/2018	Carney, Sean D	11210-0 · 75500997-Bank First Checking	-207.79
	11/15/2018	Davis, Donald D	11210-0 · 75500997-Bank First Checking	-27.71
	11/15/2018	Demler, Glenn A	11210-0 · 75500997-Bank First Checking	-397.11
	11/15/2018	Demler, William G	11210-0 · 75500997-Bank First Checking	-175.30
	11/15/2018	Drexler, Joshua F	11210-0 · 75500997-Bank First Checking	-161.61
	11/15/2018	Fitzpatrick, Michelle M	11210-0 · 75500997-Bank First Checking	-142.37
	11/15/2018	Frank, David	11210-0 · 75500997-Bank First Checking	-1,308.15

# TOWN OF ALGOMA Check Detail

October 18 through November 21, 2018

	11/15/2018	Friday, Paul J	11210-0 · 75500997-Bank First Checking	-190.88
	11/15/2018	Groth, Scott J	11210-0 · 75500997-Bank First Checking	-892.50
	11/15/2018	Harrington, Tanner T	11210-0 · 75500997-Bank First Checking	-64.65
	11/15/2018	Houde, Donald R	11210-0 · 75500997-Bank First Checking	-27.70
	11/15/2018	Kinderman, Adam D	11210-0 · 75500997-Bank First Checking	-110.82
	11/15/2018	Knaus, Connor R	11210-0 · 75500997-Bank First Checking	-41.55
	11/15/2018	Kolb, John	11210-0 · 75500997-Bank First Checking	-303.21
	11/15/2018	Kolb, Michael J	11210-0 · 75500997-Bank First Checking	-18.47
	11/15/2018	Miller, Jeffrey J	11210-0 · 75500997-Bank First Checking	-152.37
	11/15/2018	Miller, Ronald C	11210-0 · 75500997-Bank First Checking	-41.56
	11/15/2018	Nelson, Dewey	11210-0 · 75500997-Bank First Checking	-96.97
	11/15/2018	Patt, Ronald A	11210-0 · 75500997-Bank First Checking	-60.02
	11/15/2018	Sawicki, Kevin R.	11210-0 · 75500997-Bank First Checking	-364.00
	11/15/2018	Seibold, Jeffrey D	11210-0 · 75500997-Bank First Checking	-18.47
	11/15/2018	Thompson, Mark E	11210-0 · 75500997-Bank First Checking	-166.23
	11/15/2018	Tolle, Jeremy C	11210-0 · 75500997-Bank First Checking	-27.71
	11/15/2018	Sedo, Heather B	11210-0 · 75500997-Bank First Checking	-874.62
25104	11/01/2018	Charter Communications	11210-0 · 75500997-Bank First Checking	-274.17
			51610-3 · Town Hall Telephone	274.17
25105	11/01/2018	Complete Office of Wisconsin	11210-0 · 75500997-Bank First Checking	-188.36
			51400-6 · Office Supplies	188.36
25106	11/01/2018	Dominion Voting Systems, Inc.	11210-0 · 75500997-Bank First Checking	-1,068.00
			51440-2 · Election Expenses	1,068.00
25107	11/01/2018	Drexler, Susan	11210-0 · 75500997-Bank First Checking	-71.16
			51520-2 · Treasurer Expenses	71.16

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October 18 through November 21, 2018

25108	11/01/2018	Emergency Medical Products, Inc.	11210-0 · 75500997-Bank First Checking	-80.43
			52310-2 · First Responder Equipment	80.43
25109	11/01/2018	Fahrner Asphalt Sealers, LLC	11210-0 · 75500997-Bank First Checking	-130,155.98
			53311-3 · General Maint. Local Roads	130,155.98
25110	11/01/2018	Fox Valley Asphalt	11210-0 · 75500997-Bank First Checking	-3,000.00
			53311-8 · Drainage & Culverts	3,000.00
25111	11/01/2018	Gunderson Uniform and Linen	11210-0 · 75500997-Bank First Checking	-157.69
			51610-2 · Town Hall Expenses	70.14
			52211-3 · Maintenance Fire Station	87.55
25112	11/01/2018	ICMA	11210-0 · 75500997-Bank First Checking	-548.99
			51411-2 · Administrator Expense	548.99
25113	11/01/2018	McMahon Associates, Inc.	11210-0 · 75500997-Bank First Checking	-11,485.76
			53443-2 · DNR SW Grant - Planning	11,371.76
			53448-2 · Storm Water Planning	114.00
25114	11/01/2018	Menard's	11210-0 · 75500997-Bank First Checking	-17.76
			51610-2 · Town Hall Expenses	17.76
25115	11/01/2018	Ray's Sanitation	11210-0 · 75500997-Bank First Checking	-300.00
			55200-2 · Parks- Maint Expense	300.00
25116	11/01/2018	Reinsch Land Surveying, LLC	11210-0 · 75500997-Bank First Checking	-385.00
			56900-1 · Surveying Lots & FYG	385.00
25117	11/01/2018	Williams Technology Group LLC	11210-0 · 75500997-Bank First Checking	-914.40
			51400-2 · Computer & Website Maint	914.40
25118	11/01/2018	Winnebago County Highway Dept	11210-0 · 75500997-Bank First Checking	-7,708.60
			53311-3 · General Maint. Local Roads	779.58
			53311-3 · General Maint. Local Roads	553.26
			53311-3 · General Maint. Local Roads	176.10
			53311-3 · General Maint. Local Roads	770.83
			53311-3 · General Maint. Local Roads	15.01
			53311-8 · Drainage & Culverts	5,413.82
25119	11/01/2018	Wisconsin Department of Revenue	11210-0 · 75500997-Bank First Checking	-48.92
			51530-2 · Assessor Expenses	48.92
25120	11/01/2018	Wisconsin Public Service	11210-0 · 75500997-Bank First Checking	-1,275.68
			51610-4 · Town Hall Utilities	257.23
			52211-0 · Fire Dept. Utilities	231.34

**TOWN OF ALGOMA**

**Check Detail**

**October 18 through November 21, 2018**

			53420-0 · Street Lighting	28.30
			53311-2 · Traffic Control	6.32
			53420-0 · Street Lighting	16.16
			53420-0 · Street Lighting	736.33
25121	11/01/2018	Wood n Dale Nursery	11210-0 · 75500997-Bank First Checking	-1,620.00
			55200-1 · Jones Park	1,620.00
25122	11/01/2018	Installation Specialists Inc	11210-0 · 75500997-Bank First Checking	-500.00
			23000-2 · Occupancy Fee Deposits	500.00
25123	11/01/2018	Monte, Kathleen E	11210-0 · 75500997-Bank First Checking	-100.00
			48220-0 · Town Hall Rental -Less Refunds	100.00
25124	11/01/2018	Kametler, Sarah	11210-0 · 75500997-Bank First Checking	-50.00
			48220-0 · Town Hall Rental -Less Refunds	50.00
25125	11/01/2018	Dittburner, Linda & John	11210-0 · 75500997-Bank First Checking	-50.00
			48220-0 · Town Hall Rental -Less Refunds	50.00
25126	11/01/2018	Mroczkowski, Jennifer	11210-0 · 75500997-Bank First Checking	-50.00
			48220-0 · Town Hall Rental -Less Refunds	50.00
25127	11/15/2018	Bank First National	11210-0 · 75500997-Bank First Checking	-2,685.70
			52210-2 · Fire Chief Expenses	165.29
			52210-5 · Fire Dept. Supplies	1,073.05
			52213-1 · Fire Protection Equipment-Purch	101.98
			52213-2 · Fire Prevention & Public Educ.	595.44
			52213-3 · Inspection-related training	294.16
			52211-3 · Maintenance Fire Station	61.19
			52210-7 · Service/Repair Equipment	292.63
			52210-5 · Fire Dept. Supplies	101.96
25128	11/15/2018	Action Appraisers	11210-0 · 75500997-Bank First Checking	-1,883.00
			51530-0 · Assessor Salary or Contract	1,883.00
25129	11/15/2018	Advanced Disposal	11210-0 · 75500997-Bank First Checking	-29,274.24
			53620-0 · Refuse & Garbage Collection	16,255.04
			53635-0 · Recycling	10,819.84
			53620-0 · Refuse & Garbage Collection	2,199.36
25130	11/15/2018	Air One Equipment, Inc.	11210-0 · 75500997-Bank First Checking	-1,011.05
			52213-1 · Fire Protection Equipment-Purch	1,011.05
25131	11/15/2018	Atlas Outfitters	11210-0 · 75500997-Bank First Checking	-176.00
			52211-6 · Fire Dept. Equipment	176.00



**TOWN OF ALGOMA**

**Check Detail**

**October 18 through November 21, 2018**

25132	11/15/2018	Bank First National	11210-0 · 75500997-Bank First Checking	-365.72
			51110-2 · Board Expenses	335.42
			51440-2 · Election Expenses	15.30
			51610-2 · Town Hall Expenses	15.00
25133	11/15/2018	Bear Graphics, Inc.	11210-0 · 75500997-Bank First Checking	-646.21
			51525-0 · Other Treasury Expense	646.21
25134	11/15/2018	BP	11210-0 · 75500997-Bank First Checking	-693.53
			52210-6 · Vehicle Expense	693.53
25135	11/15/2018	Candeo Creative	11210-0 · 75500997-Bank First Checking	-40.00
			51400-2 · Computer & Website Maint	40.00
25136	11/15/2018	Charter Communications	11210-0 · 75500997-Bank First Checking	-205.19
			52211-1 · Fire Dept. Telephone	205.19
25137	11/15/2018	Clark, Curt	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25138	11/15/2018	Clark, Patricia	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25139	11/15/2018	Complete Yard Maintenance, LLC	11210-0 · 75500997-Bank First Checking	-740.00
			52211-2 · Fire Dept. Snow/Grass	160.00
			51611-0 · Town Hall Grass Only	300.00
			55200-2 · Parks- Maint Expense	280.00
25140	11/15/2018	Conway Shield	11210-0 · 75500997-Bank First Checking	-58.99
			52211-6 · Fire Dept. Equipment	58.99
25141	11/15/2018	Dittburner, Linda	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25142	11/15/2018	Drexler, Susan	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25143	11/15/2018	Forrest, Barbara	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25144	11/15/2018	Gartman Mechanical Services	11210-0 · 75500997-Bank First Checking	-373.90
			51610-2 · Town Hall Expenses	373.90
25145	11/15/2018	Good Impressions Inc.	11210-0 · 75500997-Bank First Checking	-427.00
			52400-0 · Building Inspection	427.00

# TOWN OF ALGOMA

## Check Detail

October 18 through November 21, 2018

25146	11/15/2018	Jaeger, Jim	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25147	11/15/2018	Janssen Kristin A	11210-0 · 75500997-Bank First Checking	-135.00
			51440-0 · Election Wages	135.00
25148	11/15/2018	Kobussen Buses Ltd.	11210-0 · 75500997-Bank First Checking	-171.78
			52213-2 · Fire Prevention & Public Educ.	171.78
25149	11/15/2018	Kronschnabel, Linda	11210-0 · 75500997-Bank First Checking	-135.00
			51440-0 · Election Wages	135.00
25150	11/15/2018	Krumenauer, Benjamin	11210-0 · 75500997-Bank First Checking	-187.48
			51400-3 · Mileage	187.48
25151	11/15/2018	Lange Enterprises, Inc.	11210-0 · 75500997-Bank First Checking	-245.16
			52410-0 · Building Inspector	245.16
25152	11/15/2018	Loe, Tanya	11210-0 · 75500997-Bank First Checking	-265.50
		Loe, Tanya	2000 · *Accounts Payable	265.50
25153	11/15/2018	Ludwig, Barbara	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25154	11/15/2018	Menard's	11210-0 · 75500997-Bank First Checking	-131.77
			51610-2 · Town Hall Expenses	79.90
			53311-8 · Drainage & Culverts	51.87
25155	11/15/2018	Nelson, Dewey E.	11210-0 · 75500997-Bank First Checking	-35.05
			51610-2 · Town Hall Expenses	35.05
25156	11/15/2018	Nelson, Marykay	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25157	11/15/2018	Nozar, Mary Ann	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25158	11/15/2018	Oshkosh Fire & Police Equipment, Inc.	11210-0 · 75500997-Bank First Checking	-860.00
			52213-1 · Fire Protection Equipment-Purch	150.00
			52211-6 · Fire Dept. Equipment	648.00
			52210-7 · Service/Repair Equipment	62.00
25159	11/15/2018	Oshkosh Office Systems	11210-0 · 75500997-Bank First Checking	-124.73
			51400-5 · Office Equipment	124.73

# TOWN OF ALGOMA Check Detail

October 18 through November 21, 2018

25160	11/15/2018	Pierotti, Jerry	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25161	11/15/2018	Pierotti, Judy	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25162	11/15/2018	Reepsdorf, Roberta	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25163	11/15/2018	Reff Baivier Bermingham & Lim SC	11210-0 · 75500997-Bank First Checking	-350.00
			51300-1 · Legal - Town Office	350.00
25164	11/15/2018	Scarpance, Joyce	11210-0 · 75500997-Bank First Checking	-105.75
			51440-0 · Election Wages	105.75
25165	11/15/2018	Securian Financial Group, Inc.	11210-0 · 75500997-Bank First Checking	-51.35
			51520-4 · Treasurer - Benefits	12.31
			51411-4 · Administrator - Benefits	4.82
			51412-4 · Admin Asst - Benefits	1.38
			51421-4 · Clerk - Benefits	32.84
25166	11/15/2018	Shew, Barbara	11210-0 · 75500997-Bank First Checking	-130.50
			51440-0 · Election Wages	130.50
25167	11/15/2018	Steinert Printing	11210-0 · 75500997-Bank First Checking	-111.00
			52213-2 · Fire Prevention & Public Educ.	111.00
25168	11/15/2018	T and L Janitorial Services	11210-0 · 75500997-Bank First Checking	-310.79
			51610-0 · Town Hall Janitorial	282.00
			51610-2 · Town Hall Expenses	28.79
25169	11/15/2018	Tervonen, Sandi	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25170	11/15/2018	Timm, Kristine	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25171	11/15/2018	Timm, Todd D	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25172	11/15/2018	Zwirschitz, Tina	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25173	11/15/2018	Loe, John	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75

**TOWN OF ALGOMA**

**Check Detail**

**October 18 through November 21, 2018**

25174	11/15/2018	Loe, Tanya	11210-0 · 75500997-Bank First Checking	-132.75
			51440-0 · Election Wages	132.75
25175	11/15/2018	Rabe, Paula	11210-0 · 75500997-Bank First Checking	-175.00
			48220-0 · Town Hall Rental -Less Refunds	175.00
25176	11/15/2018	Achterberg, Richard	11210-0 · 75500997-Bank First Checking	-115.00
			48220-0 · Town Hall Rental -Less Refunds	115.00
25177	11/15/2018	Lo, Sonny	11210-0 · 75500997-Bank First Checking	-50.00
			48220-0 · Town Hall Rental -Less Refunds	50.00
25178	11/15/2018	Mark Fasel Custom Built Homes LLC	11210-0 · 75500997-Bank First Checking	-1,000.00
			23000-1 · Final Yard Grade Deposits	1,000.00
25179	11/15/2018	Gallery Homes, LLC	11210-0 · 75500997-Bank First Checking	-500.00
			23000-2 · Occupancy Fee Deposits	500.00
EFT	10/23/2018	Wisconsin Retirement System	11210-0 · 75500997-Bank First Checking	-1,754.14
			21500 · Payroll Liabilities	877.07
			2101 · Retirement Plan Deferrals	877.07
EFT	10/29/2018	Wisconsin Dept. of Revenue	11210-0 · 75500997-Bank First Checking	-721.73
			2105 · State Withholding	721.73
EFT	11/05/2018	Bank First National	11210-0 · 75500997-Bank First Checking	-3,205.46
			2104 · Federal Withholding	980.00
			2103 · Social Security Payable	901.82
			2103 · Social Security Payable	901.82
			2103 · Social Security Payable	210.91
			2103 · Social Security Payable	210.91
EFT	11/19/2018	Bank First National	11210-0 · 75500997-Bank First Checking	-1,390.36
			2104 · Federal Withholding	216.00
			2103 · Social Security Payable	475.89
			2103 · Social Security Payable	475.89
			2103 · Social Security Payable	111.29
			2103 · Social Security Payable	111.29
EFT	11/21/2018	Wisconsin Retirement System	11210-0 · 75500997-Bank First Checking	-1,823.04
			21500 · Payroll Liabilities	911.52
			2101 · Retirement Plan Deferrals	911.52

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
ECONOMIC DEVELOPMENT COMMITTEE MEETING**

Wednesday, November 7, 2018 at 6:00 p.m.  
15 N Oakwood Road Oshkosh, WI 54904

# **MEETING CANCELLED**

The Economic Development Committee meets regularly the FIRST WEDNESDAY OF EACH MONTH AT 6:00PM (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Hall Office at 920-235-3789.

**TOWN OF ALGOMA**  
**WINNEBAGO COUNTY, WISCONSIN**  
**PLANNING COMMISSION MEETING**  
**Wednesday, November 14, 2018 at 6:00 pm**  
Algoma Town Hall  
15 N. Oakwood Road, Oshkosh, WI 54904

**AGENDA**

The Commission may discuss and act on the following:

1. Call to Order.
2. Roll Call.
3. Discussion and possible action re: Minutes from October 10, 2018.
4. Discussion and possible action re: Rezoning of lots 002-0028-19-05 and 002-0030 to R-2 Suburban Residential and R-3 Two-Family Residential.
5. Adjourn.

**NOTE:** It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Hall Office at 920-235-3789.

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
PARKS COMMITTEE MEETING**  
Wednesday, October 31, 2018 at 6:00 p.m.  
15 N Oakwood Rd Oshkosh, WI 54904

# **MEETING CANCELLED**

The Parks Committee meets regularly the LAST WEDNESDAY OF EACH MONTH AT 6:00PM (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Hall Office at 920-235-3789.

Posted at Town of Algoma Municipal Building, Service Oil Inc., [www.townofalgoma.org](http://www.townofalgoma.org)  
Posted on October 25, 2018

**Date:** November, 2018

**To:** Town Chairman and Supervisors

**From:** Benjamin Krumenauer, Administrator

**Re:** Monthly Administrator's Report

**A. Follow up to a resident concern regarding winter access to Lake Butte Des Morts**

During the September, 2018 Board meeting, Kevin Soderlin residing at 2742 Shorehaven Lane requested the Town look into whether or not it was legal for residents to deliberately restrict ice buildup on the lake. Mr. Soderlin stated that area residents living on Lake Butte Des Morts are using sump pumps and aeration devices to inhibit ice formation. The primary reason for this is to protect their permanent docks from ice shoves and damage. His concern is that the lack of ice buildup in the area is inhibiting his ability to safely access the lake with his personal vehicle and ATV off of N. Oakwood Road.

I have requested and received information from WisDNR and Winnebago County, and both sump pump discharge and aeration pumps are permitted. I have attached documentation from WisDNR regarding aeration pumps and their regulations. If a pump is attached to an existing structure, no permit is needed. The only major requirement is to properly notify a lake user (winter) that the ice may be thin in the area. A sign, flagging, beacon or other measure are options. This is the same regulation that is used to mark sturgeon spearing holes or thin ice in recreation areas. There is no such regulation for sump pumps, and as long as the water is "clean", it is outright permitted for lake discharge. There is some language that states the impacted area cannot leave the riparian zone of that property. Simply put, you cannot restrict the creation of ice in an area that is not adjacent to your property. As the Town/WisDNR have not documented the level of impacted ice the appropriate course of action at this time is to provide documentation to local residents reminding them of the regulations regarding aeration. Staff will be doing this in the coming weeks.

The second half of Mr. Soderlin's request is for the Town to install a break wall or barrier that will allow the ice to properly freeze. While this may or may not impact ice quality, I do not feel it is in the Town's best interest to spend resources on the installation of a break wall into the lake at this time. I have reached out to Mr. Soderlin regarding this information. Though I haven't been able to reconnect, I will continue to reach out. There are several other local access points including Winnebago County's launch off of Leonard Point Road. While I understand these are much less convenient they are still usable locations that may hold better ice. I will make sure to keep you posted if additional updates are needed.

November 14, 2018



**B. Park maintenance**

Thanks to an amazing late summer and fall our town park saw the highest annual usage yet! Obviously a completed park helps the numbers, but still a promising year. Jones Park is now going into full winter mode including final cutting, winterizing and preparing for winter users. The most important winter maintenance items that are being completed include turning off and wintering water service, reducing port-a-potties, preparing paved trails for winter plowing, removing pickleball net and final fall check of equipment and mulch. These minor maintenance items will not take much time but will help keep our park in good working order. As a reminder to all Jones Park will be maintained all winter with plowed trails and functioning bathroom facilities. Bring on the sledding and hot cocoa!

**C. Snow removal policy**

Winter snow has already arrived this season. Thanks to the sun, no plowing costs are yet to be charged. Though I am hoping for a strong winter with lots of snow, I hope it isn't quite yet. Continuing from the previous season Foust Construction will be maintaining cul-de-sacs and private roads while Winnebago County will complete mainline and salting.

The Town does not have a bare road policy and as such there will be times each winter where vehicles will travel on compacted snow. Our main roadways (Omro Road, Clairville, Oakwood, etc) will be kept bare while residential roads will be plowed but not necessarily "bare". All hills, intersections and curves will be salted or graveled for traction. The one obvious exception to the Town's bare roads policy is in the case of ice storms or other safety issues that necessitate complete clearing. Town staff are prepared for additional questions or clarifications and all requests for additional winter maintenance must be approved by staff prior to Foust Construction or Winnebago County completing work.

**D. Leonard Point Road concept update**

Given the charged climate within the Town of Algoma and the large number of inquiries and complaints over Leonard Point Road I have directed JT Engineering to continue moving forward with detailed concepts for future Leonard Point Road improvements. The focus of the concepts is to address vehicle and pedestrian/bicycle movements along the roadway. Other important safety considerations include improved intersection lighting, curve improvements near Leonard Point lane and miscellaneous right-of-way impediments along the corridor. I anticipate concepts with cost projects to arrive for your review later 2018 or early 2019. In the meantime please feel free to review the attached draft. The draft does not include a detailed concept as yet, but does provide some inputs for future consideration.

**E. 2019 IDB funding**

I have attached Winnebago County's 2019 Industrial Development Board funding allocations notice for the region. This per capita funding program provides \$1.12 dollars per capita and is designed to provide economic development funds. In past years the Town has used this funding for internal purposes or passed it along to outside organizations. For your convenience I have attached the notice from Winnebago County. I anticipate a formal discussion during the December, 2018 Board meeting.

BKK:hs

## Benjamin Krumenauer

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**From:** Kramasz, Kathleen M - DNR <Kathleen.Kramasz@wisconsin.gov>  
**Sent:** Monday, November 12, 2018 12:13 PM  
**To:** Benjamin Krumenauer  
**Cc:** Lutze, Kay E - DNR  
**Subject:** Aerators and other open ice issues  
**Attachments:** aeratorfactsheet.doc

Hi Ben, Kay asked me to respond to your question about aerators and I wanted to share this fact sheet with you as a start. Please feel free to distribute to others. Basically, if an aerator is attached to a pier it does not need a permit but the ice hole has to be marked for safety and confined to just that riparian zone. I have never heard of people using sump pump water to keep an ice hole open but I think that the county has some regulations on where sump pumps can discharge to. If they are creating an ice hole, that would have to be marked as described below:

### B. Additional Information relating to aerator and other man-made ice holes

1.

**Marking requirements for aerator holes:** Ice holes created by an aerator in a public waterway must be marked and maintained pursuant to s. 167.26(1g) or 167.26(2), Wis. Stats. as follows:

**167.26(1g)** Any person who removes ice or causes its removal from any stream, pond or lake shall place around the margin of the opening made by such removal a fence, by setting posts of not less than 2 by 4 in size with any of the following enclosures:

- (a) A fence board attached not less than 3 1/2 feet above the surface of the ice on the stream, pond or lake.
- (b) Colored plastic construction roll fencing attached to the posts.

**167.26(2)** (a) Instead of the requirements under sub. (1g), any person creating ice holes by aeration of water may do any of the following:

- 1. Erect and maintain a barricade around the holes consisting of uprights that are spaced at adequate intervals to maintain the barricade and that are connected by a continuous rope, cord, or similar material placed at least 2.5 feet and not more than 4.5 feet off the surface.
- 2. Erect and maintain a visual warning mechanism that is highly visible and that is reflectorized, fluorescent, or lighted.
- (b) The connecting rope, cord, or similar material specified in par. (a) 1. shall have reflectorized, fluorescent, or lighted ribbon or tape or other reflectorized devices attached to it, so as to be highly visible, and shall be of sufficient strength to permit retrieval of the barricade following melting of the ice.
- (c) Any person erecting a barricade or warning mechanism under this subsection shall remove the barricade and all parts of the barricade or mechanism immediately after the ice has melted.

**Note:** Under s. 167.26(2m), Wis. Stats., instead of the requirements under subs. (1g) and (2), any public inland lake protection and rehabilitation district or any nonprofit membership corporation that is creating ice holes for a lake by aeration of water for purposes of a water quality project that has been approved by the department of natural resources may provide alternative warning methods by doing all of the following:

- 1. Posting highly visible warning notices at each shoreline area through which the public has access to the lake.
- 2. Providing a written warning notice to each owner of riparian property on the lake.

Owners/operators of aerators should be advised that they may be held liable for accidents or injuries that occur due to improperly marked ice holes.

If you are a landowner still has questions please give me a call at the number below. thanks!

**We are committed to service excellence.**

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

To: Benjamin Krumenauer, Administrator Town of Algoma  
From: Rich Glen, PE  
CC: file  
Date: 5/2/2018  
Re: Leonard Point Road Planning Memo

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The Town of Algoma has expressed interest in reconstructing Leonard Point Road from WIS 21 to the west town line (See *Exhibit 1 – Project Location Map*). As part of this effort, JT Engineering was hired to review the project area and provide information for the Town to use in future planning of this facility. This document summarizes this review and contains the following: evaluation of the existing conditions, identification of potential issues within the project limits, discussion of impacts anticipated from the proposed alternatives, and estimated costs associated with each alternative. To assist the Town of Algoma in their future planning, two different roadway typical sections were considered to discuss the costs and impacts of each for this reconstruction project.

### **Existing Conditions**

#### **Land Use**

Existing land use within the project corridor is comprised of mainly residential usage throughout the majority of the corridor with a small agricultural area, quarry (nearing end of usage), storage units, and park land within the north/south portion of the project. The future land use plan includes the conversion of nearly all the currently undeveloped land into residential usage and the existing quarry into a water feature.

#### **Roadway**

The existing rural roadway cross section consists of two 12-foot travel lanes with 1 to 2-foot gravel/turf shoulders. There are no existing pedestrian or bicycle facilities through the project corridor. An additional southbound right turn lane is added at the intersection with WIS 21. The existing pavement is in fair condition with minor cracking and rutting.

The curve of Leonard Point Road near Lake Buttes des Mort's is substandard, with a 15 mph design speed and reduced sight distance. The reduced sight distance, along with the proximity of the





#### Wetlands & Waterways

Wetland mapping within the project limits shows wetland indicators at intermittent locations along the east side of the roadway (See *Exhibit 2 – Wetland Mapping*). Although not identified by the Wisconsin Department of Natural Resources' (Wider) website, some of the existing ditches and stream crossing may be considered wetlands.

#### Archeological and Historical Sites

Through a review of online resources, historical sites have been identified within the project area; however, Native American mounds have been noted in this area. The exact location of these mounds is not available without further investigations and coordination with the Native American Tribes. This is not a full archeological and historical survey, so it is possible that there are other 'unlisted' sites within the limits; however, the risk in this is minor.

#### Hazardous Materials

A review of the Wisconsin Department of Natural Resources (WisDNR) spills database did not identify any hazardous materials sites within the project limits. Although there are no signs to indicate the presences of hazardous materials, a full investigation should be performed to review all available spills/hazardous materials information before proceeding with the construction of this project.

### Proposed Improvements

#### Roadway

Through discussions with local officials, bicycle and pedestrian facilities between WIS 21 and the park entrance are needed and have been included through a hybrid urban/rural typical section. For the section of Leonard Point Road, north of the park entrance, two typical sections were considered: the hybrid urban/rural section and a rural section. Using the previously discussed traffic projections and the Wisconsin Department of Transportation's (WisDOT) functional classification of this roadway (minor arterial), the desirable typical section for each alternative are detailed in *Exhibit 3 – Proposed Typical Sections*. Although the dimensions detailed in these sections were used in the analysis of this project, there is some flexibility in the facilities and width used in the final design. Further discussion and analysis will be required once the funding source and improvement date are determined.



Example of Urban/Rural Typical Section



Example of Rural Typical Section

wetland impacts on this project would be for coordination with WisDNR and are included in the estimated design costs.

A segment of the existing stream from the quarry will need to be relocated as part of the proposed improvements. The stream currently crosses under Leonard Point Road, then meanders south, parallel to the road. If WisDNR identifies this as an environmental resource, further coordination and design effort will be needed to meet the necessary permitting requirements.



#### Stormwater Management

Although stormwater management measures will be needed for the construction of this project, a more detailed analysis is needed for the following items before costs for these measures can be identified:

- Soil types
- Storm sewer design flows/suspended solid requirements
- Management methods preferred/available (detention pond, structures, etc.)
- Available real estate for management methods

With the uncertainty of the proposed design and stormwater methods to be used, and the wide range of costs associated with each, these costs cannot be accurately estimated and are not included in the costs below.

#### Real Estate Impacts

To estimate real estate costs, it was assumed that the proposed right of way would be set 1-foot behind the sidewalk/path and 3-feet beyond the bottom of the ditch to allow for future work/maintenance within the right of way. In addition to the permanent right of way acquisition, temporary limited easements would be needed to construct the roadway (as the slope intercepts will extend beyond the proposed right of way). Additional right of way impacts are included to accommodate curve realignment.

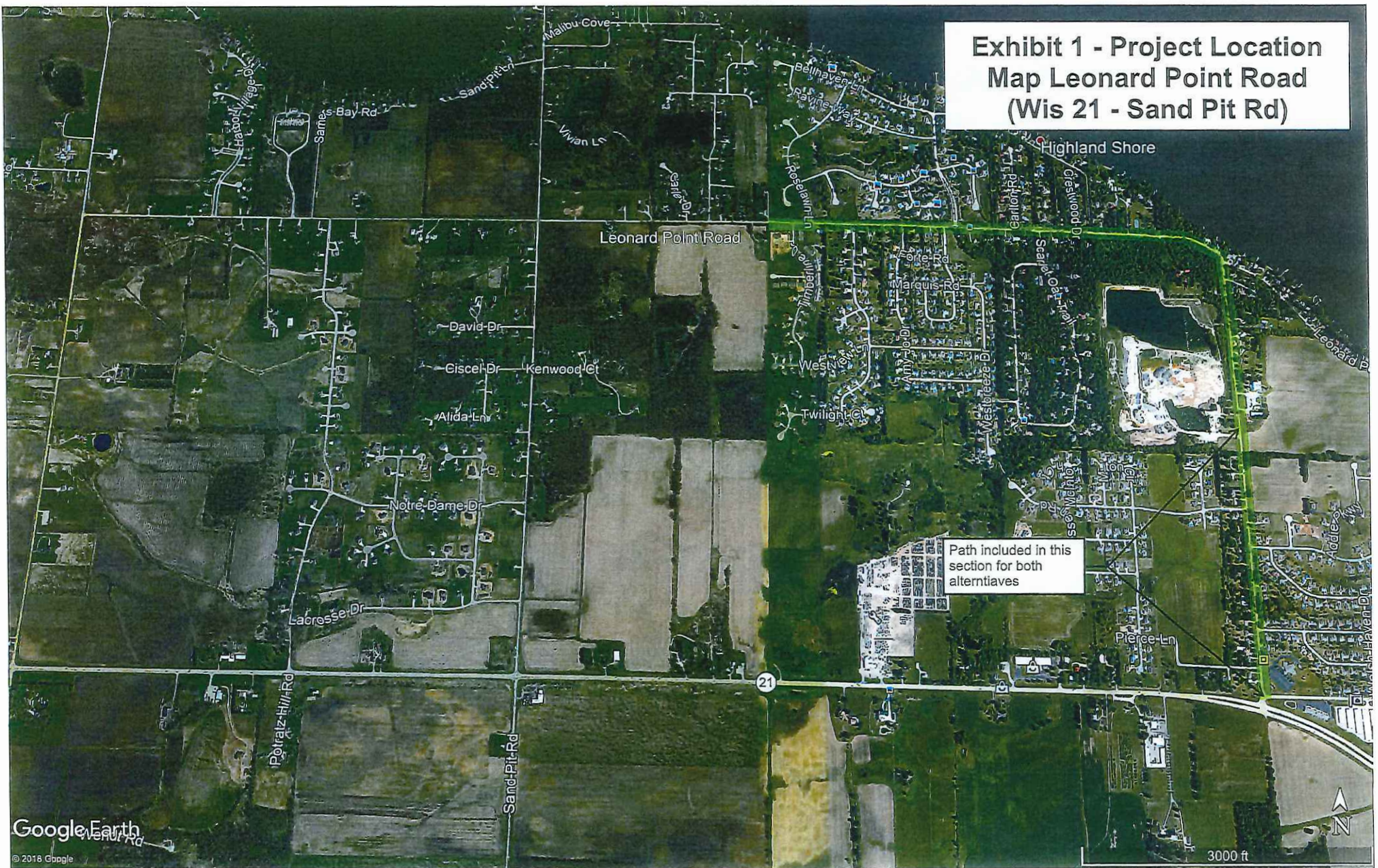
Although there are some agricultural properties within the project limits that will require right of way acquisition, these impacts are included in the residential acreage as it is likely these will be converted to residential usage in the near future.

The total right of way impacts and cost are estimated to be:

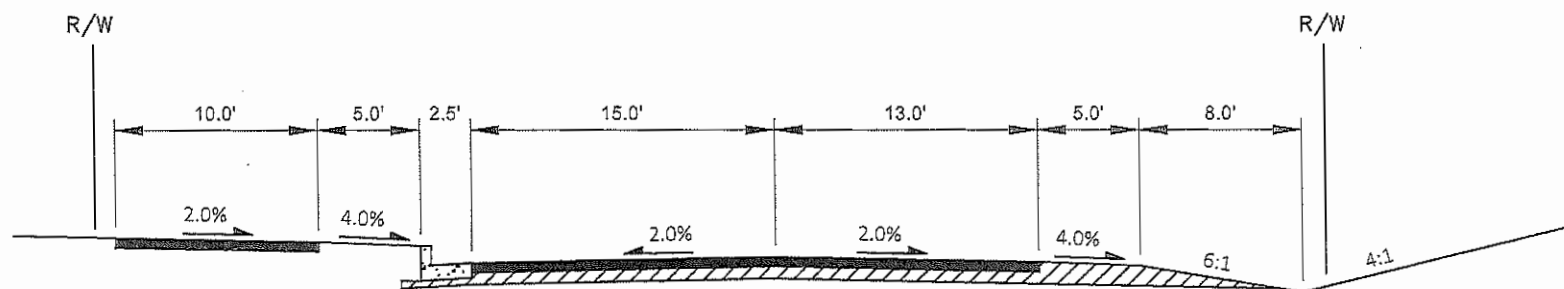
	<u>Cost/Acre</u>	<u>Complete Path Alternative</u>		<u>Partial Path Alternative</u>	
		<u>Acres</u>	<u>Total</u>	<u>Acres</u>	<u>Total</u>
Residential R/W	\$20,000.00	2.6	\$52,000.00	2.4	\$48,000.00
Temporary Easements	\$2,000.00	3.1	\$6,200.00	2.2	\$4,400.00
		Total Cost	\$58,200.00		\$52,400.00



**Exhibit 1 - Project Location  
Map Leonard Point Road  
(Wis 21 - Sand Pit Rd)**







PROPOSED URBAN/RURAL TYPICAL SECTION

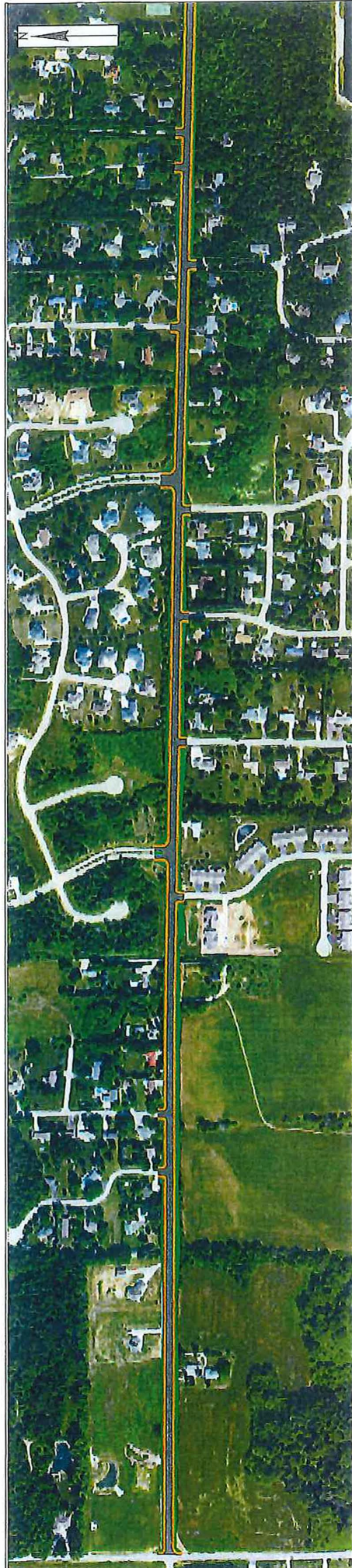
EXHIBIT 3





LEONARD POINT ROAD (OPTION #1)

WINNEBAGO COUNTY



LEONARD POINT ROAD (OPTION #2)

WINNEBAGO COUNTY



2018 Design Year  
2023 Construction Year

Complete Path Alternative		
	<u>State/Fed Funded</u>	<u>Locally Funded</u>
Design	\$365,000	\$292,000
WisDOT Oversight	\$91,250	\$0
<i>Total Design Cost</i>	<i>\$456,250</i>	<i>\$292,000</i>
Real Estate	\$58,200	\$58,200
Acquisition Consultant	\$117,500	\$80,000
<i>Total Real Estate Cost</i>	<i>\$175,700</i>	<i>\$138,200</i>
Construction	\$3,793,975	\$3,462,110
Construction Inspection	\$379,398	\$173,106
WisDOT Oversight	\$189,699	\$0
<i>Total Construction Cost</i>	<i>\$4,363,072</i>	<i>\$3,635,216</i>
<b>Total Project Cost</b>	<b>\$4,995,022</b>	<b>\$4,065,416</b>
State/Federal Funding	\$3,855,457	\$0
Total Town Costs	\$1,139,564	\$4,065,416

Partial Path Alternative		
	<u>State/Fed Funded</u>	<u>Locally Funded</u>
Design	\$350,000	\$280,000
WisDOT Oversight	\$87,500	\$0
<i>Total Design Cost</i>	<i>\$437,500</i>	<i>\$280,000</i>
Real Estate	\$52,400	\$52,400
Acquisition Consultant	\$106,000	\$72,000
<i>Total Real Estate Cost</i>	<i>\$158,400</i>	<i>\$124,400</i>
Construction	\$3,368,293	\$3,110,920
Construction Inspection	\$336,830	\$155,546
WisDOT Oversight	\$168,415	\$0
<i>Total Construction Cost</i>	<i>\$3,873,538</i>	<i>\$3,266,466</i>
<b>Total Project Cost</b>	<b>\$4,469,438</b>	<b>\$3,670,866</b>
State/Federal Funding	\$3,448,830	\$0
Total Town Costs	\$1,020,608	\$3,670,866



## Winnebago County Industrial Development Board

*The Wave of the Future*

November 8, 2018

TO: Chris Haese, Neenah Community Development Director  
Mitch Foster, Village of Winneconne Administrator  
Sam Schroeder, City of Menasha Community Development Director  
Allen Davis, City of Oshkosh Community Development Director  
Dana Racine, City of Omro Community Development Director  
George Dearborn, Village of Fox Crossing Community Development Director  
Town Clerks, Winnebago County

RE: 2019 Winnebago County Per Capita Funding Program

The Winnebago County Industrial Development Board (IDB) administers an annual Per Capita Economic Development Funding Program. The purpose of the program is to help promote business/industrial development efforts at the local level for the purpose of creating job opportunities and expanding the tax base in your community and Winnebago County in general.

The attached table shows the 2019 funding allocations for communities in Winnebago County based on 2018 DOA population estimates. Grants will be awarded based on \$1.12 per capita. Also, attached are the Per Capita Funding Policies and Procedures adopted by the IDB. Please review the policies to help your community decide whether to apply for funds or to allocate your funds to another community or economic development entity.

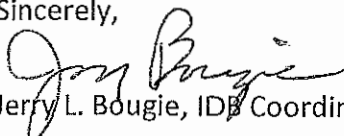
Please fill out the attached **Statement of Intent** and return to: Jerry L. Bougie  
Winnebago County Planning Dept.  
P.O. Box 2808  
Oshkosh WI 54903-2808  
Email: [jbougie@co.winnebago.wi.us](mailto:jbougie@co.winnebago.wi.us)

The deadline to return the Statement of Intent is Monday, December 17, 2018.

If your community intends to be a recipient of funds for 2019, a follow up mailing will be sent out by early January requesting a written plan indicating your community/organization's proposed use of these funds. Included in the mailing will be a list of communities, if any, that have agreed to commit their funding shares to your community/organization for 2019.

If you have any questions, please contact Jerry Bougie at 232-3339 or 727-2880, ext. 3339 or e-mail at [jbougie@co.winnebago.wi.us](mailto:jbougie@co.winnebago.wi.us). Thank you.

Sincerely,

  
Jerry L. Bougie, IDB Coordinator

Attachments

cc: IDB Members, Jason White – GO-EDC, Rob Kelmen – Oshkosh Chamber of Commerce, Peter Thillman – Fox Cities Regional Partnership, Amy Barker – Future Neenah, Inc.

### Eligible Projects/ Programs:

1. Brochures/Marketing Materials to promote economic development.
2. Seed money for economic development financing programs.
3. Studies directly related to economic development programs or projects.
4. Other Promotional activities such as booths at trade shows.
5. Interaction with business prospects through visitation.
6. Funding of administrative activities and positions specifically related to economic development. Detailed documentation shall be included indicating how the activities or position(s) are directly linked to economic development and the per capita funding program mission statement.
8. Membership dues for participation in recognized economic development organizations.
9. Other marketing and economic development efforts designed to enhance business and tourism growth.

### Ineligible Projects/ Programs:

1. Residential projects and programs.
2. Accessory (incidental) projects, such as signage, parking lots, maintenance, landscaping and other general site improvements.
3. Websites, unless specifically designed for economic development purposes.

*Note: All allocations of per capita funds are at the discretion of, and approved by, the Winnebago County Industrial Development Board.*

### PROCEDURES:

1. The County will mail out a Statement of Intent form (see attached copy) to all local communities in Winnebago County. This form describes whether your community intends to apply for the per capita funds **or** whether your community wishes to allocate your share to one or more nearby community(s) which operate a viable economic development program or to one or more economic development entities that benefit your community or the county as a whole.
2. Following the due date for submittal of the Statement of Intent, **the County will mail out a plan submittal request letter** to the communities indicating a desire to apply for per capita funds. This letter will include:
  - Any Communities that indicate a desire to allocate their funding share to your community via the Statement of Intent.
  - Total proposed eligible funding share.
  - Due date for plan submittal. The due date will be at least one (1) week prior to the next IDB meeting to allow the Board ample opportunity to review all plan submittals.

## 2019 Per Capita Economic Development Allocations

	2018 Population Estimate	2019 Allocation (\$1.12 per capita)
C Menasha	14,942	\$ 16,735.00
C Neenah	26,137	\$ 29,273.00
C Omro	3,559	\$ 3,986.00
C Oshkosh	66,945	\$ 74,978.00
T Algoma	6,956	\$ 7,791.00
T Black Wolf	2,444	\$ 2,737.00
T Clayton	4,183	\$ 4,685.00
T Neenah	3,572	\$ 4,001.00
T Nekimi	1,424	\$ 1,595.00
T Nepeuskun	738	\$ 827.00
T Omro	2,287	\$ 2,561.00
T Oshkosh	2,482	\$ 2,780.00
T Poygan	1,322	\$ 1,481.00
T Rushford	1,582	\$ 1,772.00
T Utica	1,325	\$ 1,484.00
T Vinland	1,748	\$ 1,958.00
T Winchester	1,792	\$ 2,007.00
T Winneconne	2,422	\$ 2,713.00
T Wolf River	1,202	\$ 1,346.00
V of Fox Crossing	19,029	\$ 21,312.00
V Winneconne	2,447	\$ 2,741.00
<b>Subtotal</b>	<b>168,538</b>	<b>\$ 188,763.00</b>

**Date:** November 15, 2018

**To:** Town of Algoma Board

**From:** Benjamin Krumenauer, Administrator

**Re: ITEM 8A: DISCUSSION AND POSSIBLE ACTION RE: AMBULANCE CONTRACT WITH  
THE CITY OF OSHKOSH**

**INCLUDED IN YOUR PACKET**

1. Contract scope with projected cost breakdown

**ITEM DESCRIPTION**

Item 8A relates to the proposed contract with City of Oshkosh for annual ambulance service. This multi-year contract provides annual ambulance protection for Town residents.

**COST OF CONTRACT**

Proposed total cost of contract is dependent on use and cost of services. The ratio as proposed for 2019 \$4.10 per capita annually. All costs for service is quoted in current year and made payable in the following year.

**RECOMMENDATION**

**Administrator**

Administrator recommends approval of Item 8A as stated.

1. DESCRIPTION OF SERVICES: CITY shall provide emergency ambulance service in SURROUNDING COMMUNITIES. For purposes of this agreement, "emergency ambulance service" shall be defined as that ambulance service which is necessary to respond to a condition that in the opinion of the person, his/her family or whoever calls for and/or attends to the person, requires immediate medical attention, but shall specifically exclude non-emergency transfer calls. All ambulances shall be equipped to provide Advanced Life Support Services.

2. TERM: The term of this agreement shall commence at 12:00 a.m. on January 1, 2019, and shall continue until 11:59 p.m. on December 31, 2021, unless terminated as provided in this agreement.

3. EQUIPMENT AND STAFFING OF AMBULANCE: CITY shall be responsible to obtain, house and maintain a sufficient number of fully equipped and staffed ambulances to reasonably assure response for requests for emergency medical services covered by this Agreement or to request mutual aid for response as required. Responses to the SURROUNDING COMMUNITIES should occur within nineteen (19) minutes not less than ninety percent (90%) of the time. For purposes of this Agreement, a one-level system of emergency ambulance service, staffed by paramedics as defined by Sec. 256.01 (14) Wis. Stats., shall apply.

4. PAYMENT AND BILLING: Ambulance Services. The CITY shall be solely responsible for invoicing and collection of all fees for ambulance service pursuant to its schedule of costs, including mileage.

Per Capita Fee Surrounding Communities: SURROUNDING COMMUNITIES shall pay the CITY, an annual per resident fee, based on populations indicated by the most recent Wisconsin Department of Administration Municipality Population Estimate. The per resident fee shall be calculated annually based on the net operating cost of ambulance service, divided by the total population of the service area (City and Surrounding Communities). Prior to each year of service, the CITY shall provide the SURROUNDING COMMUNITIES with the estimated per resident fee to be charged for the following year of service, based on the preliminary budget, by September 1<sup>st</sup>. This fee shall be invoiced to the SURROUNDING COMMUNITIES by October 31<sup>st</sup> of each service year and shall be paid on or before February 15<sup>th</sup> of the year following the year of service. (e.g. Estimated per resident fee provided to surrounding communities by September 1, 2018 for the 2019 year of service, invoice sent October 31, 2019, fee due February 15, 2020.)

Upon reasonable request, or annually by September 1<sup>st</sup> of each year the CITY shall submit incident response data to include but not limited to; response times, average response times, and transport information to each of the SURROUNDING COMMUNITIES.

5. LIABILITY AND HOLD HARMLESS: Subject to any limitations contained in Secs. 893.80, 893.83, 345.05, and any similar statute, of the Wisconsin Statutes, the City of Oshkosh agrees to hold each of the SURROUNDING COMMUNITIES, its officers, officials, employees and agents harmless from any and all liability, including



the agreement.

8. AMENDMENTS, FULL TEXT OF AGREEMENT: All agreements and understandings have been embodied in this Agreement and no changes will be made herein except in writing and duly signed by the authorized representatives of the respective parties.

9. FIRST RESPONDER PROGRAM. The SURROUNDING COMMUNITIES will maintain a first responder program to assist CITY response in the SURROUNDING COMMUNITIES. The program will follow the State of Wisconsin emergency medical service training guidelines, as may be amended from time to time, and shall include an automatic defibrillator program.

10. NO THIRD PARTY BENEFICIARIES. This agreement is solely for the benefit of the parties to this agreement, and it is not intended to benefit any third party.

11. ENTIRE AGREEMENT. This Agreement, constitutes the entire agreement between the parties, and any other prior understandings or representations made by any party shall not be binding on any other party unless incorporated within this document or a written amendment thereto.

(Signature Pages to Follow)

IN WITNESS WHEREOF, the parties have executed this agreement as follows:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**TOWN OF ALGOMA**

\_\_\_\_\_  
Tim Blake, Town Chairperson

\_\_\_\_\_  
Charlotte Nelson, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Town Attorney