

Date: December 11, 2020
To: Town Chair and Supervisors
From: Richard Heath, Administrator
Re: Monthly Administrator's Report

A. Parks and Recreation Update

David Tenor Corporation will be installing the stormwater pipe in Jones Park the week of December 14th. It is necessary to redirect the sump pump water to the dry pond that is generated from the homes on Nelson Court. We will be getting an estimate for constructing a parking lot off of Leonard Point Road on the west side of Jones Park. A small parcel of land will need to be purchased from the developers of Lakevista Estates for the parking lot. Visitors can then access Lakevista Estates and the park via the trail that will be connected to the parking lot.

B. Draft 2021-2026 Capital Improvement Plan

Included with this report is a draft Capital Improvement Plan for 2021-2026. There are a number of ongoing, as well as large capital investments that the Town Board will need to consider over the next several years. One area of focus is on maintaining the Town's detention ponds and drainage easements. Some of the ponds are owned by the Town while others are not but the owner has a maintenance agreement with the Town. To prepare for future development opportunities, the Traffic Impact Analysis and Tax Increment Financing Plan are important to determine future development with costs and additional tax revenue.

C. Town of Algoma Comprehensive Plan

After 18 months of work, a complete draft of the Town's Comprehensive Plan has been finished. The Comprehensive Plan Committee meet on December 9th and made a recommendation to the Town Board to approve the Town of Algoma Comprehensive Plan Update 2040. The plan is a living document and will be updated a minimum of every five years. When seeking grants or other financial opportunities, funding entities award points if the project is listed in a comprehensive plan, capital improvement plan, and/or park and outdoor recreation plan. In addition, the implementation table will help the board and staff track progress, update the CIP, determine future goals, etc.

D. Omro Road Reconstruction Update

At the recommendation of the Wisconsin Department of Transportation, a company was hired to conduct 30 soil borings on Omro Road to help determine the extent of hazardous materials left behind by the old trolley line. The report noted several areas of contamination that will need to be remediated during construction. WisDOT's estimate to excavate, haul, and dispose of the contaminated soil is \$277,334.26. That cost is to be 100% paid for by the Town. *A revised cost report for Omro Road is provided.* The Town's attorney is still working with the TransCanada Energies attorneys to determine the reimbursement cost that the Town will need to make to the company to lower the gas line crossing Omro Road near Willow Springs Road. This is a closed session item under Business.

E. Elmhurst Lane Stormwater Project

A 42” stormwater pipe will be installed along the eastern edge of Elmhurst Lane from Omro Road with an outfall into Honey Creek Pond. David Tenor Construction will be installing the pipe the week of December 21st. Letters were sent to all of the impacted homeowners. The Quit Claim Deed has been unofficially approved but are waiting for the final signed affidavits and Quit Claim Deed from the current owners of the parcel. The WDNR did approve the Town’s permit to have the stormwater from Omro Road outfall into Honey Creek Pond.

F. Irvine Pond Offer to Purchase

A formal offer to purchase has been presented to the Irvine Family for purchase of 4.5 acres for the construction of a detention pond at the southeast corner of Omro Road and N. Oakwood Road. Town Attorney, Emily Dunham, has been in negotiations with the Irvine Family and their attorney regarding a few of the details outlined in the offer. The Offer to Purchase is a closed session item under business.