

**Date:** July 15, 2022  
**To:** Town Chair and Supervisors  
**From:** Richard Heath, Administrator  
**Re:** Monthly Administrator's Report

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**A. Strategic Planning Process**

The Town Board met on June 1<sup>st</sup> to review the survey results and set a timetable for future planning activities. There were 203 community surveys completed and tabulated. With over 7,000 residents, this is a very low level of participation. The survey results did help flush out a few areas that can be discussed further in the planning process. Draft vision and mission statements were prepared during the meeting. Board members started working on value statements and goals. The next strategic planning meeting is scheduled for August with a date to be determined.

**B. Leonard Point Road Grant Funding Update**

The Technical Advisory Committee of the Oshkosh Urbanized Area met at the end of June to discuss the projects that were submitted by the City of Oshkosh and Town of Algoma to the East Central Regional Planning Commission for the Federal Bipartisan Infrastructure Law (BIL) funding. The reconstruction of Leonard Point Road received the highest ranking out of all of the projects that were submitted. *A project overview is provided with this report.* The committee recommended that Leonard Point Road, along with two city projects, be submitted to the Wisconsin Department of Transportation for further evaluation. It is unknown when WisDOT will make a decision on funding for Leonard Point Road. It is likely to happen this fall. If funded, the roadway will be reconstructed in 2026. It will be the same design as Omro Road with a detention pond constructed somewhere near Leonard Point Road. The roundabout at Leonard Point Road and STH 21 will be constructed in 2027.

**C. Road and Parking Lot Repairs**

Kartechner Brothers has completed paving Lullabye Road, Manor Drive, Pierce Lane, and the Roselawn Lane entrance to Bellhaven. In addition, several other roads were crack sealed or spray patched by Fahrner Asphalt Sealers. Fahrner sealed the Fire Station parking lot last week. A date has not been set for sealing and stripping the Town Hall parking lot.

**D. Irvine Detention Pond**

The landscapers are working on completing the Irvine Pond. This includes removing the silt fence, reinstalling the metal fence posts, spraying the existing grass, raking and grading the sides of the pond, reseeding the pond area, planting trees and aquatic plants. The bench still needs to be installed on the west side of the pond.

**E. Omro Road Punchlist**

It has been difficult to find a contractor/landscaper able to finish the few areas along Omro Road that need to be restored. The list includes repairing of the drainage way behind Welsh Haven Drive, relandscaping the east side ditch on N. Oakwood Road just south of Omro Road, ditch repair on Leonard Point Road on both sides from Pierce Lane south to STH 21,

and slight regrading of the ditch on Conrad Street at Omro Road. A metal fabricator is making railings to be installed at two locations on Omro Road that may pose safety concerns- Welsh Haven drainage easement and extending the railing near Honey Creek on the northeast side.

**F. WDNR Funding for Bellhaven Lane Detention Pond**

The Town was notified last month by the Wisconsin Department of Natural Resources that it has approved funding for the Bellhaven Lane detention pond. *The notice and scoring table are provided with this report.* The \$62,550 in grant funding is 50% of the project. The local match will come out of the Town's general fund. The money will be used to convert a dry pond to a wet pond to help Algoma meet its stormwater quality requirements. Construction will take place in 2023. The Bellhaven Association supports the project and is willing to deed over to the Town the parcel that has the existing dry pond. The wet pond will help alleviate the drainage and stormwater runoff problems experienced in the NW corner of Bellhaven estates.