

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN**

September 19, 2022

The Special Town Board meeting was called to order by Chair Rasmussen at 5:30 p.m.

The following Supervisors were present: Daniel Martin, Teresa Van Aacken, Patricia Clark, Michael Brooks, and Chair Joel Rasmussen.

The following were also present: Administrator Rich Heath, Treasurer Sue Drexler, and Dr. Jeff Sachse and Susan Neitzel from the University of Wisconsin Oshkosh's Center for Customized Research and Services (CCRS) and Economic Development.

It was noted that the agenda was posted in three places on September 14, 2022.

Treasurer Drexler provided an updated packet of information regarding current 2022 financials through August 31st, as well as the second draft of the 2023 budget. Treasurer Drexler provided a detailed list of budget updates, including a projected expense for garbage, recycling, and yard waste collection; a revised ARPA fund balance; a slight increase for Wisconsin Retirement Contributions and wages for the new treasurer; and reductions in election expenses and ordinance codification. There was discussion on the increase in garbage, recycling, and yard waste collection expense in 2022 and how to cover the difference. The board members stated that this expense should be covered by an increase in fees and not offset or subsidized by the tax levy. Treasurer Drexler will update the proposed 2023 budget noting the increase in these fees and then reallocating the funds back into the line items that were originally reduced to cover the increase in collection costs. The next budget workshop is scheduled for Monday, October 17, 2022.

Dr. Sachse and Ms. Neitzel reviewed what steps have been completed in previous meetings, including the draft mission and vision statements, value statements, and strategic directions or themes, which are internal connectivity, external collaborations and partnerships, and sustainability and resiliency. The board members divided in to three groups to prepare a list of goals for each of these areas. Ms. Neitzel asked each group to present their goals and for others to critique them. Dr. Sachse stated that each group is to provide their list to Rich, and he can compile them for the next meeting. Rich will then email them to the Board Members for their review. Dr. Sachse added that once you receive the list, please prioritize the goals and assign an effort rating. Establishing a ranking and level of effort will dictate which goals can be accomplished in a few months while others may take a couple of years. The next strategic planning meeting will be scheduled in October.

On a motion by Supervisors Clark/Van Aacken, carried on voice vote, the Board adjourned at 7:16 p.m.

Respectfully submitted,
Richard Heath, Administrator