

Date: October 14, 2022
To: Town Chair and Supervisors
From: Richard Heath, Administrator
Re: Monthly Administrator's Report

A. Strategic Planning Process

The Town Board met on September 19th to prepare final goals, strategic directions/themes, and action items for three areas: Internal Connectivity, External Collaborations and Partnerships, and Sustainability and Resiliency. The next strategic planning meeting is October 17th to finalize these items and start working on the priority level of each action step and the timeframe for implementation.

B. Bellhaven Lane Detention Pond

The outfall pipe for the current dry pond was televised about a month ago to determine its condition. The metal corrugated pipe that outfalls to Lake Butte des Morts is very rusty and collapsing. A portion of the pipe closer to the lake is exposed. There is no information from when Bellhaven Estates was platted that there is an easement over the pipe. The current pipe is covered by very large cedars and runs close to a garage. As a result, removing and replacing the current pipe at the current location is not an option. A new outfall pipe will need to be run either to the west of east of the existing dry pond to the lake. The Town's engineer, Phil Kleman, has been in contact with WDNR staff to see if there are additional grant funds to cover all or a portion of the cost to install a new outfall pipe.

C. Olde Apple Acres Next Phase of Development

The developers of Olde Apple Acres are in the early stages of planning for the next housing phase that encompasses the south end of Russet Lane, Cider Lane, and the west end of Pierce Lane. That area is noted with an orange arrow on the enclosed map. Russ Williams is also proposing a new development for the two parcels indicated by the blue arrows. Phil Kleman is working with the developer's engineer to ensure the drainage network for these two areas function correctly. The first meeting with all of the stakeholders was held on October 13th. The discussion centered on the existing two wet ponds and the potential need for another pond somewhere in the area Mr. Williams is planning for 12 new residences.

D. Town Hall Renovations

The renovations for the Town Hall are scheduled for November. The current room used by the Fire Department for storage will become the new Treasurer's office with a small meeting room and the current Treasurer's office will be for the Building Inspector. The Building Inspector's file are now scattered about in the front office.

E. Leonard Point Road Funding Status

According to WisDOT staff, an official announcement on the funding for Leonard Point Road should be made any day. The Town has allocated funding in its 2023 budget for engineering work. The reconstruction of Leonard Point Road, if approved, will be 2026, which is a short planning and design timeline for such a large reconstruction project.