

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN**

May 17, 2023

The monthly Town Board meeting was called to order by Chairman Rasmussen at 6:00 p.m.

The following Supervisors were present: Petey Clark, Daniel Martin, Michael Brooks, and Teresa Van Aacken.

The following were also present: Administrator Rich Heath, Treasurer Sue Drexler, and Clerk Katherine Reinbold.

It was noted that the agenda was posted in three places on May 12, 2023.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Board approved the minutes of the Monthly Town Board Meeting dated April 19, 2023.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved the May 2023 disbursements.

Public Forum: Jim Ziegenhagen of 2030 Bell Heights Ct, has a concern about the high traffic count and speed on Leonard Point Rd. He is also wondering if there will ever be a road in between Sand Pit Rd and Leonard Point Rd that connects to STH 21. Chairman Rasmussen noted that he does not engage in a conversation during public forum, but in this case, he stated there will not be a road put in between Sand Pit Rd and Leonard Point Rd that connects to STH 21.

Tricia Rathermel, President and CEO of Greater Oshkosh Economic Development Corporation reported on the March unemployment rate, which is 1.9% for the Oshkosh/Neenah area. She also noted that the most recent real estate update shows Wisconsin has a high number of vacant office spaces.

Chief Sawicki presented the Fire Department's April Report. The new truck for the department has been ordered and it will be about 2 months before they receive it. The new radios are in, but they still need to be programmed. The department will eventually need 2 new fire trucks, and at this time, it could be a 2-3 year process between ordering and receiving a truck. The Fire Department also brought on a new member, Steve Kress, who will be a driver.

The Economic Development Committee did not meet.

The Planning Commission did not meet.

The Parks Committee did not meet.

Chairman Rasmussen spoke on the State Budget. Senator Feyen and Representative Schraa facilitated an informational meeting on April 27th at the Town Hall about the State's Budget Surplus and how to spend

it. Both Chairman Rasmussen and Administrator Rich Heath talked to them about levy limits and how they are negatively impacting local budgets. We have not received the \$145,000 ARPA fund payment from Winnebago County, and there has been no communication from the county as to when the checks will be mailed to the local municipalities.

Clerk Reinbold spoke about the Deputy Clerk/Treasurer position and that Rhonda Schrage is willing to take the position and help complete the Treasurer responsibilities. She needs the title in order to perform certain tasks. There is still a need for help in the office with answering phones and greeting the public, so there is a plan to hire a Temporary Office Assistant. The Town Hall hosted a meeting for District 6 of the Wisconsin Municipal Clerk's Association, and it was well attended. Deputy Robert Zill went through Active Shooter Training with the clerks. The information he presented was very enlightening and helpful. The clerks also went through Board of Review training. Open Book is May 23rd from 1-3 pm at the Town Hall, and Board of Review is scheduled for June 1, 2023 from 5:30-7:30pm. Town of Algoma will be hosting the Winnebago County Unit of the Wisconsin Towns Association on July 6th, and it will be a picnic.

The monthly financial statements were presented.

Administrator Rich Heath reported that staff from UW-O's Center for Customized Research and Services provided some minor updates to the strategic plan information for the board members to review. The goal is to finalize the plan and strategic initiatives in June. After four months of trying to hire a part-time Treasurer, it was decided to divide the Treasurer's responsibilities between Katie and Rhonda on a temporary basis. The compensation for Town Board members, Planning Commission members, Board of Review members, as well as the Parks and Economic Development committee members needs to be reviewed. The last time compensation was approved was in 2014 for 2016. Town staff complete a road condition every year in the spring and makes decisions on which roads need to be repaired that year. Town Engineer, Phil Kleman from McMahon, put out bid specs for milling and paving four roadways, which are Emily Anne Drive, Amy Jo Drive, Marquis Road, and Forte Road. Mr. Kleman's recommendation on awarding the bid is an action item on the agenda. The Lakevista Estates Development has experienced a great deal of development since 2020. Through some initial survey work completed in August 2022, it noted that several lots were not installed according to the approved drainage plan. The Town hired surveyors from McMahon to survey about 30 lots that are already occupied. The Town will work with each homeowner to ensure their finished lot grades are set to the drainage plan to avoid ponding and poor drainage in the future. Once the yard grades are set and confirmed, the money withheld when the building permits were issued will be returned to the homeowners. The public landing at the north end of N. Oakwood Road will need to be replaced, along with the area where pedestrians get on to the dock. The lake waves and water draining north on N. Oakwood Road have caused a great deal of erosion. The Algoma Sanitary district is having their engineers prepare a cost estimate to extend municipal water about 1,200' from the Town Hall south to the four vacant parcels on S. Oakwood Rd. Once the estimate is received, the next step is to draft a term sheet or pre-development agreement to be approved and signed by all the stakeholders.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Board approved an Operator's License for Lea Potratz.

Chairman Rasmussen/Supervisor Van Aacken, made motions to increase committee members pay to \$40 each meeting. With further discussion and concerns about legality of approval, Chairman Rasmussen/Supervisor Van Aacken rescinded the motion and this item is tabled until the June meeting.

On a motion by Chairman Rasmussen/Supervisor Clark, passed on a voice vote, the Board approved the 2023 Bid Estimate for the Milling and Paving of listed Town Roads. The bid was awarded to Kartechner Brothers, LLC, and the roads to be repaved are Forte Road, Amy Jo Drive, Marquis Road, and Emily Ann Drive.

There were no changes to the EMS Flex Grant Status and Expenditures, so no action was taken.

There was discussion on the Public Landing. It is a liability because the boat ramp is falling apart. Phil Kleman, from McMahon, will be getting some estimates on cost. No action was taken.

On a motion by Supervisors Clark, Van Aacken, passed on a voice vote, the Board approved the transfer of a Reserve "Class B" liquor license to the Town of Nekimi pursuant to Wis. Stat. 125.51(4)(e)(2) contingent on Town of Nekimi filing an official request with the Clerk's office. The Board also approved establishing the initial fee for a transferred Reserved "Class B" liquor license at \$15,000, which is not less than \$10,000 pursuant to Wis. Stat. 125.51(3)(e)(4).

On a motion by Supervisors Clark/Martin, passed on a roll call vote (Rasmussen-Yes, Brooks-Yes, Clark-Yes, Martin-Yes, and Van Aacken-Yes), the Board entered into closed session for consideration of the following items:

- A. Pursuant to WI Statutes 19.85(1)(c) Considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Appointment for Clerk-Treasurer and compensation for Clerk-Treasurer and Deputy Clerk-Treasurer.
- B. Pursuant to WI Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public property, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Lease or Sale of Town Property on Witzel Avenue.

On a motion by Supervisors Brooks/Clark, passed on a roll call vote (Rasmussen-Yes, Brooks-Yes, Clark-Yes, Martin-Yes, and Van Aacken-Yes), the Board reconvened in open session.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Board approved a temporary increase in compensation due to added responsibilities for Rhonda Schrage at \$800/mo. and Katie Reinbold at \$1000/mo.

On a motion by Supervisors Van Aacken/Brooks, passed on a voice vote, the Board adjourned at 7:56 p.m.

Respectfully submitted,
Katherine Reinbold