

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN**

**August 16, 2023**

The monthly Town Board meeting was called to order by Chairman Rasmussen at 6:00 p.m.

The following Supervisors were present: Petey Clark, Teresa Van Aacken, and Mike Brooks.

Dan Martin was absent. (Excused)

The following were also present: Administrator Rich Heath and Clerk/Treasurer Katherine Reinbold.

It was noted that the agenda was posted on August 11, 2023 and reposted the amended agenda on August 15, 2023.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved the minutes of the Town Board Meeting dated July 19, 2023.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Board approved the August 2023 disbursements.

Administrator Rich Heath mentioned the new truck is in and arriving soon at the fire department. Glenn Demler is working on finalizing the Flex Grant report for the September meeting. The annual car show is on Saturday, and there are raffle tickets available for purchase at the Town Hall, as well as other locations.

The Planning Commission did meet. They recommended the approval of item B on the agenda. Items C and D on the agenda are not recommended for approval due to additional concerns with the lack of detail. Item E on the agenda was also not recommended for approval due to easement questions. The conditional use permit application is proposed to be located on Lot 2 of the proposed CSM in Item E. As a result, there is no reason to discuss it, therefore, it was tabled. Due to the denials and the conditional use permit application being tabled, the conditional use permit has been withdrawn by the applicant.

The Parks Committee did not meet.

Chairman Rasmussen spoke about the Spirit Funds from the county. Town of Algoma has not received the promised money in the amount of \$145,000 and the process for disbursement is becoming a mess. Chairman Rasmussen attended the county's ARPA committee meeting to voice displeasure with how this is being handled. Some of the County Board members wanted to create a resolution that the money be paid out by September 1, 2023, followed by an amendment to that resolution for the money to be paid out as soon as possible. There were no clear answers that came out of that meeting.

Clerk Reinbold reported the Department of Administration sent out population numbers. As of 1/1/2023, the Town of Algoma has a population of 6,939 which is a 1.06% increase from 2020. Of that population,

approximately 5,300 are of voting age and the number of actually registered voters is 4,774. This number does not take into account the annexation that happened in March. Clerk Reinbold spoke with Zack Zacharias from Action Appraisers in regards to the pending revaluation. Currently, the town is at 85% assessment ratio and is dropping. There are two options, which are a market update or an exterior update. The last exterior update was done in 2013, Action Appraisers is recommending that this one is the best option for Algoma. Zack can attend the September meeting to update the board members on the process and give us a cost for each option. In the board packets are examples of the new absentee envelopes that must be used going forward. The 25,000 envelopes ordered will cost about \$3,800. Administrator Heath and Clerk Reinbold met with the town's insurance representative from Rural Mutual. There are updates that need to be made to some of the current coverage levels. Fire Chief Sawicki also reviewed the policy, and he will be making updates to coverages for trucks and equipment.

The monthly financial statements were presented.

Administrator Rich Heath noted yard waste collection has been smoother. The Ground Guys have been collecting yard waste for 1 ½ years now, and they are using larger trailers to cut down on trips to the solid waste facility. One of the obstacles is getting to Winnebago County Solid Waste facility before 3 pm when they close. If there are concerns, residents are to call the Town Hall, and staff will communicate with the Grounds Guys' office. Garbage and recycling pickup has also been better. If a can needs to be replaced, Town Hall staff will ask for pictures as proof of damage, the can is replaced, and an invoice is sent to Harter's for reimbursement. There is still a great deal of building going on in Lakevista. There were lot grade concerns, and the Town is working with residents to correct any lots that are not set to the approved drainage plan. Once the lot grades are current and confirmed, the residents will receive their \$1,000 deposit. Joel has been working with residents to help them understand the process and rationale for getting the yard grades correct. Algoma has a lot of projects on the horizon, which is exciting for the Town. Bellhaven pond is still on hold until the Wisconsin Department of Natural Resource staff approves the revised pond design with bids going out for construction later this year.

On a motion by Supervisors Clark/Brooks, passed on a voice vote, the Board approved operator licenses for the period July 1, 2023-June 30, 2024 for Tim Winchester and Courtney Schroeder.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved the Amended Certified Survey Map for Parcels 002-0373 and 002-0375 owned by DRJ Farm, LLC.

On a motion by Supervisors Clark/Van Aacken, the Board agreed with the applicant's and county's recommendations to hold the proposed Certified Survey Map for Parcel 002-0161 owned by Stephen Kratz to create three residential lots along the south side of Duchess Lane and proposed Certified Survey Map for Parcel 002-016101 to create three residential lots adjacent along the north side of Duchess Lane owned by Stephen Kratz for 30 days or so until additional review of both certified survey maps can be completed by staff. After further discussion, Chairman Rasmussen/Supervisor Brooks, made the motion to change 30 days or so to 30 days or a date determined by the applicant, passed on a voice vote.

On a motion by Supervisors Clark/Van Aacken, the Board agreed with the hold for 30 days or so at the County level until further review by staff can take place regards to the Certified Survey Map for Parcel 002-0171 to create two lots owned by Stephen Kratz. After further discussion, Chairman

Rasmussen/Supervisor Brooks, made the motion to change 30 days or so to 30 days or a date determined by the applicant, passed on a voice vote.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved renting a check scanner to use for Town deposits.

No action was taken on the proposed Town expenditures for the Winnebago County Spirit Fund.

On a motion by Supervisor Clark/Chairman Rasmussen, passed on a voice vote (Supervisor Brooks abstained from the vote), the Board approved the contract with Jeff Foust Excavation, Inc for 2023-2024 snow plowing services.

On a motion by Supervisors Van Aacken/Brooks, passed on a voice vote, the Board accepted the resignation of Petey Clark from the Algoma Planning Commission.

On a motion by Supervisors Brooks/Clark, passed on a voice vote, the Board adjourned at 6:44 p.m.

Respectfully submitted,  
Katherine Reinbold