

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
PLANNING COMMISSION MINUTES  
December 13, 2023  
Algoma Town Hall, 15 N. Oakwood Road, Oshkosh, WI 54904**

The Planning Commission meeting was called to order by Chairman Martin at 6:00 p.m.

The following members were present: Ethan Firgens, Mark Thompson, Dan Martin, and Kyle Kehoe.

The following members were excused: Ben Szilagyi and Linda Kollmann.

The following staff member was present: Administrator Richard Heath.

On a motion by Member Kehoe and seconded by Member Thompson, passed on a voice vote, the minutes from the November 8, 2023 meeting were approved.

Chair Martin lead the discussion on Item 4, which is the certified survey map submitted by four property owners residing on County Highway E. The map includes (Lot 1) owned by RANE Investments, Parcel 002-020401 (Lot 2) owned by Harry and Jacqueline Silva, Parcel 002-020403 (Lot 3) owned by Daniel Kerscher, and Parcel 002-0204 (Lot 4) owned by Helene White. Chair Martin asked the parties in attendance to explain why it necessary to resurvey the lot lines. Jacqueline Silva introduced her husband Harry and neighbor Helene White. She added that they are in attendance representing the other two parcel owners and to answer any questions that may arise with the proposed CSM.

Mrs. Silva explained that one of the owners decided to sell their property and that prompted the surveying of all four lots and the creation of a new CSM. Randy Schmiedel of RANE Investments wanted to be proactive and have his parcel resurveyed before putting it up for sale, which is indicated as Lot 1 on the CSM. She added that the property lines were never right, and without a corrected CSM, some of property the owners would need to move sheds and septic systems. Mr. Martin asked how long the four property owners have been working on the new CSM? Ms. White replied since 2022. Member Kehoe noted that he recently sold the property owned by RANE Investments to another person. Mr. Martin asked if any of them knew whether the new owner was aware of the new proposed CSM? Mrs. Silva did not think the new owner was aware of the revised CSM.

On a motion by Member Thompson and seconded by Member Kehoe, and with discussion, Chair Martin wanted clarification on whether the new owner had an issue with the proposed CSM and would sign it as prepared. Rich Heath stated he would communicate with the surveyor to ensure the new owner agrees with and signs off on the CSM prior to next week's Town Board meeting. With no further discussion, passed on a voice vote, the Planning Commission recommended approval of the proposed CSM by the Town Board.

On a motion by Member Thompson and seconded by Member Kehoe, passed on a voice vote, the Planning Commission adjourned at 6:15 p.m.

Respectfully submitted,  
Richard Heath  
Administrator