

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN**

December 20, 2023

Chairman Rasmussen called the monthly Town Board meeting to order at 6:00 p.m.

The following Supervisors were present: Teresa Van Aacken and Dan Martin.

Supervisors Petey Clark and Mike Brooks were not present; excused.

The following were also present: Administrator Rich Heath and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on December 15, 2023, at the approved locations.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Board approved the minutes of the Special Town Board Meeting dated November 15, 2023.

On a motion by Supervisor Van Aacken/Chairman Rasmussen, passed on a voice vote, the Board approved the minutes of the Town Board Meeting dated November 15, 2023.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Board approved the December 2023 disbursements.

Tricia Rathermel, President and CEO of Greater Oshkosh Economic Development Corporation (GOEDC), provided a handout highlighting the key strategies of the organization, as well as some of the economic indicators of the Oshkosh area. Ms. Rathermel stated that business retention and expansion, workforce development, entrepreneurial growth, business attraction, and community development are, and will continue to be, the focus of GOEDC. The organization's workforce initiatives, capital investments, and ability to secure grants for projects like broadband expansion throughout the county all illustrate the organization's success. Ms. Rathermel encouraged the Town to continue investing in GOEDC because every dollar invested in the organization results in the reinvestment of \$95 in the local economy.

Assistant Chief Keith Breu reviewed the monthly Fire Department activities. The compressor purchased with the Fire House Subs grant was delivered. The Truck Committee has approved a proposal submitted by Rennert's Fire Equipment Service to perform mechanical and electrical updates to Engine 21 with any leftover funds from the original budget to be used to refurbish Tender 21. Staff have been working on scheduling training courses, which may include training with the Omro Fire Department. There was a total of 36 calls in November.

Supervisor Martin summarized the Planning Commission meeting held on December 13th. The Planning Commission members reviewed a Certified Survey Map (CSM) submitted by four resident property owners on County Road E. When one of the residents decided to sell their property, they wanted their property lines checked and corrected, if necessary. One of the property lines for this first lot was incorrect. As a result, the other three property owners had their lot lines checked. The surveyor

determined there are some minor discrepancies with the existing lot lines for these properties. Supervisor Martin stated that one of the parcels was sold during the surveying process, but the original owner is still listed on the CSM. The Planning Commission did recommend approval by the Town Board contingent upon the new parcel owner approving and signing the revised CSM before the December 13th Town Board meeting.

The Parks Committee did not meet.

Chairman Rasmussen stated Bill Van Aacken has agreed to serve on the Planning Commission. However, there is another vacancy on the Planning Commission due to the resignation of Ben Szilagyi. The Town will continue soliciting to fill this opening. Winnebago County has allocated funds for economic development projects through the Industrial Development Board, and the Town has approved the funding to go to the Greater Oshkosh Economic Development Corporation. The awarding of this funding is an action item on the agenda.

Clerk/Treasurer Reinbold spoke about the need to have a Town Facebook page to direct traffic to the Town's website. The idea is to have the Facebook page be informational only and drive traffic to the website, which will provide more detailed information. All tax bills were available on the Winnebago County website as of December 15th; however, paper tax bills arrived late from the county and were mailed to residents today. Several residents have called regarding the status of their tax bills, and staff have been directing them to the county's website or printing copies for them. The tax bill envelopes also included dog license information. A separate, second mailing will contain the yard waste and garbage collection calendars and a newsletter. All the paperwork was sent to the state for access to the Local Government Investment Pool; however, they responded that their signed resolution was required and not a locally prepared resolution. The resolution is an action item on the agenda. The 2024-2025 election worker list approval is an action on this agenda. The republican and democratic parties can submit names to work the election, as noted. If the person does not have a party affiliation, they are recorded as appointed by the Town Board.

Clerk/Treasurer Reinbold provided the monthly financial statements for review. Clerk/Treasurer Reinbold noted the revised format is a work in progress, so please let her know if the board members would like any information added to the report.

Administrator Heath explained the Engineering Memorandum of Understanding (MOU) provided by McMahon and Associates. McMahon has been the Town's contracted engineering firm for several years and does an excellent job assisting with updating plans, maintaining roads, and improving stormwater ponds. Approval of their 2024 Engineering MOU is an agenda item for this meeting. McMahon Associates' lead engineer for the reconstruction of Leonard Point Road has prepared a dashboard documenting each project step slated for completion through the end of 2025. Project bidding will occur in early 2026 once WisDOT staff have approved the road plans, specifications, and estimates (PS&E) completed by engineers from McMahon. Construction will start around April 1st, with expected completion by late November 2026. Staff from McMahon Associates are coordinating the removal of trees and shrubs around the Jones Park Dry Pond and the Nelson Road Wet Pond, which will allow for improved functioning and better attract a variety of birds and wildlife to the ponds. The final numbers

for yard waste collection are in. Crews from the Grounds Guys collected 293 tons of yard waste in 2023 (which matched the tonnage collected in 2022). With tipping fees at \$34 a ton, the total paid for disposal at the Winnebago County Solid Waste Facility was \$10,000. The Grounds Guys will continue collecting yard waste in 2024.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board Approved awarding the Greater Oshkosh Economic Development Corporation the Town's 2024 allocation of Winnebago County Industrial Development Board funds in the amount of \$6,901.

On a motion by Supervisor Van Aacken/Chairman Rasmussen, passed on a voice vote, the Town Board approved the Local Government Investment Pool Resolution.

On a motion by Chairman Rasmussen/Supervisor Van Aacken, passed on a voice vote, the Town Board approved the Town of Algoma Facebook page.

On a motion by Supervisor Van Aacken/Chairman Rasmussen, passed on a voice vote, the Town Board approved the List of Election Workers for 2024-2025.

Due to the lack of information, no action was taken on the Certified Survey Map for Parcels 002-0210, 002-020401, 002-020403, and 002-0204 owned by RANE Investments (Lot 1), Harry and Jacqueline Silva (Lot 2), Daniel Kerscher (Lot 3), and Helene White (Lot 4).

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the McMahon Associates, Inc. 2024 General Engineering MOU.

On a motion by Chairman Rasmussen/Supervisor Martin, passed on a voice vote, the Town Board approved Bill Van Aacken to serve on the Planning Commission.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board adjourned at 6:29 p.m.

Respectfully submitted,
Katherine Reinbold