

**Date:** January 12, 2024  
**To:** Town Chair and Supervisors  
**From:** Richard Heath, Administrator  
**Re:** Monthly Administrator's Report

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**A. Spirit Fund Grant for Roundabout**

Winnebago County appropriated a portion of its ARPA allocation for local municipal projects. The Town submitted a request to the Spirit Fund Committee in the amount of \$387,500 for the roundabout to be built at STH 21 and Leonard Point Road in 2027. The Town's share to build the fourth (southern) leg of the roundabout is \$775,000. The committee members have been evaluating and scoring all the projects submitted for this funding since August. One of the committee members stated that the Spirit Fund Committee will be addressing the remaining municipality requests at their meeting on January 17<sup>th</sup>. If Algoma's project is approved at that meeting, the award resolutions will go before the County Board in February or March for their approval with the County Executive signing them shortly thereafter.

**B. OSMS Project Update**

The proposed Orthopedic and Sports Medicine Specialists (OSMS) facility at the S. Oakwood Road location has been approved to move forward by their corporate office. We have met with Greg Johnson of Ehlers to begin working through the financing options and developer's agreement for the extension of municipal water from the Town Hall south to the property on S. Oakwood Road. The estimated cost to extend the water line some 1,200 ft. is \$450,000. The most conducive financing option is to secure a loan from the bank for this amount with a 10-year amortization schedule. The Algoma Sanitary District is waiting for the financing and developer's agreement to be in place before their engineer begins designing and permitting the water line. As discussed previously, a Tax Incremental Finance District (TID) will be formed to repay this loan amount. A Joint Review Board will approve the creation of the district, as well as oversee the preparation of the required project plan.

**C. Update to the 2018 Stormwater Management Plan**

An update to the Town's *2018 Stormwater Management Plan* is underway. Town Engineer, Phil Kleman, is facilitating the process. The initial steps will be to update all of the maps with current information and schedule a meeting with Winnebago County Planning staff to draft a MOU on services they agree to provide in order for the Town to meet its MS4 Stormwater Quality Permit requirements. The Town received a matching grant from the Wisconsin Department of Natural Resources in the amount of \$43,200 to update this plan. Periodic updates on the progress being made on the plan will be given to the Board and public throughout the year.

**D. 2023 Building Permit Totals**

For last year, there was a total of \$12,514,543 in new investment made in the Town of Algoma. In 2022, that figure was \$12,703,237. Projects consisted of replacement of doors and windows, basement and bathroom remodels, new garages and outbuildings, new decks, along with the new homes. There were 19 new homes permitted to be built in 2023 (22 in 2022) with a total value of \$9,016,000 or 72% of the total new investment made in the Town last year.