

**Date:** February 16, 2024  
**To:** Town Chair and Supervisors  
**From:** Richard Heath, Administrator  
**Re:** Monthly Administrator's Report

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**A. Bellhaven Lane Pond Update**

The final design details are being confirmed for the iron enhanced sand filtration pond in Bellhaven. The original plans included the construction of a small wet pond with aquatic plants and prairie grass as seen with the Irvine Pond. However, due to the high groundwater in that area, the preparation of an alternative pond concept was necessary to treat the stormwater originating from Leonard Point Road. *An illustration of the iron enhanced filtration pond with the location of the new storm sewer pipe is provided with this report.* Once Wisconsin Department of Natural Resources staff have given their final approval for the pond and outfall, the project will be put out for bid later this spring. The construction of the pond, installation of the storm sewer pipe, patching of the asphalt, and restoration of the ditches will take place in late summer or early fall. The pond will not be planted with a prairie seed mix until fall 2025. There will be less maintenance for this type of pond, as well as a reduced safety concern since there will be no standing water.

**B. Establish a Tax Incremental Finance District**

The Town, with assistance from Greg Johnson of Ehlers, is moving forward with a tax incremental financing district to pay for the cost to extend a water line from the Town Hall to the OSMS property on S. Oakwood Road. Mr. Johnson has provided a schedule for the creation of the district by the end of June. The district must be in place before any construction can begin on the water line. To get the Algoma Sanitary District moving forward with designing and permitting the water line, the Town is working with the bank to secure a loan to pay for these pre-construction costs and the cost for the installation of the water line. The loan will then be repaid through an increase in property taxes (or the increment) once the OSMS facility is completed. The approval of Resolution 2024-1: Reimbursement of Expenses is an action item on the agenda.

**C. Leonard Point Road Project**

Engineers from McMahon Associates are working on a preliminary design of Leonard Point Road. They have been able to include a very preliminary design of the STH 21 and Leonard Point Road roundabout in their plans. According to the Public Participation Plan, the public will have the opportunity to view the plans for Leonard Point Road on April 4<sup>th</sup>. A notice will be put in the newspaper, on the Town's website, and letters sent to each of the property owners on Leonard Point Road who will be directly impacted by the project. More details will be provided at the March Town Board meeting.