

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
February 21, 2024**

Chairman Rasmussen called the monthly Town Board meeting to order at 6:00 p.m.

The following Supervisors were present: Teresa Van Aacken, Petey Clark, Mike Brooks, and Dan Martin.

The following were also present: Administrator Rich Heath and Clerk/Treasurer Katherine Reinbold.

The agenda was posted at the approved locations on February 16, 2024.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved the minutes of the Town Board Meeting dated January 17, 2024.

On a motion by Supervisors Martin/Brooks, passed on a voice vote, the Board approved the February 2024 disbursements.

Michael Rust was present and stated he will be on the April ballot for Circuit Court Judge Branch 1.

Tricia Rathermel, President and CEO of the Greater Oshkosh Economic Development Corporation (GOEDC), stated there are 225,000 open positions in Wisconsin, with 100,000 people searching for a job. They are still looking to review and update the business development tax credit for businesses. The County is also rolling out the revolving loan fund program.

Fire Chief Kevin Sawicki could not attend the meeting. It was noted that his report documents the members who will be filling the fire department's elected positions.

Supervisor Martin reported that the Planning Commission met on February 14, 2024. The Planning Commission met to review two Certified Survey Maps. The first was a Certified Survey Map for Parcels 002-1055, 002-1054, and 002-1053 on Leonard Point Lane, owned by Matt and Wendy Slaats. The Planning Commission members recommended approval by the Town Board, and it is an action item on the agenda.

The second CSM, which creates four residential parcels, is a final Certified Survey Map for Parcel 002-0172 on Pierce Lane submitted by owner Eric Hoffman. The Planning Commission members reviewed the preliminary CSM at their January 10, 2024, meeting. They recommended that Mr. Hoffman update the map to include the drainage and utility easements and extend Lot 3 to the east to create more space for a driveway. With these revisions included on the final CSM, the Planning Commission members recommend approval by the Town Board, and it is an action item on the agenda.

The Parks Committee did not meet.

Clerk/Treasurer Reinbold provided an update on the completion of property tax collection. Several positive changes were implemented, which allowed for an overall good experience. There were also several takeaways to help further refine the collection process for 2024. The February 20 election went

smoothly. It was steady but not too busy. The new layout worked nicely and received positive feedback. The 2023 audit also went well. There were many learning opportunities, and we will hear back from the auditors sometime next month.

Clerk/Treasurer Reinbold noted that the financial report was not included. She apologized for the omission and explained it was due to using Workhorse for the reconciliation for the first time. Hopefully, reports for both February and March will be available at next month's meeting.

Administrator Heath provided an update on the Bellhaven Lane Iron Enhanced Sand Filter. The original plans included the construction of a small wet pond with aquatic plants and prairie grass, as seen with the Irvine Pond. However, due to the high groundwater in that area, an alternative pond concept was necessary to treat the stormwater originating from Leonard Point Road. Later this spring, after WDNR (Wisconsin Department of Natural Resources) staff approves the sand filtration system, the project will go out to bid. The Town is moving forward with a tax incremental financing district to pay for the cost of extending a water line from the Town Hall to the OSMS property on South Oakwood Road. Engineers from McMahon Associates are working on a preliminary design of Leonard Point Road. Plans for Leonard Point Road will be available for the public to view on April 4, 2024. A notice will be put in the newspaper and on the Town's website. A letter will be sent to each property owner whom this project will directly impact.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Town Board confirmed Kevin Sawicki as Town of Algoma Fire Chief. It was noted that he is doing a great job.

On a motion by Supervisors Brooks/Clark, passed on a voice vote, the Town Board approved the agreement for professional service provided by McMahon Associates for the construction of a regional stormwater pond on Leonard Point Road. The intent to soften the curve on Leonard Point Road and the desire to put a pond on the inside of that curve was noted.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved Resolution 2024-1: Reimbursement of Expenses.

On a motion by Supervisors Brooks/Van Aacken, passed on a voice vote, the Town Board approved Public Administration Associates to provide an administrator search for the Town of Algoma contingent on the Oconto County board approving Richard Heath as County Administrator.

On a motion by Supervisors Van Aacken/ Martin, passed on a voice vote, the Town Board approved the CSM for parcels 002-1055, 002-1054, and 002-1053 owned by Matt and Wendy Slaats.

On a motion by Supervisors Martin/Brooks, passed on a voice vote, the Town Board approved the CSM for parcel 002-1072 owned by Eric Hoffman as long as the developer's agreement is followed. The Board wants to ensure that expectations are laid out for all developers and everyone is on the same page.

On a motion by Supervisors Martin/Van Aacken, the Town Board adjourned at 6:38 p.m.

Respectfully submitted,
Katherine Reinbold