

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
April 17, 2024**

Chairman Rasmussen called the monthly Town Board meeting to order at 6:00 p.m.

The following Supervisors were present: Teresa Van Aacken, Mike Brooks, Petey Clark, and Dan Martin.

The following were also present: Administrator Rich Heath and Clerk/Treasurer Katherine Reinbold.

The agenda was posted at the approved locations on April 12, 2024.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved the minutes of the Special Town Board Meeting dated March 7, 2024.

On a motion by Supervisor Van Aacken/Martin, passed on a voice vote, the Board approved the minutes of the Month Town Board Meeting dated March 20, 2024. Supervisor Clark abstained.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Board approved the April 2024 disbursements.

Michael Schraa, 53rd Assembly District Representative, spoke on the new maps created for the district. The district will now be the 55th. Michael also gave a legislative update.

Mark Thompson, 3375 Sheppard Dr, voiced his concerns with creating the Tax Incremental Financial District No. 1.

There was no economic development update.

The board was given the Fire Department's report.

The Planning Commission met on April 10. They held a public hearing for the creation of the Tax Incremental Financial (TIF) District No. 1. The commission passed a resolution for the TIF. They also had a CSM to make changes to some property lines and the commission recommends approval.

The Parks Committee did not meet.

Chairman Rasmussen gave an update on the Administrator positions. Interviews are to take place on April 18. Our current legal counsel has given a 90 day notice not to continue as legal counsel for the Town of Algoma. The staff will be sending out Request for Proposals to find new counsel. Our building inspector, Dave Frank, is retiring. The town will be moving to use McMahon for our building inspection services.

Clerk/Treasurer Reinbold noted that the April 2 election went well, especially with the new layout. Will continue to make improvements as needed. Due to revaluation, the tax roll is not ready yet. The open book and board of review will be at a later time. The board of review will still meet to adjourn to a later date. The office assistant position is temporarily full-time due to changes in the office and the need to

run smoothly. Audit is not yet finalized. They had meeting dates to pick one to attend for when the audit is finalized.

The monthly financial statements and report were presented.

Administrator Heath spoke on the approval of Bellhaven Lane Iron Enhanced Sand Filter Contractor. Bids came in and the list of contractors with their bids along with Mr. Kleman's recommendation for approval is provided in your board packet. The meetings for the Tax Incremental Financial District (TID) meetings have begun. Greg Johnson from Ehlers has been guiding the process in creating this TID. OSMS is planning to break ground in 2025. It will be a 17,000 square foot facility, valued at \$5.1 million. A public information meeting on the reconstruction of Leonard Point Road was held on April 4, 2024. There were many residents in attendance and there was a presentation of the preliminary design of the new roadway along with a preliminary layout of the new 2-lane roundabout. In closing, Administrator Heath thanked the Town Board for giving him the opportunity to serve as administrator.

This item was tabled last month. A&T Curbside LLC are conducting business on church, tax exempt, property. Would like to get a legal opinion from counsel. Administrator Heath suggested approving it conditionally. On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the Transient Merchants Permit for A&T Curbside LLC, owners Tom Korn and Amy Sue Hartman, contingent on legal opinion.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Town Board approved operator's license for Brianna Ladesic.

On a motion by Supervisors Martin/Brooks, passed on a voice vote, the Town Board approved Certified Survey Map for parcel 002-2686 owned by Jon Christian and parcel 002-2685 owned by Curtis and Christine Rohr.

On a motion by Supervisors Brooks/Clark, passed on a voice vote, the Town Board approved Northeast Asphalt as the contractor for construction of the Bellhaven Lane iron enhanced sand filter and outfall pipe.

No action was taken on the resolution to borrow or the application for a loan of \$533,000 from the Trust Funds of the State of Wisconsin.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Town Board approved the Request for Proposals for legal counsel.

On a motion by Supervisors Van Aacken/Clerk, passed by a roll call vote (Brooks-Y, Clark-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board voted to entered into closed session at 7:04 p.m. for board consideration of the following items: Pursuant to WI Statutes 19.85(1)(c) Considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Re: Review Administrator Applicants and Interview Process.

On a motion by Supervisors Martin/Van Aacken, passed on a roll call vote (Brooks-Y, Clark-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board reconvened in open session at 7:17 p.m.

On a motion by Supervisors Martin/Van Aacken, the Town Board adjourned at 7:17 p.m.

Respectfully submitted,
Katherine Reinbold