

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
October 16, 2024**

The public hearing for sanitary district addition started at 6pm. The purpose of the hearing is to add property identified as parcel 002-020403, owned by Daniel Tervonen and located at 4676 County Rd. E, to the Algoma Sanitary District #1.

There was no discussion, so the hearing ended, and the regular board meeting started.

The following were present: Chairman Joel Rasmussen, Supervisors Teresa Van Aacken, Petey Clark, and Dan Martin.

The following Supervisors were absent (excused): Mike Brooks.

The following were also present: Administrator Maggie Mahoney, Fire Chief Kevin Sawicki, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on October 11, 2024.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Board approved the minutes of the Monthly Town Board meeting dated September 18, 2024.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Board approved the minutes of the Special Town Board meeting dated September 30, 2024, with the word monthly being changed to special in the first line of the minutes.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Board approved the October 2024 disbursements.

Tricia Rathermel, President and CEO of the Greater Oshkosh Economic Development Corporation (GOEDC) reported the unemployment rate is at 2.5% as of August. The September job report for the U.S. shows an increase of 250,000 jobs.

Chief Sawicki reported that Rescue 21 needs to be refurbished. Engine 21 should be back from refurbishment by the end of October. They used a house that was to be torn down on Leonard Point Road for training and it was a great experience. They served 576 people at the pancake breakfast and raised \$5,500.

The Planning Commission met on October 9, and there will be discussion under business for these items.

The Parks Committee did not meet.

Administrator Mahoney reported the Board attended budget workshops on September 16 and 30. The Administrator's recommended budget is being presented tonight. The Bellhaven Lane Iron Enhanced Sand Filter is substantially completed. The restoration work is being completed. No updates on the

Leonard Point Road Storm Detention Pond and Leonard Point Road Reconstruction. Administrator Mahoney and Chairman Rasmussen attended a virtual meeting with WisDOT Northeast Region to discuss the improvements on WIS 21 between Omro and Oshkosh. Construction is currently scheduled for 2026. There will be a meeting for the public coming up. The Town was approved for the loan from the BCPL State Trust Fund Loan Program for watermain construction in TID #1.

Chairman Rasmussen reported the fall mowing is being completed. A permit from WisDOT to mow along WIS 21 had to be obtained and the southeast corner of Oakwood and WIS 21 will be mowed this year.

Clerk/Treasurer Reinbold reported that the open book went well. They were very busy and had to add an extra day. So far, we have mailed out 861 absentee ballots and in person absentee voting will start on Tuesday 10-22-24.

The monthly financial statements and report were presented.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the petition to add property identified as parcel 002-020403, owned by Daniel Tervonen and located at 4676 County Rd. E, to the Algoma Sanitary District #1.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Town Board approved Pay Request #1 for the S. Oakwood Road Water Line Extension payable to the Algoma Sanitary District #1 in the amount of \$276,166.93.

Administrator Mahoney highlighted some of the changes to the county zoning ordinance and recommends approval. Chairman Rasmussen expressed frustration of timing of this. On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Town Board approved the petition for proposed Text Amendment listed affecting the Winnebago County Zoning Ordinance (chapter 23) of the Winnebago County General Code and the Office Map of the Town of Algoma.

Administrator Mahoney recommended approval along with the Planning Commission. On a motion by Supervisors Martin/Clark, passed on a voice vote, the Town Board approved the Certified Survey Map by petitioner Troy Hewitt, Robert E. Lee & Assoc, Inc, on behalf of OSMS Real Estate to combine parcels 002141406, 0021415, 0021416, and 002025924.

The request for a conditional use permit meets the criteria for conditional use and this is a temporary situation for the business. Both Administrator Mahoney and the Planning Commission recommend approval. On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the conditional use permit for a major home occupation to Richard Jordan at 161 Kirkwood Drive, Oshkosh, parcel 002024017, in the R-1 Rural Residential District with the following conditions:

1. The permit be valid for one year after date of permit approval.
2. Business hours of operation are allowed between 7:00 am and 5:00 pm.

Administrator Mahoney and the Planning Commission both recommend approval. On a motion by Supervisors Martin/Clark, passed on a voice vote, the Town Board approved the Certified Survey Map by petitioner Peter Schwabe, In, on behalf of Killian Management Services divide two parcels, 00200910101 and 002009101, into three parcels.

There was a discussion about flow of traffic for the car wash and that a wider entrance to the property makes sense. The revised plan also shortened the island to widen the traffic lane to 30 feet on the south end of the car wash. The Planning Commission had no red flags about the project. On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the revised Site Plan by petitioner Peter Schwabe, Inc, on behalf of Killian Management Services for a Tommy's Express Car Wash at 2100 Omro Road, Oshkosh, parcel 00200910101 with no conditions.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the operator's license for Kyle Wright.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Town Board approved to adopt the Wisconsin Historical Society Retention Schedule.

This is a renewal of the previous 36-month contract with Excel Underground and there is a fee increase. On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the Town of Algoma and Excel Underground, LLC for underground facilities locating and marking services agreement.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Town Board approved the 2025 health insurance premium for Town employees.

Chief Sawicki spoke on wanting to get vehicles up to date. The Fire Officers and Truck Committee assessed all vehicles and the storage space for all of them. Even with the sale of Squad 21, they are not providing less of service, and they want to use the sale money for the refurbishment of Rescue 21. On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved the sale of Fire Department Vehicle Squad 21 with the proceeds going towards the refurbishment of Rescue 21.

Administrator Mahoney presented a balanced budget. There was a change due to the annexation in 2023, so there was a reduction in the budget of \$24,950.

On a motion by Supervisors Martin/Clark, the Town Board adjourned at 7:24 p.m.

Respectfully submitted,  
Katherine Reinbold