

**TOWN OF ALGOMA**  
**WINNEBAGO COUNTY, WISCONSIN**  
**TOWN BOARD MEETING**  
**Wednesday, February 19, 2025 – 6:00 p.m.**  
**15 N. Oakwood Road, Oshkosh, WI 54904**

**AGENDA**

**The Board may discuss and act on the following:**

- 1. Call to Order.**
  - A. Pledge of Allegiance.
  - B. Roll Call.
- 2. Town agenda was posted at the following locations:** Town of Algoma Municipal Building, Service Oil Co., and town website at [www.townofalgoma.org](http://www.townofalgoma.org) on February 17, 2025.
- 3. Review and approve the minutes of the following meeting:**
  - A. Monthly Town Board Meeting dated January 15, 2025.
- 4. Review and approve February 2025 disbursements.**
- 5. Public Forum (All speakers must sign up before the meeting and the Town’s policy is available on the back table).**
- 6. Economic Development Update.**
- 7. Committee Reports.**
  - A. Fire Department.
  - B. Planning Commission.
  - C. Parks Committee.
- 8. Administrator Report**
  - A. Budget Update.
  - B. Major Projects Update
    - i. Bellhaven Lane Iron Enhanced Sand Filter
    - ii. Leonard Point Road Storm Detention Pond
    - iii. Leonard Point Road Reconstruction
    - iv. Leonard Point Road & STH 21 Roundabout
  - C. TID #1 Update
  - D. Public Works Director Search Update
  - E. Annual Town Meeting Update
  - F. Requests for Proposal Update
  - G. Community Development Updates
    - i. Tommy’s Car Wash
  - H. Emergency Medical Services Update
  - I. Legislative Updates
    - i. Q&A with state legislators at March 19, 2025 town board meeting
    - ii. Federal funding for capital projects

**9. Town Chairman Report.**

**10. Clerk/Treasurer Report.**

- A. Town Facebook.
- B. Elections.
- C. 2024 Audit.

**11. Monthly Financial Statements and Financial Report.**

- A. Bank account changes.

**12. Business.**

- A. Discussion and possible action: Site Plan by petitioner Brandon Robaidek, Robert E. Lee & Associates, Inc on behalf of OSMS Real Estate for an OSMS facility at 200 S. Oakwood Road, Oshkosh, 54904.
- B. Discussion and possible action: Introduce Resolution to Discontinue a Portion of Abraham Lane in the Town of Algoma and Proceeding with Public Hearing on the Resolution.
- C. Discussion and possible action: Snow Removal on Private Roads.
- D. Discussion and possible action: Ordinance No. 2025-01 An Ordinance Amending Chapter 135 of the Code of Ordinances for the Town of Algoma, Relating to Building Construction.

**13. Adjourn.**

The Town Board meets regularly on the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC. NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
January 15, 2025**

Chairman Rasmussen called the meeting to order at 6:00 pm.

The following were present: Supervisors Teresa Van Aacken, Petey Clark, and Mike Brooks.

The following were absent (excused): Dan Martin

The following were also present: Administrator Maggie Mahoney, Fire Chief Kevin Sawicki, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on January 10, 2025.

On a motion by Supervisors Clark/Van Aacken passed on a voice vote, the Board approved the minutes of the Monthly Town Board Meeting dated December 16, 2024

On a motion by Supervisors Van Aacken/Brooks, passed on a voice vote, the Board approved the January 2025 disbursements.

John Matz, 2664 Morrow Rd. Omro, was in attendance to speak about how he is running for County Executive and will be on the February 18 ballot. He is currently the Sheriff for Winnebago County and can bring integrity back to the county in the Executive position.

Tricia Rathermel, President and CEO of the Greater Oshkosh Economic Development Corporation (GOEDC) presented the municipal report for the Town of Algoma.

The board has the Fire report in their packets.

The Planning Commission did not meet.

The Parks Committee did not meet.

Administrator Mahoney reported on the 2024 budget. There is some cleanup that is currently happening and will be working on a couple Requests For Proposals (RFPs) that were budgeted for 2025.

Administrator Mahoney met with the Bellhaven Home Owners Association (HOA) to discuss the iron enhanced sand filter maintenance. They also discussed putting up a sign for educational purposes among other things at the sand filter area. There are no updates for the Leonard Point Road Storm Detention Pond. Administrator Mahoney met with McMahan engineers to review the current design for the Leonard Point Road reconstruction. There will potentially be another public information meeting to get feedback. There are no updates for the Leonard Point Road and STH 21 roundabout. The Algoma Sanitary District #1 was scheduled to start on the water main project, but with the predicted cold weather, the project will be delayed. The Algoma Sanitary District #1 is communication with residents. Application review for the Public Works Director started on January 7. The search committee will be meeting tomorrow to discuss interview format for the end of the month.

Chairman Rasmussen reported on the icy roads over Christmas. There were a few glitches, and he spoke with the County to make sure it doesn't happen again.

Clerk/Treasurer Reinbold reported that tax collection has been going well and has already completed the January settlement. There will be a Spring Primary election on February 18, 2025, and any absentee requests on file will go out at the end of the month. The Town will have its 2024 audit in February and auditors will be onsite from the 12<sup>th</sup> to the 14<sup>th</sup>.

The monthly financial statements and report were presented. Clerk/Treasurer Reinbold noted that the December 2024 budget is not finalized and is still working on some fixes. No update on the bank information due to some follow up questions Administrator Mahoney and Clerk/Treasurer Reinbold still have.

On a motion by Supervisors Brooks/Clark, passed on a voice vote, the Town Board approved the appointment of Sherri Maruska to the Planning Commission for the term January 16, 2025, to April 30, 2026.

Julie Conrad, Assistant Superintendent of Operations, with Oshkosh School District, was present and spoke on the FEMA Building Resilient Infrastructure and Communities (BRIC) Grant for a tornado safe room at Oakwood Elementary School. With the potential expansion of Oakwood Elementary School, the board hopes they also take a look at the traffic flow in that area.

On a motion by Supervisors Clark/ Van Aacken, passed on a voice vote, the Town Board approved the Assumption Agreement between Town of Algoma and Oshkosh Area School District for FEMA BRIC Grant, and approved Resolution No. 2025-11, a resolution authorizing execution of sub-grant agreement.

On a motion by Supervisors Martin/Clark, the Town Board adjourned at 6:32 p.m.

Respectfully submitted,  
Katherine Reinbold



## BANK FIRST CHECKING

## Accounting Checks

Posted From: 2/01/2025 From Account:  
 Thru: 2/28/2025 Thru Account:

| Check Nbr | Check Date   | Payee   | Amount    |
|-----------|--------------|---|-----------|
| WRS       | 2/05/2025    | WI Retirement System  | 3,151.52  |
|           | Manual Check | February  |           |
| 29825     | 2/03/2025    | Aaron & Andrea Mars<br>Tax Refund for Overpayment                 | 212.32    |
| 29826     | 2/03/2025    | Amazon Capital Services<br>Fire Department Charges                | 29.98     |
| 29827     | 2/03/2025    | Anthony & Michelle Hill<br>Tax Refund for Overpayment             | 179.42    |
| 29828     | 2/03/2025    | Arthur & Shauna Shattuck<br>Tax Refund for Overpayment            | 1,196.64  |
| 29829     | 2/03/2025    | Benjamin & Susan Lee<br>Tax Refund for Overpayment                | 32.27     |
| 29830     | 2/03/2025    | Brian Niebauer Sr<br>Tax Refund for Overpayment                   | 323.34    |
| 29831     | 2/03/2025    | Brittany Stoffel<br>1/18/25 Damage Deposit Refund                 | 200.00    |
| 29832     | 2/03/2025    | Brock & Zachary Haertl<br>Tax Refund for Overpayment              | 45.74     |
| 29833     | 2/03/2025    | Bruce & Lauren Karnitz<br>Tax Refund for Overpayment              | 350.71    |
| 29834     | 2/03/2025    | Cal & Wendy Jacobson<br>Tax Refund for Overpayment                | 499.32    |
| 29835     | 2/03/2025    | Charles D & Anne M Zamzow<br>Tax Refund                           | 407.31    |
| 29836     | 2/03/2025    | Christan & Jennifer Ruedinger<br>Tax Refund for Overpayment       | 325.89    |
| 29837     | 2/03/2025    | Christopher & Kara Nimis<br>Tax Refund for Overpayment            | 524.38    |
| 29838     | 2/03/2025    | Christopher & Lorraine Enders<br>Tax Refund for Overpayment       | 1,242.71  |
| 29839     | 2/03/2025    | Christopher Folske & Kimberly Knoll<br>Tax Refund for Overpayment | 21.57     |
| 29840     | 2/03/2025    | City of Oshkosh<br>Ambulance Service                              | 78,283.80 |
| 29841     | 2/03/2025    | Corey & Melis Kautzer<br>Tax Refund for Overpayment               | 117.78    |
| 29842     | 2/03/2025    | Dana & Kristina Kleveland<br>Tax Refund for Overpayment           | 809.85    |

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|-----------|------------|---|-----------|
| 29843     | 2/03/2025  | Daniel & Kristine Gehri<br>Tax Refund for Overpayment     | 442.58    |
| 29844     | 2/03/2025  | Daniel & Shelly Schultz<br>Tax Refund for Overpayment     | 533.99    |
| 29845     | 2/03/2025  | Daniel J Wilson<br>Tax Refund for Overpayment             | 325.61    |
| 29846     | 2/03/2025  | David & Andria Weber<br>Tax Refund for Overpayment        | 191.68    |
| 29847     | 2/03/2025  | David & Dawn Unger<br>Tax Refund for Overpayment          | 454.98    |
| 29848     | 2/03/2025  | David & Kristi Koller<br>Tax Refund for Overpayment       | 271.85    |
| 29849     | 2/03/2025  | David & Linda Kollmann<br>Tax Refund for Overpayment      | 365.26    |
| 29850     | 2/03/2025  | David & Tina Kinderman<br>Tax Refund for Overpayment      | 15.31     |
| 29851     | 2/03/2025  | David Houle<br>Tax Refund for Overpayment                 | 151.28    |
| 29852     | 2/03/2025  | David Jiricka & Lisa Wice<br>Tax Refund for Overpayment   | 100.82    |
| 29853     | 2/03/2025  | Debra Guy<br>Tax Refund for Overpayment                   | 364.54    |
| 29854     | 2/03/2025  | Delta Dental<br>Dental & Vision Coverage                  | 55.69     |
| 29855     | 2/03/2025  | DetailX Cleaning LLC<br>January Town Hall Cleaning        | 380.82    |
| 29856     | 2/03/2025  | Elliot & Dana Gaster<br>Tax Refund for Overpayment        | 1,022.29  |
| 29857     | 2/03/2025  | Fox Valley Technical College<br>Fire Department Training  | 389.25    |
| 29858     | 2/03/2025  | Frank Berger<br>Tax Refund for Overpayment                | 28.91     |
| 29859     | 2/03/2025  | Gerald Oswald<br>Tax Refund for Overpayment               | 561.26    |
| 29860     | 2/03/2025  | Glatfelter Specialty Benefits<br>Fire Dept. Service Award | 10,000.25 |
| 29861     | 2/03/2025  | Gregg & Stephanie Gumness<br>Tax Refund for Overpayment   | 174.92    |

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|-----------|------------|---|-----------|
| 29862     | 2/03/2025  | Harter's Fox Valley Disposal<br>December Service            | 44,504.01 |
|           |            | <b>Previous Year Expense</b>                                |           |
| 29863     | 2/03/2025  | Heidi L & Sarah L Pauer<br>Tax Refund for Overpayment       | 95.83     |
| 29864     | 2/03/2025  | Imelda Hofmeister<br>Tax Refund for Overpayment             | 446.01    |
| 29865     | 2/03/2025  | James & Lisa Kortbein<br>Tax Refund                         | 376.22    |
| 29866     | 2/03/2025  | Jason & Heather Streeter<br>Tax Refund for Overpayment      | 206.74    |
| 29867     | 2/03/2025  | Jason & Tiffany Vollrath<br>Tax Refund for Overpayment      | 237.44    |
| 29868     | 2/03/2025  | Jeff Foust Excavating Inc<br>Snow Plowing                   | 446.50    |
| 29869     | 2/03/2025  | Jeffrey & Molly Butz<br>Tax Refund for Overpayment          | 346.12    |
| 29870     | 2/03/2025  | Jeremy & Amanda Kumbier<br>Tax Refund for Overpayment       | 476.89    |
| 29871     | 2/03/2025  | Jock S Holsworth<br>Tax Refund for Overpayment              | 143.46    |
| 29872     | 2/03/2025  | Jody Bancroft<br>Tax Refund for Overpayment                 | 16.85     |
| 29873     | 2/03/2025  | John & Tracy Skroski<br>Tax Refund for Overpayment          | 332.27    |
| 29874     | 2/03/2025  | John Jonen<br>Tax Refund for Overpayment                    | 365.10    |
| 29875     | 2/03/2025  | John Kruse & Donna Hoepfner<br>Tax Refund for Overpayment   | 7.55      |
| 29876     | 2/03/2025  | Karen Sczesny & Ruth McVettie<br>Tax Refund for Overpayment | 380.48    |
| 29877     | 2/03/2025  | Kelcey Hoehnen & Brett Leitl<br>Tax Refund for Overpayment  | 361.69    |
| 29878     | 2/03/2025  | Kerry & Janice Lautenschlager<br>Tax Refund for Overpayment | 18.36     |
| 29879     | 2/03/2025  | Kevin & Sandra Kohfeldt<br>Tax Refund for Overpayment       | 235.02    |
| 29880     | 2/03/2025  | Kevin & Sherri Fromolz<br>Tax Refund for Overpayment        | 625.23    |

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| 29881     | 2/03/2025  | Lee & Patricia Teigen<br>Tax Refund for Overpayment        | 342.17   |
| 29882     | 2/03/2025  | Lori Wojahn<br>Tax Refund for Overpayment                  | 314.44   |
| 29883     | 2/03/2025  | Mark & Hannah Moderson<br>Tax Refund for Overpayment       | 665.80   |
| 29884     | 2/03/2025  | Mary Cyrulik<br>Tax Refund for Overpayment                 | 39.74    |
| 29885     | 2/03/2025  | McMahon Associates, Inc.<br>Professional Services          | 8,142.00 |
|           |            | <b>Previous Year Expense</b>                               |          |
| 29886     | 2/03/2025  | Michael & Meliss Tercha<br>Tax Refund for Overpayment      | 161.58   |
| 29887     | 2/03/2025  | Mr Vinyl Graphics & Apparel<br>3 \$50 Certificates         | 150.00   |
| 29888     | 2/03/2025  | Nancy Steffen<br>Tax Refund for Overpayment                | 190.10   |
| 29889     | 2/03/2025  | Nicholas & Kimberly Goodacre<br>Tax Refund for Overpayment | 51.74    |
| 29890     | 2/03/2025  | Patrick & Gail Bertram<br>Tax Refund for Overpayment       | 187.34   |
| 29891     | 2/03/2025  | Paul & Stacey Paulick<br>Tax Refund for Overpayment        | 138.88   |
| 29892     | 2/03/2025  | Philip & Lisa Levine<br>Tax Refund for Overpayment         | 501.83   |
| 29893     | 2/03/2025  | Ray's Sanitation<br>Portable Restroom Service              | 430.00   |
| 29894     | 2/03/2025  | Reid & Jane Meisner<br>Tax Refund for Overpayment          | 731.77   |
| 29895     | 2/03/2025  | Ronald Steiner<br>Tax Refund for Overpayment               | 77.46    |
| 29896     | 2/03/2025  | Scott & Debra Fischer<br>Tax Refund for Overpayment        | 594.10   |
| 29897     | 2/03/2025  | Scott & Tara Westpfahl<br>Tax Refund for Overpayment       | 515.50   |
| 29898     | 2/03/2025  | Scott & Wendy Wilcox<br>Tax Refund for Overpayment         | 255.90   |
| 29899     | 2/03/2025  | Stephen & Laura McDonald<br>Tax Refund for Overpayment     | 705.01   |

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| 29900     | 2/03/2025  | Stephen Lord<br>Tax Refund for Overpayment                        | 12.55     |
| 29901     | 2/03/2025  | Steven Mueller<br>Tax Refund for Overpayment                      | 100.44    |
| 29902     | 2/03/2025  | Susan Molski<br>Tax Refund for Overpayment                        | 16.49     |
| 29903     | 2/03/2025  | Tanya R Hammen<br>Tax Refund for Overpayment                      | 199.73    |
| 29904     | 2/03/2025  | Theresa Haedt<br>Tax Refund for Overpayment                       | 26.04     |
| 29905     | 2/03/2025  | Timothy & Janet Andrews<br>Tax Refund for Overpayment             | 226.04    |
| 29906     | 2/03/2025  | Timothy & Sara Noe<br>Tax Refund for Overpayment                  | 600.71    |
| 29907     | 2/03/2025  | Town Counsel Law & Litigation, LLC<br>Legal Services              | 220.00    |
| 29908     | 2/03/2025  | Tyler & Kristina Barrett<br>Tax Refund for Overpayment            | 168.45    |
| 29909     | 2/03/2025  | United Mailing Services Inc.<br>Tax/Newsletter Mailing            | 4,749.11  |
| 29910     | 2/03/2025  | WI Dept of Transportation<br>Omro-Oshkosh Project Id: 39561803100 | 5,000.00  |
| 29911     | 2/03/2025  | WI Public Service<br>December Street Lights                       | 767.48    |
| 29912     | 2/03/2025  | WI Public Service<br>N of Addie Pkwy & Nelson Rd                  | 56.56     |
| 29913     | 2/03/2025  | WI Public Service<br>Utilities                                    | 1,346.35  |
| 29914     | 2/03/2025  | William & Ann Jensen<br>Tax Refund for Overpayment                | 568.70    |
| 29915     | 2/03/2025  | Williams Technology<br>Maintenance and Renewals                   | 4,155.55  |
| 29916     | 2/03/2025  | Winnebago County Treasurer<br>Highway Maintenance                 | 18,435.90 |
| 29917     | 2/17/2025  | Action Appraisers<br>2025 Maintenance Assessment Services         | 2,458.00  |
| 29918     | 2/17/2025  | Active 911, Inc<br>911 Phone App Subscription                     | 15.96     |

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|-----------|------------|--|----------|
| 29919     | 2/17/2025  | Algoma Storage<br>March Rent Unit N7                           | 110.00   |
| 29920     | 2/17/2025  | Amy Hathaway<br>Dog Licenses during Tax Collection             | 142.50   |
| 29921     | 2/17/2025  | Andrew & Jamie Mugerauer<br>Tax Refund                         | 278.63   |
| 29922     | 2/17/2025  | Anthem Blue Cross & Blue Shield<br>March Billing Period        | 3,311.49 |
| 29923     | 2/17/2025  | Anthony & Heather Zahner<br>Tax Refund                         | 23.32    |
| 29924     | 2/17/2025  | Bank First<br>Town Hall Charges                                | 1,361.93 |
| 29925     | 2/17/2025  | Bank First<br>Fire Department Charges                          | 293.95   |
| 29926     | 2/17/2025  | Bill Van Aacken<br>Planning Commission Meeting                 | 50.00    |
| 29927     | 2/17/2025  | Bound Tree Medical, LLC<br>First Responder Equipment           | 119.43   |
| 29928     | 2/17/2025  | BP<br>Fire Department Fuel                                     | 97.99    |
| 29929     | 2/17/2025  | Brennan Pollnow & Gabriella Pung<br>Tax Refund                 | 459.05   |
| 29930     | 2/17/2025  | Brian Reinke & Aubrey Johnson<br>Tax Refund                    | 55.90    |
| 29931     | 2/17/2025  | Bryan & Kristin Burgert<br>Tax Refund                          | 361.24   |
| 29932     | 2/17/2025  | Carolyn Thies<br>Tax Collection                                | 228.75   |
| 29933     | 2/17/2025  | Charter Communications<br>Fire Department Phone & Internet     | 175.54   |
| 29934     | 2/17/2025  | Charter Communications<br>Town Hall Internet                   | 145.09   |
| 29935     | 2/17/2025  | Cindy Hopkins<br>Tax Collection                                | 345.00   |
| 29936     | 2/17/2025  | Complete Yard Maintenance, LLC<br>Fire Department Snow Removal | 425.00   |
| 29937     | 2/17/2025  | Cory Malecki & Shari Van Straten<br>Tax Refund                 | 48.92    |

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| 29938     | 2/17/2025  | Culligan Water Conditioning<br>Town Hall Bottled Water               | 42.00     |
| 29939     | 2/17/2025  | Daniel & Katherine Gerdman<br>Tax Refund                             | 20.00     |
| 29940     | 2/17/2025  | Daniel Martin<br>Planning Commission Meeting                         | 75.00     |
| 29941     | 2/17/2025  | David Marquardt<br>Tax Refund  | 67.47     |
| 29942     | 2/17/2025  | Emily Westover & Emily Propson<br>Tax Refund                         | 854.66    |
| 29943     | 2/17/2025  | Excel Underground, LLC<br>Locates for watermain ext. in TID #1       | 221.75    |
| 29944     | 2/17/2025  | Fox Valley Technical College<br>Fire 93503431-2 State Practical Exam | 160.00    |
| 29945     | 2/17/2025  | Gunderson Uniform and Linen<br>Town Hall Mats                        | 102.54    |
| 29946     | 2/17/2025  | Harter's Fox Valley Disposal<br>January Service                      | 50,127.59 |
| 29947     | 2/17/2025  | Jason & Amy Havlik<br>Tax Refund                                     | 322.18    |
| 29948     | 2/17/2025  | Jayne Giannopoulos<br>Tax Refund                                     | 446.24    |
| 29949     | 2/17/2025  | Jeff Foust Excavating Inc<br>Snow Plowing                            | 211.64    |
| 29950     | 2/17/2025  | Jeffrey & Linda Salchert<br>Tax Refund                               | 649.65    |
| 29951     | 2/17/2025  | Jeffrey Labuy<br>Tax Refund  | 296.17    |
| 29952     | 2/17/2025  | John & Tammi King<br>Tax Refund                                      | 37.47     |
| 29953     | 2/17/2025  | Joseph & Victoria Connelly<br>Tax Refund                             | 632.91    |
| 29954     | 2/17/2025  | Josh Drexler<br>Supplies for Training                                | 95.38     |
| 29955     | 2/17/2025  | Kohn Law Firm S.C.<br>24SC002236                                     | 456.17    |
| 29956     | 2/17/2025  | Kyle Kehoe<br>Planning Commission Meeting                            | 50.00     |

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| 29957     | 2/17/2025  | Lakeview Estates LLC<br>Tax Refund                                       | 450.00   |
| 29958     | 2/17/2025  | Linda Kollmann<br>Planning Commission Meeting                            | 50.00    |
| 29959     | 2/17/2025  | Lisa Vanderfin<br>Tax Refund   | 739.03   |
| 29960     | 2/17/2025  | Macqueen Equipment<br>Equipment Testing & Maintenance                    | 2,547.25 |
| 29961     | 2/17/2025  | Mark R & Sally A Sanders<br>Tax Refund                                   | 3,605.83 |
| 29962     | 2/17/2025  | Mark Thompson<br>Planning Commission Meeting                             | 50.00    |
| 29963     | 2/17/2025  | Matthew & Connie Springborn<br>Tax Refund                                | 264.73   |
| 29964     | 2/17/2025  | McMahon Associates, Inc.<br>Professional Services                        | 6,735.19 |
|           |            | <b>Previous Year Expense</b>   |          |
| 29965     | 2/17/2025  | Menard's<br>Fire Station Supplies  | 56.28    |
| 29966     | 2/17/2025  | Mike Hahn<br>Damage Deposit Refund                                       | 200.00   |
| 29967     | 2/17/2025  | Mike Skoglund<br>Planning Commission Meeting                             | 50.00    |
| 29968     | 2/17/2025  | Peter & Jennifer Augustine<br>Tax Refund                                 | 361.04   |
| 29969     | 2/17/2025  | Randall & Meghan Zeimet<br>Tax Refund                                    | 291.33   |
| 29970     | 2/17/2025  | Rhyme Business Products<br>Town Hall Copy Machine                        | 233.59   |
| 29971     | 2/17/2025  | Ryan & Amanda Holdren<br>Tax Refund                                      | 284.41   |
| 29972     | 2/17/2025  | Scott & Amy Clarke<br>Tax Refund   | 9.65     |
| 29973     | 2/17/2025  | Securian Financial Group, Inc.<br>Life Insurance                         | 99.96    |
| 29974     | 2/17/2025  | Sherri Maruska<br>Planning Commission Meeting                            | 50.00    |
| 29975     | 2/17/2025  | St Paul's United Church of Christ<br>Refund for 2024 New Driveway Permit | 150.00   |
|           |            | <b>Previous Year Expense</b>   |          |



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| 29976       | 2/17/2025  | Stacy Griese<br>Damage Deposit Refund               | 200.00     |
| 29977       | 2/17/2025  | Stacy Harris<br>Damage Deposit Refund               | 200.00     |
| 29978       | 2/17/2025  | Steven & Barbara Frosch<br>Tax Refund               | 105.82     |
| 29979       | 2/17/2025  | Timothy & Pamela Oloughlin<br>Tax Refund            | 257.10     |
| 29980       | 2/17/2025  | Todd Gerhardt & Carol Conway Gerhardt<br>Tax Refund | 7,316.07   |
| 29981       | 2/17/2025  | Tyler & Dana Showers<br>Tax Refund                  | 895.27     |
| 29982       | 2/17/2025  | Valley Pest Control<br>Acct# 101435                 | 62.00      |
| 29983       | 2/17/2025  | WI Public Service<br>Street Lights                  | 1,565.72   |
| 29984       | 2/17/2025  | William & Gretta Schumacher<br>Tax Refund           | 194.14     |
| 29985       | 2/17/2025  | William & Shawnee Bowman<br>Tax Refund              | 263.14     |
| 29986       | 2/17/2025  | Winnebago County Treasurer<br>EMABAS                | 266.00     |
| 29987       | 2/17/2025  | Omro School District<br>February Tax Settlement     | 25,293.80  |
| EFTPS       | 2/05/2025  | EFTPS<br>February 3 payroll                         | 5,393.65   |
| EFTPS       | 2/19/2025  | EFTPS<br>Feb 18 payroll                             | 1,163.81   |
| STATE       | 2/19/2025  | WI Dept of Revenue<br>Feb Taxes                     | 989.55     |
| Grand Total |            |   | 330,023.94 |

2/17/2025

10:27 AM

Reprint Check Register - Quick Report - ALL

Page: 10  
ACCT

BANK FIRST CHECKING

Accounting Checks

Posted From: 2/01/2025 From Account:  
Thru: 2/28/2025 Thru Account:

Amount

---

|  |            |
|--|------------|
| Total Expenditure from Fund # 100 - GENERAL FUND | 329,802.19 |
| Total Expenditure from Fund # 400 - TID          | 221.75     |
| Total Expenditure from all Funds                 | 330,023.94 |



# Town of Algoma Fire Department

Monthly Report  
January 2025

Prepared by  
Kevin Sawicki – Fire Chief

## Contents

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## Grants

### State EMS Grant

- FD applied for a State of Wisconsin EMS Grant to update AED's and EMS equipment/gear.
- Grant is Pending.

## Trucks and Equipment

### Vehicles

- Engine 21 – Back in main line service after refurbishment. The Engine is now safer and more reliable. The vehicle has been on several calls and is working very well.
- Rescue 21 - Rescue is showing more electrical problems. The vehicle needs refurbishment.

### Truck Committee

- The truck committee will be assessing the vehicle fleet for future refurbishment or replacement and provide recommendations. The meeting is set for February.

## Membership

### New Members

- Three new members were accepted as probationary firefighters. Gavin Braun, Tate Fabisch, and Jadon Ney are currently enrolled in the fire program at FVTC. All three are excited to join the department and are looking to pursue a career in fire/EMS.

### FD Audit

- DSPS Representative conducted a fire department audit on January 28<sup>th</sup>. This is a routine inspection that is conducted every 3-5 years. The State Rep ensured the fire department is adhering to state standards and 2% Fire Due Funds are accounted for. The fire department passed the inspection.

### First Drill: January 6<sup>th</sup>, 2025

- Members toured the Winnebago 911 Communications Center. FD personnel were able to meet with 911 dispatchers and learn about the emergency response system/911 phone system.

### Second Drill: January 20<sup>th</sup>, 2025

- Fire personnel conducted truck inspections. Personnel operated the fire pump, lights and equipment. Crews checked SCBAs, gas detection meters and chainsaws. Personnel also discussed fire call response and what trucks to respond with. Crews also discussed size-ups and truck positioning. EMS personnel are currently conducting their refresher training.



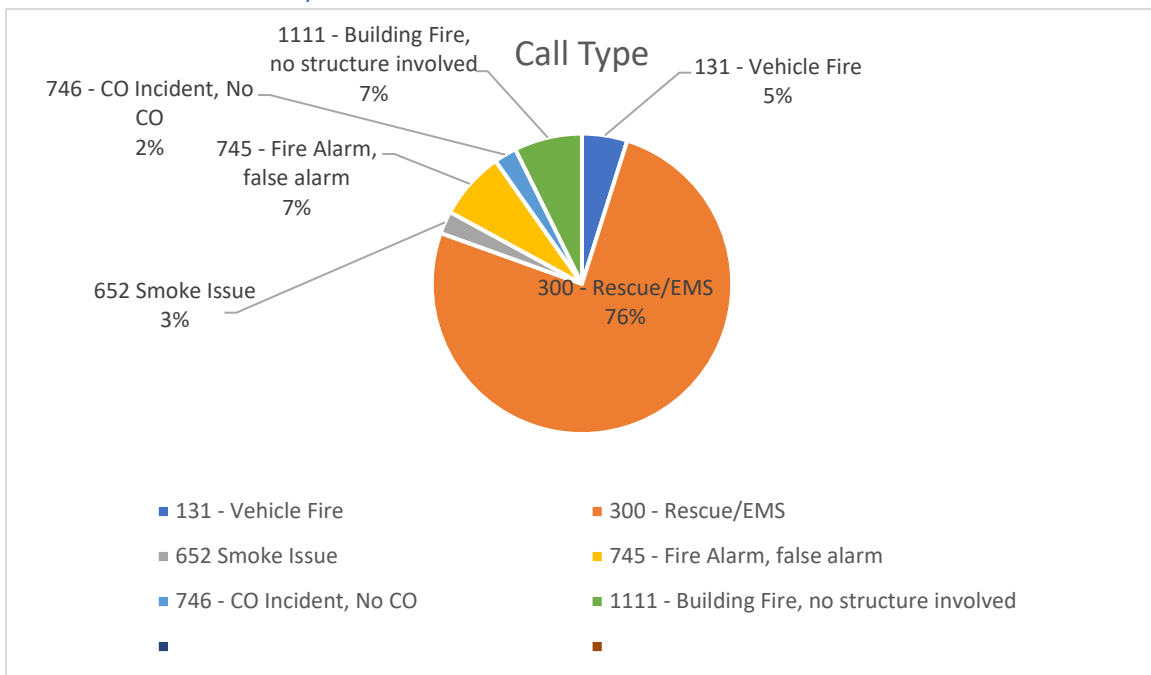
## Upcoming Events

| Event                      | Date  |
|----------------------------|---|
| Training Drills            | Monday, March 3 <sup>rd</sup> @ 6:30pm<br>Monday, March 17 <sup>th</sup> @ 6:30pm |
| Monthly Department Meeting | Wednesday, March 12 <sup>th</sup> @ 7:00pm  |
| Fire Department Open House | Saturday, May 17 <sup>th</sup> , 2025   |
| Car Show                   | Saturday, August 16 <sup>th</sup> , 2025  |
| Pancake Breakfast          | Sunday, October 5 <sup>th</sup> , 2025  |



## Incidents

### Overall Incident Summary



| Call Type                                    | Count     |
|--|-----------|
| 131 – Vehicle Fire                           | 2         |
| 300 – Rescue/Emergency Medical Service (EMS) | 31        |
| 652 – Smoke Issue                            | 1         |
| 745 – Fire Alarm, False Alarm                | 3         |
| 746 – Carbon Monoxide Incident, No CO        | 1         |
| 1111 – Building Fire, no structure involved  | 3         |
| <b>Total Calls</b>                           | <b>41</b> |



## AGENDA MEMORANDUM

**To:** Honorable Town Chairperson and Town Supervisors

**From:** Maggie Mahoney, Administrator

**Date:** February 19, 2025

**RE:** Monthly Administrator's Report

---

### **A. Budget Update**

2024 audit is underway.

### **B. Major Projects Updates**

#### **i. Bellhaven Lane Iron Enhanced Sand Filter**

- The final project report was submitted and has been approved by WDNR.
- Reimbursement for the full amount of the Urban Nonpoint Source Construction grant of \$150,000 has been submitted and is pending review/approval.
- Presentation at Fox-Wolf Watershed Conference on March 5, 2025 (see *attached session description*)

#### **ii. Leonard Point Road Storm Detention Pond**

No updates at the time of this memo.

#### **iii. Leonard Point Road Reconstruction**

No updates at the time of this memo.

#### **iv. Leonard Point Road & STH 21 Roundabout**

No updates at the time of this memo.

### **C. TID #1 Update**

The Algoma Sanitary District #1 water main extension project started on January 20. Work on the town hall property was completed the week of Feb 3. Restoration and road patches will be completed in the spring.

The OSMS site plan is under new business.

### **D. Public Works Director Search Update**

Jason Loduha will start on March 10.

## **E. Annual Town Meeting**

The annual town meeting will take place on Wednesday, April 16 at 5:45pm with the regular town board meeting to follow. The Town Attorney has provided the attached memo on the power of electors at the annual town meeting.

## **F. Current Requests for Proposal**

The town currently has two RFPs out for the Comprehensive Outdoor Recreation Plan update and the Municipal Complex Needs Analysis. Both are due to the town on February 24, 2025 and it is anticipated that the Board will select vendors for both at the March town board meeting. The information for both is on the town website here:

<https://townofalgoma.org/town-rfps/>

## **G. Community Development**

### **a. Tommy's Car Wash**

The fire department will be training in the building between March 1 and March 23, with demolition planned for March 24. Construction would then begin and is scheduled to be completed in November 2025.

## **H. Emergency Medical Services Update**

I attended the January 30, 2025 discussion at Town of Omro. The county has an RFP out for the feasibility study for a county-wide service. The town will participate in that study, will continue to attend these informal discussions with other communities and looks forward to meeting with the new city administrator. At this time there are no items for the town to consider regarding this matter.

## **I. Legislative Update**

### **a. Q & A with state representatives**

Scheduled to occur at the March 19 Town Board meeting with Senator Rachael Cabral-Guevara and Representative Nate Gustafson.

### **b. Federal funding for projects**

Staff will discuss the attached memo from Melissa Kraemer-Badtke, Executive Director at ECWRPC, regarding the recent Office of Management and Budget memos and Executive Orders and their implications of the Oshkosh MPO.

In sum, no direction has been given to possibly affected agencies so we are to proceed as usual until concrete direction is given.

## **ATTACHMENTS:**

1. Fox-Wolf Watershed Conference session information
2. Legal memo re annual town meeting
3. ECWRPC memo on federal OMG mems and Executive orders



[< Back](#)

🌐 Displaying agenda in event timezone (9:27 AM CST)

Wednesday, March 5th

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## Bellhaven Lane Iron Enhanced Sand Filter: A Regional Urban BMP Retrofit Project

Urban Stormwater BMP Design/Implementation

🕒 1:50 PM – 2:40 PM

### Description

This presentation will share insight to the design and construction of Wisconsin's first Iron Enhanced (IE) Sand Filter, which was recently constructed by the Town of Algoma in Winnebago County, WI. The project included retrofitting an IE Sand Filter in an existing dry pond within the Bellhaven Subdivision, including a new storm sewer outfall to Lake Butte des Morts, which is a 303(d) listed impaired water body. This unique project required significant public education and coordination with a local home owners association (HOA) in order to secure necessary land & easements. Since there is currently no WDNR technical standard for IE Sand Filters, the design incorporated criteria and guidance from WDNR technical standard 1004 (Bioretention for Infiltration), the Minnesota Pollution Control Agency (MPCA) Stormwater Manual for IE Sand Filters and the California Department of Transportation (Caltrans) Design Manual for an Earthen Type Austin Sand Filters. The Bellhaven Lane IE Sand Filter will ultimately reduce TSS and TP discharged to Lake Butte des Morts and assist the Town with TMDL and MS4 permit compliance. Water quality modeling and calculations for the IE Sand Filter's 22-acre contributing watershed will be discussed and summarized. The presentation will also highlight construction and maintenance considerations for IE Sand Filters.

### Learning Objectives

1. Provide suggestions for navigating the land & easement acquisition process for an urban BMP retrofit project.
2. Provide an overview of the criteria, water quality modeling, and calculations used to design a regional Iron Enhanced Sand Filter
3. Provide considerations for the construction and maintenance of an Iron Enhanced Sand Filter.

### Speakers

- **Phil Kleman**, McMahon Associates, Inc., Municipal & Water Resources Engineer
- **Maggie Mahoney**, Town of Algoma, Administrator

January 24, 2025

Town Board of Supervisors  
Town of Algoma  
15 North Oakwood Road  
Oshkosh, WI 54904



Re: Annual Town Meeting

Dear Town Chair and Town Board Supervisors:

It is not unusual for us to receive questions about the power of electors at an annual town meeting. There is a common misconception that this power is almost unfettered. That is not the case.

Wis. Stat. secs. 60.10(1) and (2) set forth the express powers of the town meeting. Wis. Stat. sec. 60.10(1) establishes what are called the “direct powers” of the electors during the town meeting. They can be summarized as follows:

- (a) Raise Money, including levying taxes, to pay for town expenses unless the authority has been delegated to the town board under 60.10(2)(a).
- (b) Town Offices and Officers (1) fix compensation unless the authority has been delegated to the Town Board under sec. 60.10(2)(k); (2) combine office of clerk and treasurer; (3) combine office of assessor and clerk; (4) abolish office of town constable; (5) designate office of clerk or treasurer as parttime; and (6) designate town board supervisors as fulltime.
- (c) Election of Town Officers (1) adopt a plan to elect town supervisors to numbered seats; and (2) provide for the nomination of candidates for office at a nonpartisan primary.
- (d) Cemeteries, authorize acquisition of cemeteries.
- (e) Administrator Agreements, approve agreements to employ an administrator for a period of more than 3 years.
- (f) Hourly Wages, establish the hourly wage to be paid to an elected town employee unless the authority has been delegated under 60.12(2)(l).

Wis. Stat. sec. 60.10(2)(b) also establishes that the town meeting may “direct” the town board to increase its membership from 3 to 5 members in towns with a population of over 2,500.

The above cited statutory provisions, Section 60.12(1) (a) through (g) and Section 60.10(2)(b) Wis. Stats., constitute the entire extent of direct powers of the town meeting. “Direct powers” means that if the electorate directs the town board to do the things enumerated above, then the town board must do them. **The town meeting does not have any other direct powers.**

In addition to the direct powers of the town meeting contained in Sections 60.10(1)(a) through (g) and 60.10(2)(b) Wis. Stats., the town meeting may “authorize” the town board to do certain things. These are enumerated in Section 60.10(2)(a), and (c) through (l). **“Authorization” means it is in the discretion of the town board to vote on whether they will ultimately do it.**

- (a) Authorize the town board to raise money, including levying taxes to pay town expenses.
- (b) Authorize the town board to exercise village powers.
- (c) Authorize the town board to issue general obligation bonds.
- (d) Authorize the town board to purchase land.
- (e) Authorize the town board to construct or lease buildings for use by the town.
- (f) Authorize the town board to dispose of property.
- (g) Authorize the town board to enact a zoning ordinance.
- (h) Authorize the town board to engage in water protection and soil conservation activities beneficial to the town.
- (i) Authorize the town board to sleeve assessors by appointment.
- (j) Authorize the town board to fix compensation of elected offices.
- (k) Authorize the town board to establish the hourly wage to be paid under 60.37(4) Wis. Stats., to a town employee who is also an elected town officer other than a town board supervisor.

If you have questions on this subject, please call.

Sincerely,  
TOWN COUNSEL LAW & LITIGATION, LLC  
*s/Ashley C. Lehocky*  
Ashley C. Lehocky  
Attorney

**DATE:** February 13, 2025

**TO:** Oshkosh MPO Technical Advisory Committee and Policy Board

**FROM:** Melissa Kraemer Badtke-Executive Director

**RE:** Oshkosh MPO Update: Unleashing American Energy Executive Order and OMB Memo M-25-11

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As you know it's been a busy couple of weeks at the Federal level, and I just wanted to share a couple of updates on how that pertains to the Oshkosh MPO:

#### **Office of Management and Budget (OMB) Memorandums**

- January 20-25: White House releases 6 Executive Orders
  - Protecting the American People Against Invasion
  - Reevaluating and Realigning United State Foreign Aid
  - Putting America First in International Environmental Agreements
  - Unleashing American Energy Ending Radical and Wasteful Government DEI Programs and Preferencing
  - Defining Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
  - Enforcing the Hyde Amendment
- January 27: OMB releases memorandum pausing all federal funding
- January 28: OMB releases additional guidance clarifying federal funding pause
- January 28: Federal Just Halts OMB Memo until February 3<sup>rd</sup> at 5pm
- January 29: OMB rescinds memorandum

#### **Updates from the Association of Metropolitan Planning Organizations**

- As a result of multiple Executive Orders, USDOT has issued two recent memos for review that outline a change in Federal policies reflecting ideological shifts in the administration.
- The language included in the first memo, entitled [Implementation of Executive Orders Addressing Energy, Climate Change, Diversity, and Gender](#), addresses aspects of our planning efforts by directing the USDOT to review and rescind policies that pertain to: Climate and Environmental Justice, DEI, and Justice 40. As a result, three previous USDOT orders have been revoked that address these areas.
- The language in the second memo, [Ensuring Reliance Upon Sound Economic Analysis in Department of Transportation Policies, Programs, and Activities](#), outlines a shift toward economic efficiency for decision-making, which will likely impact how we pursue grants and our strategy toward them. According to analysis by AMPO, USDOT may now prioritize projects that:
  - Emphasize strong economic benefits rather than social or environmental justifications.
  - Support user-pay models (such as toll roads and revenue-generating infrastructure).
  - Align with local economic opportunity zones.
  - Address family-specific transportation needs (such as congestion relief and commuting efficiency).
  - Ensure compliance with federal policies, including immigration enforcement.

- Lastly, [Unleashing American Energy](#), and a corresponding OMB Memo (M-25-11) included vague and sweeping language that has potential to impact (suspend) a swath of Federal funding programs (some of which likely impact your constituents in other ways), including the PL funds that we receive from FHWA which represent the majority of our annual budget. The memo has since been rescinded but it is unclear what the specific projects and programs that are impacted will be, or what specific funding has been ‘frozen’.
  - Our guidance from our WisDOT and FHWA liaisons has been to proceed with “business as usual” until we have concrete direction. I don’t suspect that core funding for MPOs is going to ultimately be impacted, though the nature of our discretionary opportunities and prescribed planning emphasis areas may shift moving forward.

East Central staff continues to be in direct contact with the Association of Metropolitan Planning Organizations (AMPO) staff along with the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the Wisconsin Department of Transportation (WisDOT) and we will provide additional information and guidance as it becomes available. Please reach out with any questions you may have as we will be providing those to the partner organizations listed above so they may be able to provide guidance as they receive information.

**Staff Recommendation:** Staff will continue to keep you updated if we learn of any guidance and information as it becomes available.

TOWN OF ALGOMA  
 RECONCILED BANK & INVESTMENT BALANCES  
 AS OF 01/31/2025

| Bank                       | Type                                    | Interest Rate | Balance         | Notes |
|----------------------------|---|---------------|-----------------|-------|
| Bank First                 | Checking                                |               | \$ 3,030.00     |       |
|                            | Money Market                            | 4.73%         | \$ 750,914.40   |       |
|                            |   |               |                 |       |
|                            | Special Accounts                        | 4.74%         |                 |       |
|                            | Parks Money Market                      |               | \$ 108,315.44   |       |
|                            | ARPA Funds Money Market                 |               | \$ -            |       |
|                            |   |               |                 |       |
|                            | Tax Accounts (Used for collection)      |               |                 |       |
|                            | Tax Account                             |               | \$ 5,821,522.82 |       |
|                            | Refund Account                          |               | \$ 11.99        |       |
|                            |   |               |                 |       |
| U.S. Bank                  | Local Government Investment Pool (LGIP) | 4.61%         | \$ 1,310,448.73 |       |
|                            |   |               |                 |       |
|                            |   |               |                 |       |
| Total Cash and Investments |   |               | \$ 7,994,243.38 |       |

Fund: 100 - GENERAL FUND

| Account Number                     |                                | 2025             |                   | 2025 Budget         | Budget Status        | % of Budget |
|------------------------------------|--------------------------------|------------------|-------------------|---------------------|----------------------|-------------|
|                                    |                                | 2025 January     | Actual 01/31/2025 |                     |                      |             |
| 100-00-41102-000-000               | GO REFUNDING BONDS LEVY        | 0.00             | 0.00              | 406,415.00          | -406,415.00          | 0.00        |
| 100-00-41110-000-000               | GENERAL PROPERTY TAXES         | 0.00             | 0.00              | 1,118,816.00        | -1,118,816.00        | 0.00        |
| 100-00-41150-000-000               | MFL TAXES                      | 0.00             | 0.00              | 200.00              | -200.00              | 0.00        |
| 100-00-41802-000-000               | LOTTERY CREDIT                 | 0.00             | 0.00              | 69,200.00           | -69,200.00           | 0.00        |
| <b>TAXES</b>                       |                                | <b>0.00</b>      | <b>0.00</b>       | <b>1,594,631.00</b> | <b>-1,594,631.00</b> | <b>0.00</b> |
| 100-00-43410-000-000               | STATE SHARED REVENUES          | 0.00             | 0.00              | 249,866.58          | -249,866.58          | 0.00        |
| 100-00-43420-000-000               | 2% FIRE DUES                   | 0.00             | 0.00              | 42,100.00           | -42,100.00           | 0.00        |
| 100-00-43430-000-000               | EXEMPT COMPUTER                | 0.00             | 0.00              | 270.00              | -270.00              | 0.00        |
| 100-00-43440-000-000               | PERSONAL PROPERTY AID          | 0.00             | 0.00              | 4,685.85            | -4,685.85            | 0.00        |
| 100-00-43530-000-000               | TRANSPORTATION AIDS            | 41,355.70        | 41,355.70         | 165,422.80          | -124,067.10          | 25.00       |
| 100-00-43540-000-000               | RECYCLING GRANTS               | 0.00             | 0.00              | 12,500.00           | -12,500.00           | 0.00        |
| 100-00-43550-000-000               | VIDEO SERV PROVIDER FEE        | 0.00             | 0.00              | 15,175.00           | -15,175.00           | 0.00        |
| 100-00-43650-000-000               | FOREST CROPLAND/MGED FOREST    | 0.00             | 0.00              | 6.46                | -6.46                | 0.00        |
| 100-00-43750-000-000               | ECONOMIC DEVELOPMENT           | 0.00             | 0.00              | 7,600.00            | -7,600.00            | 0.00        |
| 100-00-43790-000-000               | DNR STORMWATER MGMT GRANT      | 0.00             | 0.00              | 43,200.00           | -43,200.00           | 0.00        |
| <b>INTERGOVERNMENTAL REVENUES</b>  |                                | <b>41,355.70</b> | <b>41,355.70</b>  | <b>540,826.69</b>   | <b>-499,470.99</b>   | <b>7.65</b> |
| 100-00-44100-000-000               | BUSINESS/OCCUP LICENSE         | 0.00             | 0.00              | 100.00              | -100.00              | 0.00        |
| 100-00-44110-000-000               | LIQUOR & MALT BEVERAGE LICENSE | 0.00             | 0.00              | 635.00              | -635.00              | 0.00        |
| 100-00-44115-000-000               | OPERATORS LICENSES             | 0.00             | 0.00              | 400.00              | -400.00              | 0.00        |
| 100-00-44116-000-000               | CIGARETTE LICENSE              | 0.00             | 0.00              | 100.00              | -100.00              | 0.00        |
| 100-00-44117-000-000               | SODA WATER LICENSES            | 0.00             | 0.00              | 100.00              | -100.00              | 0.00        |
| 100-00-44120-000-000               | OTHER BUSINESS & OCCUP LIC     | 0.00             | 0.00              | 100.00              | -100.00              | 0.00        |
| 100-00-44125-000-000               | CABLE FRANCHISE INCOME         | 0.00             | 0.00              | 61,000.00           | -61,000.00           | 0.00        |
| 100-00-44200-000-000               | DOG LICENSES                   | 995.00           | 995.00            | 4,000.00            | -3,005.00            | 24.88       |
| 100-00-44201-000-000               | WINNEBAGO CTY DOG LICENSES     | 0.00             | 0.00              | 1,100.00            | -1,100.00            | 0.00        |
| 100-00-44300-000-000               | BUILDING PERMITS NEW           | 8,520.00         | 8,520.00          | 102,240.00          | -93,720.00           | 8.33        |
| 100-00-44301-000-000               | BUILDING PERMITS REMODELING    | 2,855.00         | 2,855.00          | 37,500.00           | -34,645.00           | 7.61        |
| 100-00-44302-000-000               | EXTRA INSPECTIONS              | 0.00             | 0.00              | 640.00              | -640.00              | 0.00        |
| 100-00-44310-000-000               | CULVERT PERMITS                | 0.00             | 0.00              | 1,600.00            | -1,600.00            | 0.00        |
| 100-00-44311-000-000               | OTHER PERMITS                  | 0.00             | 0.00              | 100.00              | -100.00              | 0.00        |
| 100-00-44400-000-000               | ZONING PERMITS & FEE'S         | 0.00             | 0.00              | 700.00              | -700.00              | 0.00        |
| 100-00-44500-000-000               | RIGHT OF WAY                   | 0.00             | 0.00              | 3,000.00            | -3,000.00            | 0.00        |
| <b>LICENSES AND PERMITS</b>        |                                | <b>12,370.00</b> | <b>12,370.00</b>  | <b>213,315.00</b>   | <b>-200,945.00</b>   | <b>5.80</b> |
| 100-00-46100-000-000               | ASSESSMENT CERTIFICATION'      | 350.00           | 350.00            | 2,800.00            | -2,450.00            | 12.50       |
| 100-00-46101-000-000               | LIQUOR LIC PUBLICATION FEE     | 0.00             | 0.00              | 100.00              | -100.00              | 0.00        |
| 100-00-46102-000-000               | MISC CHARGES FOR SERVICES      | 0.00             | 0.00              | 200.00              | -200.00              | 0.00        |
| 100-00-46310-000-000               | SNOW REMOVAL                   | 0.00             | 0.00              | 9,000.00            | -9,000.00            | 0.00        |
| 100-00-46420-000-000               | REFUSE & GARBAGE COLLECTION    | -440.00          | -440.00           | 602,368.12          | -602,808.12          | -0.07       |
| 100-00-46435-000-000               | RECYCLING - WINN CTY REBATE    | 0.00             | 0.00              | 5,000.00            | -5,000.00            | 0.00        |
| 100-00-46720-000-000               | PARKLAND FEE INCOME            | 0.00             | 0.00              | 9,900.00            | -9,900.00            | 0.00        |
| 100-00-46850-000-000               | SITE PLANS FEES                | 2,350.00         | 2,350.00          | 6,000.00            | -3,650.00            | 39.17       |
| <b>PUBLIC CHARGES FOR SERVICES</b> |                                | <b>2,260.00</b>  | <b>2,260.00</b>   | <b>635,368.12</b>   | <b>-633,108.12</b>   | <b>0.36</b> |
| 100-00-48100-000-000               | INTEREST GENERAL ACCOUNTS      | 2,354.98         | 2,354.98          | 29,710.81           | -27,355.83           | 7.93        |
| 100-00-48200-000-000               | RENT REVENUE                   | 1,000.00         | 1,000.00          | 12,000.00           | -11,000.00           | 8.33        |
| 100-00-48301-000-000               | SALE OF GARB/RECYCLING TOTES   | 425.00           | 425.00            | 2,250.00            | -1,825.00            | 18.89       |

Fund: 100 - GENERAL FUND

| Account Number                                       | 2025<br>January | 2025<br>Actual<br>01/31/2025 | 2025<br>Budget | Budget<br>Status | % of<br>Budget |
|--|-----------------|------------------------------|----------------|------------------|----------------|
| <b>MISCELLANEOUS REVENUES</b>                        | 3,779.98        | 3,779.98                     | 43,960.81      | -40,180.83       | 8.60           |
| 100-00-49200-000-000      TRANSFERS FROM OTHER FUNDS | 0.00            | 0.00                         | 40,000.00      | -40,000.00       | 0.00           |
| <b>OTHER FINANCING SOURCES</b>                       | 0.00            | 0.00                         | 40,000.00      | -40,000.00       | 0.00           |
| <b>Total Revenues</b>                                | 59,765.68       | 59,765.68                    | 3,068,101.62   | -3,008,335.94    | 1.95           |



Fund: 100 - GENERAL FUND

| Account Number       |                                | 2025            |                      | 2025<br>Budget | Budget<br>Status | % of<br>Budget |
|----------------------|--------------------------------|-----------------|----------------------|----------------|------------------|----------------|
|                      |                                | 2025<br>January | Actual<br>01/31/2025 |                |                  |                |
| 100-00-51100-110-000 | TOWN BOARD WAGES               | 1,300.00        | 1,300.00             | 18,000.00      | 16,700.00        | 7.22           |
| 100-00-51100-130-000 | TOWN BOARD SOC SEC/MEDICARE    | 99.46           | 99.46                | 1,377.00       | 1,277.54         | 7.22           |
| 100-00-51100-209-000 | ATTORNEY LEGAL FIRE DEPT       | 0.00            | 0.00                 | 500.00         | 500.00           | 0.00           |
| 100-00-51100-321-000 | TOWN BOARD DUES                | 0.00            | 0.00                 | 1,435.00       | 1,435.00         | 0.00           |
| 100-00-51100-390-000 | TOWN BOARD MISC EXP            | 0.00            | 0.00                 | 500.00         | 500.00           | 0.00           |
| 100-00-51300-210-000 | ATTORNEY LEGAL CONTRACT        | 0.00            | 0.00                 | 14,000.00      | 14,000.00        | 0.00           |
| 100-00-51300-218-000 | ATTORNEY ORD CODIFICATION      | 0.00            | 0.00                 | 1,200.00       | 1,200.00         | 0.00           |
| 100-00-51400-200-000 | GEN GOVT HR/PERSONNEL          | 49.89           | 49.89                | 400.00         | 350.11           | 12.47          |
| 100-00-51400-310-000 | GEN GOVT OFFICE SUPPLIES       | 0.00            | 0.00                 | 3,000.00       | 3,000.00         | 0.00           |
| 100-00-51400-315-000 | GEN GOVT OFFICE EQUIPMENT      | 233.59          | 233.59               | 6,500.00       | 6,266.41         | 3.59           |
| 100-00-51400-320-000 | GEN GOVT PUBLISHING & PRINTING | 0.00            | 0.00                 | 4,000.00       | 4,000.00         | 0.00           |
| 100-00-51400-330-000 | GEN GOVT MILEAGE               | 0.00            | 0.00                 | 250.00         | 250.00           | 0.00           |
| 100-00-51400-342-000 | GEN GOVT COMPUTER & WEBSITE MA | 107.63          | 107.63               | 20,300.00      | 20,192.37        | 0.53           |
| 100-00-51400-390-000 | GEN GOVT MISC EXP              | 0.00            | 0.00                 | 1,000.00       | 1,000.00         | 0.00           |
| 100-00-51410-110-000 | ADMINISTRATOR WAGES            | 8,968.75        | 8,968.75             | 110,853.74     | 101,884.99       | 8.09           |
| 100-00-51410-130-000 | ADMINISTRATOR SOC SEC/MEDICARE | 682.26          | 682.26               | 8,480.31       | 7,798.05         | 8.05           |
| 100-00-51410-131-000 | ADMINISTRATOR WRS              | 623.33          | 623.33               | 7,704.33       | 7,081.00         | 8.09           |
| 100-00-51410-133-000 | ADMINISTRATOR LIFE INSURANCE   | 65.41           | 65.41                | 167.40         | 101.99           | 39.07          |
| 100-00-51410-380-000 | ADMINISTRATOR DEPT EXPENSES    | 20.00           | 20.00                | 2,000.00       | 1,980.00         | 1.00           |
| 100-00-51411-110-000 | OFFICE ASST WAGES              | 2,868.40        | 2,868.40             | 34,611.20      | 31,742.80        | 8.29           |
| 100-00-51411-130-000 | OFFICE ASST SOC SEC/MEDICARE   | 218.96          | 218.96               | 2,647.76       | 2,428.80         | 8.27           |
| 100-00-51411-131-000 | OFFICE ASST WRS                | 199.35          | 199.35               | 2,405.48       | 2,206.13         | 8.29           |
| 100-00-51411-133-000 | OFFICE ASST LIFE INSURANCE     | 10.58           | 10.58                | 26.16          | 15.58            | 40.44          |
| 100-00-51411-380-000 | OFFICE ASST DEPT EXP           | 0.00            | 0.00                 | 200.00         | 200.00           | 0.00           |
| 100-00-51420-110-000 | CLERK TREAS WAGES              | 5,783.76        | 5,783.76             | 71,487.34      | 65,703.58        | 8.09           |
| 100-00-51420-130-000 | CLERK TREAS SOC SEC/MEDICARE   | 424.28          | 424.28               | 5,468.78       | 5,044.50         | 7.76           |
| 100-00-51420-131-000 | CLERK TREAS WRS                | 401.97          | 401.97               | 4,968.37       | 4,566.40         | 8.09           |
| 100-00-51420-132-000 | CLERK TREAS HEALTH INSURANCE   | 3,959.34        | 3,959.34             | 20,905.32      | 16,945.98        | 18.94          |
| 100-00-51420-133-000 | CLERK TREAS LIFE INSURANCE     | 0.00            | 0.00                 | 72.00          | 72.00            | 0.00           |
| 100-00-51420-380-000 | CLERK TREAS DEPT EXPENSES      | 0.00            | 0.00                 | 2,500.00       | 2,500.00         | 0.00           |
| 100-00-51420-390-000 | CLERK TREAS MISC EXP           | 10,400.00       | 10,400.00            | 15,000.00      | 4,600.00         | 69.33          |
| 100-00-51421-110-000 | DEPUTY CLERK TREAS WAGES       | 4,134.85        | 4,134.85             | 50,887.76      | 46,752.91        | 8.13           |
| 100-00-51421-130-000 | DEP CLERK TR SOC SEC/MEDICARE  | 303.58          | 303.58               | 3,892.91       | 3,589.33         | 7.80           |
| 100-00-51421-131-000 | DEPUTY CLERK TREAS WRS         | 287.37          | 287.37               | 3,536.70       | 3,249.33         | 8.13           |
| 100-00-51421-132-000 | DEPUTY CLERK TREAS HEALTH      | 2,732.21        | 2,732.21             | 14,652.11      | 11,919.90        | 18.65          |
| 100-00-51421-133-000 | DEPUTY CLERK TREAS LIFE INSUR  | 23.97           | 23.97                | 308.28         | 284.31           | 7.78           |
| 100-00-51421-390-000 | DEPUTY CLERK TREAS MISC EXP    | 16.75           | 16.75                | 500.00         | 483.25           | 3.35           |
| 100-00-51440-110-000 | ELECTIONS WAGES                | 0.00            | 0.00                 | 5,000.00       | 5,000.00         | 0.00           |
| 100-00-51440-380-000 | ELECTIONS DEPT EXPENSES        | 0.00            | 0.00                 | 5,000.00       | 5,000.00         | 0.00           |
| 100-00-51510-211-000 | AUDITOR AUDIT CONTRACT         | 0.00            | 0.00                 | 16,000.00      | 16,000.00        | 0.00           |
| 100-00-51530-212-000 | ASSMT OF PROP ASSESSOR CONTRAC | 2,458.00        | 2,458.00             | 28,000.00      | 25,542.00        | 8.78           |
| 100-00-51530-380-000 | BOARD OF REVIEW DEPT EXPENSES  | 0.00            | 0.00                 | 60.00          | 60.00            | 0.00           |
| 100-00-51530-390-000 | ASSMT OF PROP MISC EXP         | 0.00            | 0.00                 | 100.00         | 100.00           | 0.00           |
| 100-00-51600-220-000 | TOWN HALL UTILITIES            | 145.26          | 145.26               | 8,000.00       | 7,854.74         | 1.82           |
| 100-00-51600-221-000 | TOWN HALL GRASS/SNOW           | 0.00            | 0.00                 | 3,000.00       | 3,000.00         | 0.00           |
| 100-00-51600-223-000 | TOWN HALL PHONE                | 235.56          | 235.56               | 4,000.00       | 3,764.44         | 5.89           |
| 100-00-51600-225-000 | TOWN HALL JANITORIAL           | 102.54          | 102.54               | 6,500.00       | 6,397.46         | 1.58           |
| 100-00-51600-380-000 | TOWN HALL DEPT EXPENSES        | 0.00            | 0.00                 | 7,000.00       | 7,000.00         | 0.00           |
| 100-00-51600-510-000 | TOWN HALL PROP/LIAB INSURANCE  | 0.00            | 0.00                 | 3,700.00       | 3,700.00         | 0.00           |
| 100-00-51600-820-000 | TOWN HALL IMPROVEMENTS         | 0.00            | 0.00                 | 3,000.00       | 3,000.00         | 0.00           |
| 100-00-51900-313-000 | OTHER GEN GOV POSTAGE          | 0.00            | 0.00                 | 2,500.00       | 2,500.00         | 0.00           |
| 100-00-51900-390-000 | OTH GEN GOV MISC EXP           | 0.00            | 0.00                 | 56.50          | 56.50            | 0.00           |

Fund: 100 - GENERAL FUND

| Account Number            |                                | 2025             |                      | 2025<br>Budget    | Budget<br>Status  | % of<br>Budget |
|---------------------------|--------------------------------|------------------|----------------------|-------------------|-------------------|----------------|
|                           |                                | 2025<br>January  | Actual<br>01/31/2025 |                   |                   |                |
| 100-00-51900-510-000      | OTH GEN GOV PROP/LIAB INSURANC | 0.00             | 0.00                 | 11,000.00         | 11,000.00         | 0.00           |
| 100-00-51900-515-000      | OTHER GEN GOV UNEMPLOY. COMP   | 0.00             | 0.00                 | 200.00            | 200.00            | 0.00           |
| <b>GENERAL GOVERNMENT</b> |                                | <b>46,857.05</b> | <b>46,857.05</b>     | <b>538,854.45</b> | <b>491,997.40</b> | <b>8.70</b>    |
| 100-00-52200-120-000      | FD CHIEF SALARY                | 833.33           | 833.33               | 10,000.00         | 9,166.67          | 8.33           |
| 100-00-52200-121-000      | FD ASST. CHIEF SALARY          | 416.66           | 416.66               | 5,000.00          | 4,583.34          | 8.33           |
| 100-00-52200-122-000      | FD CAPT SALARY                 | 500.00           | 500.00               | 6,000.00          | 5,500.00          | 8.33           |
| 100-00-52200-123-000      | FD TREAS & SEC SALARY          | 200.00           | 200.00               | 2,400.00          | 2,200.00          | 8.33           |
| 100-00-52200-124-000      | FD SAFETY/TRNG OFFICER SALARY  | 150.00           | 150.00               | 1,200.00          | 1,050.00          | 12.50          |
| 100-00-52200-126-000      | FD DRILL & FIRE ALLOWANCE      | 355.00           | 355.00               | 13,000.00         | 12,645.00         | 2.73           |
| 100-00-52200-130-000      | FD SOC SEC/MEDICARE            | 392.87           | 392.87               | 2,900.00          | 2,507.13          | 13.55          |
| 100-00-52200-215-000      | FD TOWN ALLOW TO FD            | 0.00             | 0.00                 | 1,000.00          | 1,000.00          | 0.00           |
| 100-00-52200-220-000      | FD UTILITIES                   | 0.00             | 0.00                 | 6,695.00          | 6,695.00          | 0.00           |
| 100-00-52200-221-000      | FD GRASS/SNOW                  | 0.00             | 0.00                 | 4,000.00          | 4,000.00          | 0.00           |
| 100-00-52200-223-000      | FD PHONE                       | 389.68           | 389.68               | 650.00            | 260.32            | 59.95          |
| 100-00-52200-224-000      | FD COMPUTER & WEBSITE          | 3,745.00         | 3,745.00             | 5,000.00          | 1,255.00          | 74.90          |
| 100-00-52200-331-000      | FD TRAINING                    | 500.00           | 500.00               | 9,270.00          | 8,770.00          | 5.39           |
| 100-00-52200-341-000      | FD SUPPLIES                    | 135.71           | 135.71               | 3,500.00          | 3,364.29          | 3.88           |
| 100-00-52200-360-000      | FD VEHICLE MAINT               | 534.81           | 534.81               | 25,000.00         | 24,465.19         | 2.14           |
| 100-00-52200-361-000      | FD FIRE HALL MAINT             | 0.00             | 0.00                 | 10,000.00         | 10,000.00         | 0.00           |
| 100-00-52200-362-000      | FD SERVICE/REPAIR EQUIP        | 0.00             | 0.00                 | 7,000.00          | 7,000.00          | 0.00           |
| 100-00-52200-380-000      | FD DEPT EXPENSES               | 0.00             | 0.00                 | 1,500.00          | 1,500.00          | 0.00           |
| 100-00-52200-390-000      | FD MISC EXP                    | 0.00             | 0.00                 | 1,000.00          | 1,000.00          | 0.00           |
| 100-00-52200-510-000      | FD PROP/LIAB INSURANCE         | 3,152.60         | 3,152.60             | 23,000.00         | 19,847.40         | 13.71          |
| 100-00-52200-810-000      | FD EQUIPMENT                   | 142.44           | 142.44               | 4,000.00          | 3,857.56          | 3.56           |
| 100-00-52210-000-000      | 2% FIRE DUES SERVICE AWARD     | 0.00             | 0.00                 | 10,300.00         | 10,300.00         | 0.00           |
| 100-00-52210-128-000      | 2% FIRE DUES INSPECT REL TRAIN | 0.00             | 0.00                 | 515.00            | 515.00            | 0.00           |
| 100-00-52210-322-000      | 2% FIRE DUES FIRE INSPECT & PU | 1,740.00         | 1,740.00             | 5,665.00          | 3,925.00          | 30.71          |
| 100-00-52210-810-000      | 2% FIRE DUES DIST EQUIPMENT    | 9,560.00         | 9,560.00             | 17,510.00         | 7,950.00          | 54.60          |
| 100-00-52220-000-000      | PUBLIC FIRE PROTECTION         | 0.00             | 0.00                 | 165,827.00        | 165,827.00        | 0.00           |
| 100-00-52300-000-000      | AMBULANCE                      | 0.00             | 0.00                 | 78,283.80         | 78,283.80         | 0.00           |
| 100-00-52310-122-000      | FIRST RESPONDER CAPT SALARY    | 208.33           | 208.33               | 2,625.00          | 2,416.67          | 7.94           |
| 100-00-52310-127-000      | FIRST RESPONDER CALL ALLOWANCE | 1,905.00         | 1,905.00             | 15,500.00         | 13,595.00         | 12.29          |
| 100-00-52310-130-000      | FIRST RESPONDER SOC SEC/MEDICA | 161.70           | 161.70               | 1,200.00          | 1,038.30          | 13.48          |
| 100-00-52310-331-000      | FIRST RESPONDER TRAINING       | 0.00             | 0.00                 | 2,000.00          | 2,000.00          | 0.00           |
| 100-00-52310-390-000      | FIRST RESPONDER MISC EXP       | 0.00             | 0.00                 | 200.00            | 200.00            | 0.00           |
| 100-00-52310-810-000      | FIRST RESPONDER EQUIPMENT      | 9.25             | 9.25                 | 6,000.00          | 5,990.75          | 0.15           |
| 100-00-52400-213-000      | BUILDING INSPECTOR CONTRACT    | 0.00             | 0.00                 | 115,000.00        | 115,000.00        | 0.00           |
| <b>PUBLIC SAFETY</b>      |                                | <b>25,032.38</b> | <b>25,032.38</b>     | <b>562,740.80</b> | <b>537,708.42</b> | <b>4.45</b>    |
| 100-00-53001-000-000      | GENERAL ENGINEERING            | 0.00             | 0.00                 | 10,000.00         | 10,000.00         | 0.00           |
| 100-00-53100-110-000      | PUBLIC WORKS WAGES             | 0.00             | 0.00                 | 67,000.00         | 67,000.00         | 0.00           |
| 100-00-53100-130-000      | PUBLIC WORKS SOC SEC/MEDICARE  | 0.00             | 0.00                 | 5,125.00          | 5,125.00          | 0.00           |
| 100-00-53100-131-000      | PUBLIC WORKS                   | 0.00             | 0.00                 | 4,657.00          | 4,657.00          | 0.00           |
| 100-00-53100-132-000      | PUBLIC WORKS                   | 0.00             | 0.00                 | 18,260.00         | 18,260.00         | 0.00           |
| 100-00-53100-380-000      | PUBLIC WORKS                   | 0.00             | 0.00                 | 5,000.00          | 5,000.00          | 0.00           |
| 100-00-53101-000-000      | GENERAL MAINT LOCAL RDS        | 0.00             | 0.00                 | 115,000.00        | 115,000.00        | 0.00           |
| 100-00-53102-000-000      | HWY & ST. CONST LOCAL RDS      | 0.00             | 0.00                 | 160,000.00        | 160,000.00        | 0.00           |
| 100-00-53103-000-000      | TRAFFIC CONTROL                | 0.00             | 0.00                 | 1,500.00          | 1,500.00          | 0.00           |
| 100-00-53104-000-000      | RD INSPECTOR HRLY WAGE         | 957.00           | 957.00               | 0.00              | -957.00           | 0.00           |
| 100-00-53104-130-000      | RD INSPECTOR SOC SEC/MEDICARE  | 73.20            | 73.20                | 0.00              | -73.20            | 0.00           |

Fund: 100 - GENERAL FUND

| Account Number                      |                                | 2025              |                   | 2025 Budget         | Budget Status       | % of Budget |
|-------------------------------------|--------------------------------|-------------------|-------------------|---------------------|---------------------|-------------|
|                                     |                                | 2025 January      | Actual 01/31/2025 |                     |                     |             |
| 100-00-53104-390-000                | RD INSPECTOR MISC              | 58.19             | 58.19             | 0.00                | -58.19              | 0.00        |
| 100-00-53105-000-000                | DRAINAGE & CULVERTS            | 0.00              | 0.00              | 15,000.00           | 15,000.00           | 0.00        |
| 100-00-53106-000-000                | SNOW REMOVAL EXPENSE           | 0.00              | 0.00              | 101,557.37          | 101,557.37          | 0.00        |
| 100-00-53107-000-000                | SNOW REMOVAL PRIV ROADS        | 0.00              | 0.00              | 9,000.00            | 9,000.00            | 0.00        |
| 100-00-53420-000-000                | STREET LIGHTING                | 0.00              | 0.00              | 9,000.00            | 9,000.00            | 0.00        |
| 100-00-53432-000-000                | SIDEWALK MAINT                 | 0.00              | 0.00              | 1,000.00            | 1,000.00            | 0.00        |
| 100-00-53440-450-000                | STORM WATER PLANNING           | 0.00              | 0.00              | 5,000.00            | 5,000.00            | 0.00        |
| 100-00-53440-451-000                | STORM WATER MANAGEMENT         | 0.00              | 0.00              | 30,000.00           | 30,000.00           | 0.00        |
| 100-00-53630-000-000                | REFUSE & GARBAGE COLLECTION    | 110.00            | 110.00            | 430,780.00          | 430,670.00          | 0.03        |
| 100-00-53635-000-000                | RECYCLING                      | 0.00              | 0.00              | 193,500.00          | 193,500.00          | 0.00        |
| 100-00-53640-000-000                | WEED & NUISANCE CONTROL        | 0.00              | 0.00              | 200.00              | 200.00              | 0.00        |
| <b>PUBLIC WORKS</b>                 |                                | <b>1,198.39</b>   | <b>1,198.39</b>   | <b>1,181,579.37</b> | <b>1,180,380.98</b> | <b>0.10</b> |
| 100-00-54100-000-000                | PUBLIC HEALTH ANIMAL CONTRO    | 0.00              | 0.00              | 1,500.00            | 1,500.00            | 0.00        |
| 100-00-54110-000-000                | DOG TAX FEES PAID TO COUNT     | 0.00              | 0.00              | 1,200.00            | 1,200.00            | 0.00        |
| <b>HEALTH AND HUMAN SERVICES</b>    |                                | <b>0.00</b>       | <b>0.00</b>       | <b>2,700.00</b>     | <b>2,700.00</b>     | <b>0.00</b> |
| 100-00-55200-110-000                | PARKS WAGES                    | 387.50            | 387.50            | 8,000.00            | 7,612.50            | 4.84        |
| 100-00-55200-130-000                | PARKS SOC SEC/MEDICARE         | 29.65             | 29.65             | 612.00              | 582.35              | 4.84        |
| 100-00-55200-363-000                | PARKS MAINTENANCE EXP          | 0.00              | 0.00              | 20,000.00           | 20,000.00           | 0.00        |
| 100-00-55200-390-000                | PARKS MISC EXP                 | 44.22             | 44.22             | 2,000.00            | 1,955.78            | 2.21        |
| 100-00-55201-820-000                | PARKS IMPROVEMENTS             | 0.00              | 0.00              | 2,500.00            | 2,500.00            | 0.00        |
| <b>CULTURE, RECREATION AND EDU.</b> |                                | <b>461.37</b>     | <b>461.37</b>     | <b>33,112.00</b>    | <b>32,650.63</b>    | <b>1.39</b> |
| 100-00-56200-455-000                | ECONOMIC DEV WC-IDB            | 0.00              | 0.00              | 7,600.00            | 7,600.00            | 0.00        |
| 100-00-56200-456-000                | ECONOMIC DEV T.I.F.            | 0.00              | 0.00              | 1,000.00            | 1,000.00            | 0.00        |
| 100-00-56200-457-000                | ECONOMIC DEV 21 SOUTH          | 0.00              | 0.00              | 1,800.00            | 1,800.00            | 0.00        |
| 100-00-56300-110-000                | PLANNING COMMISSION WAGES      | 0.00              | 0.00              | 1,800.00            | 1,800.00            | 0.00        |
| 100-00-56300-390-000                | PLANNING COMMISSION MISC EXP   | 0.00              | 0.00              | 500.00              | 500.00              | 0.00        |
| 100-00-56400-452-000                | LAND USE/ZONING SURVEYING &FYG | 0.00              | 0.00              | 3,000.00            | 3,000.00            | 0.00        |
| 100-00-56400-453-000                | LAND USE/ZONING ENGINEERING    | 0.00              | 0.00              | 39,000.00           | 39,000.00           | 0.00        |
| 100-00-56400-454-000                | LAND USE/ZONING STM WATER POND | 0.00              | 0.00              | 50,000.00           | 50,000.00           | 0.00        |
| <b>CONSERVATION AND DEVELOPMENT</b> |                                | <b>0.00</b>       | <b>0.00</b>       | <b>104,700.00</b>   | <b>104,700.00</b>   | <b>0.00</b> |
| 100-00-57100-000-000                | LRP ENGINEERING & CONSTRUCT    | 0.00              | 0.00              | 50,000.00           | 50,000.00           | 0.00        |
| 100-00-57102-000-000                | LPR SOUTH LEG ROUNDABOUT       | 0.00              | 0.00              | 40,000.00           | 40,000.00           | 0.00        |
| 100-00-57103-000-000                | PUBLIC WORKS VEHICLE           | 0.00              | 0.00              | 25,000.00           | 25,000.00           | 0.00        |
| 100-00-57200-000-000                | RESERVE FOR TOWN REVALUATION   | 0.00              | 0.00              | 10,000.00           | 10,000.00           | 0.00        |
| 100-00-57302-000-000                | LEONARD POINT DETENTION POND   | 0.00              | 0.00              | 78,000.00           | 78,000.00           | 0.00        |
| 100-00-57500-000-000                | JONES PARK                     | 0.00              | 0.00              | 35,000.00           | 35,000.00           | 0.00        |
| <b>CAPITAL OUTLAY</b>               |                                | <b>0.00</b>       | <b>0.00</b>       | <b>238,000.00</b>   | <b>238,000.00</b>   | <b>0.00</b> |
| 100-00-58100-610-000                | GO REFUNDING BOND PRINCIPAL    | 0.00              | 0.00              | 406,415.00          | 406,415.00          | 0.00        |
| <b>DEBT SERVICE</b>                 |                                | <b>0.00</b>       | <b>0.00</b>       | <b>406,415.00</b>   | <b>406,415.00</b>   | <b>0.00</b> |
| <b>Total Expenses</b>               |                                | <b>73,549.19</b>  | <b>73,549.19</b>  | <b>3,068,101.62</b> | <b>2,994,552.43</b> | <b>2.40</b> |
| <b>Net Totals</b>                   |                                | <b>-13,783.51</b> | <b>-13,783.51</b> | <b>0.00</b>         | <b>13,783.51</b>    |             |



## AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: February 19, 2025

RE: Site Plan by petitioner Brandon Robaidek, Robert E. Lee & Associates, Inc on behalf of OSMS Real Estate for an OSMS facility at 200 S. Oakwood Road, Oshkosh, 54904.

---

### **GENERAL INFORMATION:**

Petitioner: Brandon Robaidek  
Robert E. Lee & Associates, Inc  
1250 Centennial Centre Blvd  
Hobart, WI 54155

Owner: OSMS Real Estate  
2223 Lime Kiln Road, Ste 1  
Green Bay, WI 54311

### **Past Town Board Discussion(s):**

On May 15, 2024 the Town Board approved the resolution to approve the TID #1 project plan and establish the boundaries. In the project plan these parcels were identified as part of the TID and will be serviced by the water line project.

On September 18, 2024 the Developer's Agreement for the Town of Algoma TID #1 with OSMS Real Estate, LLC and Algoma Sanitary District #1 for this project was approved by the Town Board.

On October 16, 2024 the CSM to combine these four parcels for this OSMS facility project was for approved by the Town Board. The CSM has recently been recorded and the address has been assigned (200 S. Oakwood Rd).

**Action Requested:** Consider approval of Site Plan by petitioner Brandon Robaidek, Robert E. Lee & Associates, Inc on behalf of OSMS Real Estate for an OSMS facility at 200 S. Oakwood Road, Oshkosh, 54904.

**Property Location and Type:**

The subject property is zoned B-2 Community Business Zoning District. The proposed project is an Orthopedic & Sports Medicine Specialists (OSMS) location, which is a doctor owned medicine, rheumatology, and pain management practice (health care clinic). This is a permitted use for that zoning district and does not have any special standards that are applied.

The property abuts residential properties to the north, east and west, and an Ascension and Mercy Medical Center to the south (in the City of Oshkosh). *See attached aerial of parcels.*

**Proposed Project:**

The proposed project is the subject of a developer’s agreement with the Town that was executed in October 2024.

The project parcels have protective covenants regarding land use, building size and building location (see attached aerial of lots and protective covenants). The proposed project is compliant with the protective covenant restrictions, including the required setbacks as noted on site plan. *The covenants are noted in the subsequent narrative and analysis.*

The proposed project is a one story 17,420 square foot OSMS facility and parking lot with 75 stalls. The total project site area is 1.79 acres (78,045 sq. ft.), of which ~51,500 sq ft. is impervious surface (~66% of the site) and .61 acres of green space (34%). *This is compliant with protective covenants for a one story building not exceeding 17,500 sq. ft.*

Site access to the property will be from two newly created driveways onto S. Oakwood Road.

The facility will see approximately 150 patients per day and 2 deliveries. There will be 15-20 employees working each day.

Hours of operation will generally be Monday-Friday 8am to 5pm; however, the facility would be able to operate *within the protective covenant restricted hours of Monday-Friday 7am to 6pm and Saturday 7am to 1pm.*

Construction is estimated to start in spring 2025 and be completed by June 30, 2026.

**ANALYSIS:**

A site plan was reviewed by the Town Administrator and Town Engineer. The Algoma Sanitary District also has a plan set as they are currently extending services to the property.

The proposed site plan meets all of the requirements of Town Municipal Code Chapter 225, Land Development, Article VII, Site Plan Review as follows:

225-69 Development Standards

- A. Driveways: *can have two driveways with 398 feet of frontage. The north driveway is at least 25 feet from the lot line which is in compliance with the protective covenants.*

- B. Parking
- C. Outside Storage of equipment, products or materials
- D. Landscaping: draft plan, additional edits are anticipated
- E. Outside storage of waste and trash
- F. Drainage
- G. Outdoor Lighting
- H. Signs

225-70 Administration

- A. General Requirements
- B. Town staff review
- C. Application
- D. Site plan

*Detailed notes of the code requirement review of the above are attached.*

Erosion Control Plan: calculations were provided and the plan is in compliance.

Stormwater Management Plan:

- The WDNR has reviewed the wetlands and approved the project as presented (see attached Nonfederal Wetland Exemption Determination).
- The equipment manufacturer Operations and Maintenance manual for the propriety stormwater treatment device, Upflo Filter Cartridges, has been provided and is on file with the Town.
- The County should require that a Stormwater Management Practices Maintenance Agreement be completed, signed and recorded as part of their review process. It is recommended that the Town ensure this agreement is signed and recorded as part of the Town’s approval process, as it is a requirement of the Town’s MS4 permit. **Staff has included this as a condition of approval.**

The proposed site plan also meets the following B-3 Regional Business District dimensional standards defined for that district in Chapter 23: Town/County Zoning of the Winnebago County Municipal Code, Exhibit 8-2 as follows:

Exhibit 8-2 Dimensional standards by zoning district - continued

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B-2 Community business district

Lot size, minimum: 15,000 sq. ft. for a sewered lot; 30,000 sq. ft. for an unsewered lot [1]

Lot size, maximum: no limitation

Lot width, minimum: 85 ft. for a sewered lot; 100 ft. for an unsewered lot

Road frontage, minimum: 75 ft. for a sewered lot; 100 ft. for an unsewered lot

Floor area ratio, maximum: no limitation

Separation between detached buildings, minimum: 10 ft.

Yard setback: [2,3]

Street yard, minimum: 30 ft.

Side yard, minimum: 7 ft. on one side and 10 ft. on the other for a principal building; 3 ft. for a detached accessory building or 5 ft. from an alley

Rear yard minimum: 25 ft. for a principal building; 3 feet for a detached accessory building or 5 ft. from an alley

Building height:

Principal building, maximum: 35 ft.

Accessory building, maximum: 18 ft.

Floor area:

Principal building, minimum: no limitation

Accessory buildings, maximum: no limitation

Number of detached accessory buildings, maximum: no limitation

Notes:

1. The minimum size of the lot may actually be larger due to environmental constraints and land required for on-site infrastructure requirements such as stormwater management and on-site sewage disposal systems.
2. Some land uses that may be allowed in this zoning district may have more restrictive yard setback requirements than what is listed. Refer to the development standards in division 9 of this article.
3. Lots abutting more restrictive district boundaries shall provide side and rear yards not less than those required in the more restrictive abutting districts. The street yards on the less restrictive district shall be modified for a distance of not more than 75 feet from the district boundary line so as to equal the average of the street yards required in both districts.

## **The proposed site plan meets the Town requirements.**

### **PLANNING COMMISSION RECOMMENDATION:**

The Planning Commission considered this item at their February 12, 2025 meeting

The petitioner and OSMS owner, Dr. Luke Fraundorf, were in attendance. The petitioner addressed questions from the commissioners about storm water drainage and access points. There was discussion that currently the signage planned will only be on the building as shown, but there is room for a monument sign along S. Oakwood that is not currently shown in order to meet the landscape requirements.

The Planning Commission passed the motion 7-0 to recommend approval for the proposed site plan to the Town Board with the condition that the Stormwater Management Practices Maintenance Agreement between the developer and Winnebago County is signed and recorded.

### **RECOMMENDED ACTION:**

Staff recommends approval of the site plan as presented with one condition related to the town's MS4 permit as noted above. Should the Town Board agree, the following motion may be made:

*“Motion to approve the Site Plan by petitioner Brandon Robaidek, Robert E. Lee & Associates, Inc on behalf of OSMS Real Estate for an OSMS facility at 200 S. Oakwood Road, Oshkosh, 54904 with the condition that the Stormwater Management Practices Maintenance Agreement between the developer and Winnebago County is signed and recorded.”*

---

### **ATTACHMENTS:**

1. Town Application with project description
2. Site Plan and related plans
3. Town Staff Review Details
4. Stormwater Analysis Summary



Town of Algoma  
15 N. Oakwood Road  
Oshkosh, WI 54904  
(920) 235-3789

Visit us at [www.townofalgoma.org](http://www.townofalgoma.org)  
M-Th 9:00-5:00 F 9:00-1:00

### Site Plan Review/Plan Commission General Application

#### APPLICANT INFORMATION

Petitioner: Brandon Robaidek - Robert E Lee + Associates, LLC Date: 12/13/24  
Petitioner's Address: 1250 Centennial Centre Blvd City: Hobart State: WI Zip: 54155  
Telephone #: (920) 462-9641 Fax: ( ) \_\_\_\_\_ Other Contact # or Email: brobaidak@releeinc.com  
Status of Petitioner (Please Check):  Owner  Representative  Tenant  Prospective Buyer  
Petitioner's Signature (required): [Signature] Date: \_\_\_\_\_

#### OWNER INFORMATION

Owner(s): OSMS Real Estate Date: 12/13/24  
Owner(s) Information: 2223 Lime K'n Rd, Ste 1 City: Green Bay State: WI Zip: 54311  
Telephone #: (920) 916-9520 Fax: ( ) \_\_\_\_\_ Other Contact # or Email: \_\_\_\_\_  
Ownership Status (Please Check):  Individual  Trust  Partnership  Corporation  
Property Owner Consent (required)

By signature hereon, I/We acknowledge that Town officials and/or employees may, in the performance of their functions, enter upon the property to inspect or garner other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Town of Algoma for incomplete submissions or other administrative reasons.

Property Owner's Signature: [Signature] Date: 12/17/24

#### SITE INFORMATION

Address/Location of Proposed Project: S Oakwood Road  
Current Use of Property: Vacant Zoning: B-2 Community Business  
Land Uses Surrounding Your Site: North: Residential  
South: Hospital  
East: Residential  
West: Residential

Projected Timeline: 2025/2026 construction

Project Description: Construction of a clinic with parking lot on the vacant property

**Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.**





Town of Algoma  
15 N. Oakwood Road  
Oshkosh, WI 54904  
(920) 235-3789

Visit us at [www.townofalgoma.org](http://www.townofalgoma.org)

M-Th 9:00-5:00 F 9:00-1:00

## Site Plan Review/Plan Commission General Application Continued

### SITE INFORMATION CONTINUED

Development Characteristics    Gross Acreage/ Square Feet: 1.792 Acres / 78,046 Square Feet

Development Area and Percentage: 61,499 Square Feet / 66.0%

# of Employees/#of Residential Units: 15-20 employees

# of Proposed Parking Space: 75

Traffic Count Projections (attach documentation): \_\_\_\_\_

Percent Impervious (attach documentation): Site Plan included

Description of Required Landscaping (attach landscape plan): Landscape Plan included. Trees along Frontage and Foundation Plantings along the building and in landscape islands.

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### OFFICE USE ONLY

Received By: Rhonda S.    Date: 1/2/2025    Fee: \$2000.00    Paid:  Yes     No

**Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.**



Green Bay • Marinette • Neenah • Oshkosh

2223 Lime Kiln Road, Green Bay, WI 54311 • Phone: 920-430-8113 • Fax: 920-593-2986

[osmsgb.com](http://osmsgb.com)

To Whom it may concern:

Orthopedic & Sports Medicine Specialists (OSMS) is a doctor-owned orthopedics, sports medicine, rheumatology, and pain management practice serving NE Wisconsin and Michigan's Upper Peninsula for more than 70 years. OSMS takes great pride in getting its patients back to the life they love and sharing their "I'm Back" success stories.

OSMS is made up of 21 orthopedic and sports medicine physicians, six rheumatologists, and two pain management physicians who see patients in Green Bay, Neenah, Marinette, Chilton, Oconto Falls, and Oshkosh. Being doctor-owned, OSMS can make decisions and provide services that are truly focused on the optimum patient outcome. Our "scrubs over suits" management approach has proven to be beneficial for patients and staff alike.

OSMS offers many unique, and cost-saving services to its patients, including a walk-in Acute Injury Clinic, onsite infusion suites within our rheumatology departments, and two outpatient orthopedic ambulatory surgery centers.

The Orthopedic Surgery Center of Green Bay has been recognized by Newsweek as one of America's Best Surgery Centers 2024 and is the only ambulatory surgery center in Northeastern Wisconsin to have been included on the list. The results of America's Best Surgery Centers 2024 were determined, based on quality of care, performance data, and peer recommendations, all relative to in-state competition.

OSMS and related entities employ 325 team members.

Please call me should you have any additional questions.

Sandy J Fragale, CPA

Chief Executive Officer

Orthopedic & Sports Medicine Specialists

Phone: 920.965.9520

Email: [sfragale@osmsgb.com](mailto:sfragale@osmsgb.com)

Web: [www.osmsgb.com](http://www.osmsgb.com)

**OSMS 4 parcels with lots from Barton's Assessor Plat noted**

N



**Lots 34, 35 and 36:** Notwithstanding anything in these Protective Covenants to the contrary, paragraphs 5, as amended, 6, 7, 8, and 13 shall not apply and have no force or effect with respect to Lots 34, 35 and 36 in Barton's Assessor Plat, in the Town of Algoma, Winnebago County, Wisconsin (the "Lots") and rather, the following restrictions and covenants shall apply to the Lots:

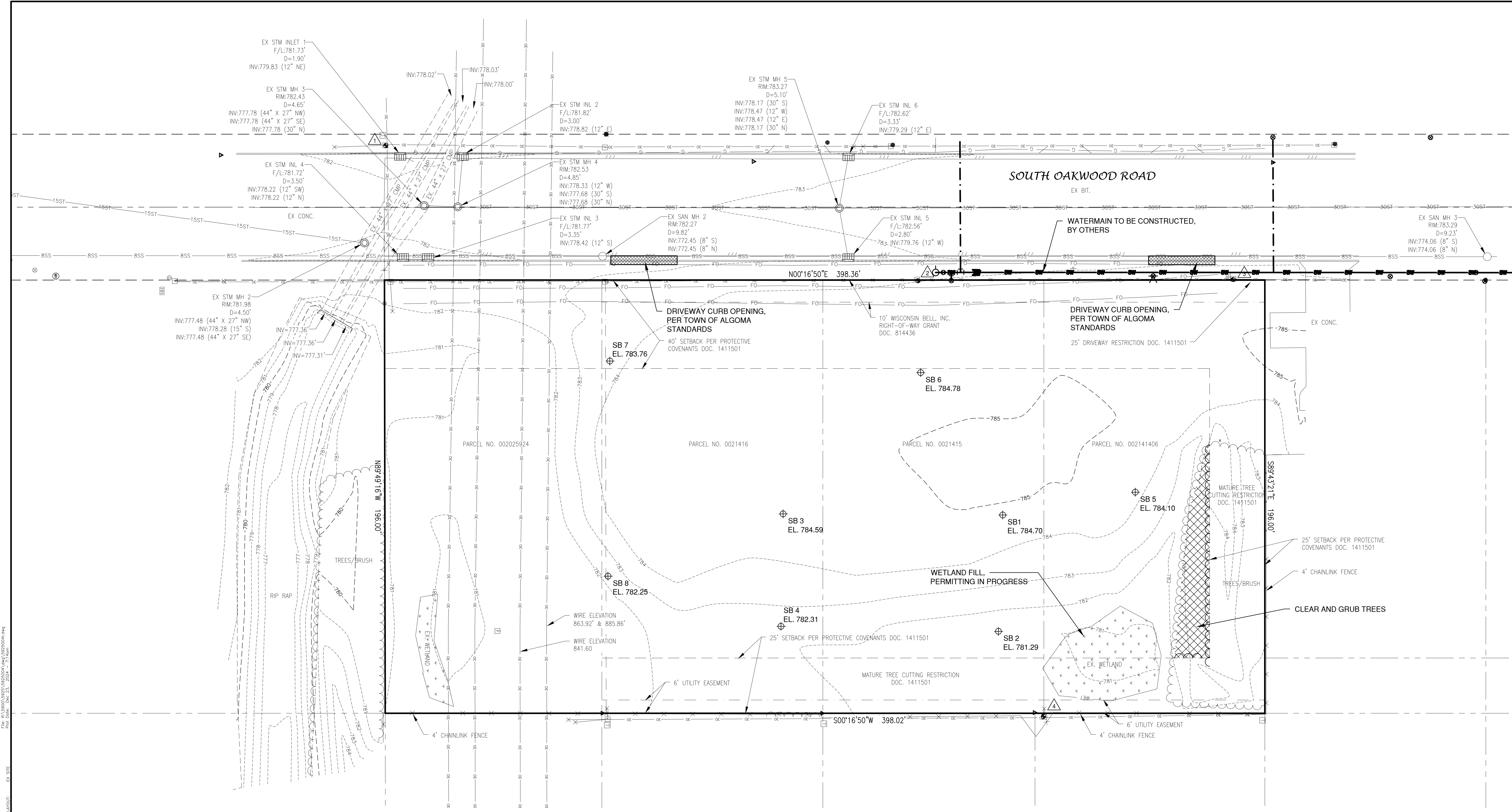
- a. **Land Use:** The Lots shall be used for professional offices and services of the following types: accounting, architectural, chiropractic, dental, medical, engineering, legal, advertising, management consulting, manufacturing representation, public relations, stenographic, travel agency, duplicating, financial, insurance, real estate, securities brokerage, holding and investment firm, and governmental. The permitted offices and services may be open to the public only Monday through Friday from 7:00 a.m. to 6:00 p.m. and Saturday from 7:00 a.m. to 1:00 p.m..
- b. **Building Size:** No building on the Lots shall exceed 17,500 square feet in ground floor area and one-story in height.
- c. **Building Location:** All buildings on the Lots shall be at least 40 feet from the West lot line, 25 feet from the North lot line of Lot 34, and 25 feet from the East lot line. There shall be no setback requirements from the lot lines between Lots 34 and 35 and between Lots 35 and 36. Any driveway into the Lots from Oakwood Road shall be at least 25 feet from the North lot line of Lot 34. Existing mature trees in the set back areas on the North lot line of Lot 34 and the East lot lines shall not be removed and the set back areas on the North lot line of Lot 34 and the East lot lines shall be professionally landscaped in compliance with all zoning and building codes. The Lots may be combined into one parcel which may also include land that is not subject to the Protective Covenants.











**SOUTH OAKWOOD ROAD**  
EX BIT.

WATERMAIN TO BE CONSTRUCTED,  
BY OTHERS

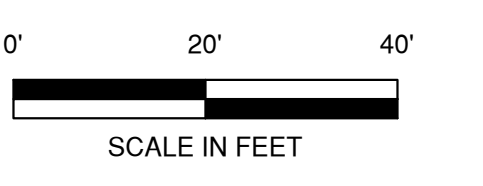
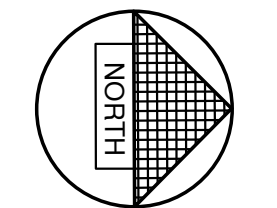
DRIVEWAY CURB OPENING,  
PER TOWN OF ALGOMA  
STANDARDS

DRIVEWAY CURB OPENING,  
PER TOWN OF ALGOMA  
STANDARDS

WETLAND FILL,  
PERMITTING IN PROGRESS

CLEAR AND GRUB TREES

| BENCHMARK   |                                |        |
|---|--------------------------------|--------|
| BENCHMARK ESTABLISHED BY:<br>ROBERT E. LEE & ASSOCIATES, INC. |                                |        |
| FIELD VERIFY BENCHMARKS FOR ACCURACY.                         |                                |        |
| NO.   | DESCRIPTION                    | EL.    |
| 1   | NAIL IN POWER POLE             | 783.33 |
| 2   | NAIL IN POWER POLE #163DD31    | 785.17 |
| 3   | NAIL IN POWER POLE #163CC31    | 785.11 |
| 4   | NAIL IN POWER POLE #1816-21L33 | 782.58 |



| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION |
|-----|----------|---------|----------|-----|------|---------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          |

OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

EXISTING SITE CONDITIONS

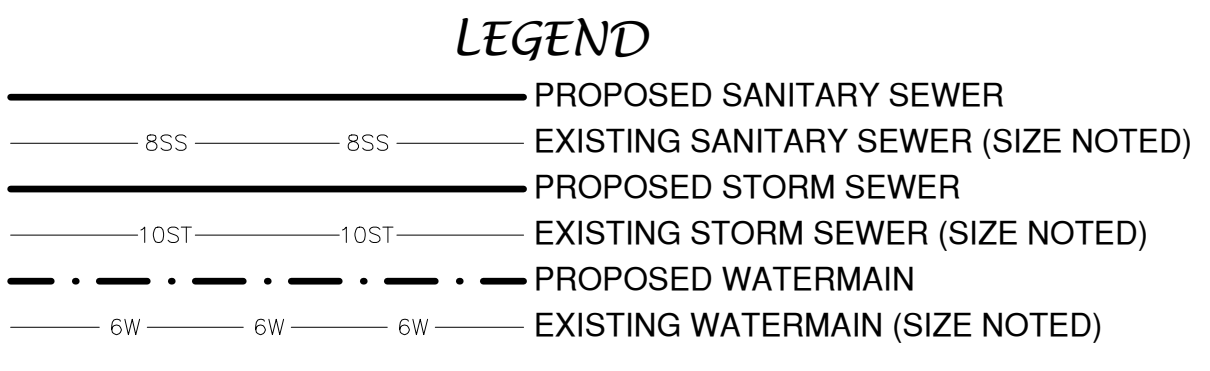
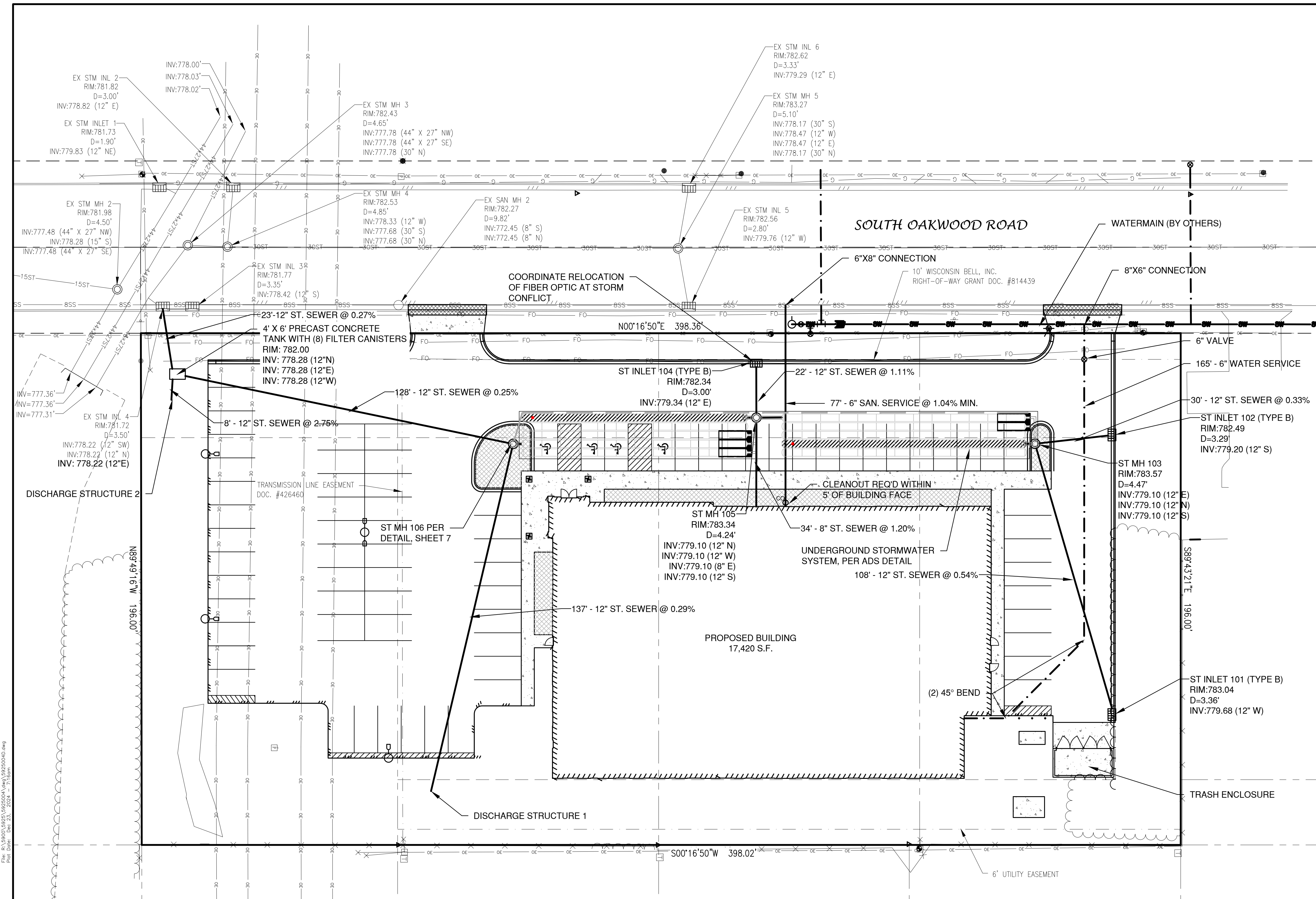
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| DATE    | 07/2024  |
| FILE    | 5925004T |
| JOB NO. | 5925004  |

**REL Robert E. Lee & Associates, Inc.**  
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releinc.com

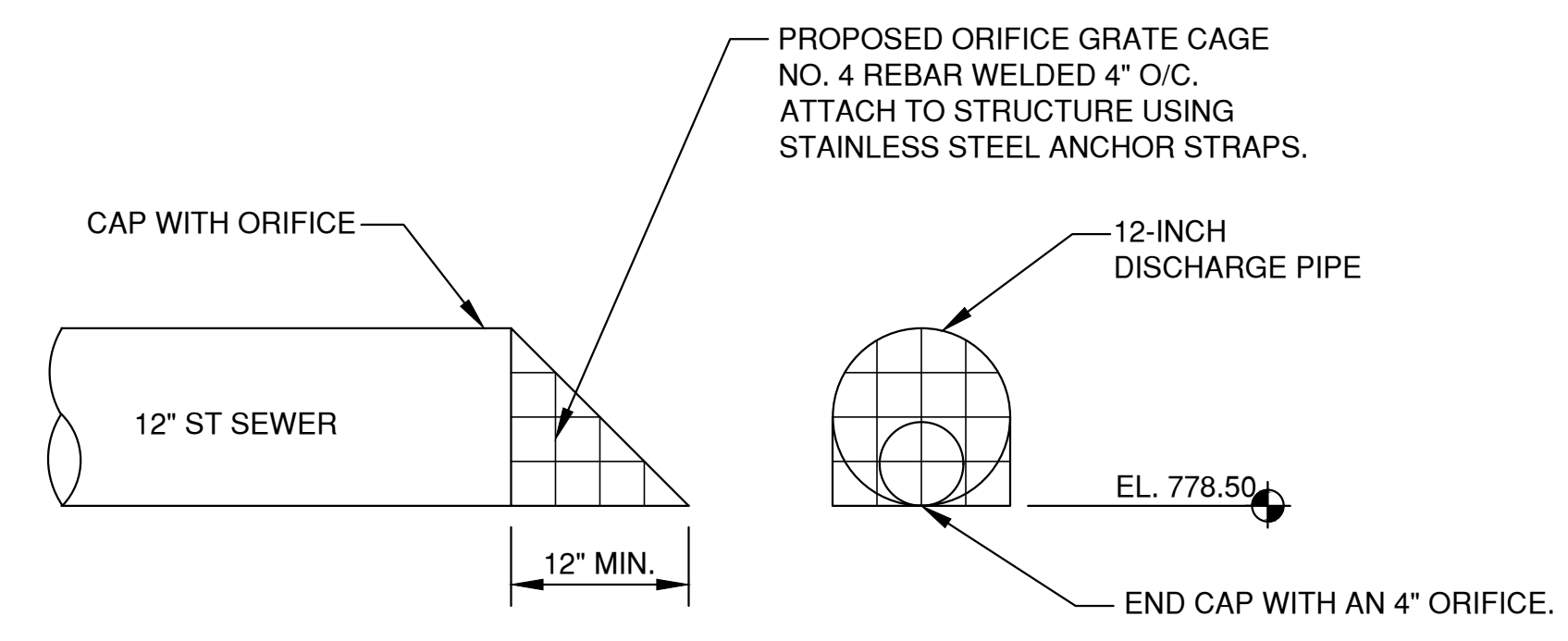
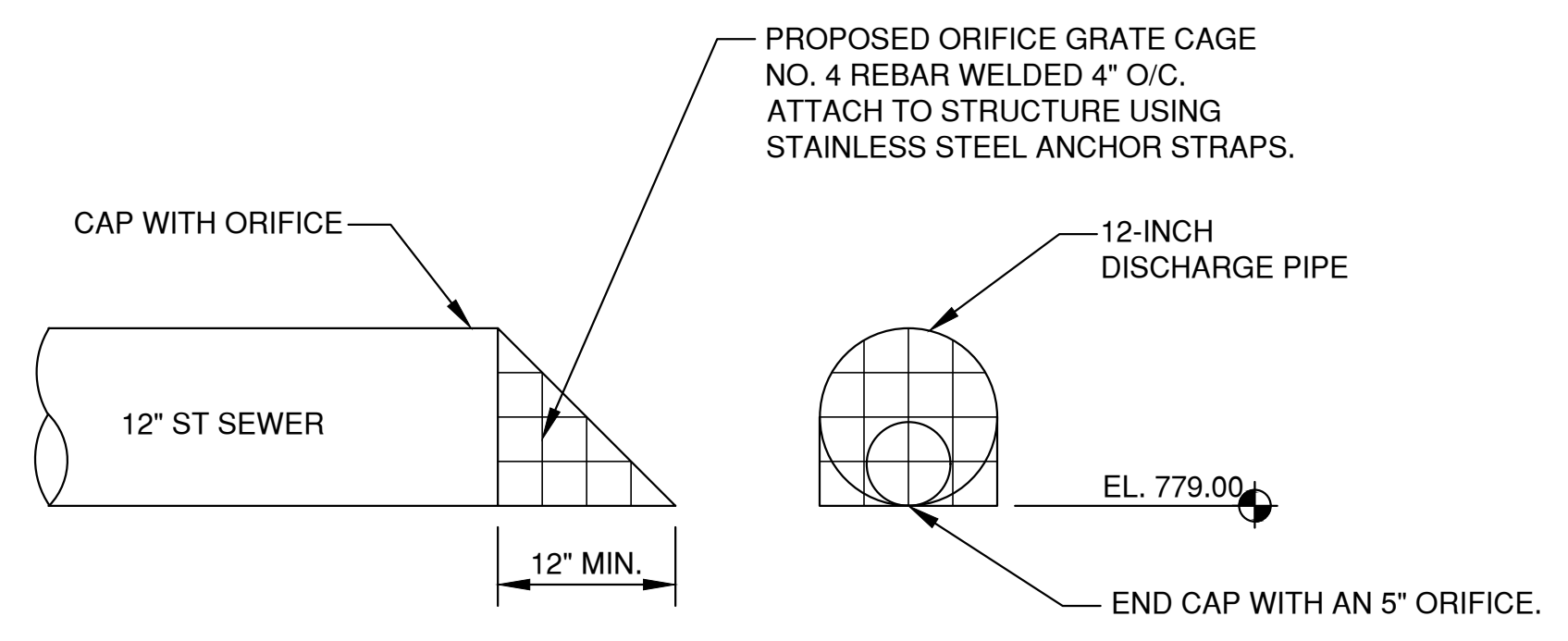






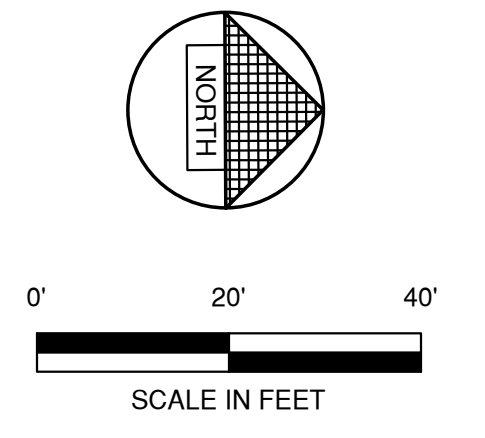


- NOTE**
- A MINIMUM OF 6.5 FEET OF COVER SHALL BE MAINTAINED OVER ALL WATERMAIN.
  - SANITARY SEWER, WATERMAIN AND STORM SEWER SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CURRENT STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN AND ADMINISTRATIVE CODE CHAPTERS SPS 381-387.
  - FIELD VERIFY LOCATION OF EXISTING UTILITIES. IF EXISTING LOCATIONS DIFFER FROM WHAT IS INDICATED ON THE PLANS, **CONTACT ENGINEER**, PRIOR TO CONTINUED WORK.
  - ALL SANITARY SEWER, STORM SEWER AND WATER SERVICES / MAINS SHALL BE PROVIDED WITH TRACER WIRE OR OTHER METHOD TO BE LOCATED.
  - EXISTING GAS, ELECTRIC, CABLE TELEVISION AND TELEPHONE TO BE REMOVED AND/OR RELOCATED BY OTHERS. WORK SHALL BE COORDINATED BY GENERAL CONTRACTOR.



DISCHARGE STRUCTURE 1 DETAIL

DISCHARGE STRUCTURE 2 DETAIL



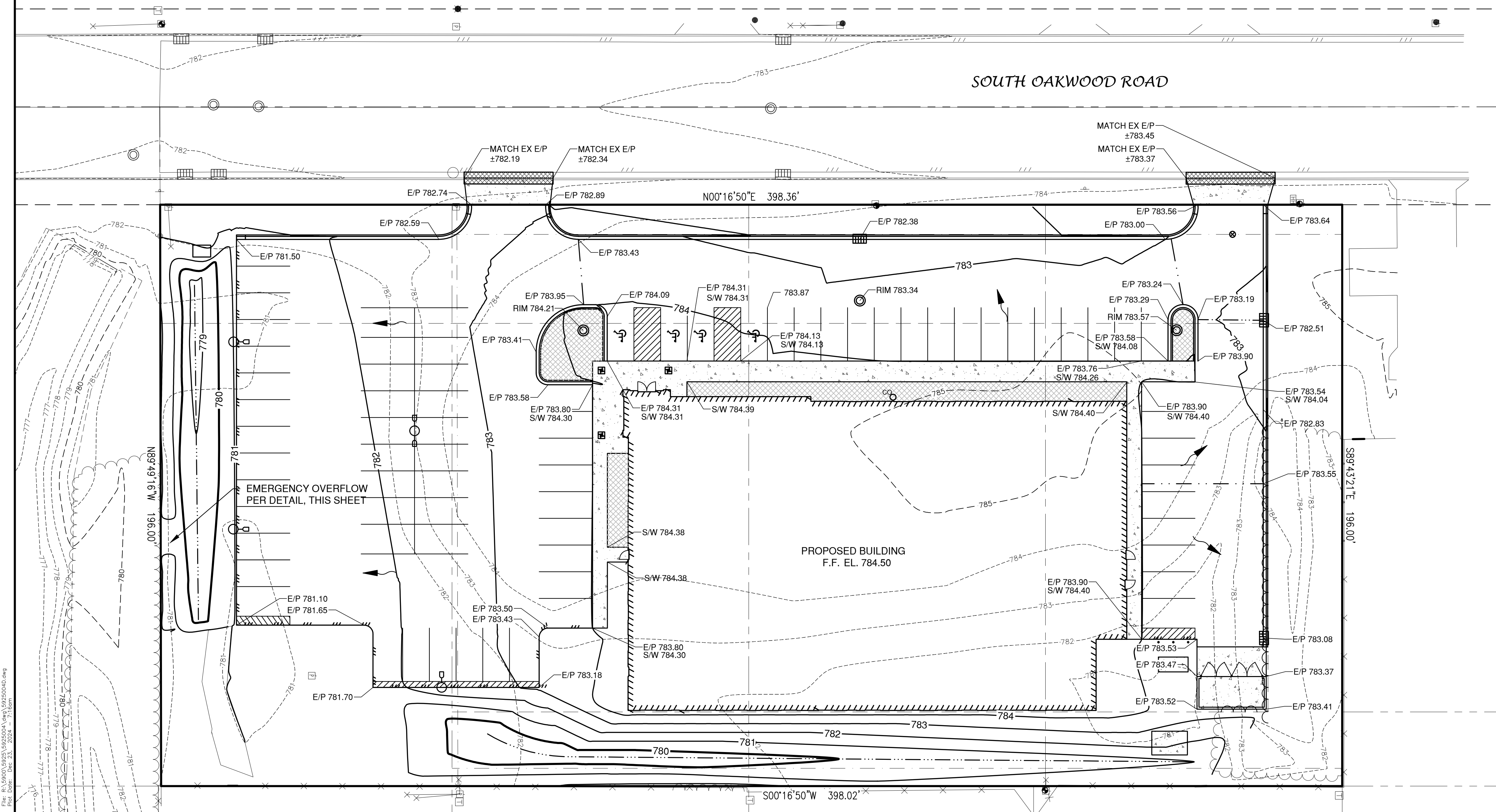
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| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN<br>BDR    | PROPOSED OSMS SITE<br>FOR OSMS<br>TOWN OF ALGOMA<br>WINNEBAGO COUNTY, WISCONSIN | UTILITY PLAN | DATE<br>07/2024  | 1250 Centennial Centre Blvd   Hobart, WI   920-662-9641   releinc.com | SHEET NO.<br>4     |
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | CHECKED         |   |              | FILE<br>5925004D |   | JOB NO.<br>5925004 |
|     |          |         |          |     |      |         |          | DESIGNED<br>BDR |   |              |                  |   |                    |



SOUTH OAKWOOD ROAD

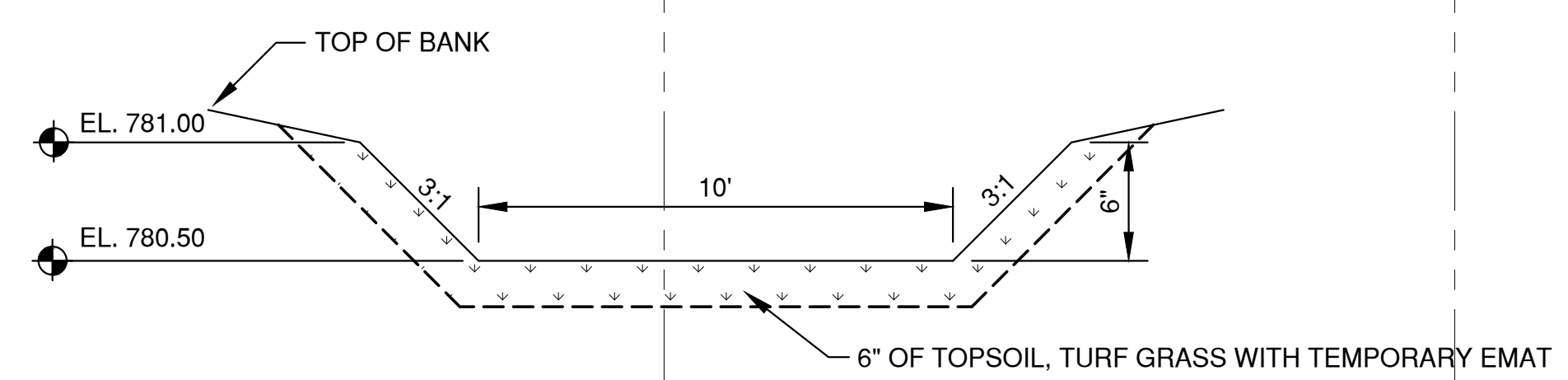
LEGEND

- T/C 999.99 TOP OF CURB ELEVATION
- F/L 888.88 FLOW LINE ELEVATION
- S/W 666.66 TOP OF SIDEWALK ELEVATION
- E/P 555.55 EDGE OF PAVEMENT ELEVATION
- R/W 444.44 TOP OF RETAINING WALL ELEVATION
- 333.33 GROUND ELEVATION
- DRAINAGE SWALE
- DRAINAGE DIVIDE
- FLOW ARROW

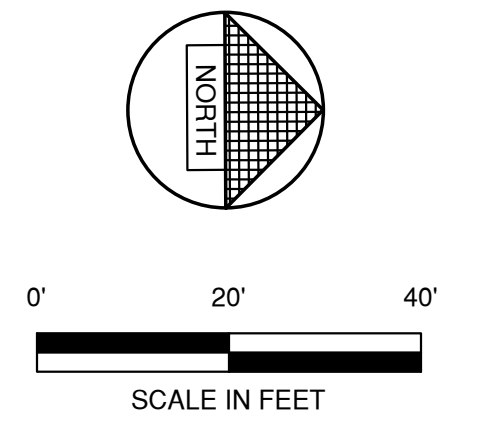


EMERGENCY OVERFLOW PER DETAIL, THIS SHEET

PROPOSED BUILDING  
F.F. EL. 784.50



EMERGENCY OVERFLOW STRUCTURE DETAIL



| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION |
|-----|----------|---------|----------|-----|------|---------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          |

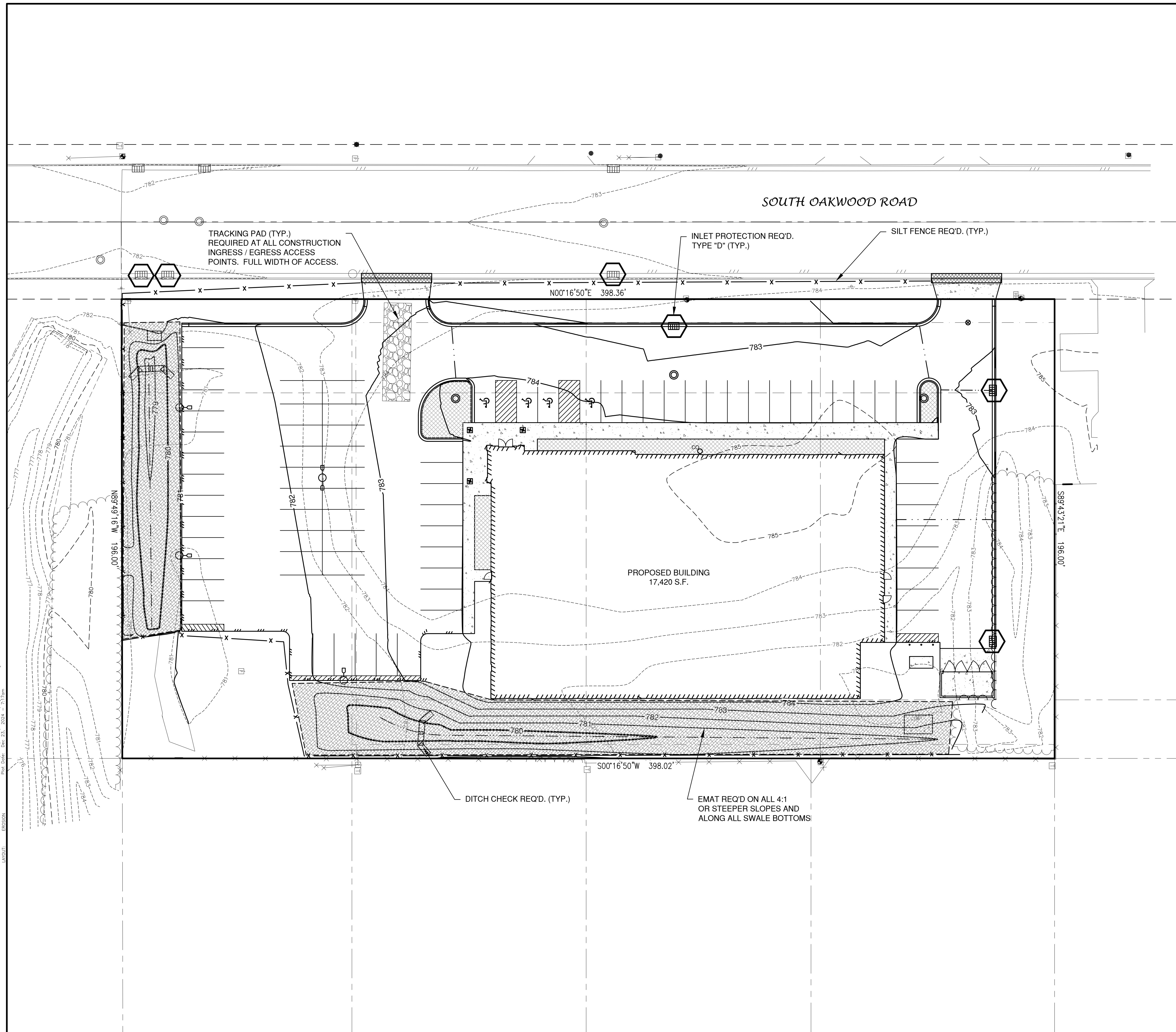
PROPOSED OSMS SITE  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

GRADING PLAN

|         |          |
|---------|----------|
| DATE    | 07/20/24 |
| FILE    | 5925004D |
| JOB NO. | 5925004  |

**REL Robert E. Lee & Associates, Inc.**  
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releinc.com





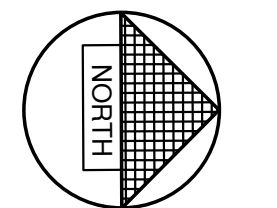
**LEGEND**

- DRAINAGE SWALE
- DRAINAGE DIVIDE
- FLOW ARROW
- SILT FENCE (PER WDNR TECHNICAL STANDARD 1056)
- DITCH CHECK (PER WDNR TECHNICAL STANDARD 1062)
- TRACKING PAD (PER WDNR TECHNICAL STANDARD 1057)
- EROSION MAT (PER WDNR TECHNICAL STANDARD 1053)
- INLET PROTECTION (PER WDNR TECHNICAL STANDARD 1060)

**EROSION CONTROL**

ALL EROSION CONTROL PRACTICES INDICATED ON THIS PLAN ARE APPROXIMATE LOCATIONS ONLY. THE ACTUAL SITE MAY REQUIRE MORE OR LESS EROSION CONTROL DEPENDING ON THE CURRENT CONDITION OF THE SITE.

1. SILT FENCE IS REQUIRED DOWNSLOPE OF ANY DISTURBED LAND THAT MAY CARRY SEDIMENTS OFF SITE.
2. A TRACKING PAD IS REQUIRED AT ANY INGRESS/EGRESS LOCATION, WHERE SEDIMENT MAY BE TRACKED OFF-SITE.
3. PROPER INLET PROTECTION SHALL BE USED DEPENDING ON THE INLET TYPE.
4. ALL NECESSARY SITE DEWATERING SHALL BE PERFORMED IN ACCORDANCE WITH WDNR TECHNICAL STANDARD 1061.



File: P:\3000\5925004\5925004.dwg  
 Plot Date: Dec 23, 2024 11:17am  
 LAYOUT: EROSION

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN    |
|-----|----------|---------|----------|-----|------|---------|----------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | BDR      |
|     |          |         |          |     |      |         |          | CHECKED  |
|     |          |         |          |     |      |         |          | DESIGNED |
|     |          |         |          |     |      |         |          | BDR      |

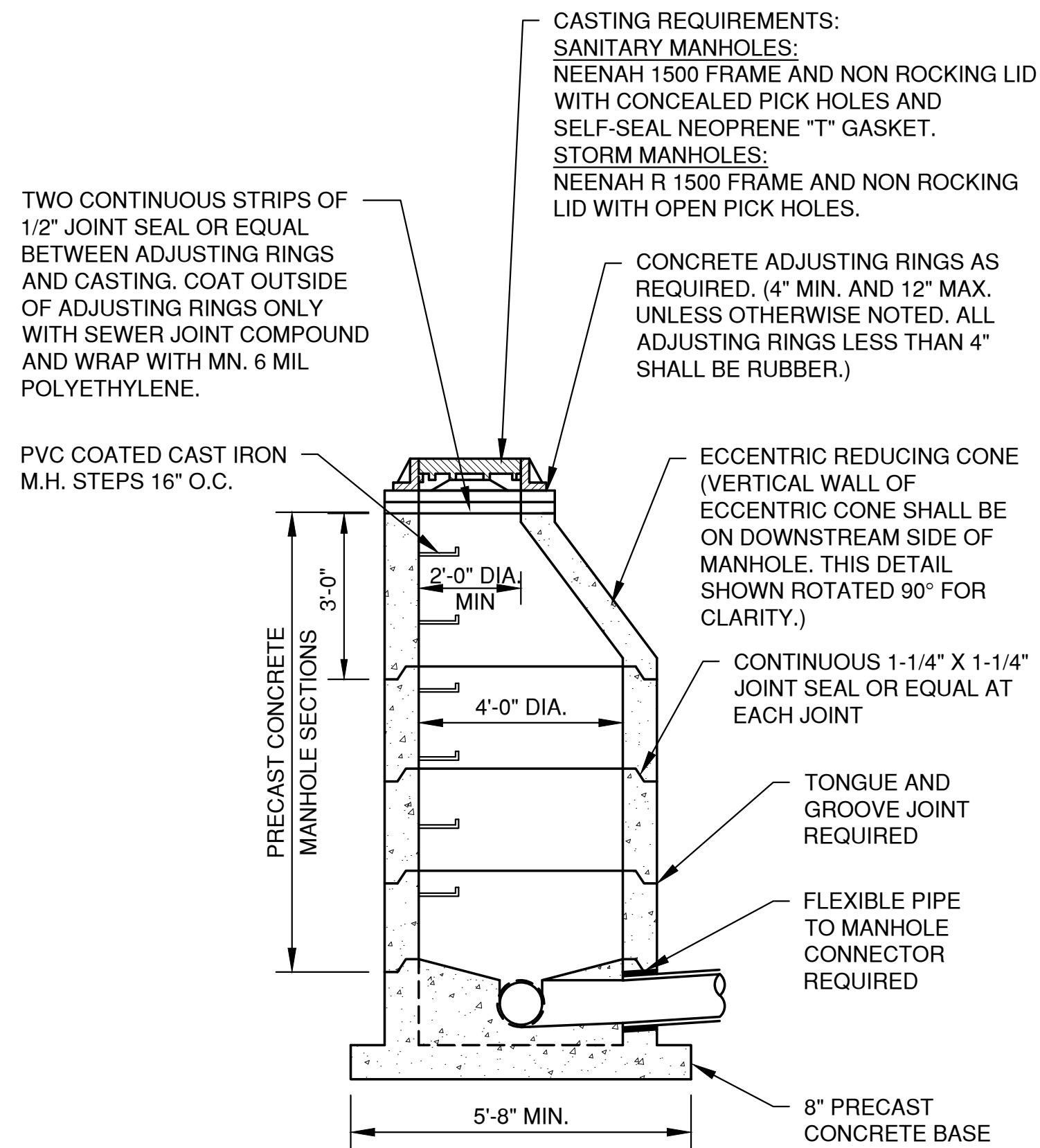
**PROPOSED OSMS SITE  
 FOR OSMS  
 TOWN OF ALGOMA  
 WINNEBAGO COUNTY, WISCONSIN**

**EROSION CONTROL PLAN**

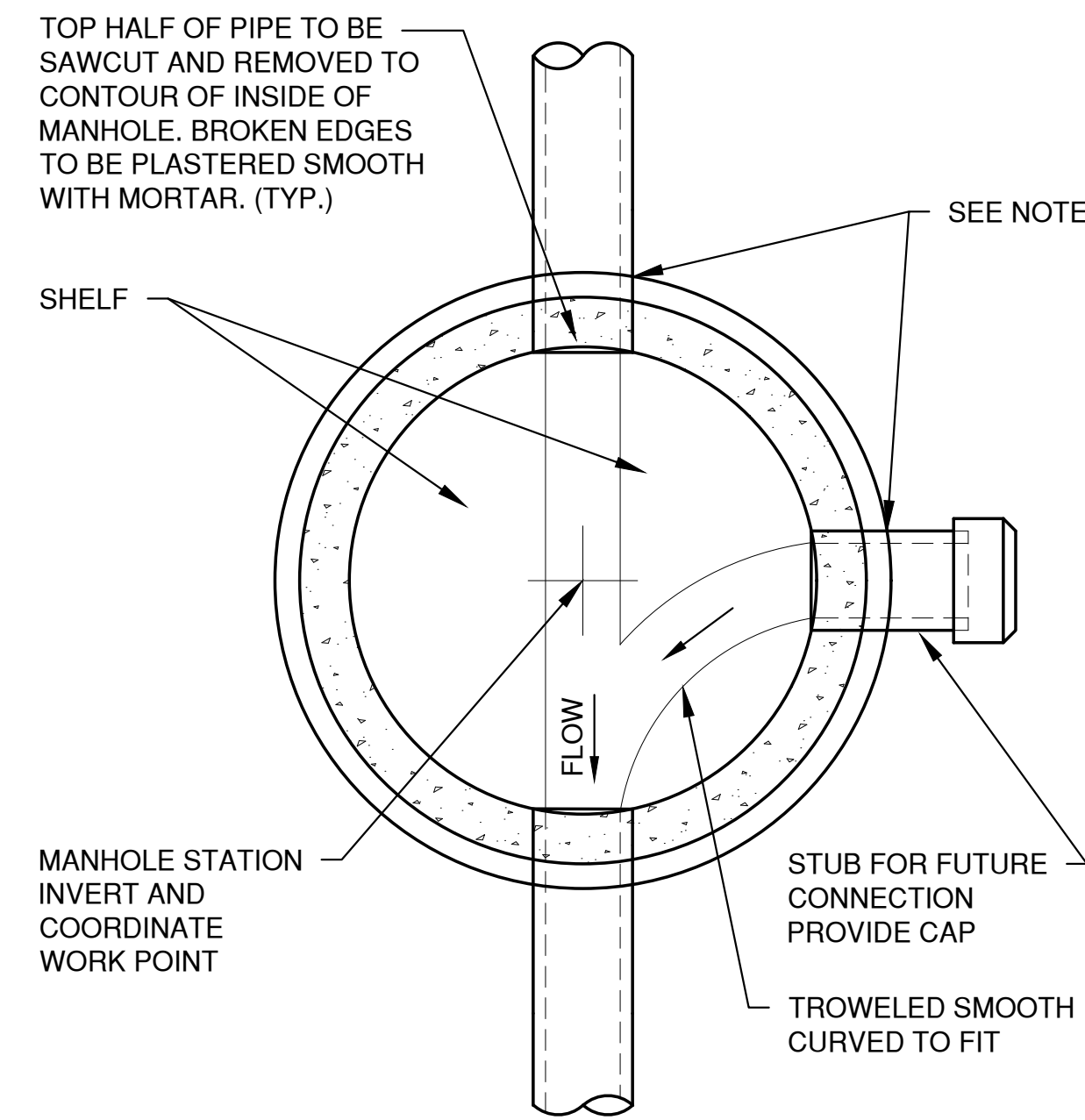
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| DATE    | 07/2024  |
| FILE    | 5925004D |
| JOB NO. | 5925004  |

**Robert E. Lee & Associates, Inc.**  
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releinc.com



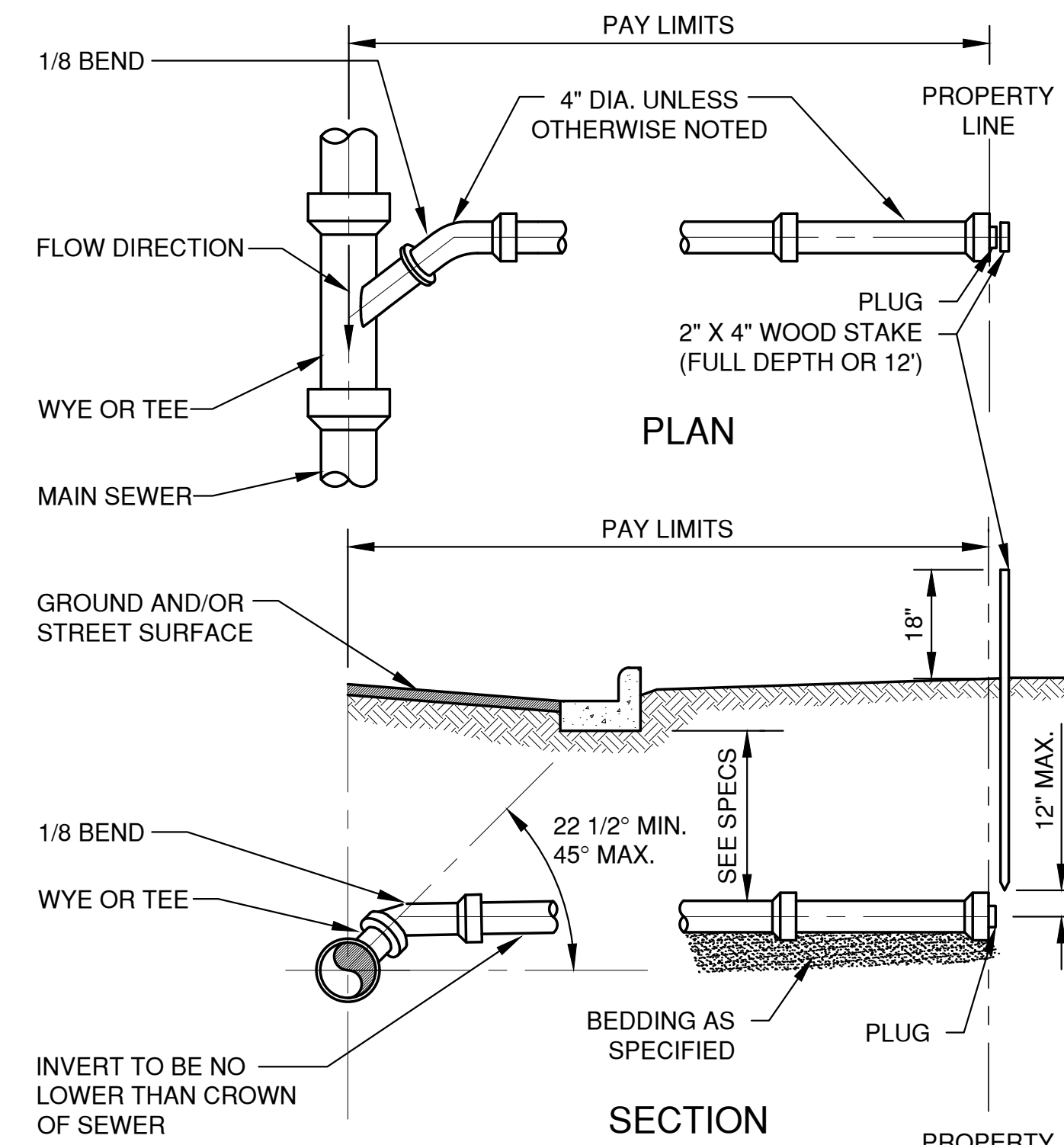


**SANITARY AND STORM STANDARD MANHOLE  
8"-24" (INCLUSIVE)**



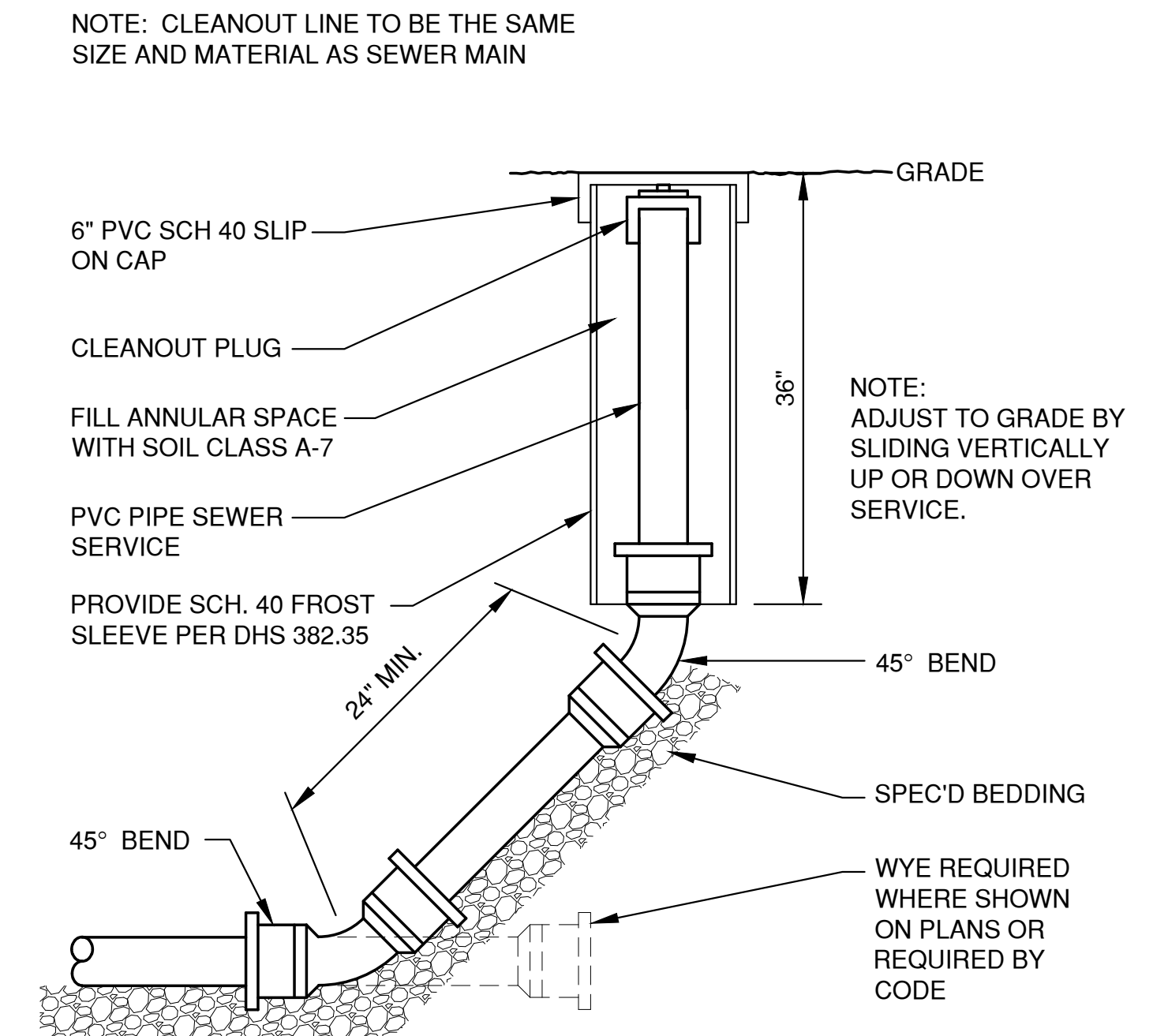
NOTE:  
FOR PVC PIPE PROVIDE AN APPROVED FLEXIBLE JOINT.

**MANHOLE BASE PLAN  
8" - 60" (INCLUSIVE)**

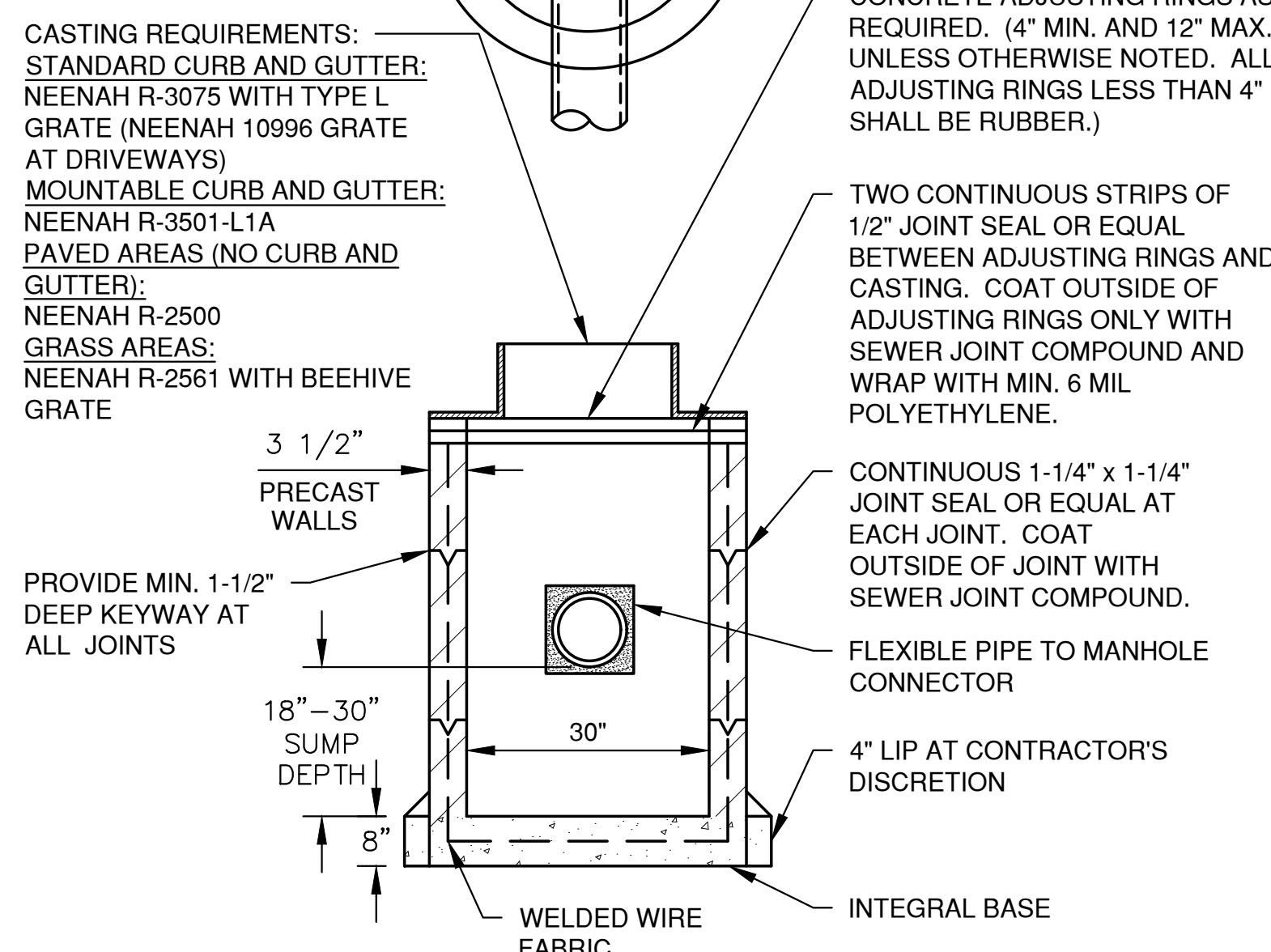


NOTES:  
 1. SADDLE CONNECTIONS NOT PERMITTED.  
 2. BACKFILL TO CONFORM TO MAIN SEWER.  
 3. MINIMUM SLOPE: 1/8 INCH PER FOOT.  
 4. MAXIMUM SLOPE: 1/2 INCH PER FOOT.

**STANDARD SERVICE LATERAL**

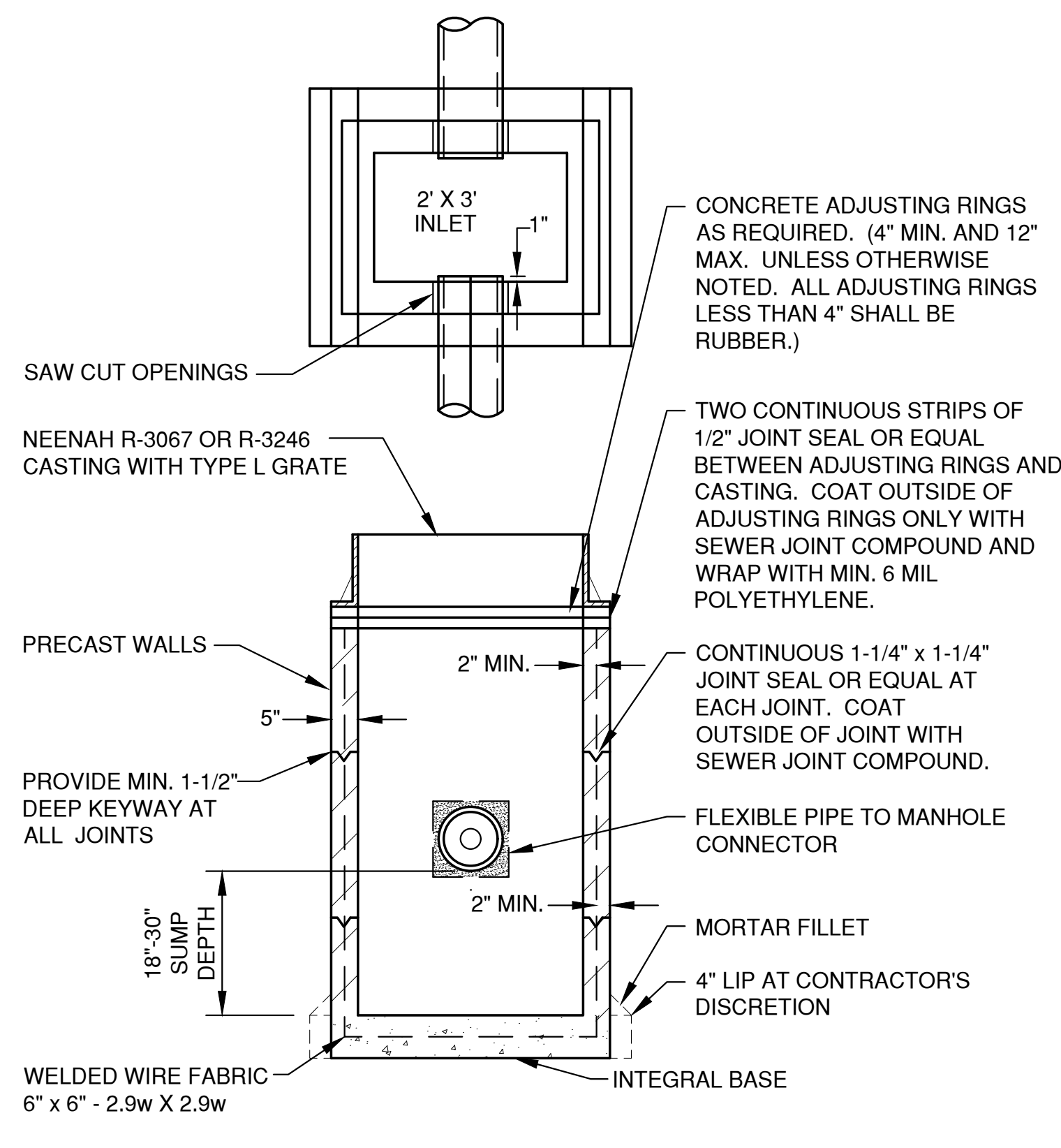


**CLEAN-OUT DETAIL  
(NON-TRAVELED AREAS)**



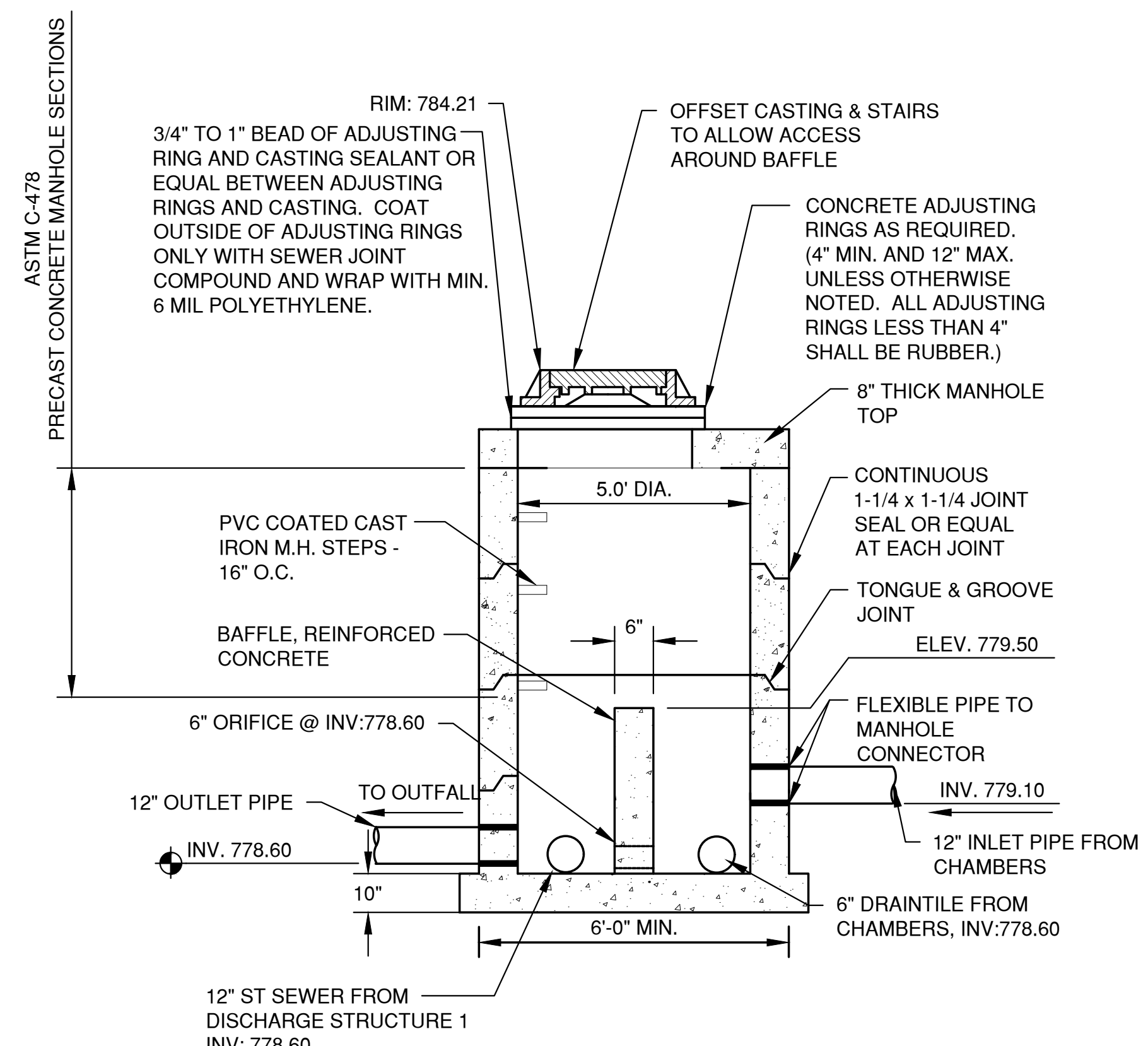
ALL PRECAST INLET UNITS SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF AASHTO DESIGNATION M 199

**TYPE 'A' STORM INLET**



ALL PRECAST INLET UNITS SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF AASHTO DESIGNATION M 199

**TYPE 'B' STORM INLET**



**ST MH 106 DETAIL  
N.T.S.**

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN    |
|-----|----------|---------|----------|-----|------|---------|----------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | KDC      |
|     |          |         |          |     |      |         |          | CHECKED  |
|     |          |         |          |     |      |         |          | DESIGNED |
|     |          |         |          |     |      |         |          | JCS      |

OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

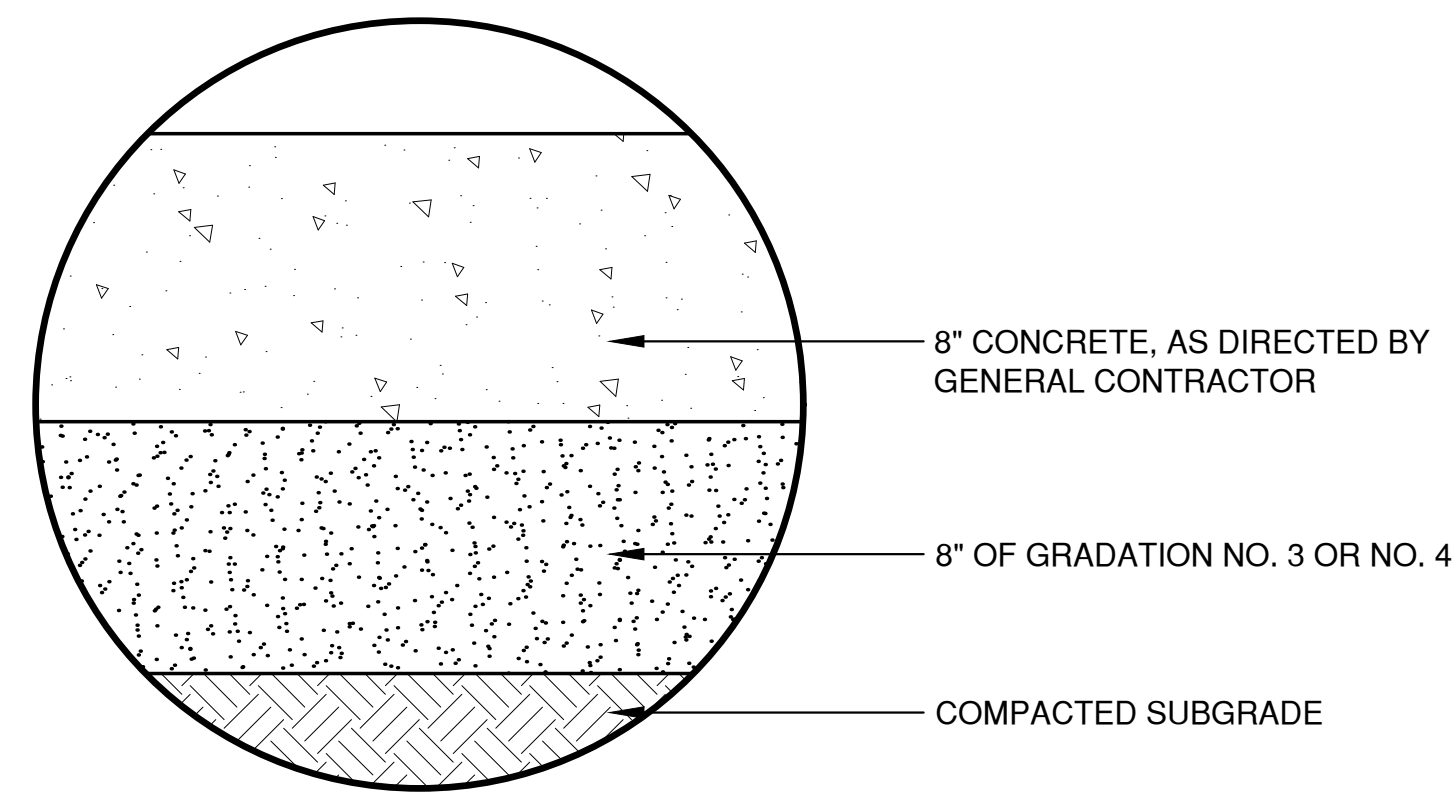
MISCELLANEOUS DETAILS

|         |            |
|---------|------------|
| DATE    | 07/20/24   |
| FILE    | 5925004DET |
| JOB NO. | 5925004    |

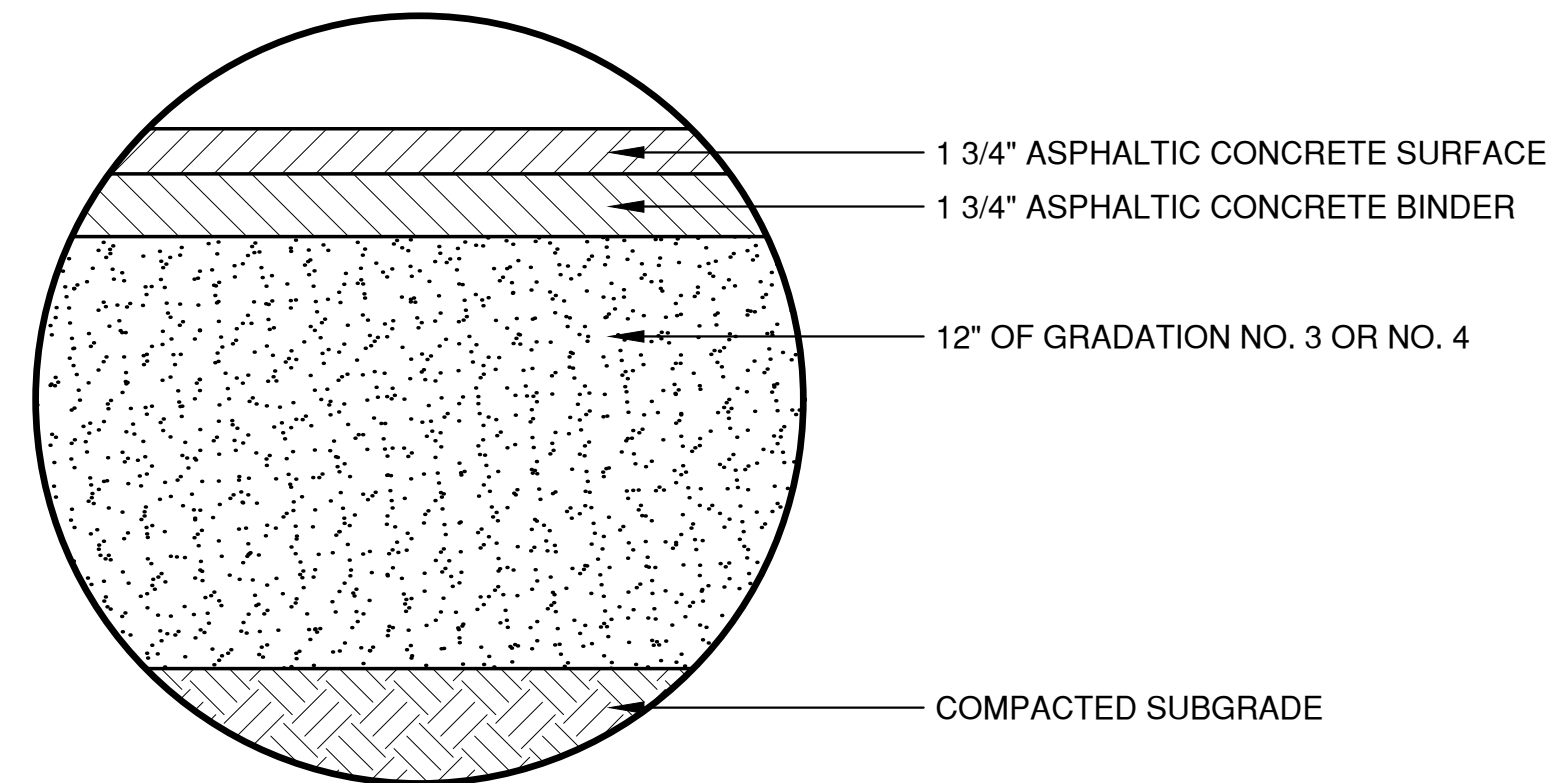
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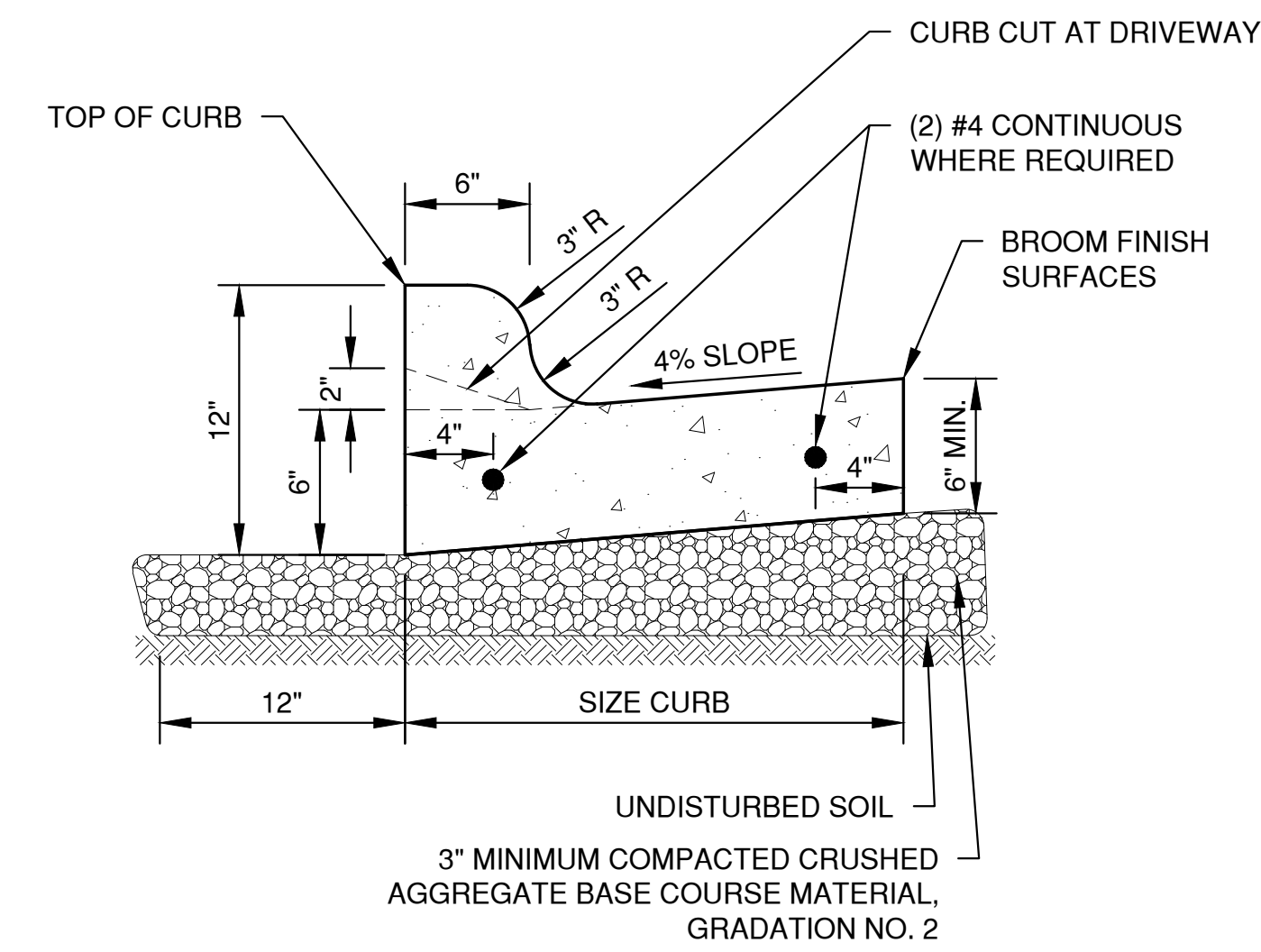




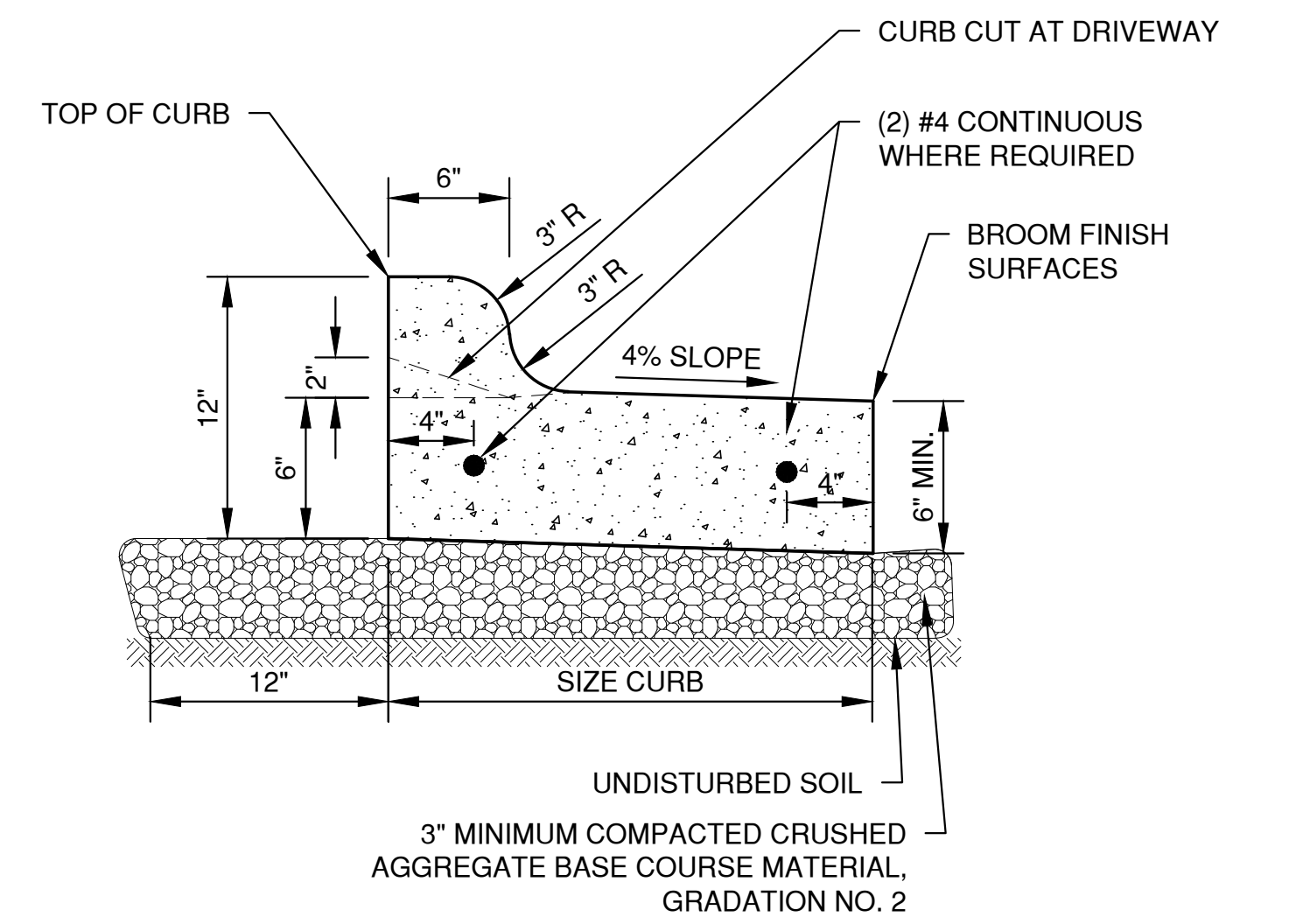
CONCRETE PAVEMENT



LIGHT DUTY ASPHALT PAVEMENT



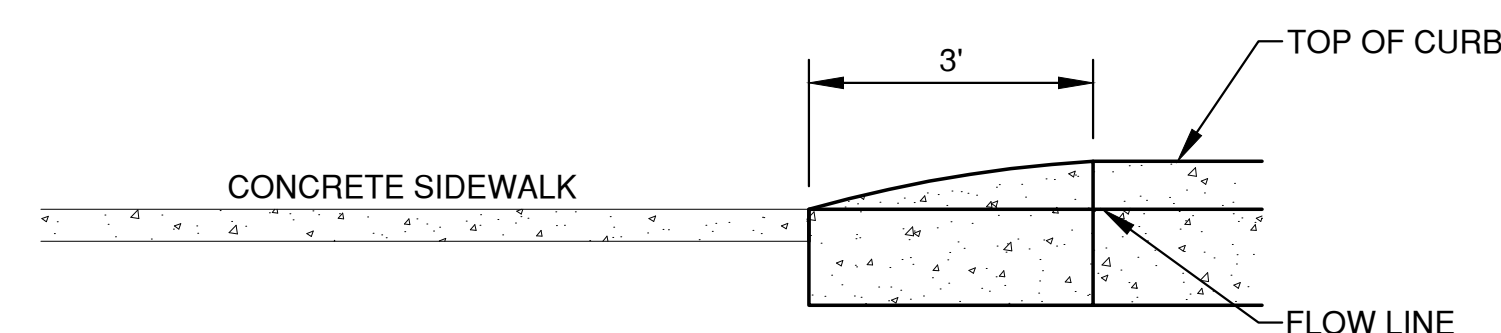
STANDARD CURB AND GUTTER



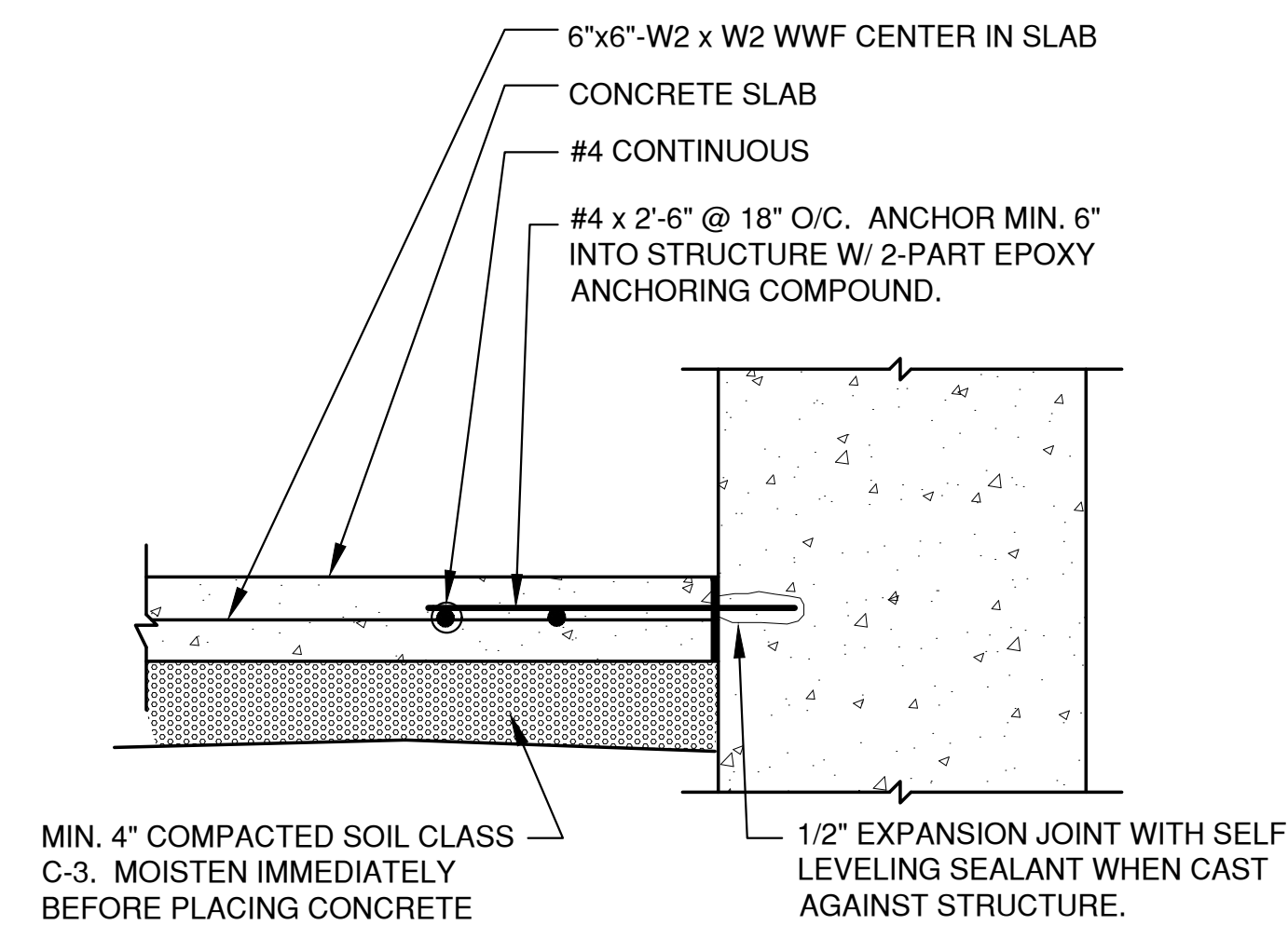
SHEDDING CURB AND GUTTER

- NOTES:
1. PROVIDE 1" EXPANSION JOINTS AT 300' INTERVALS OR AS SPECIFIED. PROVIDE CONTRACTION JOINTS EVERY 30' OR AS DIRECTED.
  2. AT REMOVAL AND REPLACEMENT AREAS AND AT TIE-INS TO EXISTING CURB AND GUTTER, PROVIDE (2) #4 BARS, 18" LONG. DRILL AND GROUT INTO EXISTING CURB AND GUTTER 9". MATCH EXISTING SLOPE OF EXISTING GUTTER PAN.

- NOTES:
1. PROVIDE 1" EXPANSION JOINTS AT 300' INTERVALS OR AS SPECIFIED. PROVIDE CONTRACTION JOINTS EVERY 30' OR AS DIRECTED.
  2. AT REMOVAL AND REPLACEMENT AREAS AND AT TIE-INS TO EXISTING CURB AND GUTTER, PROVIDE (2) #4 BARS, 18" LONG. DRILL AND GROUT INTO EXISTING CURB AND GUTTER 9". MATCH EXISTING SLOPE OF EXISTING GUTTER PAN.



CURB TAPER DETAIL



TYPICAL SIDEWALK ADJACENT TO STRUCTURE

LAYOUT: DETAILS (3) FILE: P:\33001\995\925004\45\5925004DET.dwg PLOT DATE: Dec 23, 2024 7:33am

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN    |
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| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | KDC      |
|     |          |         |          |     |      |         |          | CHECKED  |
|     |          |         |          |     |      |         |          | DESIGNED |
|     |          |         |          |     |      |         |          | JGS      |

OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

MISCELLANEOUS DETAILS

|         |            |
|---------|------------|
| DATE    | 07/2024    |
| FILE    | 5925004DET |
| JOB NO. | 5925004    |

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**INLET PROTECTION NOTES:**

INLET PROTECTION DEVICES SHALL BE IN ACCORDANCE WITH WDNR TECHNICAL STANDARD 1060, STORM DRAIN INLET PROTECTION FOR CONSTRUCTION SITES.

MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE WDOT PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED.

WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

**MAINTENANCE NOTES:**

WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE FABRIC DOES NOT FALL INTO THE STRUCTURE. MATERIAL THAT HAS FALLEN INTO THE INLET SHALL BE IMMEDIATELY REMOVED.

**INSTALLATION NOTES:  
TYPE "B" AND "C"**

TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.

DEMONSTRATE A METHOD OF MAINTENANCE, USING A SEWN FLAP, HAND HOLDS OR OTHER METHOD TO PREVENT ACCUMULATED SEDIMENT FROM ENTERING THE INLET.

**TYPE "D"**

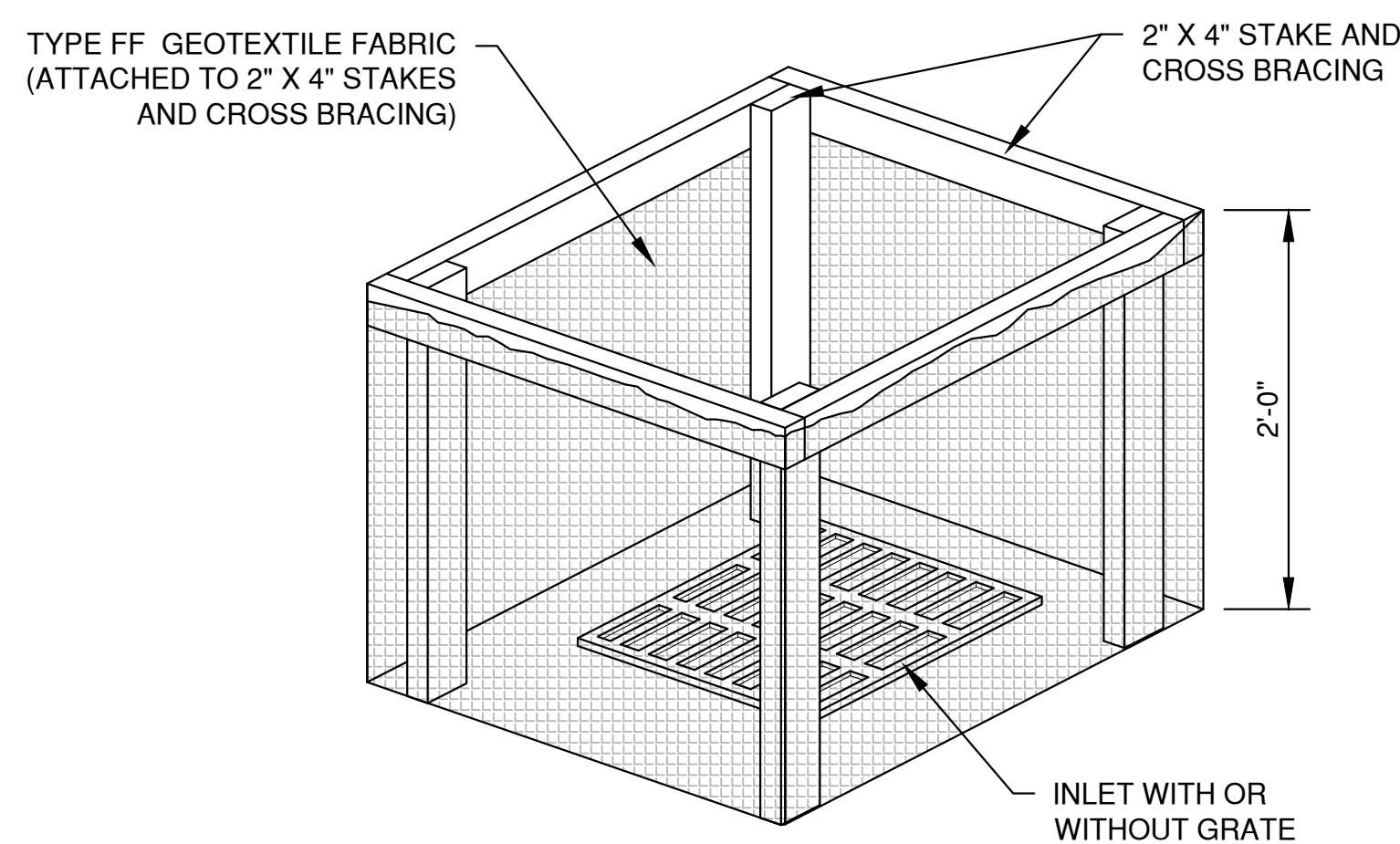
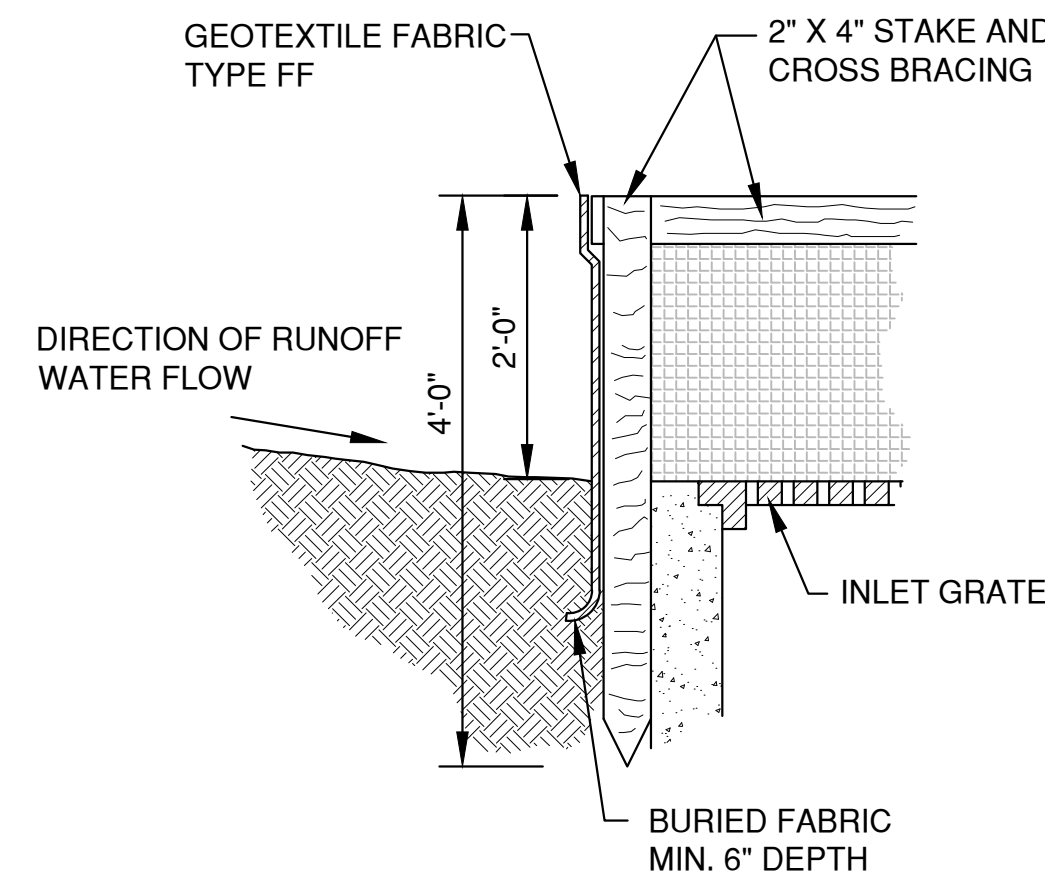
DO NOT INSTALL INLET PROTECTION TYPE D IN INLETS SHALLOWER THAN 30" MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.

TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.

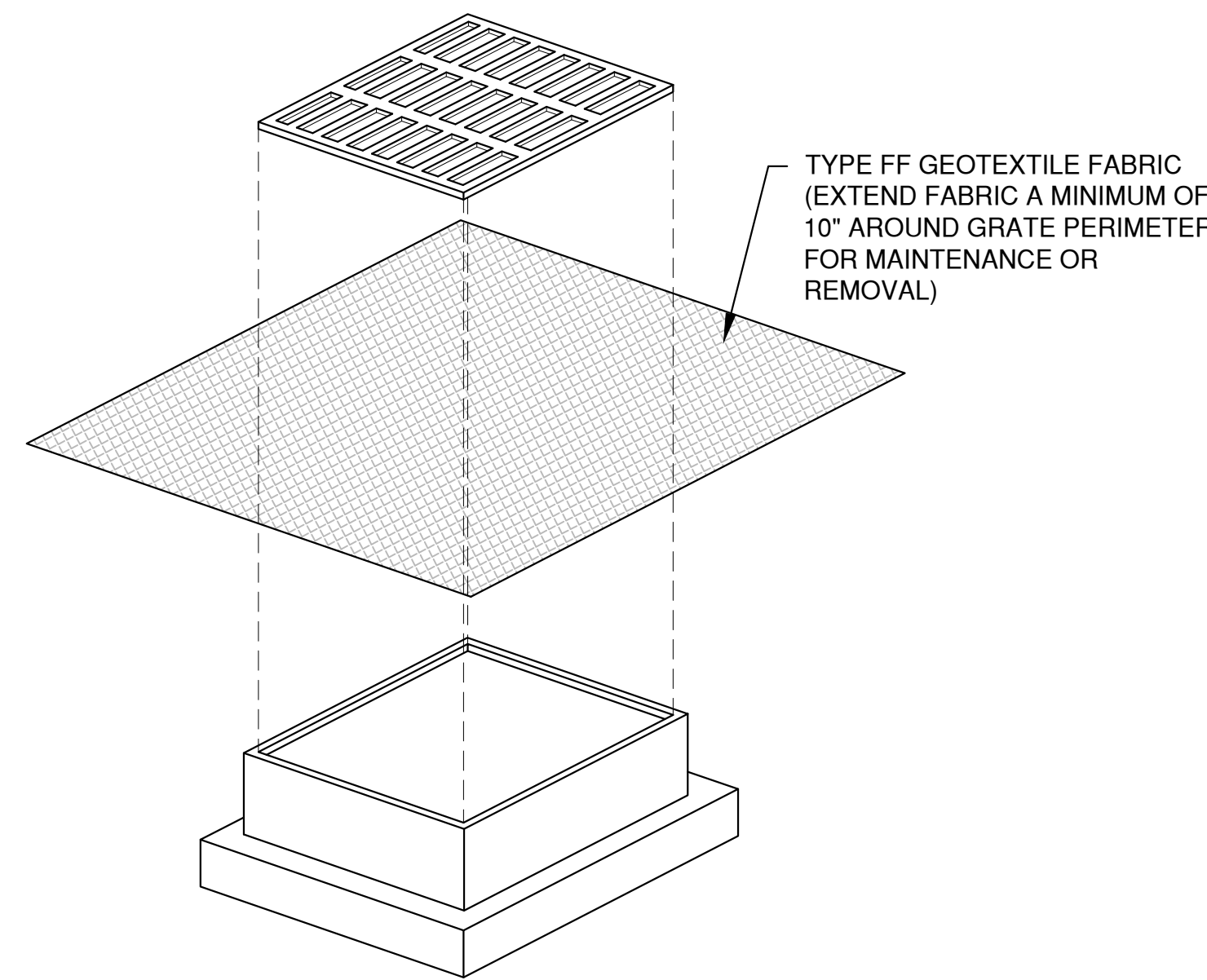
THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET WALLS AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY, CINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT THE MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

**NOTES:**

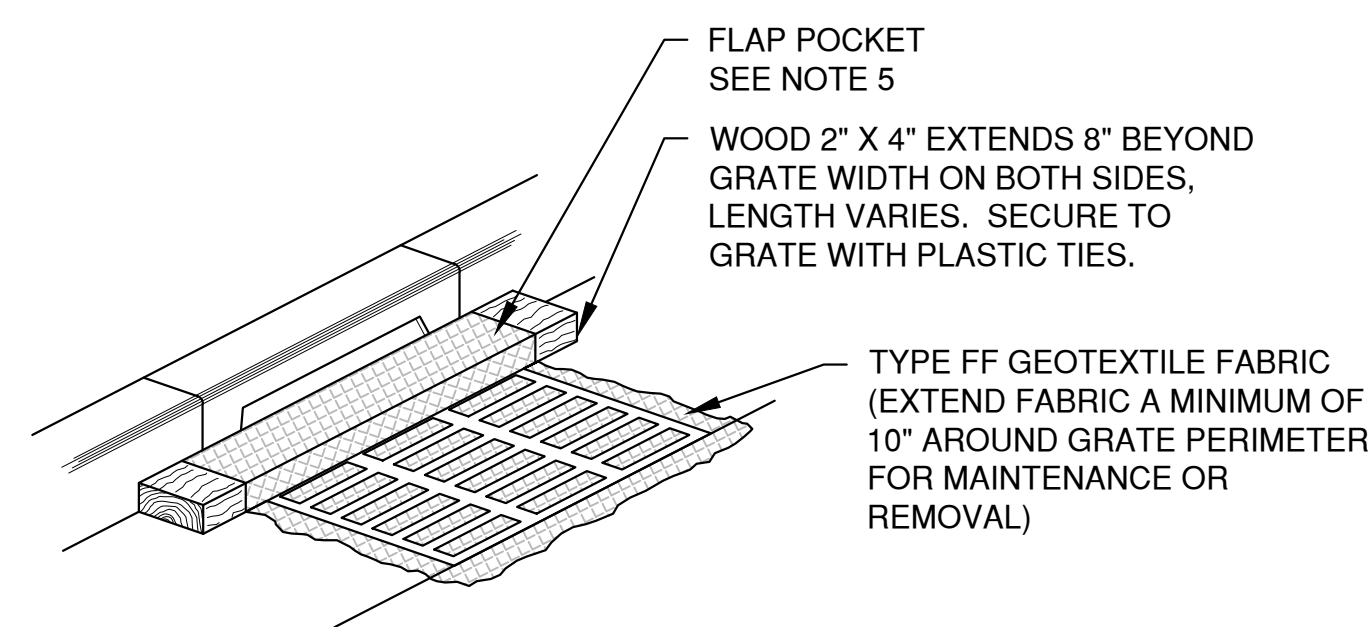
- TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
- GEOTEXTILE FABRIC TYPE FF FOR FLAPS, TOP AND BOTTOM OF THE OUTSIDE OF FILTER BAG. FRONT, BACK AND BOTTOM OF FILTER BAG BEING ONE PIECE.
- FRONT LIFTING FLAP IS TO BE USED WHEN REMOVING AND MAINTAINING FILTER BAG.
- SIDE FLAPS SHALL BE A MAXIMUM OF TWO INCHES LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.
- FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2" X 4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.



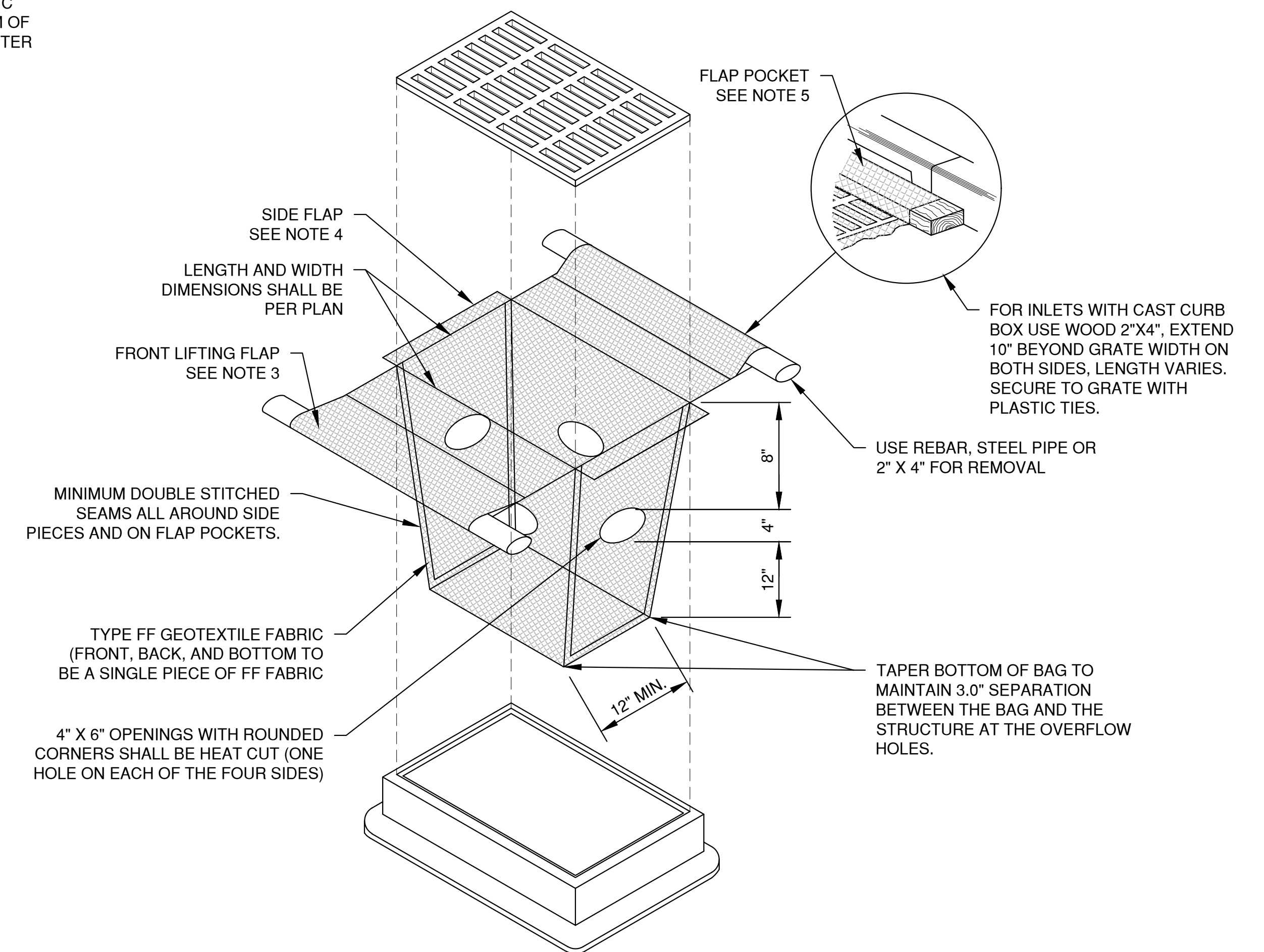
**INLET PROTECTION, TYPE A**



**INLET PROTECTION, TYPE B  
(WITHOUT CURB BOX)**  
(CAN BE INSTALLED IN ANY INLET WITHOUT A CURB BOX)



**INLET PROTECTION, TYPE C  
(WITH CURB BOX)**



**INLET PROTECTION, TYPE D**  
(CAN BE INSTALLED IN INLETS WITH OR WITHOUT CURB BOXES)

LAYOUT: I. INLET PROTECTION  
DATE: 07/2024  
FILE: 5925004EC  
JOB NO. 5925004

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN    |
|-----|----------|---------|----------|-----|------|---------|----------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | KDC      |
|     |          |         |          |     |      |         |          | CHECKED  |
|     |          |         |          |     |      |         |          | DESIGNED |
|     |          |         |          |     |      |         |          | JCS      |

OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

EROSION CONTROL  
INLET PROTECTION TYPES A, B, C AND D

|         |           |
|---------|-----------|
| DATE    | 07/2024   |
| FILE    | 5925004EC |
| JOB NO. | 5925004   |

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**NOTES:**

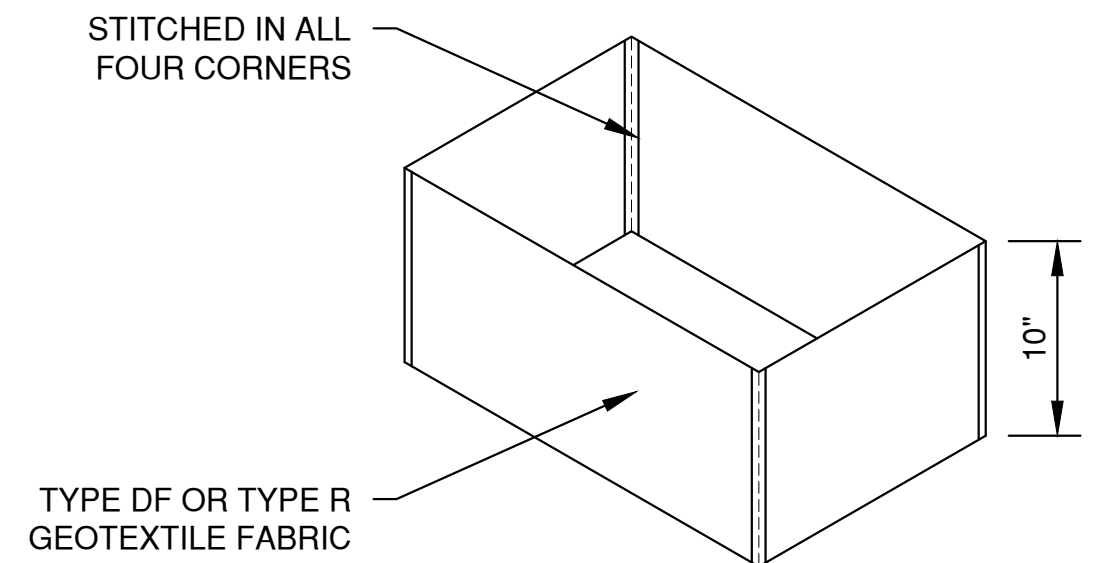
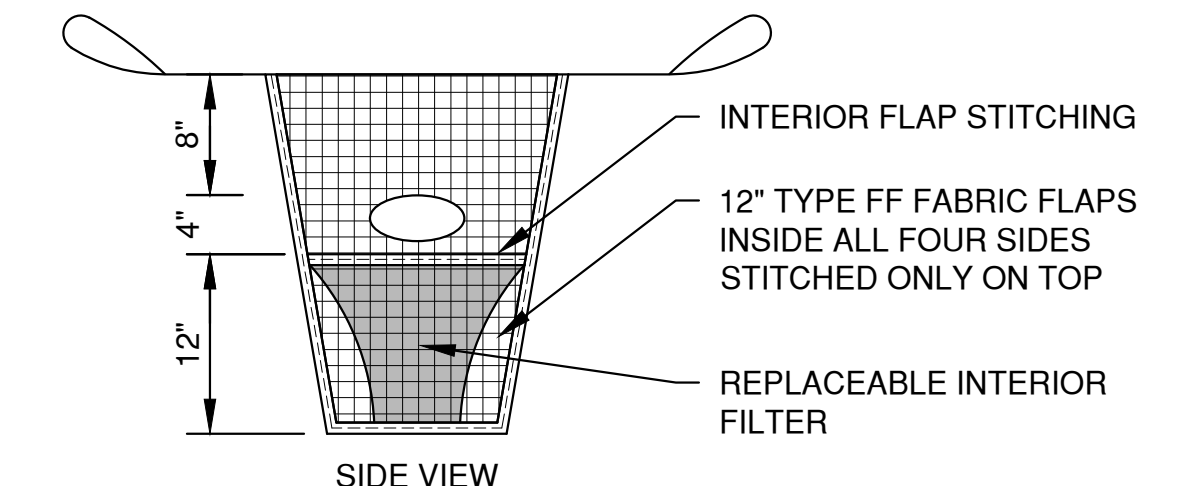
1. TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
2. GEOTEXTILE FABRIC TYPE FF FOR FLAPS AND TOP HALF OF FILTER BAG. GEOTEXTILE FABRIC TYPE HR FOR BOTTOM HALF OF FILTER BAG. FRONT, BACK AND BOTTOM OF FILTER BAG BEING ONE PIECE.
3. FRONT LIFTING FLAP IS TO BE USED WHEN REMOVING AND MAINTAINING FILTER BAG.
4. SIDE FLAPS SHALL BE A MAXIMUM OF TWO INCHES LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.
5. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2" X 4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.

**MAINTENANCE NOTES:**

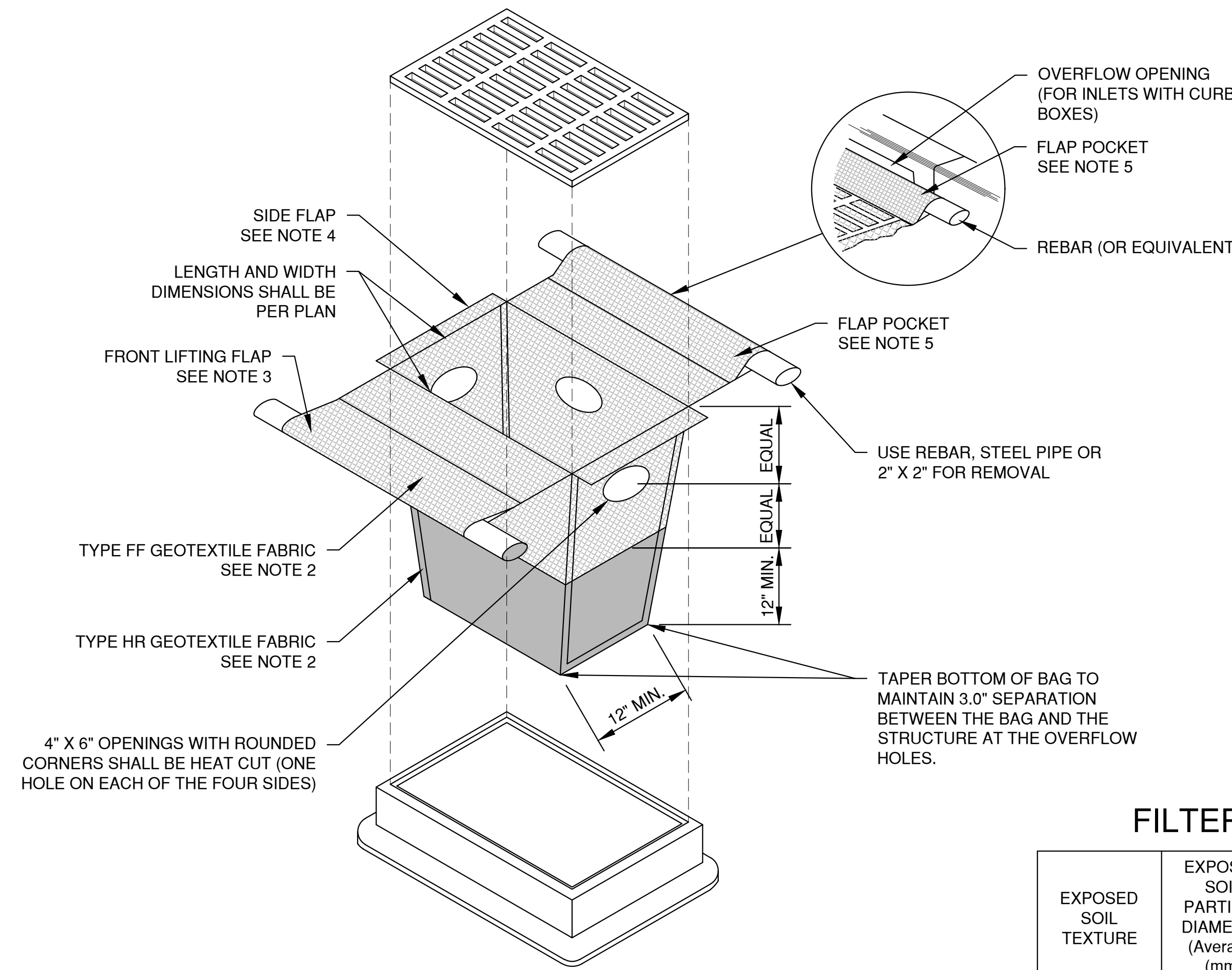
WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE FABRIC DOES NOT FALL INTO THE STRUCTURE. MATERIAL THAT HAS FALLEN INTO THE INLET SHALL BE IMMEDIATELY REMOVED.

**NOTES:**

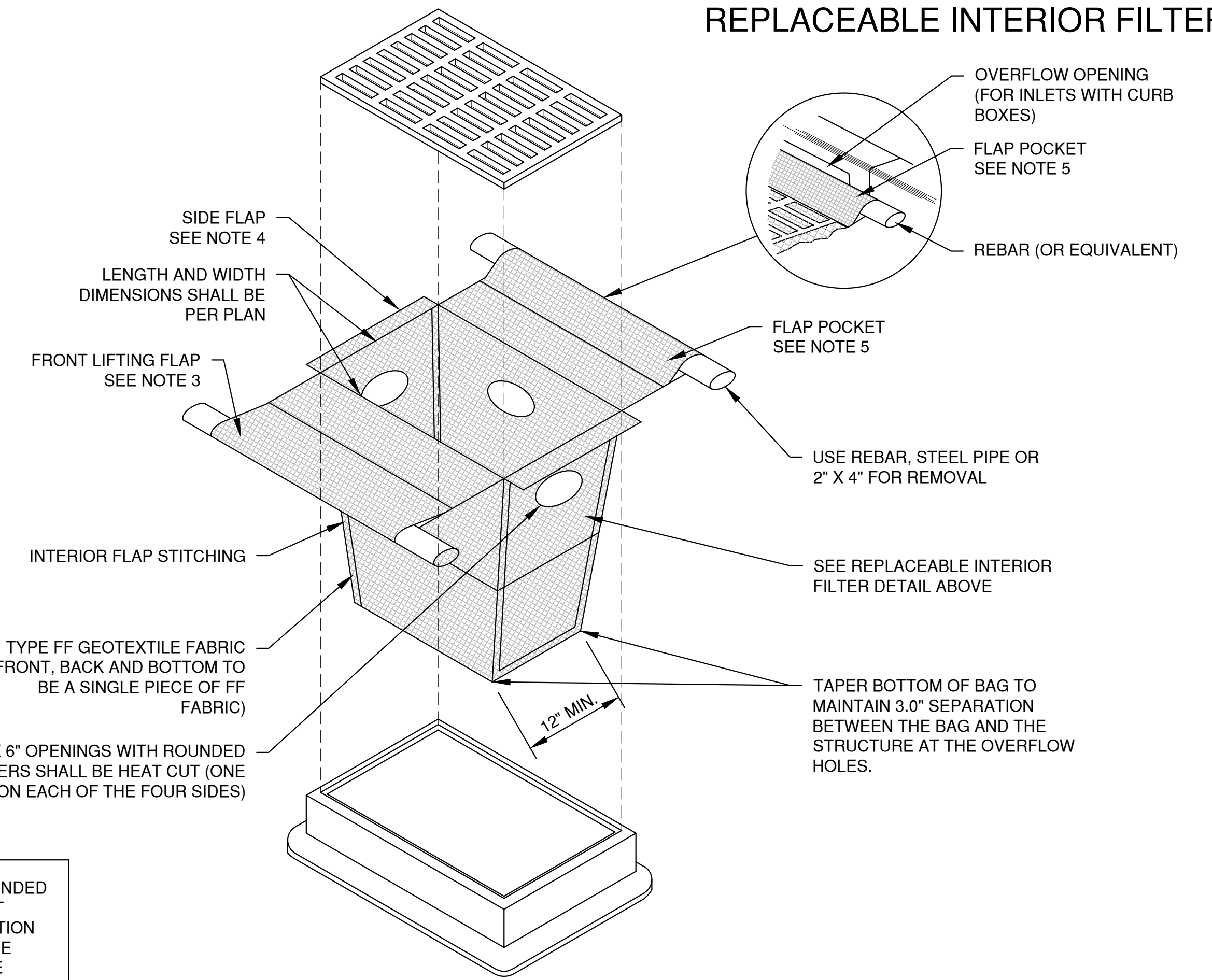
1. TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
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**REPLACEABLE INTERIOR FILTER**



**INLET PROTECTION, TYPE D-HR**  
(CAN BE INSTALLED IN INLETS WITH OR WITHOUT CURB BOXES)



**INLET PROTECTION, TYPE D-M**  
(CAN BE INSTALLED IN INLETS WITH OR WITHOUT CURB BOXES)

**FILTER FABRIC TYPE**

| EXPOSED SOIL TEXTURE | EXPOSED SOIL PARTICLE DIAMETER (Average) (mm) | FILTER FABRIC TYPE* | RECOMMENDED INLET PROTECTION DEVICE TYPE |
|----------------------|---|---------------------|--|
| COARSE (SAND)        | ≥0.0625                                       | FF                  | D, D-M                                   |
| MEDIUM (SILT LOAM)   | 0.0624 - 0.005                                | DF                  | D, D-M                                   |
| FINE (CLAY)          | ≤ 0.004                                       | R                   | D-M                                      |
|                      |   | HR                  | D-HR                                     |

\* DF, R OR HR FILTERS MAY BE USED WHERE FF IS THE REQUIRED MINIMUM STANDARD. R OR HR MAY BE USED WHERE DF IS THE REQUIRED MINIMUM STANDARD.

\*\* FOLLOW DESIGN CRITERIA OF WDNR TECHNICAL STANDARD 1060

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LAYOUT: 2 - INLET PROTECTION

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN<br>KDC    |
|-----|----------|---------|----------|-----|------|---------|----------|-----------------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | CHECKED         |
|     |          |         |          |     |      |         |          | DESIGNED<br>JCS |

OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

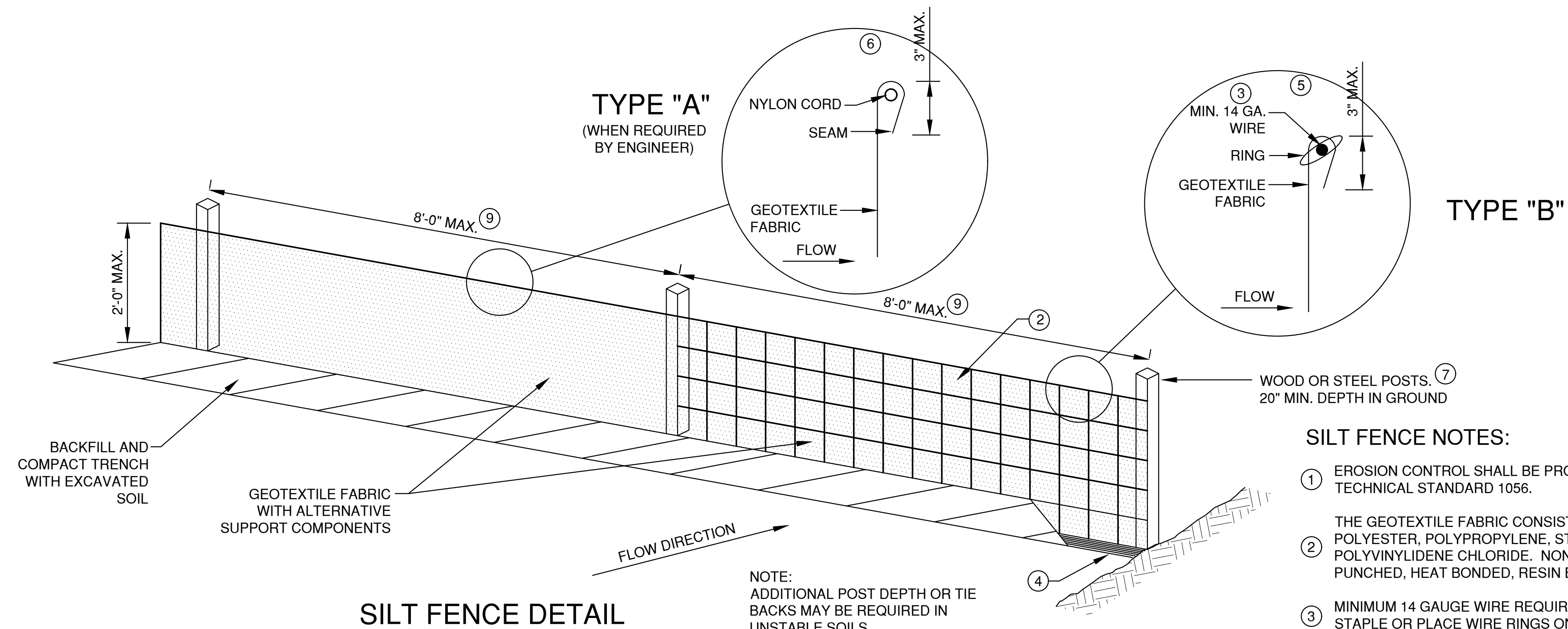
EROSION CONTROL  
INLET PROTECTION  
TYPE D-HR AND TYPE D-M

|                    |
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| DATE<br>07/20/24   |
| FILE<br>5925004EC  |
| JOB NO.<br>5925004 |





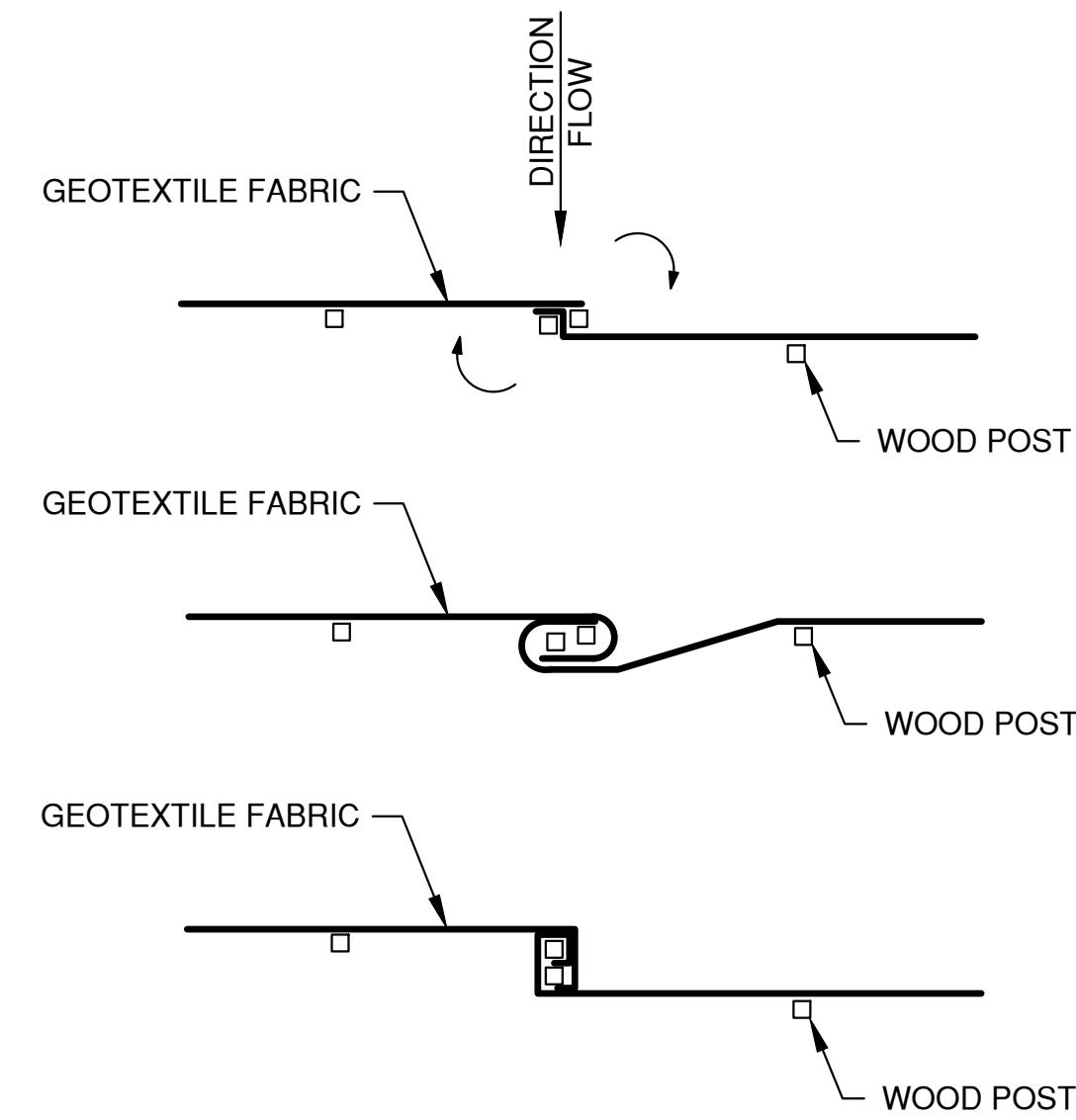




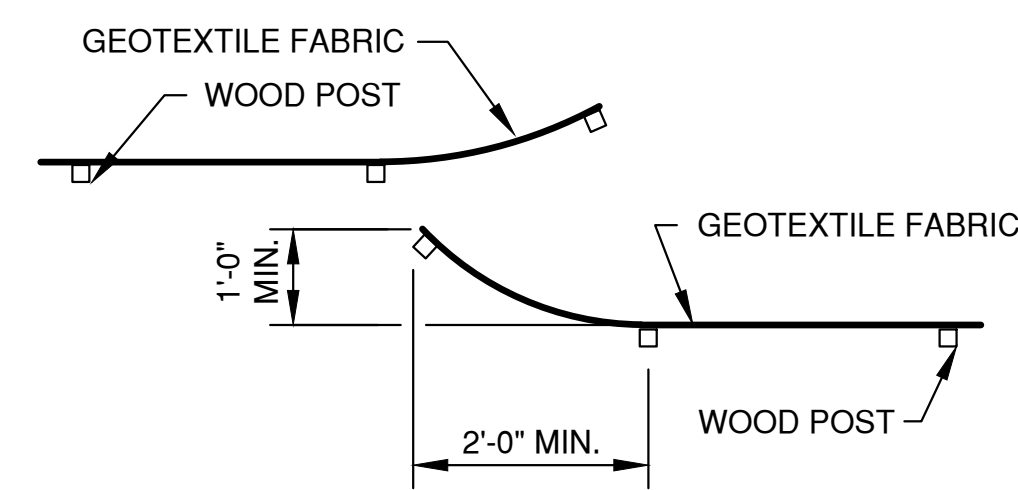
**SILT FENCE DETAIL**

**SILT FENCE NOTES:**

- ① EROSION CONTROL SHALL BE PROVIDED IN ACCORDANCE WITH WDNR TECHNICAL STANDARD 1056.
- ② THE GEOTEXTILE FABRIC CONSISTS OF EITHER WOVEN OR NON-WOVEN POLYESTER, POLYPROPYLENE, STABILIZED NYLON, POLYETHYLENE OR POLYVINYLIDENE CHLORIDE. NON-WOVEN FABRIC MAY BE NEEDLE PUNCHED, HEAT BONDED, RESIN BONDED, OR COMBINATIONS THEREOF.
- ③ MINIMUM 14 GAUGE WIRE REQUIRED, FOLD FABRIC 3" OVER THE WIRE AND STAPLE OR PLACE WIRE RINGS ON 12" C.C.
- ④ EXCAVATE A TRENCH A MINIMUM OF 4" WIDE AND 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL AND COMPACT TRENCH WITH EXCAVATED SOIL
- ⑤ WIRE SUPPORT FENCE SHALL BE 14 GAUGE MINIMUM WOVEN WIRE WITH A MAXIMUM MESH SPACING OF 6". SECURE TOP OF GEOTEXTILE FABRIC TO TOP OF FENCE WITH STAPLES OR WIRE RINGS AT 12" C.C. (TYPE B)
- ⑥ GEOTEXTILE FABRIC SHALL BE REINFORCED WITH AN INDUSTRIAL POLYPROPYLENE NETTING WITH A MAXIMUM MESH SPACING OF 3/4" OR EQUAL. A HEAVY DUTY NYLON TOP SUPPORT CORD OR EQUIVALENT IS REQUIRED. (TYPE A)
- ⑦ STEEL POSTS SHALL BE 5' LONG WITH A MINIMUM STRENGTH OF 1.33 LBS PER FOOT. WOOD POSTS SHALL BE A MINIMUM SIZE OF 1 1/8" X 1 1/8" OF OAK OR HICKORY. THE POSTS SHALL BE A MINIMUM OF 3' LONG FOR 24" SILT FENCE AND 4' LONG FOR 36" SILT FENCE.
- ⑧ CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL, IF POSSIBLE, BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY, USE ONE OF THE FOLLOWING TWO METHODS: A.) TWIST METHOD -- OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, B.) HOOK METHOD -- HOOK THE END OF EACH SILT FENCE LENGTH.
- ⑨ THE MAXIMUM SPACING OF POSTS FOR WOVEN FABRIC SILT FENCE SHALL BE 8 FEET AND FOR NON-WOVEN FABRIC, 3 FEET.

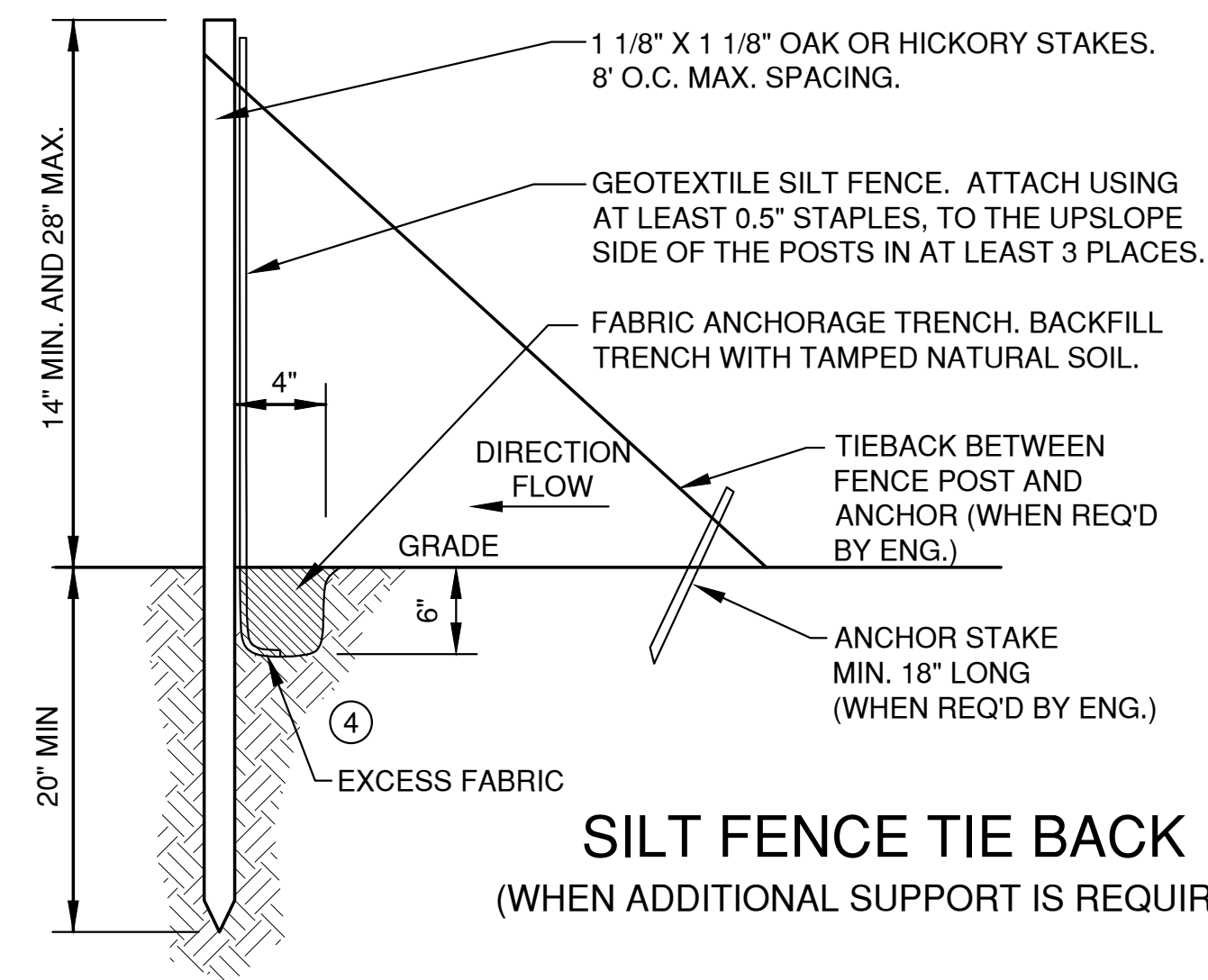


**TWIST METHOD ⑧**



**HOOK METHOD ⑧**

**JOINING TWO LENGTHS OF SILT FENCE**



**SILT FENCE TIE BACK (WHEN ADDITIONAL SUPPORT IS REQUIRED)**

**EROSION CONTROL SHEET FLOW NOTES:**

1. ANY SOIL STOCKPILED THAT REMAINS FOR MORE THAN 7 DAYS, SHALL BE COVERED OR TREATED WITH STABILIZATION PRACTICES SUCH AS TEMPORARY OR PERMANENT SEEDING AND MULCHING.
2. A MINIMUM OF 4" OF TOPSOIL MUST BE APPLIED TO ALL AREAS TO BE SEEDDED OR SODDED.
3. ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, WASTEWATER, TOXIC MATERIALS, OR HAZARDOUS MATERIALS) SHALL BE PROPERLY DISPOSED OF AND NOT ALLOWED TO BE CARRIED OFF-SITE BY RUNOFF OR WIND.
4. ALL OFF-SITE SEDIMENT DEPOSITS OCCURRING AS A RESULT OF CONSTRUCTION WORK OR A STORM EVENT SHALL BE CLEANED UP BY THE END OF EACH DAY. **FLUSHING SHALL NOT BE ALLOWED.**
5. ANY SOIL EROSION THAT OCCURS AFTER FINAL GRADING AND/OR THE APPLICATION OF STABILIZATION MEASURES MUST BE REPAIRED AND THE STABILIZATION WORK REDONE.
6. FOR ANY DISTURBED AREA THAT REMAINS INACTIVE FOR GREATER THAN 7 WORKING DAYS, OR WHERE GRADING WORK EXTENDS BEYOND THE PERMANENT SEEDING DEADLINES, THE SITE MUST BE TREATED WITH TEMPORARY STABILIZATION MEASURES SUCH AS SOIL TREATMENT, TEMPORARY SEEDING AND/OR MULCHING.
7. ALL TEMPORARY EROSION CONTROL PRACTICES SHALL BE MAINTAINED UNTIL THE SITE IS STABILIZED WITH 70% VEGETATION AND A NOTICE OF TERMINATION HAS BEEN APPROVED BY THE WDNR.
8. WIND EROSION SHALL BE KEPT TO A MINIMUM DURING CONSTRUCTION. WATERING, MULCH OR A TACKING AGENT MAY NEED TO BE UTILIZED TO PROTECT NEARBY RESIDENCES/WATER RESOURCES.
9. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING ALL THE EROSION CONTROL MEASURES IN CONFORMANCE WITH THE WDNR CONSERVATION PRACTICE STANDARDS LATEST EDITION.
10. UPON COMPLETION OF STORM INLET CONSTRUCTION, INSTALL STORM DRAIN INLET PROTECTION FOR CONSTRUCTION SITE AS SPECIFIED.
11. FINE SEDIMENT ACCUMULATIONS SHALL BE CLEANED FROM STREETS, PRIVATE DRIVES, OR PARKING AREAS BY MANUAL OR MECHANICAL SWEEPING A MINIMUM OF ONCE A WEEK AND BEFORE ALL IMMINENT RAINS
12. EROSION AND SEDIMENT CONTROL STRUCTURES SHALL BE INSPECTED WEEKLY AND WITHIN 24 HOURS OF RAINFALL OF 0.5" OR MORE.

LAYOUT: 4 SHEET FLOW

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION |
|-----|----------|---------|----------|-----|------|---------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          |
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OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

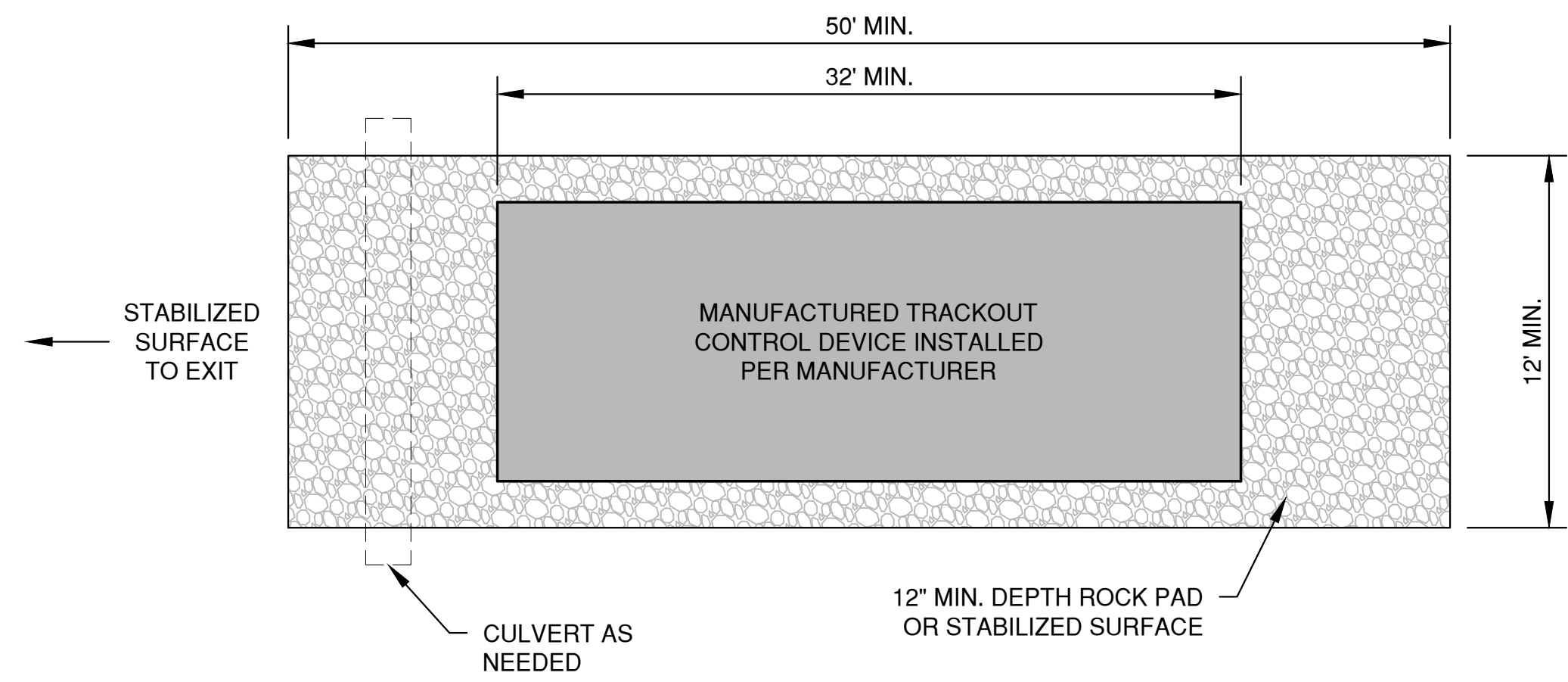
EROSION CONTROL  
SHEET FLOW DETAILS

|         |           |
|---------|-----------|
| DATE    | 07/2024   |
| FILE    | 5925004EC |
| JOB NO. | 5925004   |

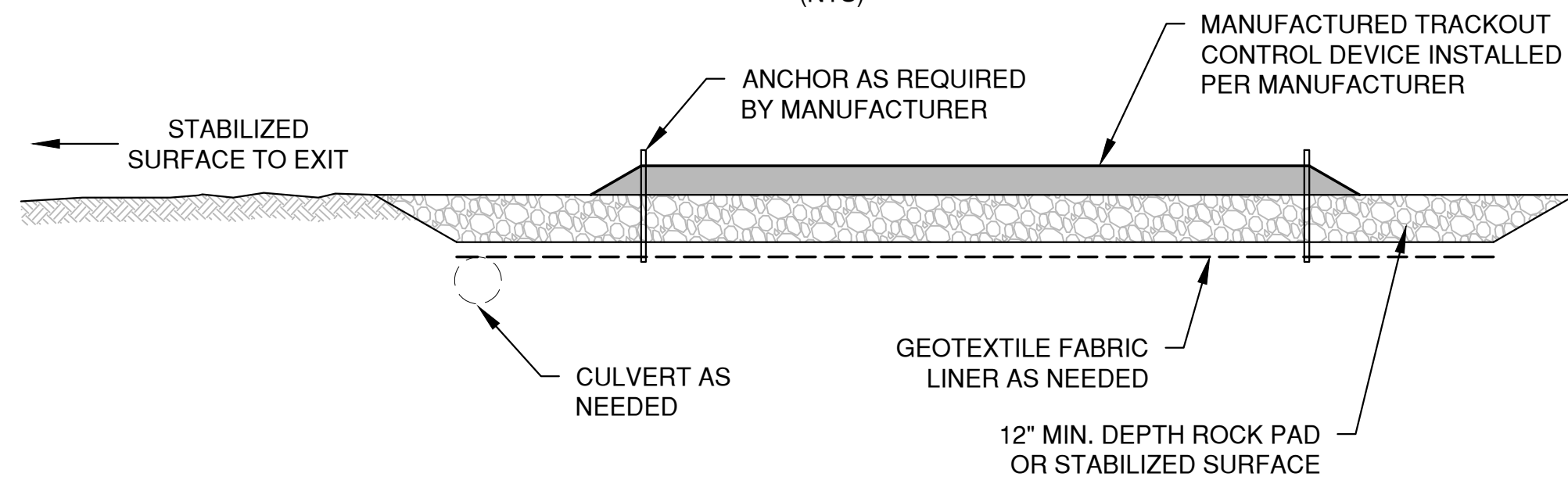
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\* TRACKOUT CONTROL TO BE PROVIDED PER DETAILS BELOW AND IN ACCORDANCE WITH WDNR TECHNICAL STANDARD 1057



PLAN VIEW  
(NTS)

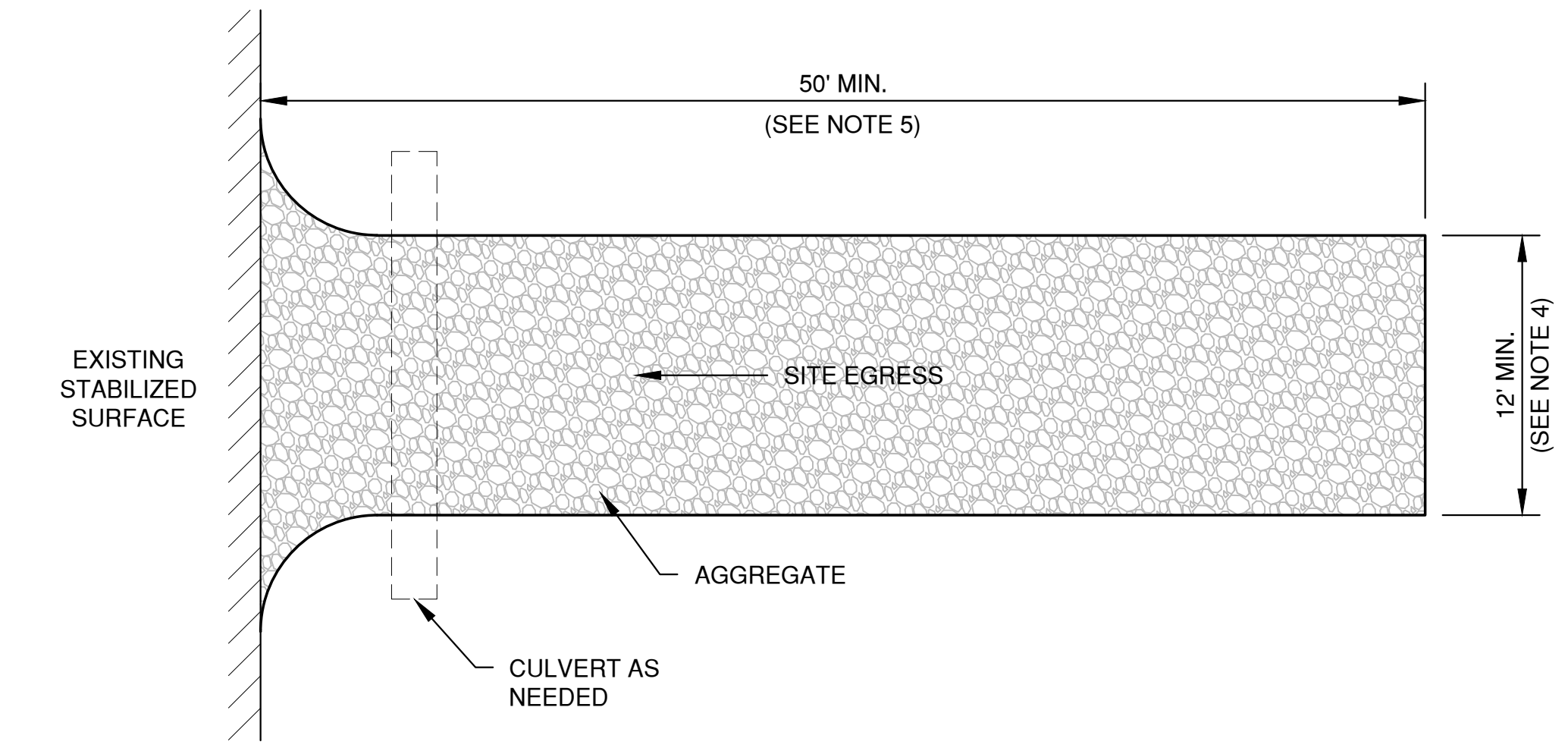


SECTION VIEW

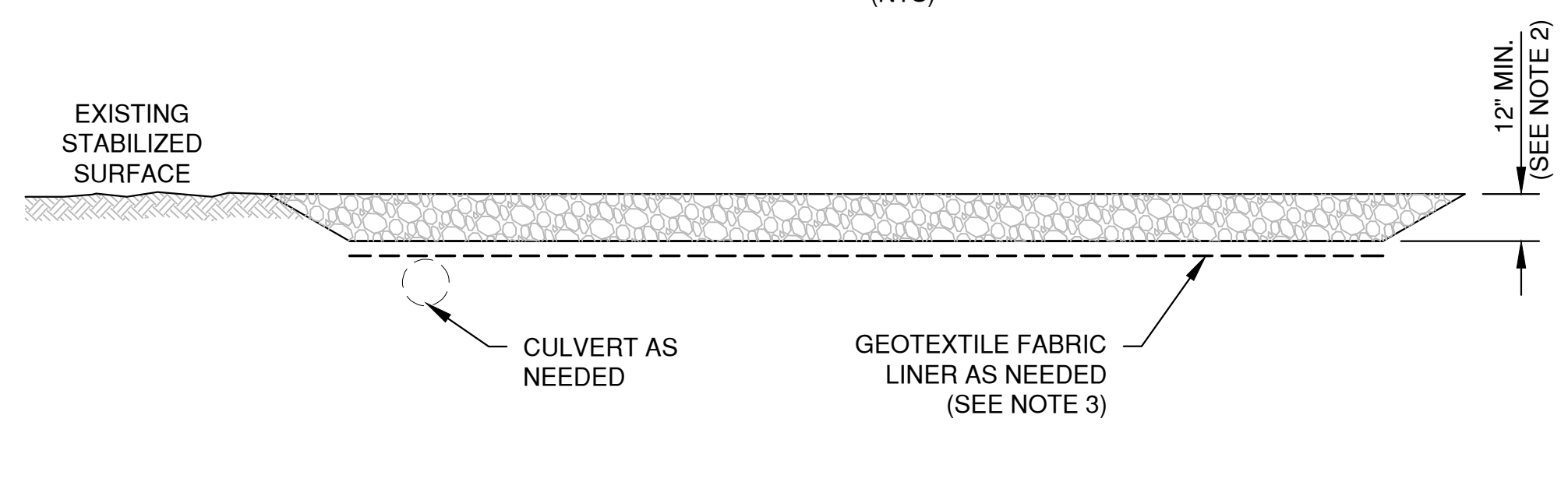
NOTES:

- THIS DETAIL IS PROVIDED AS AN EXAMPLE. COMPLY WITH MANUFACTURER'S SPECIFICATIONS WHILE ALSO MEETING THE MINIMUM MANUFACTURED TRACKING PAD LENGTH AND WIDTH DESCRIBED IN THIS TECHNICAL STANDARD.
- INSTALL SUCH THAT RUNOFF FLOWS TO AN APPROVED TREATMENT PRACTICE.
- A THINNER STONE LAYER OR OTHER STABLE SURFACE MAY BE ACCEPTABLE SUCH THAT RUTTING IS MINIMIZED AS VEHICLES MOUNT OR DISMOUNT FROM THE MANUFACTURERS TRACKOUT CONTROL DEVICE.
- SELECT FABRIC TYPE BASED ON SOIL CONDITIONS AND VEHICLES LOADING.
- DIRECT ALL EXISTING VEHICLES OVER MANUFACTURED TRACKOUT CONTROL DEVICE. STONE TRACKING PAD INSTALLATION ACROSS REMAINING ACCESS WIDTH IS RECOMMENDED. A 12' MINIMUM CAN BE USED WHEN EXITING TRAFFIC IS RESTRICTED TO A DEDICATED EGRESS LANE.
- IF MINIMUM INSTALLATION LENGTH IS NOT POSSIBLE DUE TO SITE GEOMETRY, INSTALL THE MAXIMUM LENGTH PRACTICABLE AND SUPPLEMENT WITH ADDITIONAL PRACTICES AS NEEDED.
- ACCOMMODATE EXITING VEHICLES IN EXCESS OF MANUFACTURED TRACKOUT CONTROL DEVICE WEIGHT CAPACITY WITH OTHER TREATMENT PRACTICES.

MANUFACTURED TRACKOUT CONTROL DETAIL



PLAN VIEW  
(NTS)



SECTION VIEW

NOTES:

- USE HARD, DURABLE, ANGULAR STONE OR RECYCLED CONCRETE, MEETING THE FOLLOWING GRADATION:

| SIEVE SIZE: | PERCENT BY WEIGHT PASSING: |
|-------------|----------------------------|
| 3"          | 100                        |
| 2 1/2"      | 90-100                     |
| 1 1/2"      | 25-60                      |
| 3/4"        | 0-20                       |
| 3/8"        | 0-5                        |
- SLOPE THE STONE TRACKING PAD IN A MANNER TO DIRECT RUNOFF TO AN APPROVED TREATMENT PRACTICE.
- SELECT FABRIC TYPE BASED ON SOIL CONDITIONS AND VEHICLES LOADING.
- INSTALL TRACKING PAD ACROSS FULL WIDTH OF THE ACCESS POINT, OR RESTRICT EXISTING TRAFFIC TO A DEDICATED EGRESS LANE AT LEAST 12 FEET WIDE ACROSS THE TOP OF THE PAD.
- IF A 50' PAD LENGTH IS NOT POSSIBLE DUE TO SITE GEOMETRY, INSTALL THE MAXIMUM LENGTH PRACTICABLE AND SUPPLEMENT WITH ADDITIONAL PRACTICES AS NEEDED.

STONE TRACKING PAD DETAIL

File: P:\3\3001\5925\5925004\44\5925004EC.dwg Plot Date: Dec 23, 2024 7:31:03am Layout: 5\_TRACKOUT

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN    |
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| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          | KDC      |
|     |          |         |          |     |      |         |          | CHECKED  |
|     |          |         |          |     |      |         |          | DESIGNED |
|     |          |         |          |     |      |         |          | JGS      |

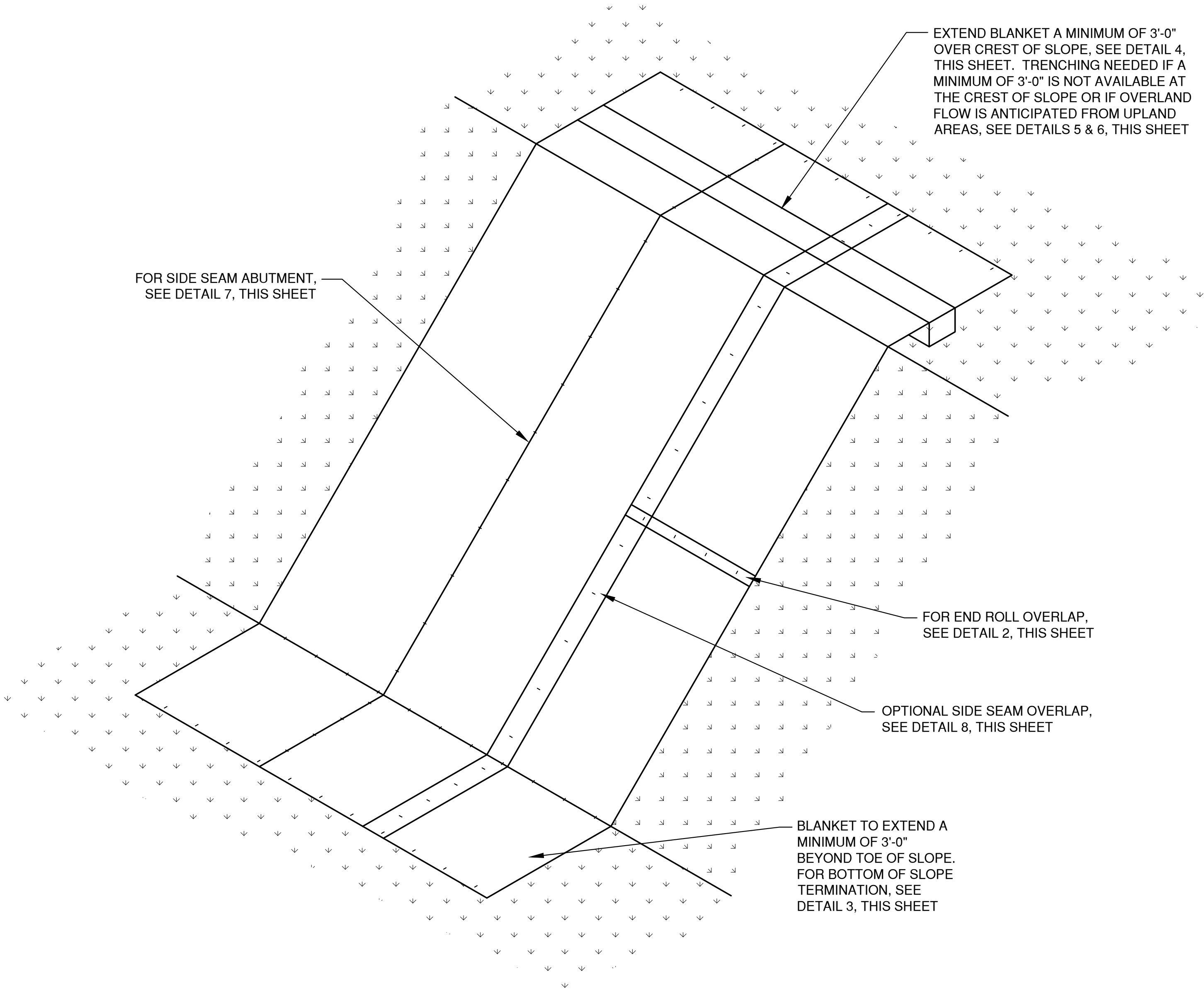
OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

EROSION CONTROL  
TRACKOUT CONTROL PRACTICES

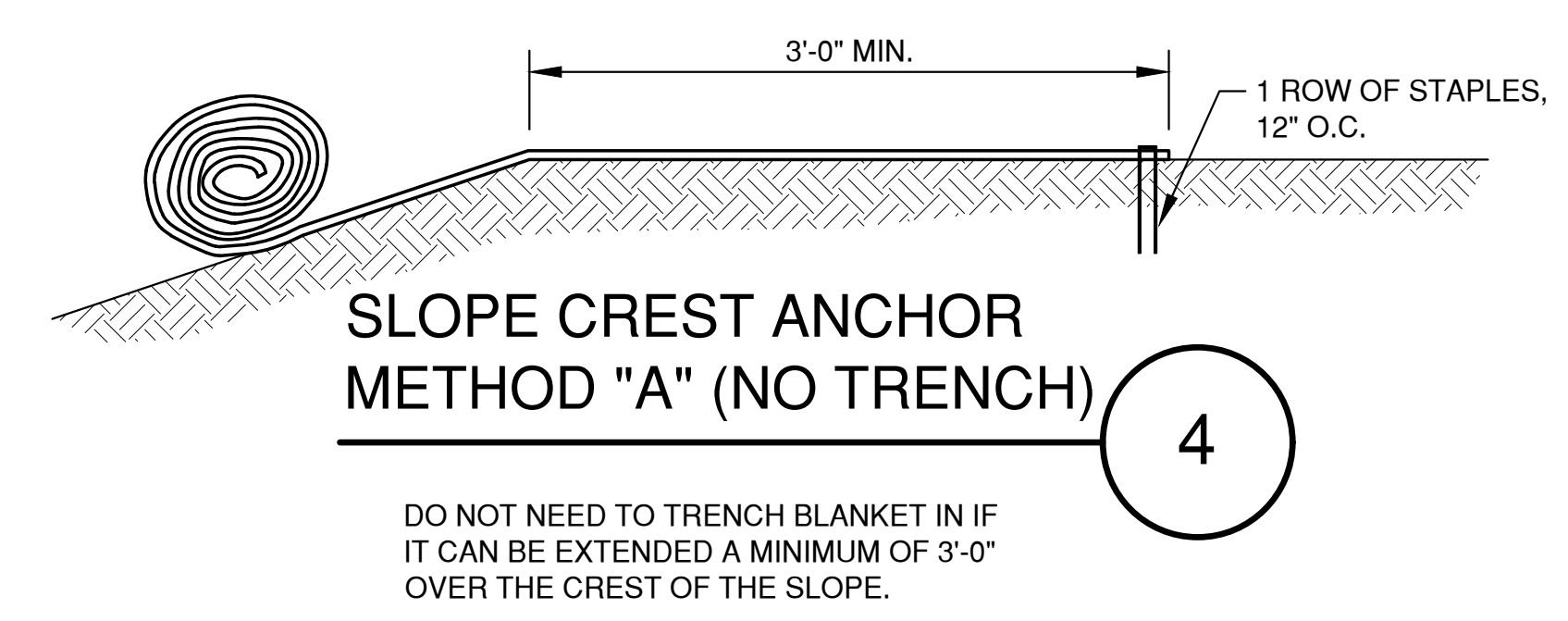
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| DATE    | 07/20/24  |
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| JOB NO. | 5925004   |

**REL** Robert E. Lee & Associates, Inc.  
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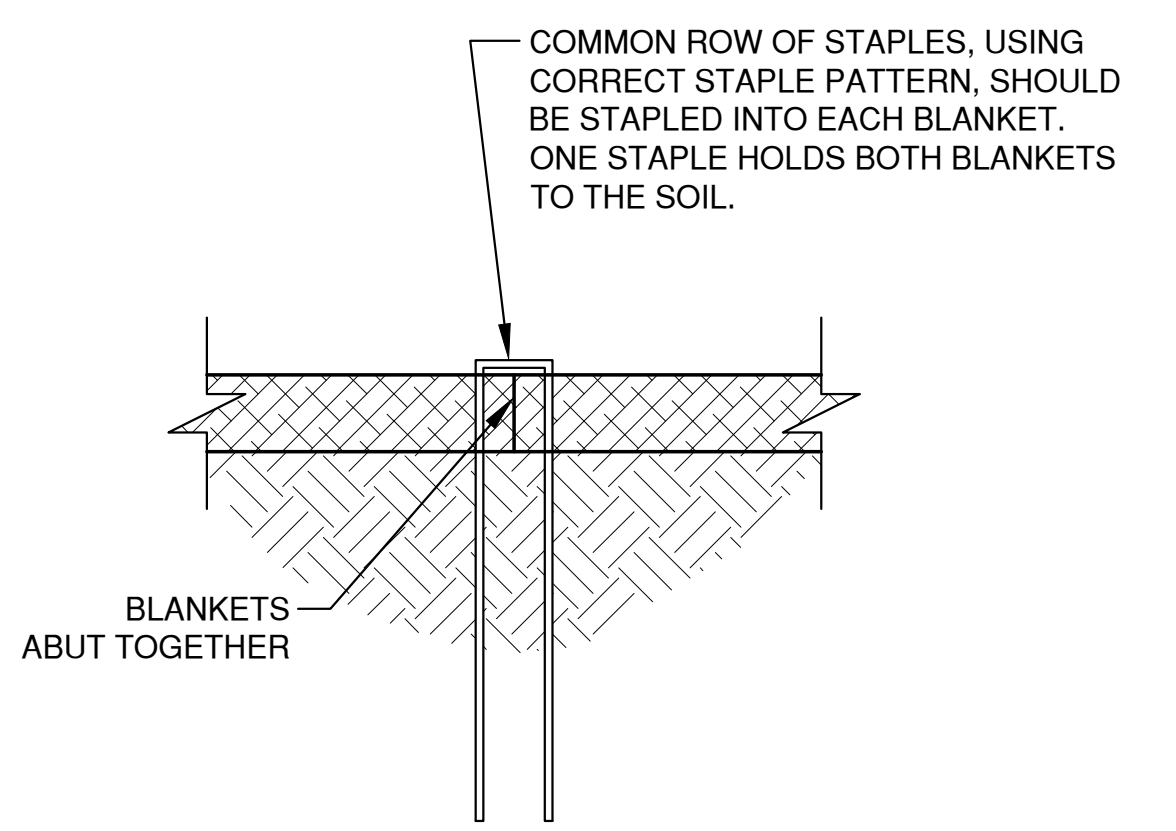




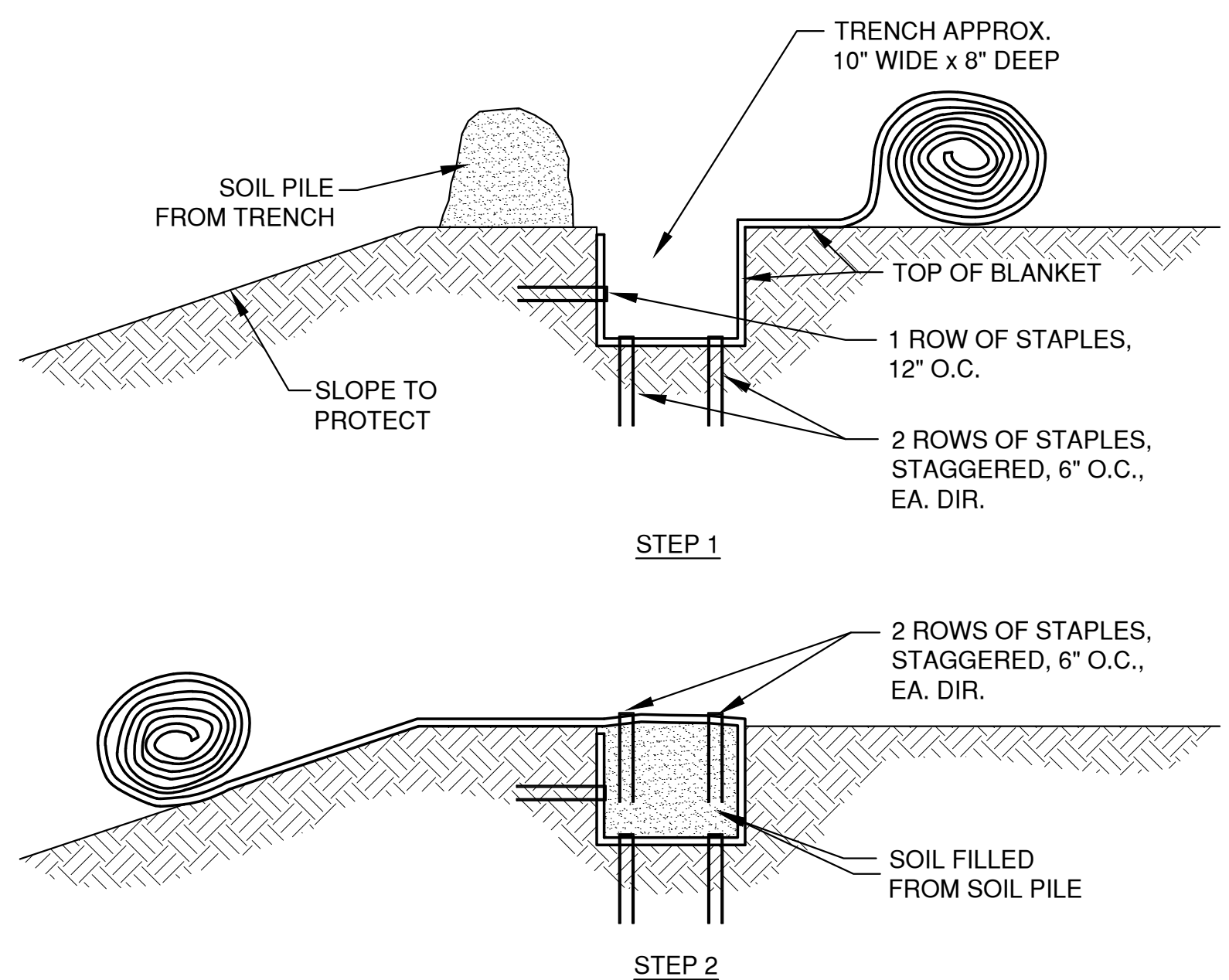
**SLOPE DETAIL** 1



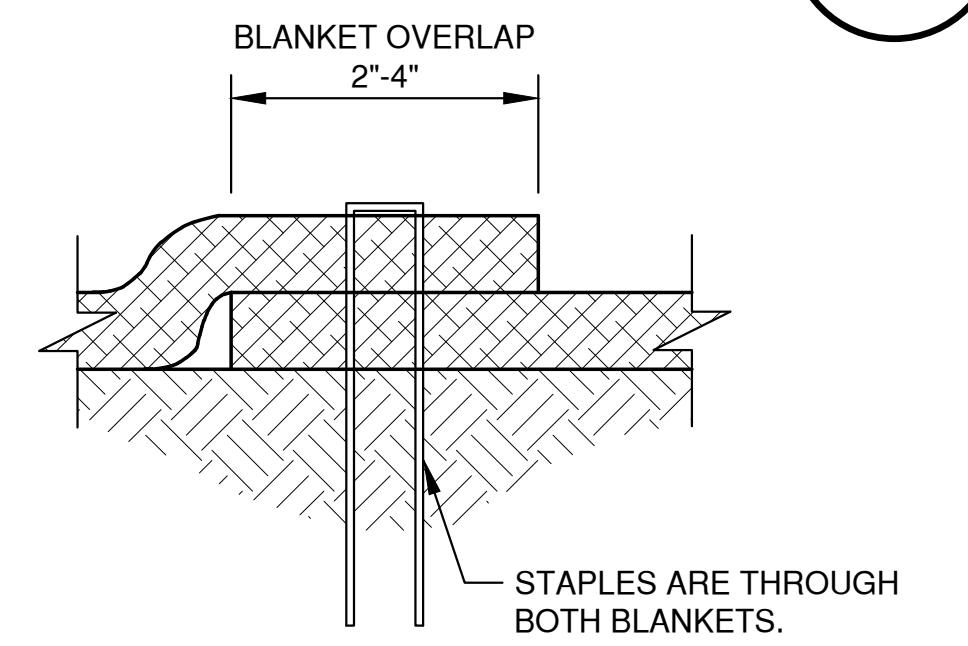
**SLOPE CREST ANCHOR METHOD "A" (NO TRENCH)** 4  
DO NOT NEED TO TRENCH BLANKET IN IF IT CAN BE EXTENDED A MINIMUM OF 3'-0" OVER THE CREST OF THE SLOPE.



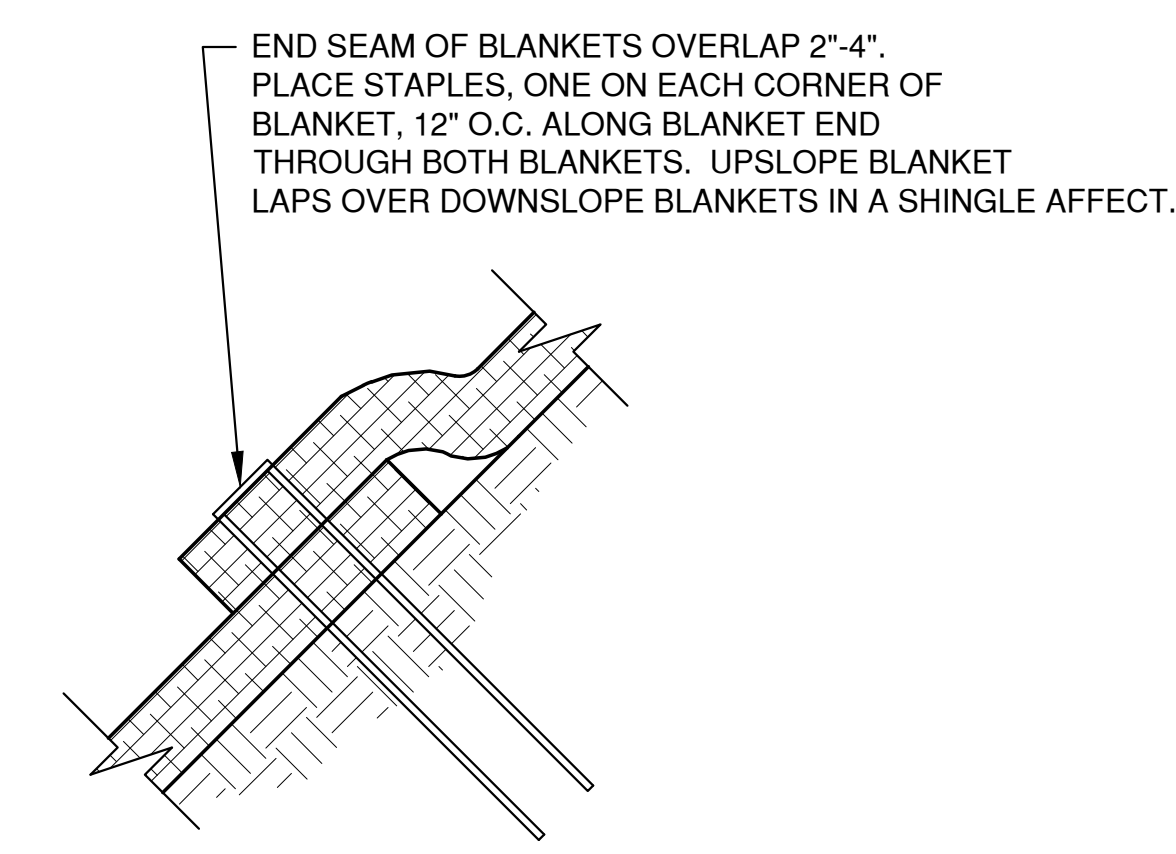
**SIDE SEAM ABUT STAPLE DETAIL** 7



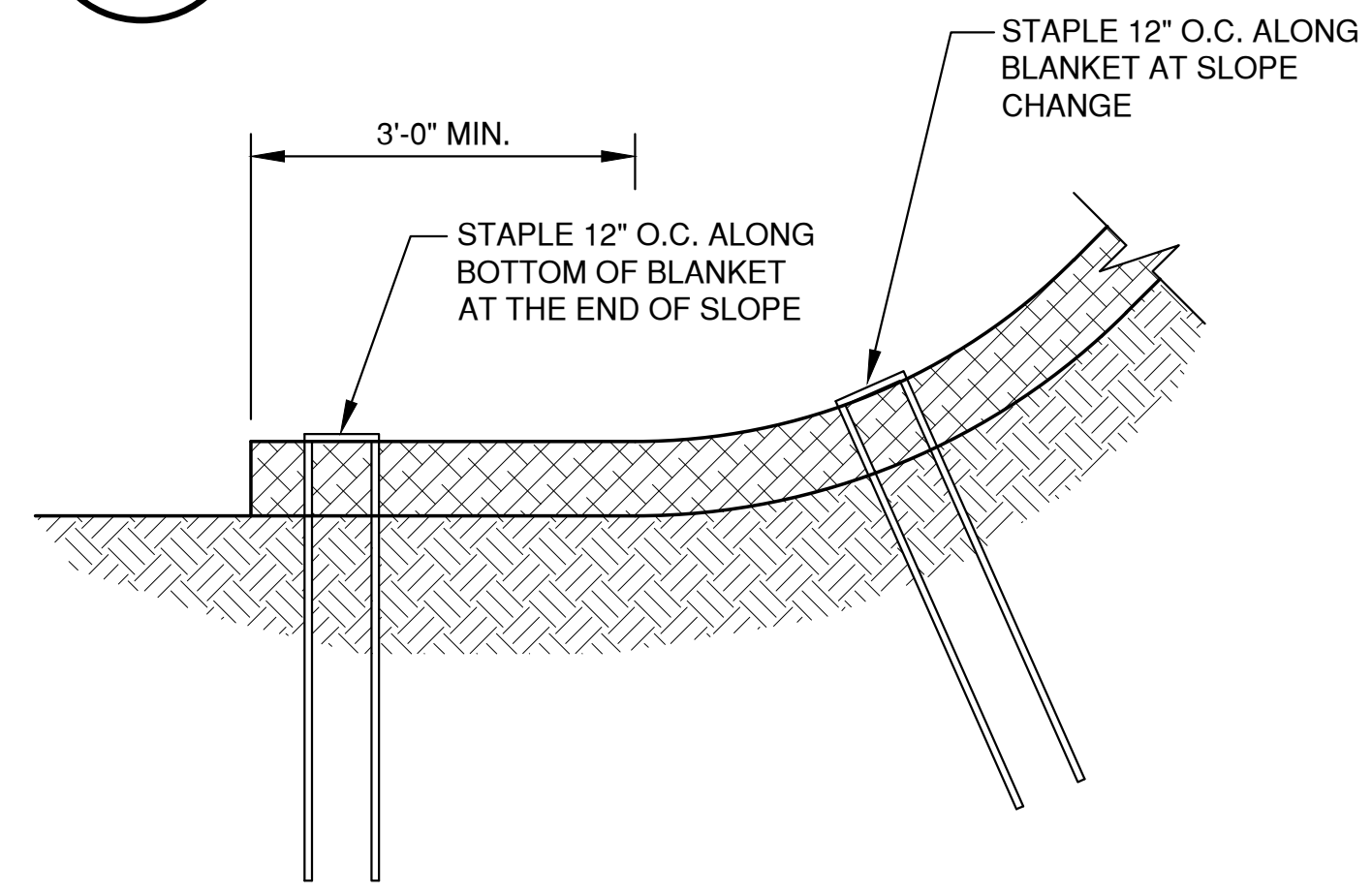
**SLOPE TRENCHING METHOD "B"** 5



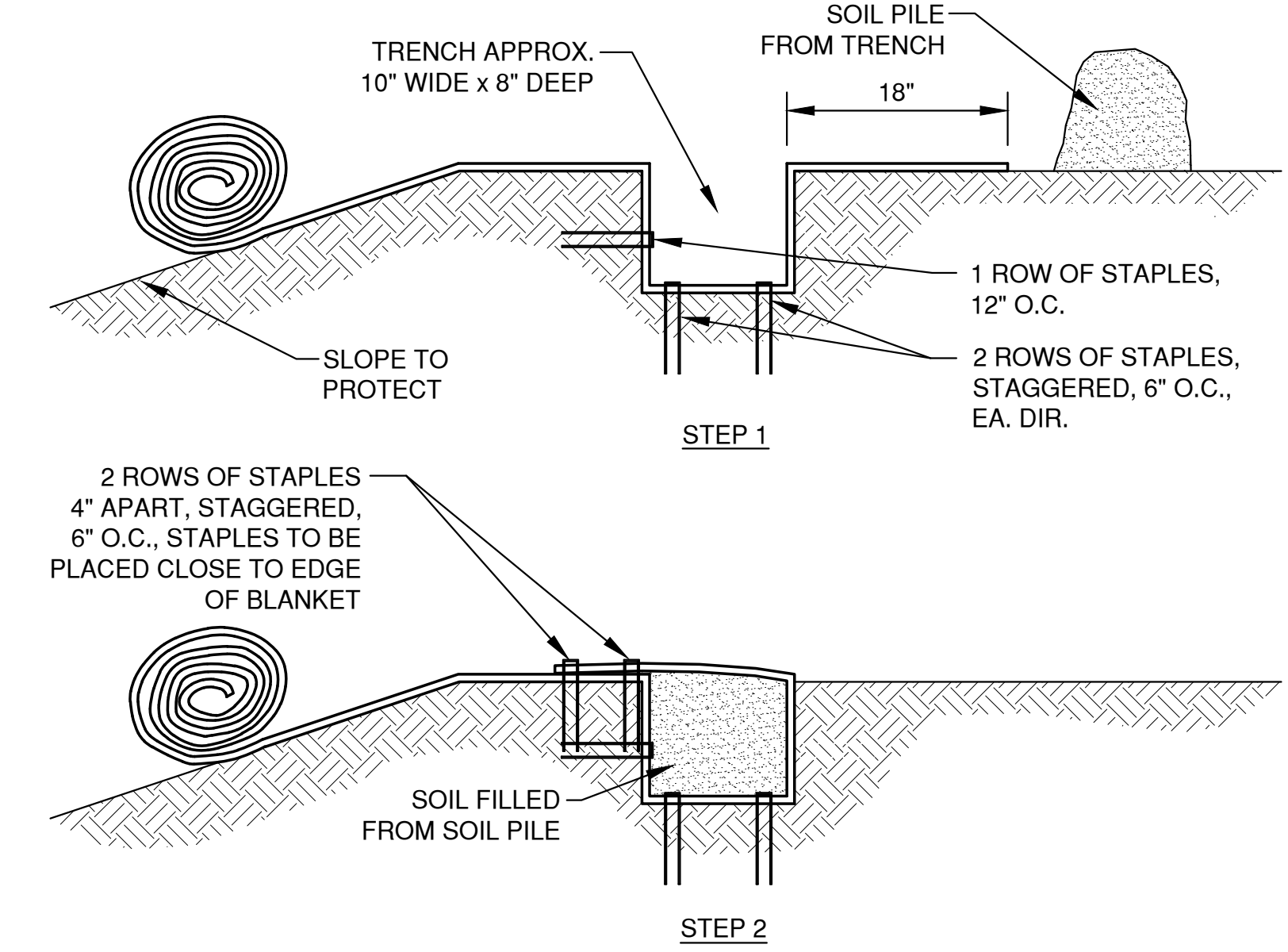
**SIDE SEAM OVERLAP STAPLE DETAIL** 8



**END ROLL OVERLAP** 2



**BOTTOM OF SLOPE TERMINATION** 3



**SLOPE TRENCHING METHOD "C"** 6

**NOTES:**  
1. STAPLE PATTERNS ARE DEPENDENT ON SITE CONDITIONS. SEE MANUFACTURER STAPLE PATTERN GUIDE FOR DETAILS.

LAYOUT: 8. SLOPE ERMAT  
FILE: P:\3\001\9501\9525004\45\5925004EC.dwg  
PLOT DATE: Dec 23, 2024 7:21:00am

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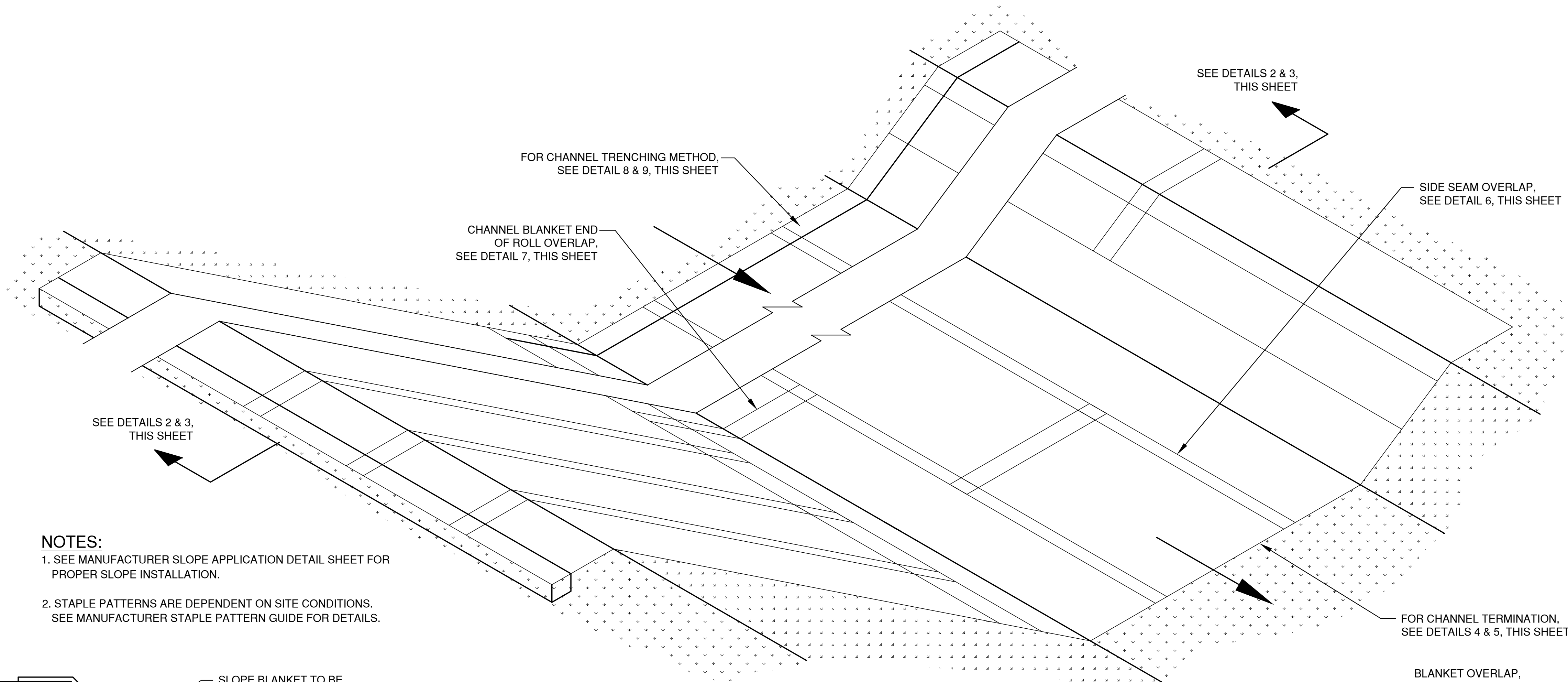
OSMS SITE DEVELOPMENT  
FOR OSMS  
TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN

EROSION CONTROL  
EROSION MAT  
SLOPE APPLICATION DETAILS

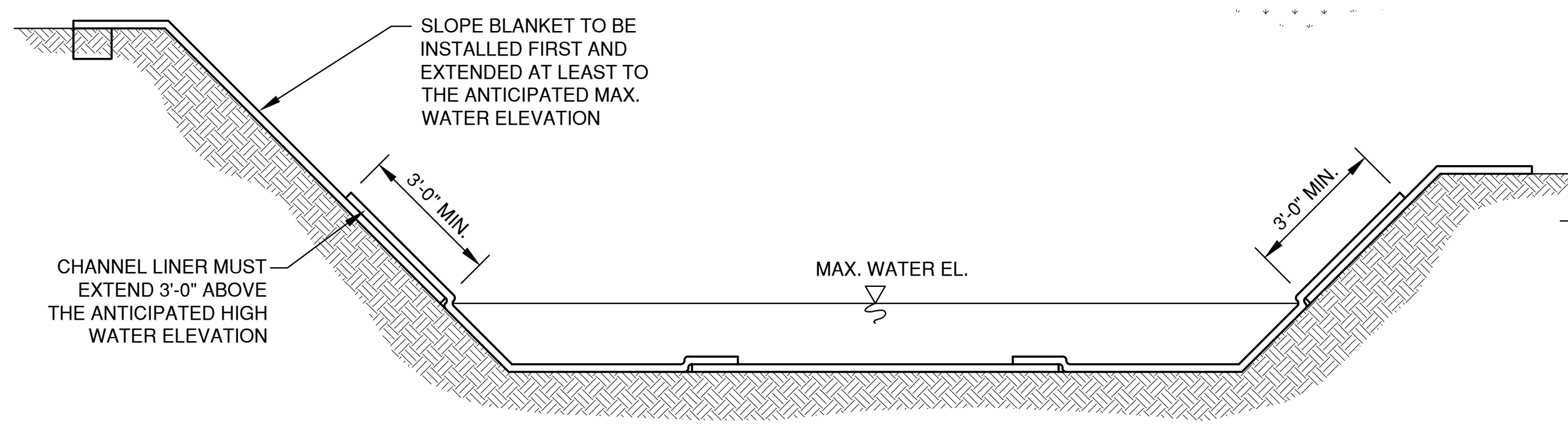
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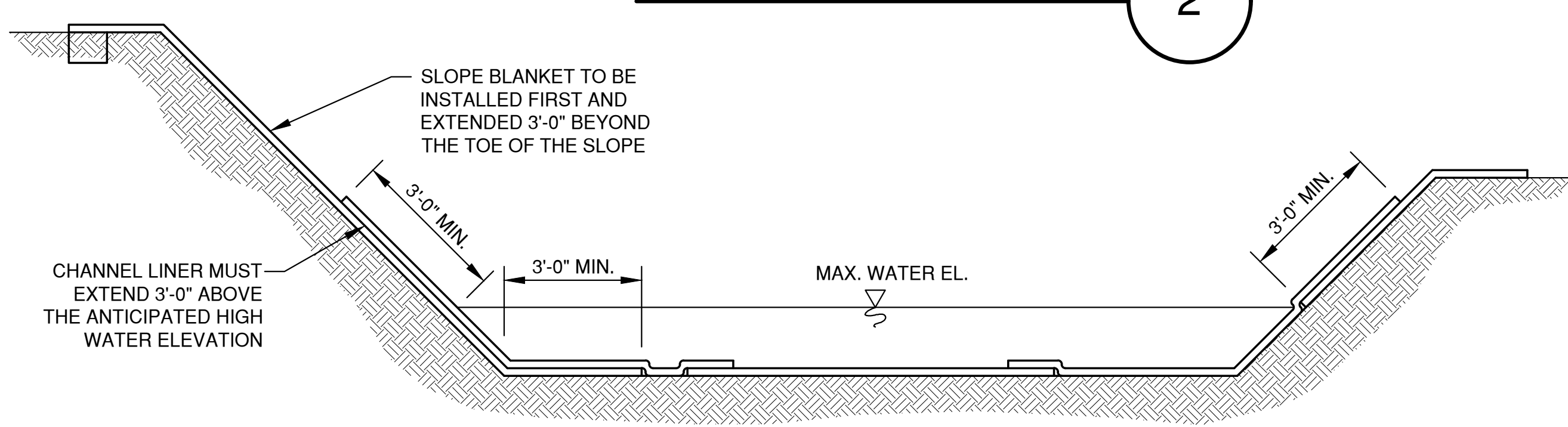


**NOTES:**  
 1. SEE MANUFACTURER SLOPE APPLICATION DETAIL SHEET FOR PROPER SLOPE INSTALLATION.  
 2. STAPLE PATTERNS ARE DEPENDENT ON SITE CONDITIONS. SEE MANUFACTURER STAPLE PATTERN GUIDE FOR DETAILS.



**CHANNEL INSTALLATION METHOD "A"**

2

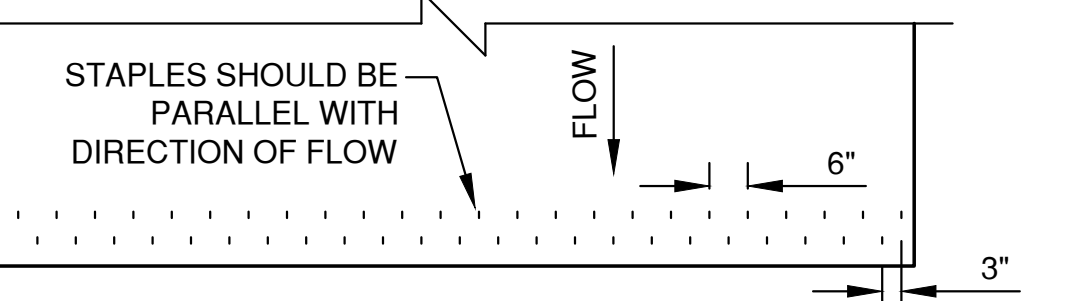


**CHANNEL INSTALLATION METHOD "B"**

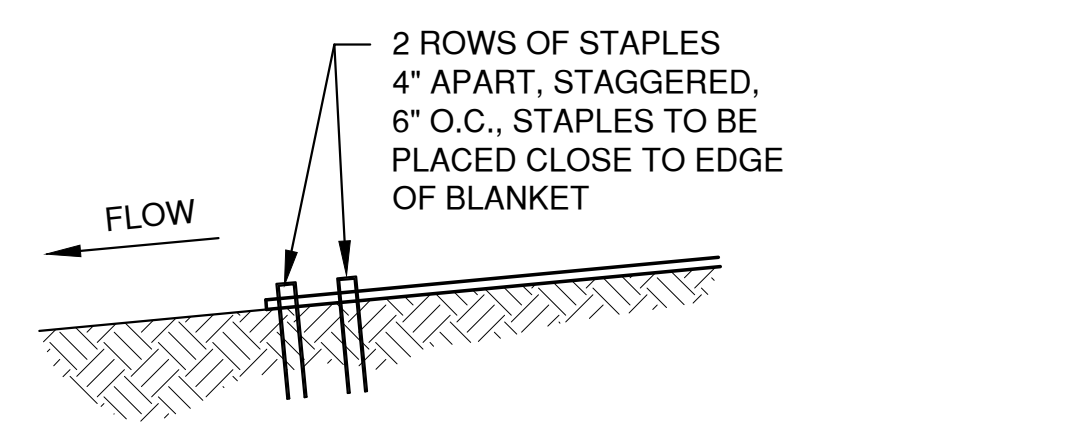
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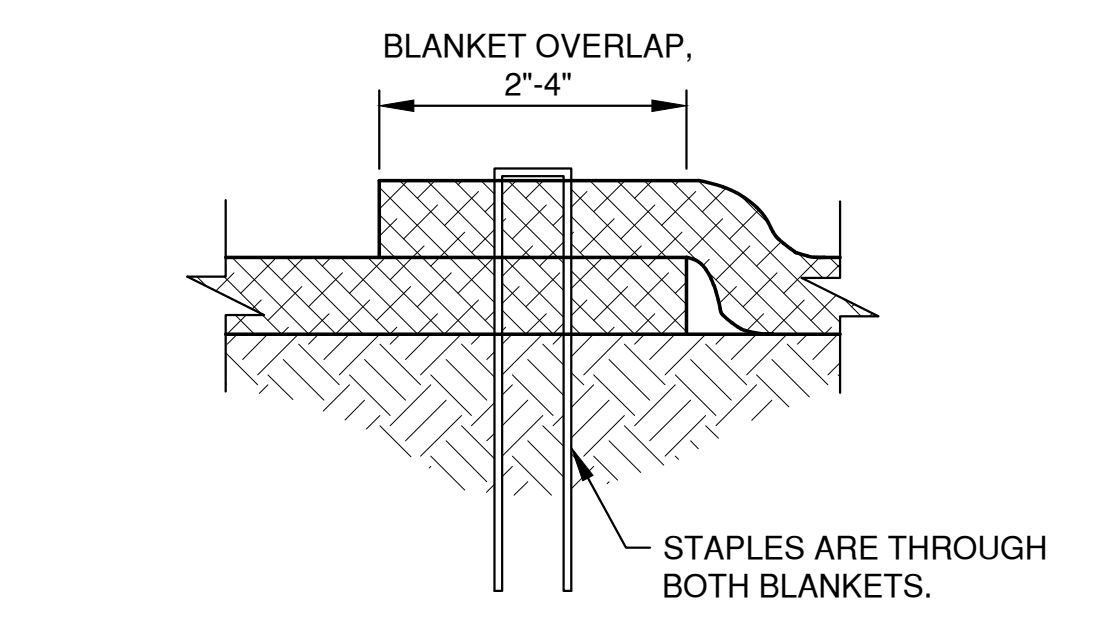
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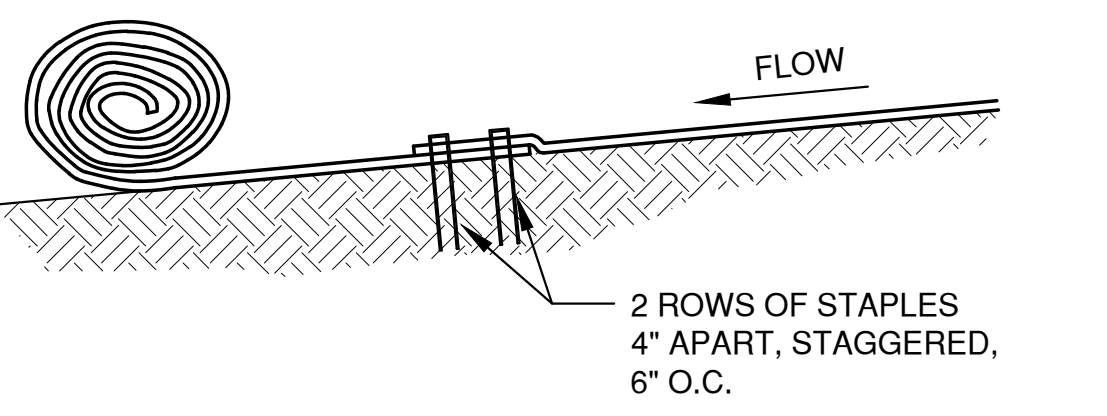
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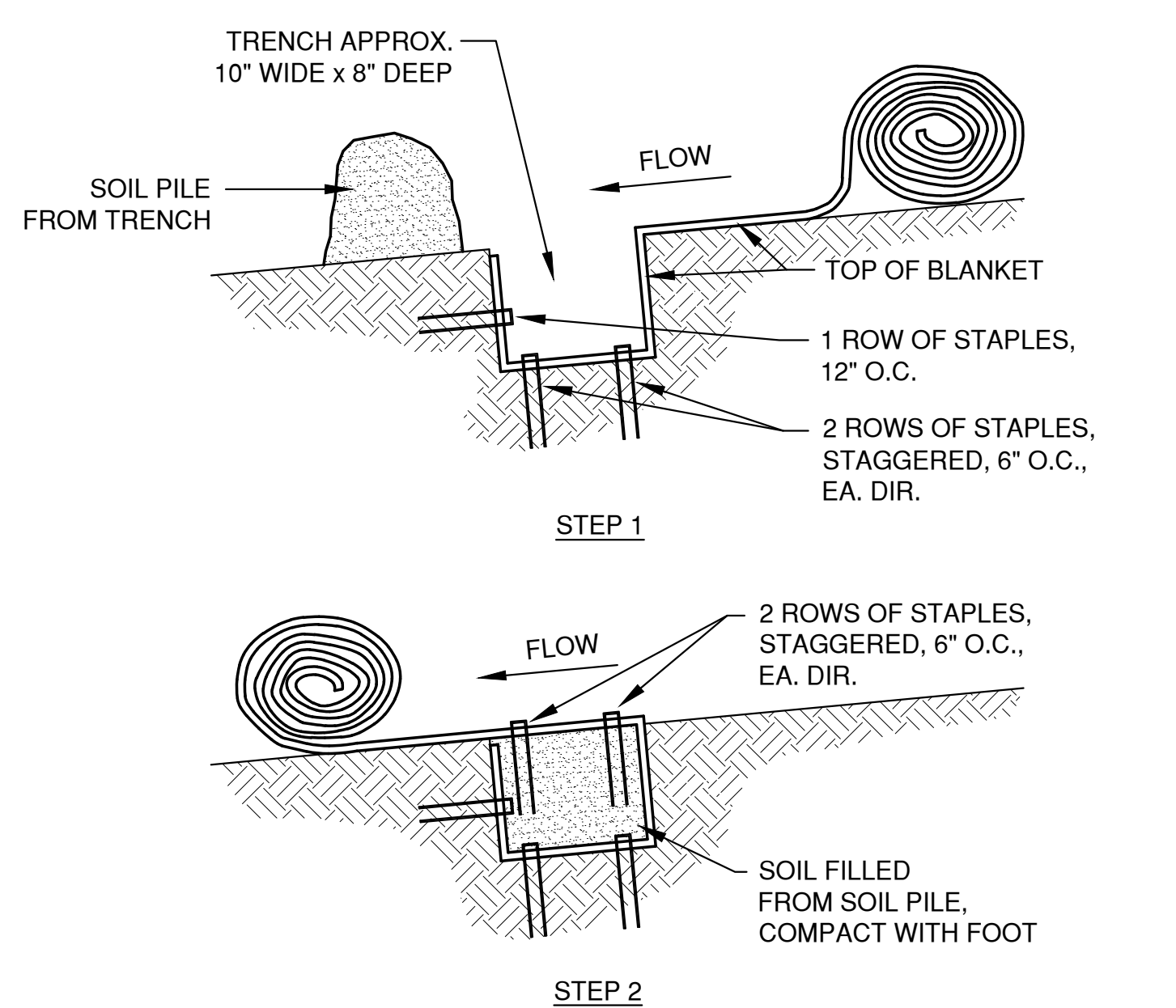
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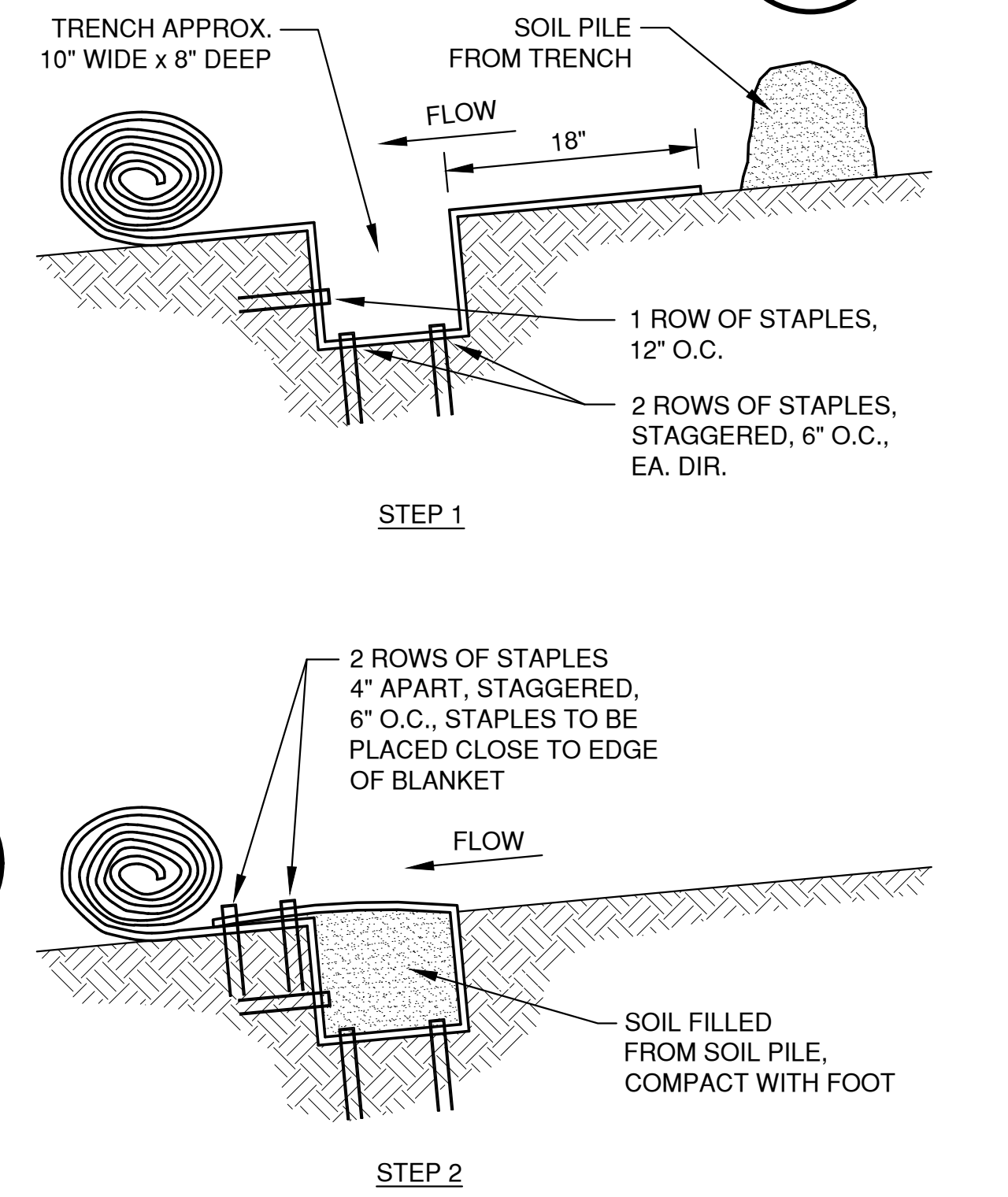
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7



8



9

| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION | DRAWN    |
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|     |          |         |          |     |      |         |          | DESIGNED |
|     |          |         |          |     |      |         |          | JGS      |

OSMS SITE DEVELOPMENT FOR OSMS TOWN OF ALGOMA WINNEBAGO COUNTY, WISCONSIN

EROSION CONTROL EROSION MAT CHANNEL APPLICATION DETAILS

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| JOB NO. | 5925004   |

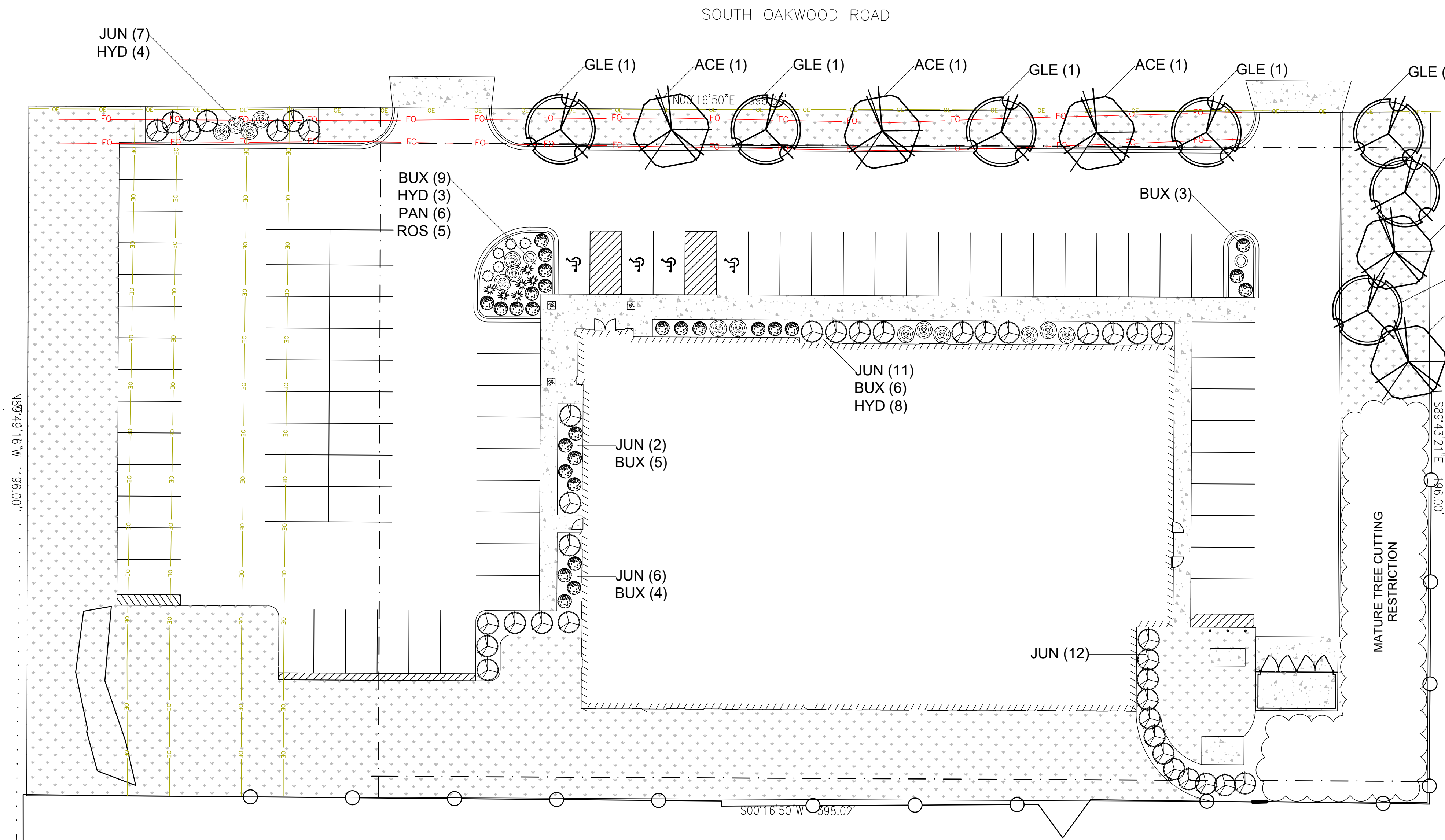
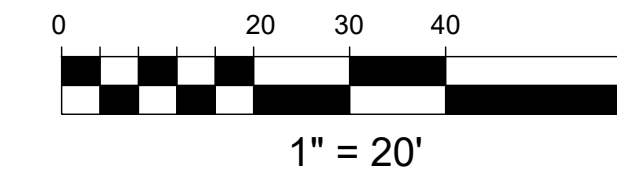
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# LANDSCAPE PLAN



Elevate Outdoor LLC.  
1112 Bryan Road  
O'Fallon, MO 63366  
636-946-1313  
info@elevate-outdoor.com  
www.elevate-outdoor.com



## LANDSCAPE INSTALLATION NOTES:

### GENERAL:

- Landscape contractor is responsible for coordinating work with general contractor to ensure the landscape scope of work doesn't interfere with existing or built conditions. They should note any discrepancies to the general contractor.
- Landscape contractor is responsible for verifying the location of underground utilities by calling their local utility marking service.
- All plant material should be inspected by Landscape Contractor prior to installation to determine overall appearance and condition. Plant material that is damaged or has clear signs of stress should be rejected.
- Quantities of material shown on plan take precedence over the specification list or legend.
- If plant substitutions are required, Landscape Contractor is responsible for submitting recommendations to the client or client's representative.

### PLANTING:

- When excavating for plant pits, any excess rock or building material should be removed and replaced with specified soil mix backfill.
- All plant tags should be removed from material by landscape contractor.
- All planting beds should receive a minimum 3" deep layer of shredded hardwood mulch, unless otherwise noted.
- Edge all beds with a spade cut edge unless otherwise noted.
- All backfill around plant material rootballs should receive a soil mix of 4 parts (pulverized) topsoil to 1 part fine, organic compost.
- All wire baskets and stakes should be removed during planting.
- Cut and remove top half of burlap around rootballs and cut and remove any twine around trunk or root flare.
- All stakes and guy wires and tree wrap are to be removed no more than 1 year after installation.

## PLANT SCHEDULE

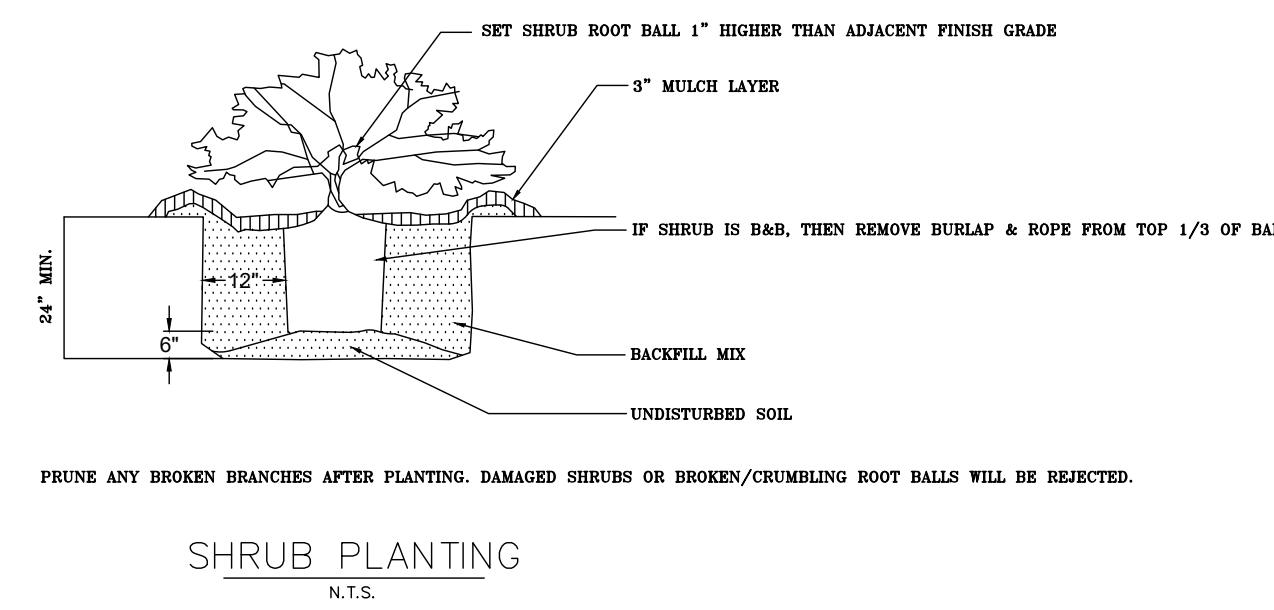
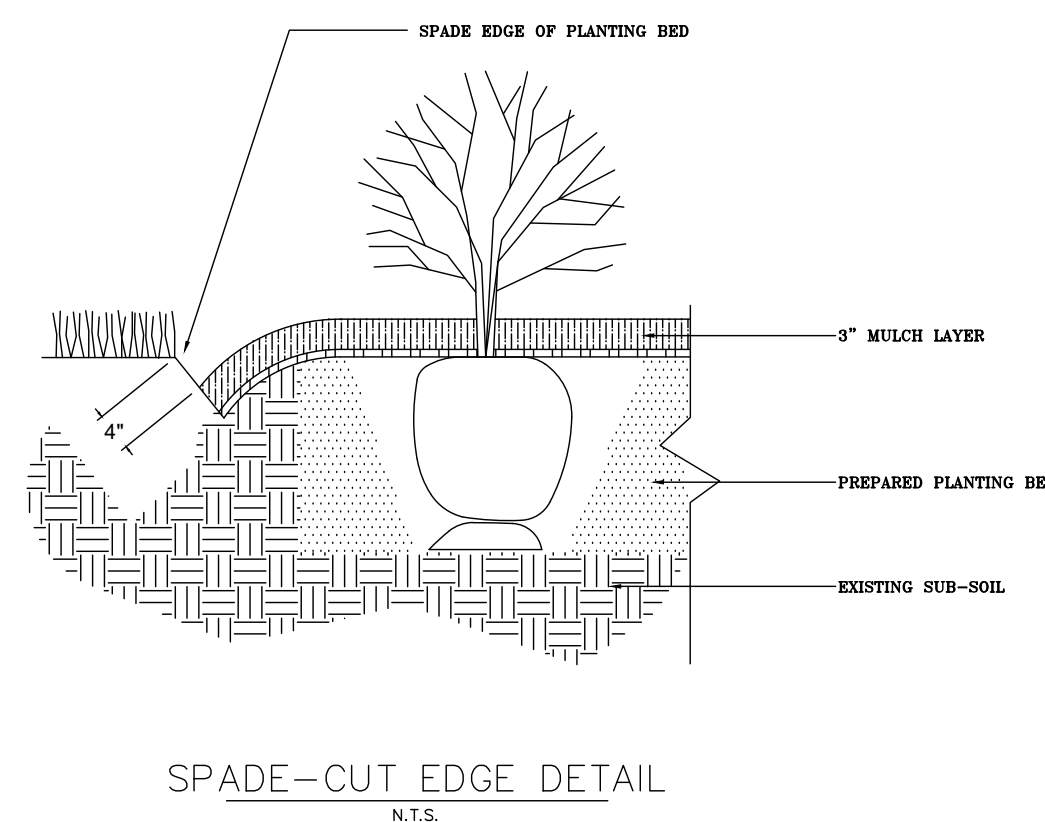
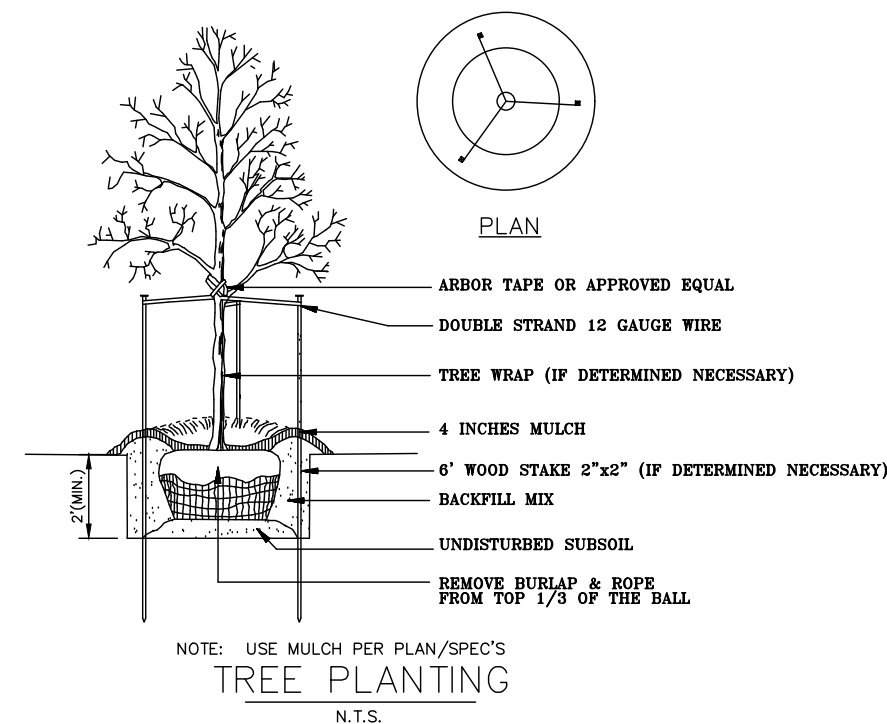
| TREES  | QTY | COMMON NAME / BOTANICAL NAME   | SIZE |
|--------|-----|--|------|
| ACE    | 5   | Maple 'October Glory' - <i>Acer rubrum</i> 'October Glory'                       | 1.5" |
| GLE    | 7   | Honeylocust 'Skyline' - <i>Gleditsia triacanthos</i> f. <i>inermis</i> 'Skycole' | 1.5" |
| SHRUBS | QTY | COMMON NAME / BOTANICAL NAME   | SIZE |
| JUN    | 38  | Juniper 'Sea Green' - <i>Juniperus x pfitzeriana</i> 'Sea Green'                 | 24"  |
| BUX    | 27  | Boxwood 'Green Velvet' - <i>Buxus x 'Green Velvet'</i>                           | 24"  |
| HYD    | 15  | Hydrangea 'Limelight' - <i>Hydrangea paniculata</i>                              | #3   |
| ROS    | 5   | Rose 'Red Drift' - <i>Rosa 'Meigalpio'</i> PP #17,877                            | #3   |
| PAN    | 6   | Switch Grass 'Northwinds' - <i>Panicum virgatum</i>                              | #3   |

OSMS Site Development  
South Oakwood Road  
Town of Algoma, Wisconsin 54904

This drawing is conceptual and is only to be used as a guide for construction. The completed project may differ from this plan in appearance and dimension.

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Drawing Completed:  
12-12-2024  
12-12-2024 (revised)  
1-8-2025 (revised)



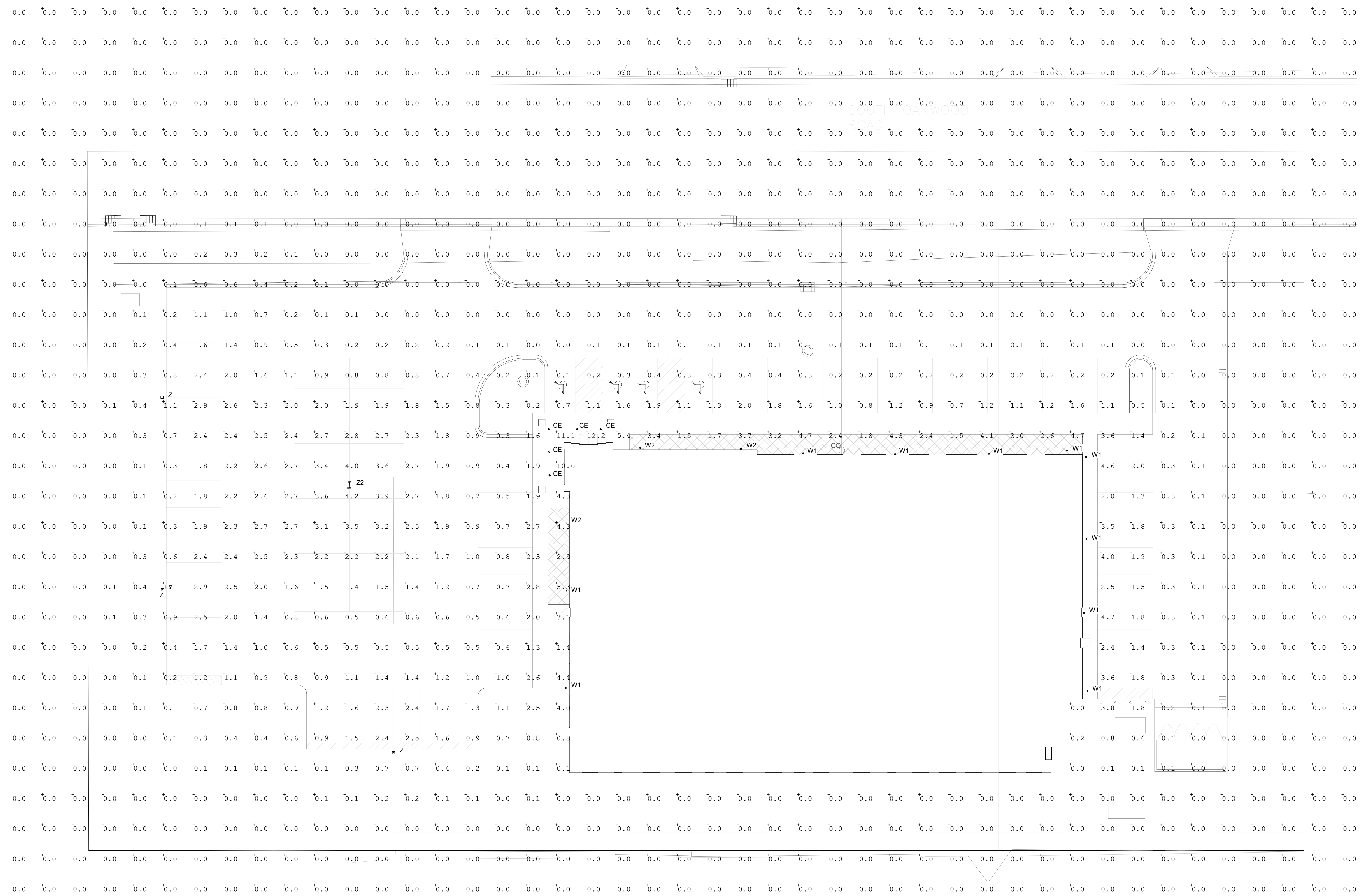
**LANDSCAPE REQUIREMENTS:**

**STREET FRONTAGE LANDSCAPING: A MINIMUM OF THREE TREES SHALL BE PROVIDED FOR EVERY 100 LINEAR FEET OF FRONTAGE.**

- WEST FRONTAGE = 398' / 100 = 3.98 X 3 = 12 STREET TREES REQUIRED

PER EXHIBIT 9-1 A BUFFER YARD IS NOT REQUIRED FOR THIS SITE DEVELOPMENT

Landscape Plan



1 PHOTOMETRIC PLAN  
 1/16" = 1'-0"

| LIGHT FIXTURE SCHEDULE - PHOTOMETRICS |                           |              |  |                               |       |  |
|---------------------------------------|---------------------------|--------------|--|-------------------------------|-------|--|
| TYPE                                  | DESCRIPTION               | MANUFACTURER | MODEL  | LAMP                          | WATTS | TYPE COMMENTS  |
| CE                                    | LED CAN LIGHT - EMERGENCY | LITHONIA     | LDN6 35/10 L06 AR LSS TRW MVOLT GZ10                                     | 1000 LUMENS, 3500 CCT, 80 CRI | 10 W  | PROVIDE UL924 TRANSFER DEVICE TO OVERRIDE CONTROLS FOR EMERGENCY OPERATION.                              |
| W1                                    | LED WALL PACK             | LITHONIA     | WDGE1 LED P2 30K 80CRI VF MVOLT DDBXD                                    | 1900 LUMENS, 3000 CCT, 80 CRI | 15 W  | MOUNT FIXTURE AT 12-0" AFG.  |
| W2                                    | LED WALL PACK             | LITHONIA     | WDGE1 LED P2 30K 80CRI VF MVOLT DDBXD                                    | 1900 LUMENS, 3000 CCT, 80 CRI | 15 W  | MOUNT FIXTURE AT 14-0" AFG.  |
| Z                                     | LED AREA LIGHT            | LITHONIA     | RSX1 LED P1 30K R4 MVOLT RPA HS DDBXD, POLE #RSS 20 4-SB DM19AS VD DBLXD | 6500 LUMENS, 3000 CCT, 80 CRI | 72 W  | ONE FIXTURE AT 90 DEGREES. PROVIDE UL924 TRANSFER DEVICE TO OVERRIDE CONTROLS FOR EMERGENCY OPERATION.   |
| Z2                                    | LED AREA LIGHT            | LITHONIA     | RSX1 LED P1 30K RSS MVOLT RPA DDBXD, POLE #RSS 20 4-SB DM19AS VD DBLXD   | 6800 LUMENS, 3000 CCT, 80 CRI | 72 W  | TWO FIXTURES AT 180 DEGREES. PROVIDE UL924 TRANSFER DEVICE TO OVERRIDE CONTROLS FOR EMERGENCY OPERATION. |





| PROJECT INFORMATION        |   |
|----------------------------|---|
| ENGINEERED PRODUCT MANAGER | PETE MOREAU<br>763-392-8275<br>PETER.MOREAU@ADSPIPE.COM |
| ADS SALES REP              | DEREK BAKER<br>715-210-9088<br>DEREK.BAKER@ADSPIPE.COM  |
| PROJECT NO.                |   |



# OSMS

## ALGOMA, WI, USA

### SC-310 STORMTECH CHAMBER SPECIFICATIONS

1. CHAMBERS SHALL BE STORMTECH SC-310.
2. CHAMBERS SHALL BE ARCH-SHAPED AND SHALL BE MANUFACTURED FROM VIRGIN, IMPACT-MODIFIED POLYPROPYLENE OR POLYETHYLENE COPOLYMERS.
3. CHAMBERS SHALL MEET THE REQUIREMENTS OF ASTM F2922 (POLETHYLENE) OR ASTM F2418 (POLYPROPYLENE), "STANDARD SPECIFICATION FOR CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".
4. CHAMBER ROWS SHALL PROVIDE CONTINUOUS, UNOBSTRUCTED INTERNAL SPACE WITH NO INTERNAL SUPPORTS THAT WOULD IMPEDE FLOW OR LIMIT ACCESS FOR INSPECTION.
5. THE STRUCTURAL DESIGN OF THE CHAMBERS, THE STRUCTURAL BACKFILL, AND THE INSTALLATION REQUIREMENTS SHALL ENSURE THAT THE LOAD FACTORS SPECIFIED IN THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, SECTION 12.12, ARE MET FOR: 1) LONG-DURATION DEAD LOADS AND 2) SHORT-DURATION LIVE LOADS, BASED ON THE AASHTO DESIGN TRUCK WITH CONSIDERATION FOR IMPACT AND MULTIPLE VEHICLE PRESENCES.
6. CHAMBERS SHALL BE DESIGNED, TESTED AND ALLOWABLE LOAD CONFIGURATIONS DETERMINED IN ACCORDANCE WITH ASTM F2787, "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS". LOAD CONFIGURATIONS SHALL INCLUDE: 1) INSTANTANEOUS (<1 MIN) AASHTO DESIGN TRUCK LIVE LOAD ON MINIMUM COVER 2) MAXIMUM PERMANENT (75-YR) COVER LOAD AND 3) ALLOWABLE COVER WITH PARKED (1-WEEK) AASHTO DESIGN TRUCK.
7. REQUIREMENTS FOR HANDLING AND INSTALLATION:
  - TO MAINTAIN THE WIDTH OF CHAMBERS DURING SHIPPING AND HANDLING, CHAMBERS SHALL HAVE INTEGRAL, INTERLOCKING STACKING LUGS.
  - TO ENSURE A SECURE JOINT DURING INSTALLATION AND BACKFILL, THE HEIGHT OF THE CHAMBER JOINT SHALL NOT BE LESS THAN 2".
  - TO ENSURE THE INTEGRITY OF THE ARCH SHAPE DURING INSTALLATION, a) THE ARCH STIFFNESS CONSTANT SHALL BE GREATER THAN OR EQUAL TO 400 LBS/FT/%. THE ASC IS DEFINED IN SECTION 6.2.8 OF ASTM F2418. AND b) TO RESIST CHAMBER DEFORMATION DURING INSTALLATION AT ELEVATED TEMPERATURES (ABOVE 73° F / 23° C), CHAMBERS SHALL BE PRODUCED FROM REFLECTIVE GOLD OR YELLOW COLORS.
8. ONLY CHAMBERS THAT ARE APPROVED BY THE SITE DESIGN ENGINEER WILL BE ALLOWED. UPON REQUEST BY THE SITE DESIGN ENGINEER OR OWNER, THE CHAMBER MANUFACTURER SHALL SUBMIT A STRUCTURAL EVALUATION FOR APPROVAL BEFORE DELIVERING CHAMBERS TO THE PROJECT SITE AS FOLLOWS:
  - THE STRUCTURAL EVALUATION SHALL BE SEALED BY A REGISTERED PROFESSIONAL ENGINEER.
  - THE STRUCTURAL EVALUATION SHALL DEMONSTRATE THAT THE SAFETY FACTORS ARE GREATER THAN OR EQUAL TO 1.95 FOR DEAD LOAD AND 1.75 FOR LIVE LOAD, THE MINIMUM REQUIRED BY ASTM F2787 AND BY SECTIONS 3 AND 12.12 OF THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS FOR THERMOPLASTIC PIPE.
  - THE TEST DERIVED CREEP MODULUS AS SPECIFIED IN ASTM F2922 SHALL BE USED FOR PERMANENT DEAD LOAD DESIGN EXCEPT THAT IT SHALL BE THE 75-YEAR MODULUS USED FOR DESIGN.
9. CHAMBERS AND END CAPS SHALL BE PRODUCED AT AN ISO 9001 CERTIFIED MANUFACTURING FACILITY.
10. MANIFOLD SIZE TO BE DETERMINED BY SITE DESIGN ENGINEER. SEE TECH NOTE #6.32 FOR MANIFOLD SIZING GUIDANCE. DUE TO THE ADAPTATION OF THIS CHAMBER SYSTEM TO SPECIFIC SITE AND DESIGN CONSTRAINTS, IT MAY BE NECESSARY TO CUT AND COUPLE ADDITIONAL PIPE TO STANDARD MANIFOLD COMPONENTS IN THE FIELD.
11. ADS DOES NOT DESIGN OR PROVIDE MEMBRANE LINER SYSTEMS. TO MINIMIZE THE LEAKAGE POTENTIAL OF LINER SYSTEMS, THE MEMBRANE LINER SYSTEM SHOULD BE DESIGNED BY A KNOWLEDGEABLE GEOTEXTILE PROFESSIONAL AND INSTALLED BY A QUALIFIED CONTRACTOR.

### IMPORTANT - NOTES FOR THE BIDDING AND INSTALLATION OF THE SC-310 SYSTEM

1. STORMTECH SC-310 CHAMBERS SHALL NOT BE INSTALLED UNTIL THE MANUFACTURER'S REPRESENTATIVE HAS COMPLETED A PRE-CONSTRUCTION MEETING WITH THE INSTALLERS.
2. STORMTECH SC-310 CHAMBERS SHALL BE INSTALLED IN ACCORDANCE WITH THE "STORMTECH SC-310/SC-740/DC-780 CONSTRUCTION GUIDE".
3. CHAMBERS ARE NOT TO BE BACKFILLED WITH A DOZER OR AN EXCAVATOR SITUATED OVER THE CHAMBERS. STORMTECH RECOMMENDS 3 BACKFILL METHODS:
  - STONESHOOTER LOCATED OFF THE CHAMBER BED.
  - BACKFILL AS ROWS ARE BUILT USING AN EXCAVATOR ON THE FOUNDATION STONE OR SUBGRADE.
  - BACKFILL FROM OUTSIDE THE EXCAVATION USING A LONG BOOM HOE OR EXCAVATOR.
4. THE FOUNDATION STONE SHALL BE LEVELED AND COMPACTED PRIOR TO PLACING CHAMBERS.
5. JOINTS BETWEEN CHAMBERS SHALL BE PROPERLY SEATED PRIOR TO PLACING STONE.
6. MAINTAIN MINIMUM - 6" (150 mm) SPACING BETWEEN THE CHAMBER ROWS.
7. EMBEDMENT STONE SURROUNDING CHAMBERS MUST BE A CLEAN, CRUSHED, ANGULAR STONE OR RECYCLED CONCRETE; AASHTO M43 #3, 357, 4, 467, 5, 56, OR 57.
8. THE CONTRACTOR MUST REPORT ANY DISCREPANCIES WITH CHAMBER FOUNDATION MATERIALS BEARING CAPACITIES TO THE SITE DESIGN ENGINEER.
9. ADS RECOMMENDS THE USE OF "FLEXSTORM CATCH IT" INSERTS DURING CONSTRUCTION FOR ALL INLETS TO PROTECT THE SUBSURFACE STORMWATER MANAGEMENT SYSTEM FROM CONSTRUCTION SITE RUNOFF.

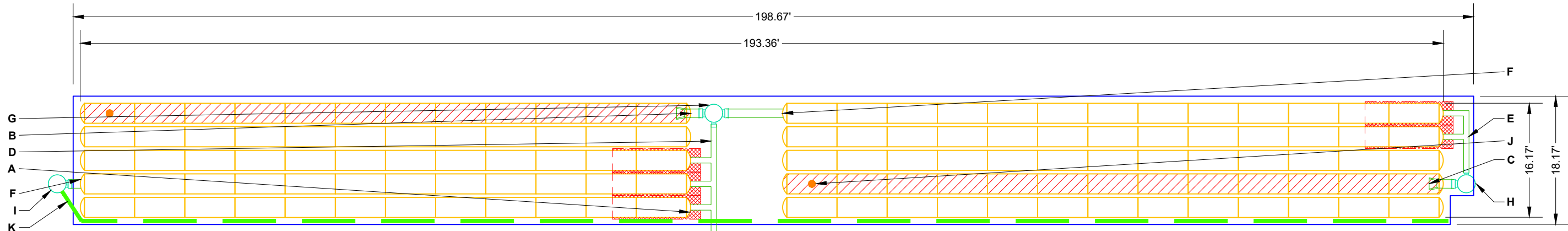
### NOTES FOR CONSTRUCTION EQUIPMENT

1. STORMTECH SC-310 CHAMBERS SHALL BE INSTALLED IN ACCORDANCE WITH THE "STORMTECH SC-310/SC-740/DC-780 CONSTRUCTION GUIDE".
2. THE USE OF CONSTRUCTION EQUIPMENT OVER SC-310 & SC-740 CHAMBERS IS LIMITED:
  - NO EQUIPMENT IS ALLOWED ON BARE CHAMBERS.
  - NO RUBBER TIRE LOADERS, DUMP TRUCKS, OR EXCAVATORS ARE ALLOWED UNTIL PROPER FILL DEPTHS ARE REACHED IN ACCORDANCE WITH THE "STORMTECH SC-310/SC-740/DC-780 CONSTRUCTION GUIDE".
  - WEIGHT LIMITS FOR CONSTRUCTION EQUIPMENT CAN BE FOUND IN THE "STORMTECH SC-310/SC-740/DC-780 CONSTRUCTION GUIDE".
3. FULL 36" (900 mm) OF STABILIZED COVER MATERIALS OVER THE CHAMBERS IS REQUIRED FOR DUMP TRUCK TRAVEL OR DUMPING.

**USE OF A DOZER TO PUSH EMBEDMENT STONE BETWEEN THE ROWS OF CHAMBERS MAY CAUSE DAMAGE TO THE CHAMBERS AND IS NOT AN ACCEPTABLE BACKFILL METHOD. ANY CHAMBERS DAMAGED BY THE "DUMP AND PUSH" METHOD ARE NOT COVERED UNDER THE STORMTECH STANDARD WARRANTY.**

CONTACT STORMTECH AT 1-800-821-6710 WITH ANY QUESTIONS ON INSTALLATION REQUIREMENTS OR WEIGHT LIMITS FOR CONSTRUCTION EQUIPMENT.

| PROPOSED LAYOUT |   | PROPOSED ELEVATIONS:                                      |        | *INVERT ABOVE BASE OF CHAMBER     |                       |  |                |                 |
|-----------------|---|---|--------|-----------------------------------|-----------------------|--|----------------|-----------------|
| 125             | STORMTECH SC-310 CHAMBERS   | MAXIMUM ALLOWABLE GRADE (TOP OF PAVEMENT/UNPAVED):        | 788.35 | <b>PART TYPE</b>                  | <b>ITEM ON LAYOUT</b> | <b>DESCRIPTION</b>   | <b>INVERT*</b> | <b>MAX FLOW</b> |
| 20              | STORMTECH SC-310 END CAPS   | MINIMUM ALLOWABLE GRADE (UNPAVED WITH TRAFFIC):           | 782.35 | PRE-CORED END CAP                 | A                     | 8" TOP PRE-CORED END CAP, PART#: SC310EPE08TPC / TYP OF ALL 8" TOP CONNECTIONS                                   | 3.50"          |                 |
| 6               | STONE ABOVE (in)  | MINIMUM ALLOWABLE GRADE (UNPAVED NO TRAFFIC):             | 781.85 | PREFABRICATED EZ END CAP          | B                     | 12" BOTTOM PREFABRICATED EZ END CAP, PART#: SC310ECEZ / TYP OF ALL 12" BOTTOM CONNECTIONS AND ISOLATOR PLUS ROWS | 0.90"          |                 |
| 6               | STONE BELOW (in)  | MINIMUM ALLOWABLE GRADE (TOP OF RIGID CONCRETE PAVEMENT): | 781.85 | FLAMP                             | C                     | INSTALL FLAMP ON 12" ACCESS PIPE / PART#: SC31012RAMP (TYP 2 PLACES)   |                |                 |
| 40              | STONE VOID  | MINIMUM ALLOWABLE GRADE (BASE OF FLEXIBLE PAVEMENT):      | 781.85 | MANIFOLD                          | D                     | 8" x 8" TOP MANIFOLD, MOLDED FITTINGS  | 3.50"          |                 |
| 4463            | INSTALLED SYSTEM VOLUME (CF)<br>BELOW ELEVATION 780.85<br>(PERIMETER STONE INCLUDED)<br>(COVER STONE INCLUDED)<br>(BASE STONE INCLUDED) | TOP OF STONE:   | 780.85 | MANIFOLD                          | E                     | 8" x 8" TOP MANIFOLD, MOLDED FITTINGS  | 3.50"          |                 |
|                 |   | TOP OF SC-310 CHAMBER:                                    | 780.35 | PIPE CONNECTION                   | F                     | 12" BOTTOM CONNECTION  | 0.90"          |                 |
|                 |   | 8" x 8" TOP MANIFOLD INVERT:                              | 779.31 | NYLOPLAST (INLET W/ ISO PLUS ROW) | G                     | 30" DIAMETER (24.00" SUMP MIN)   |                | 2.3 CFS IN      |
| 3596            | SYSTEM AREA (SF)  | 12" ISOLATOR ROW PLUS INVERT:                             | 779.10 | NYLOPLAST (INLET W/ ISO PLUS ROW) | H                     | 30" DIAMETER (24.00" SUMP MIN)   |                | 1.8 CFS IN      |
|                 |   | 12" ISOLATOR ROW PLUS INVERT:                             | 779.10 | NYLOPLAST (OUTLET)                | I                     | 30" DIAMETER (DESIGN BY ENGINEER)  |                | 2.0 CFS OUT     |
| 433.7           | SYSTEM PERIMETER (ft)   | BOTTOM OF SC-310 CHAMBER:                                 | 779.02 | INSPECTION PORT                   | J                     | 4" SEE DETAIL (TYP 2 PLACES)   |                |                 |
| 615             | THERMOPLASTIC LINER (SY)<br>(20% OVERAGE)   | UNDERDRAIN INVERT:  | 778.52 | UNDERDRAIN                        | K                     | 4" ADS N-12 DUAL WALL PERFORATED HDPE UNDERDRAIN   |                |                 |
|                 |   | BOTTOM OF STONE:  | 778.52 |                                   |                       |  |                |                 |



**OSMS**  
ALGOMA, WI, USA

DATE: 12/04/2024    DRAWN: PM    CHECKED: N/A

PROJECT #:

DESCRIPTION

DATE    DRW    CHK

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Chamber System

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0    15    30

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SHEET  
**2 OF 6**

**NOTES**

- THE SITE DESIGN ENGINEER MUST REVIEW ELEVATIONS AND IF NECESSARY ADJUST GRADING TO ENSURE THE CHAMBER COVER REQUIREMENTS ARE MET.
- **NOT FOR CONSTRUCTION:** THIS LAYOUT IS FOR DIMENSIONAL PURPOSES ONLY TO PROVE CONCEPT & THE REQUIRED STORAGE VOLUME CAN BE ACHIEVED ON SITE.

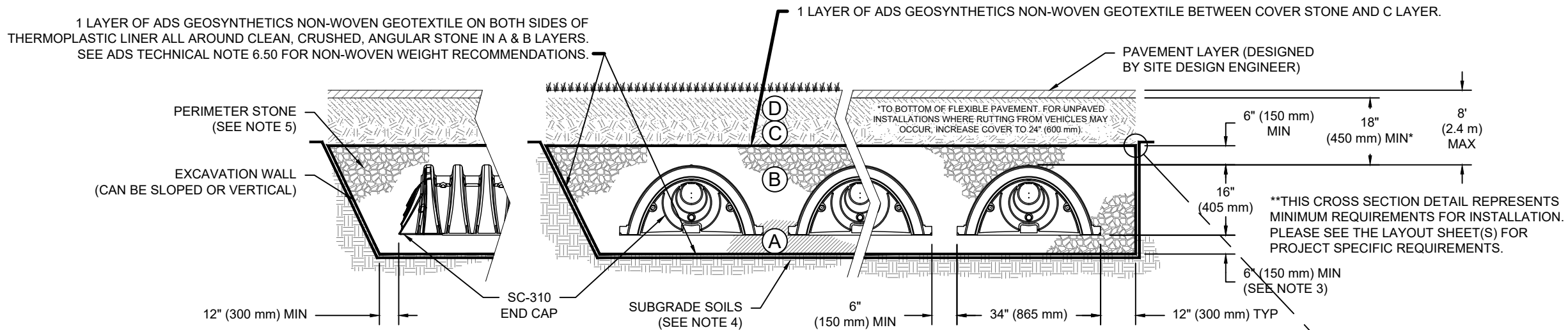


# ACCEPTABLE FILL MATERIALS: STORMTECH SC-310 CHAMBER SYSTEMS

| MATERIAL LOCATION | DESCRIPTION  | AASHTO MATERIAL CLASSIFICATIONS   | COMPACTION / DENSITY REQUIREMENT   |
|-------------------|--|---|--|
| D                 | <b>FINAL FILL:</b> FILL MATERIAL FOR LAYER 'D' STARTS FROM THE TOP OF THE 'C' LAYER TO THE BOTTOM OF FLEXIBLE PAVEMENT OR UNPAVED FINISHED GRADE ABOVE. NOTE THAT PAVEMENT SUBBASE MAY BE PART OF THE 'D' LAYER. | N/A   | PREPARE PER SITE DESIGN ENGINEER'S PLANS. PAVED INSTALLATIONS MAY HAVE STRINGENT MATERIAL AND PREPARATION REQUIREMENTS.  |
| C                 | <b>INITIAL FILL:</b> FILL MATERIAL FOR LAYER 'C' STARTS FROM THE TOP OF THE EMBEDMENT STONE ('B' LAYER) TO 18" (450 mm) ABOVE THE TOP OF THE CHAMBER. NOTE THAT PAVEMENT SUBBASE MAY BE A PART OF THE 'C' LAYER. | AASHTO M145 <sup>1</sup><br>A-1, A-2-4, A-3<br><br>OR<br>AASHTO M43 <sup>1</sup><br>3, 357, 4, 467, 5, 56, 57, 6, 67, 68, 7, 78, 8, 89, 9, 10 | BEGIN COMPACTIONS AFTER 12" (300 mm) OF MATERIAL OVER THE CHAMBERS IS REACHED. COMPACT ADDITIONAL LAYERS IN 6" (150 mm) MAX LIFTS TO A MIN. 95% PROCTOR DENSITY FOR WELL GRADED MATERIAL AND 95% RELATIVE DENSITY FOR PROCESSED AGGREGATE MATERIALS. ROLLER GROSS VEHICLE WEIGHT NOT TO EXCEED 12,000 lbs (53 kN). DYNAMIC FORCE NOT TO EXCEED 20,000 lbs (89 kN). |
| B                 | <b>EMBEDMENT STONE:</b> FILL SURROUNDING THE CHAMBERS FROM THE FOUNDATION STONE ('A' LAYER) TO THE 'C' LAYER ABOVE.  | AASHTO M43 <sup>1</sup><br>3, 357, 4, 467, 5, 56, 57  | NO COMPACTION REQUIRED.  |
| A                 | <b>FOUNDATION STONE:</b> FILL BELOW CHAMBERS FROM THE SUBGRADE UP TO THE FOOT (BOTTOM) OF THE CHAMBER.   | AASHTO M43 <sup>1</sup><br>3, 357, 4, 467, 5, 56, 57  | PLATE COMPACT OR ROLL TO ACHIEVE A FLAT SURFACE. <sup>2,3</sup>  |

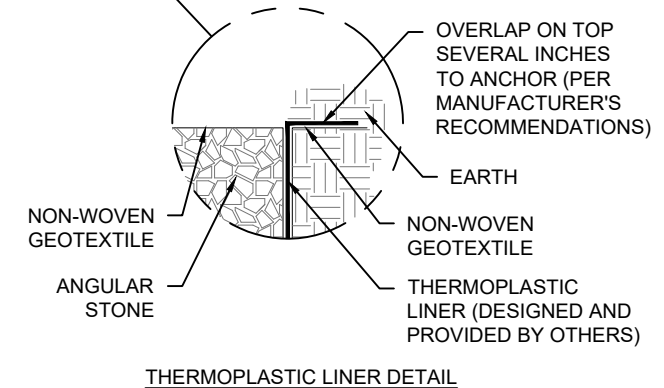
**PLEASE NOTE:**

1. THE LISTED AASHTO DESIGNATIONS ARE FOR GRADATIONS ONLY. THE STONE MUST ALSO BE CLEAN, CRUSHED, ANGULAR. FOR EXAMPLE, A SPECIFICATION FOR #4 STONE WOULD STATE: "CLEAN, CRUSHED, ANGULAR NO. 4 (AASHTO M43) STONE".
2. STORMTECH COMPACTION REQUIREMENTS ARE MET FOR 'A' LOCATION MATERIALS WHEN PLACED AND COMPACTED IN 6" (150 mm) (MAX) LIFTS USING TWO FULL COVERAGES WITH A VIBRATORY COMPACTOR.
3. WHERE INFILTRATION SURFACES MAY BE COMPROMISED BY COMPACTION, FOR STANDARD DESIGN LOAD CONDITIONS, A FLAT SURFACE MAY BE ACHIEVED BY RAKING OR DRAGGING WITHOUT COMPACTION EQUIPMENT. FOR SPECIAL LOAD DESIGNS, CONTACT STORMTECH FOR COMPACTION REQUIREMENTS.
4. ONCE LAYER 'C' IS PLACED, ANY SOIL/MATERIAL CAN BE PLACED IN LAYER 'D' UP TO THE FINISHED GRADE. MOST PAVEMENT SUBBASE SOILS CAN BE USED TO REPLACE THE MATERIAL REQUIREMENTS OF LAYER 'C' OR 'D' AT THE SITE DESIGN ENGINEER'S DISCRETION.
5. WHERE RECYCLED CONCRETE AGGREGATE IS USED IN LAYERS 'A' OR 'B' THE MATERIAL SHOULD ALSO MEET THE ACCEPTABILITY CRITERIA OUTLINED IN TECHNICAL NOTE 6.20 "RECYCLED CONCRETE STRUCTURAL BACKFILL".



**NOTES:**

1. CHAMBERS SHALL MEET THE REQUIREMENTS OF ASTM F2922 (POLETHYLENE) OR ASTM F2418 (POLYPROPYLENE), "STANDARD SPECIFICATION FOR CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".
2. SC-310 CHAMBERS SHALL BE DESIGNED IN ACCORDANCE WITH ASTM F2787 "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".
3. THE SITE DESIGN ENGINEER IS RESPONSIBLE FOR ASSESSING THE BEARING RESISTANCE (ALLOWABLE BEARING CAPACITY) OF THE SUBGRADE SOILS AND THE DEPTH OF FOUNDATION STONE WITH CONSIDERATION FOR THE RANGE OF EXPECTED SOIL MOISTURE CONDITIONS. REFERENCE STORMTECH DESIGN MANUAL FOR BEARING CAPACITY GUIDANCE.
4. PERIMETER STONE MUST BE EXTENDED HORIZONTALLY TO THE EXCAVATION WALL FOR BOTH VERTICAL AND SLOPED EXCAVATION WALLS.
5. REQUIREMENTS FOR HANDLING AND INSTALLATION:
  - TO MAINTAIN THE WIDTH OF CHAMBERS DURING SHIPPING AND HANDLING, CHAMBERS SHALL HAVE INTEGRAL, INTERLOCKING STACKING LUGS.
  - TO ENSURE A SECURE JOINT DURING INSTALLATION AND BACKFILL, THE HEIGHT OF THE CHAMBER JOINT SHALL NOT BE LESS THAN 2".
  - TO ENSURE THE INTEGRITY OF THE ARCH SHAPE DURING INSTALLATION, a) THE ARCH STIFFNESS CONSTANT SHALL BE GREATER THAN OR EQUAL TO 400 LBS/FT/%. THE ASC IS DEFINED IN SECTION 6.2.8 OF ASTM F2418. AND b) TO RESIST CHAMBER DEFORMATION DURING INSTALLATION AT ELEVATED TEMPERATURES (ABOVE 73° F / 23° C), CHAMBERS SHALL BE PRODUCED FROM REFLECTIVE GOLD OR YELLOW COLORS.



OSMS

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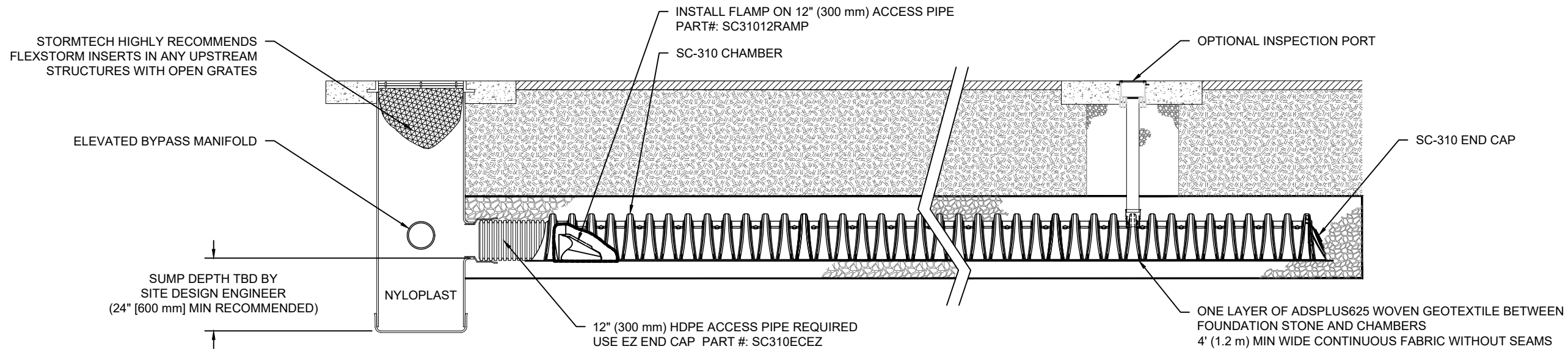
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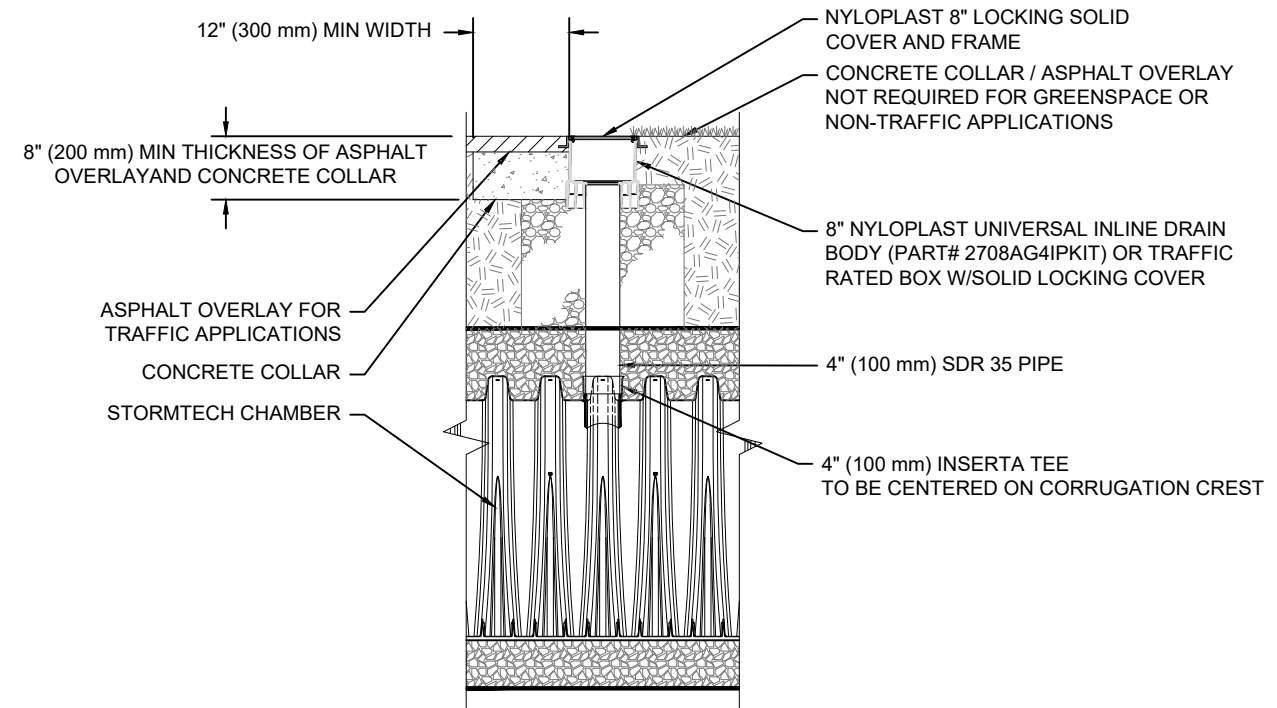
**SC-310 ISOLATOR ROW PLUS DETAIL**  
NTS

**INSPECTION & MAINTENANCE**

- STEP 1) INSPECT ISOLATOR ROW PLUS FOR SEDIMENT
- A. INSPECTION PORTS (IF PRESENT)
    - A.1. REMOVE/OPEN LID ON NYLOPLAST INLINE DRAIN
    - A.2. REMOVE AND CLEAN FLEXSTORM FILTER IF INSTALLED
    - A.3. USING A FLASHLIGHT AND STADIA ROD, MEASURE DEPTH OF SEDIMENT AND RECORD ON MAINTENANCE LOG
    - A.4. LOWER A CAMERA INTO ISOLATOR ROW PLUS FOR VISUAL INSPECTION OF SEDIMENT LEVELS (OPTIONAL)
    - A.5. IF SEDIMENT IS AT, OR ABOVE, 3" (80 mm) PROCEED TO STEP 2. IF NOT, PROCEED TO STEP 3.
  - B. ALL ISOLATOR PLUS ROWS
    - B.1. REMOVE COVER FROM STRUCTURE AT UPSTREAM END OF ISOLATOR ROW PLUS
    - B.2. USING A FLASHLIGHT, INSPECT DOWN THE ISOLATOR ROW PLUS THROUGH OUTLET PIPE
      - i) MIRRORS ON POLES OR CAMERAS MAY BE USED TO AVOID A CONFINED SPACE ENTRY
      - ii) FOLLOW OSHA REGULATIONS FOR CONFINED SPACE ENTRY IF ENTERING MANHOLE
    - B.3. IF SEDIMENT IS AT, OR ABOVE, 3" (80 mm) PROCEED TO STEP 2. IF NOT, PROCEED TO STEP 3.
- STEP 2) CLEAN OUT ISOLATOR ROW PLUS USING THE JETVAC PROCESS
- A. A FIXED CULVERT CLEANING NOZZLE WITH REAR FACING SPREAD OF 45" (1.1 m) OR MORE IS PREFERRED
  - B. APPLY MULTIPLE PASSES OF JETVAC UNTIL BACKFLUSH WATER IS CLEAN
  - C. VACUUM STRUCTURE SUMP AS REQUIRED
- STEP 3) REPLACE ALL COVERS, GRATES, FILTERS, AND LIDS; RECORD OBSERVATIONS AND ACTIONS.
- STEP 4) INSPECT AND CLEAN BASINS AND MANHOLES UPSTREAM OF THE STORMTECH SYSTEM.

**NOTES**

1. INSPECT EVERY 6 MONTHS DURING THE FIRST YEAR OF OPERATION. ADJUST THE INSPECTION INTERVAL BASED ON PREVIOUS OBSERVATIONS OF SEDIMENT ACCUMULATION AND HIGH WATER ELEVATIONS.
2. CONDUCT JETTING AND VACTORING ANNUALLY OR WHEN INSPECTION SHOWS THAT MAINTENANCE IS NECESSARY.



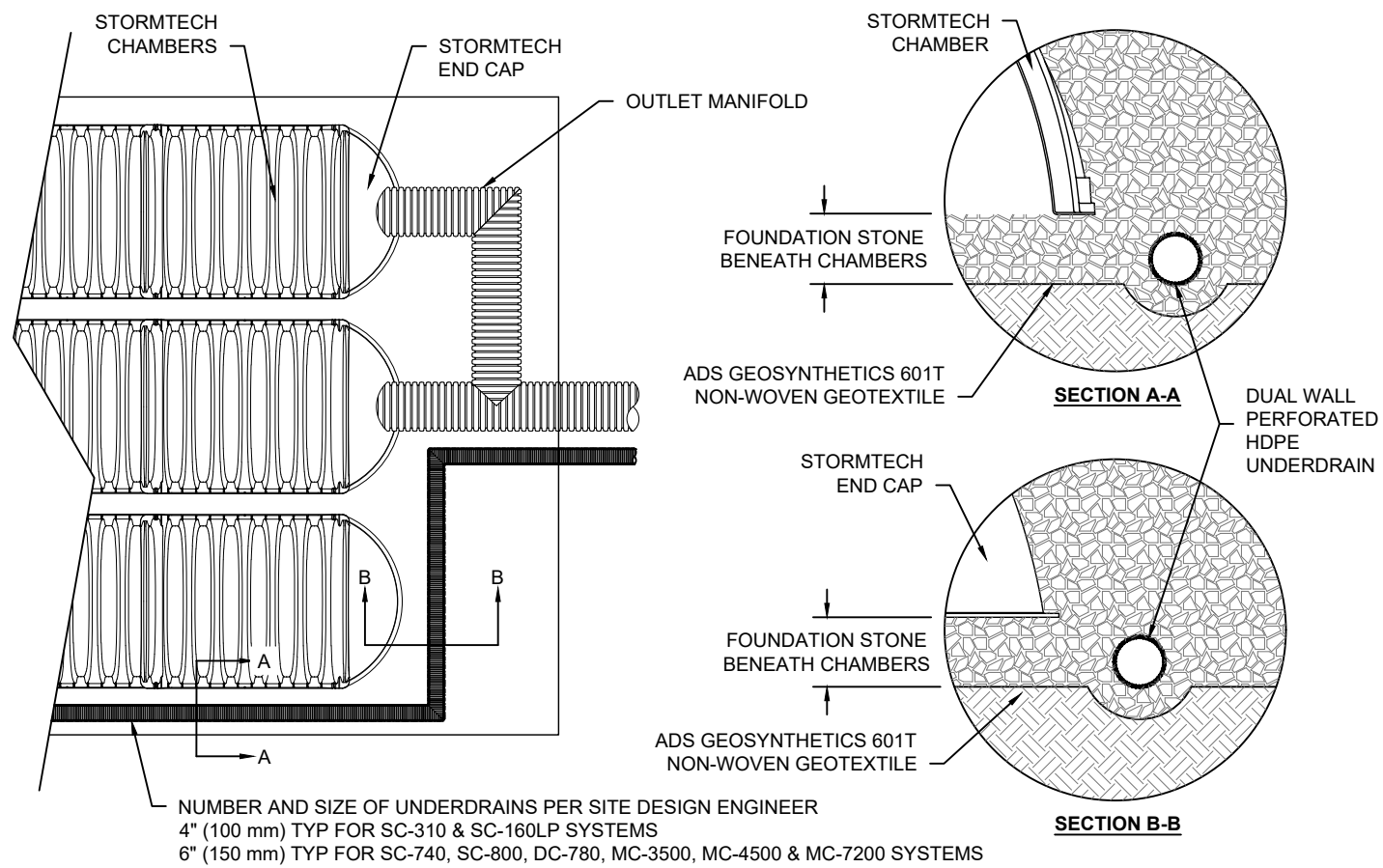
NOTE:  
INSPECTION PORTS MAY BE CONNECTED THROUGH ANY CHAMBER CORRUGATION CREST.

**4" PVC INSPECTION PORT DETAIL**  
**(SC SERIES CHAMBER)**  
NTS

|  |                 |   |           |              |
|--|-----------------|---|-----------|--------------|
| <b>OSMS</b>  | ALGOMA, WI, USA | DATE: 12/04/2024  | DRAWN: PM | CHECKED: N/A |
| <b>StormTech®</b><br>Chamber System                        |                 | 1-800-821-6710   WWW.STORMTECH.COM  |           |              |
| 4640 TRUJEMAN BLVD<br>HILLIARD, OH 43026<br>1-800-733-7473 |                 | <small>THIS DRAWING HAS BEEN PREPARED BASED ON INFORMATION PROVIDED TO ADS/STORMTECH UNDER THE DIRECTION OF THE PROJECT'S ENGINEER OF RECORD (EOR) OR OTHER PROJECT REPRESENTATIVE. THIS DRAWING IS NOT INTENDED FOR USE IN BIDDING OR CONSTRUCTION WITHOUT THE EOR'S PRIOR APPROVAL. EOR SHALL REVIEW THIS DRAWING PRIOR TO BIDDING AND/OR CONSTRUCTION. IT IS THE ULTIMATE RESPONSIBILITY OF THE EOR TO ENSURE THAT THE PRODUCT(S) DEPICTED AND ALL ASSOCIATED DETAILS MEET ALL APPLICABLE LAWS, REGULATIONS, AND PROJECT REQUIREMENTS.</small> |           |              |
| <b>ADS</b>   |                 | SHEET<br><b>4 OF 6</b>  |           |              |

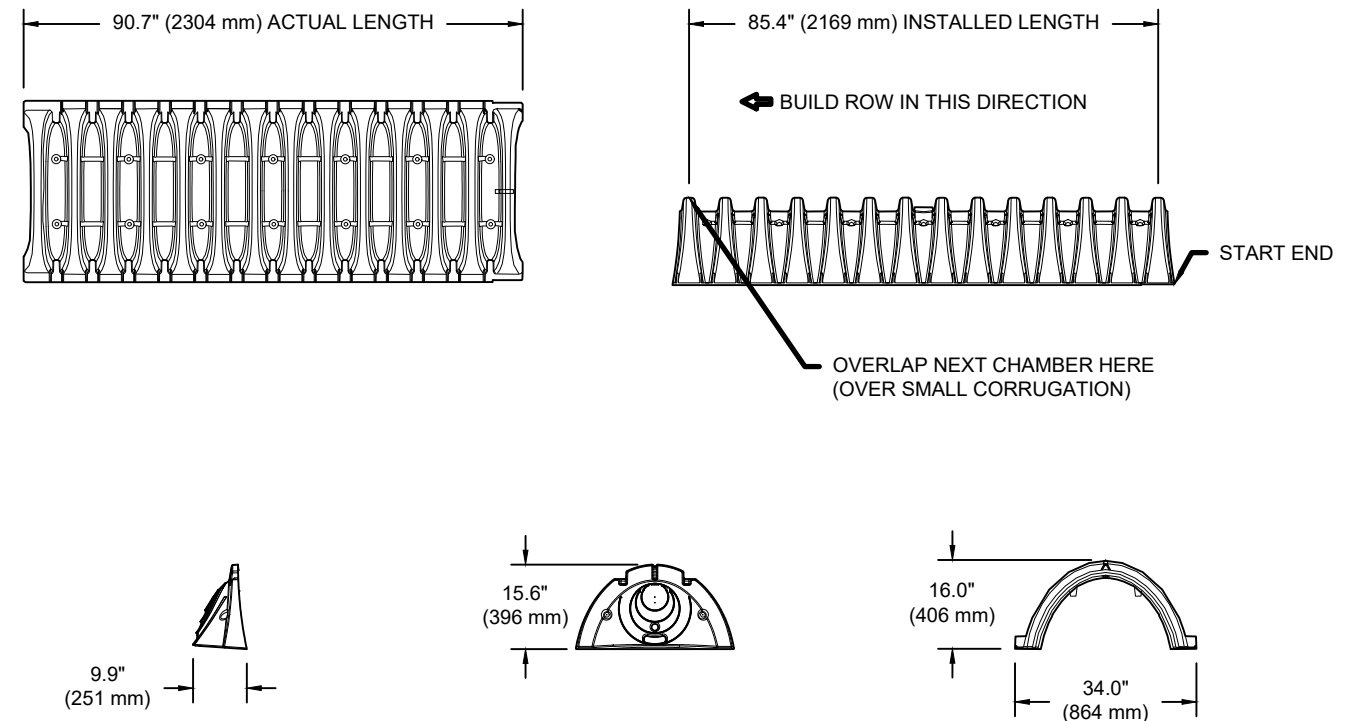
**UNDERDRAIN DETAIL**

NTS



**SC-310 TECHNICAL SPECIFICATION**

NTS

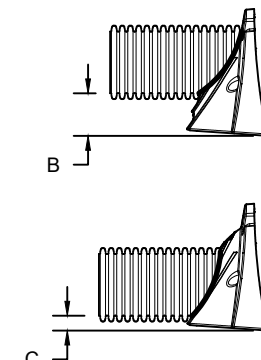


**NOMINAL CHAMBER SPECIFICATIONS**

|                                 |                       |                             |
|---------------------------------|-----------------------|-----------------------------|
| SIZE (W X H X INSTALLED LENGTH) | 34.0" X 16.0" X 85.4" | (864 mm X 406 mm X 2169 mm) |
| CHAMBER STORAGE                 | 14.7 CUBIC FEET       | (0.42 m <sup>3</sup> )      |
| MINIMUM INSTALLED STORAGE*      | 31.0 CUBIC FEET       | (0.88 m <sup>3</sup> )      |
| WEIGHT                          | 35.0 lbs.             | (16.8 kg)                   |

\*ASSUMES 6" (152 mm) ABOVE, BELOW, AND BETWEEN CHAMBERS

| PART #        | STUB         | B             | C            |
|---------------|--------------|---------------|--------------|
| SC310EPE06TPC | 6" (150 mm)  | 5.8" (147 mm) | ---          |
| SC310EPE06BPC |              | ---           | 0.5" (13 mm) |
| SC310EPE08TPC | 8" (200 mm)  | 3.5" (89 mm)  | ---          |
| SC310EPE08BPC |              | ---           | 0.6" (15 mm) |
| SC310EPE10TPC | 10" (250 mm) | 1.4" (36 mm)  | ---          |
| SC310EPE10BPC |              | ---           | 0.7" (18 mm) |
| SC310ECEZ*    | 12" (300 mm) | ---           | 0.9" (23 mm) |



ALL STUBS, EXCEPT FOR THE SC310ECEZ ARE PLACED AT BOTTOM OF END CAP SUCH THAT THE OUTSIDE DIAMETER OF THE STUB IS FLUSH WITH THE BOTTOM OF THE END CAP. FOR ADDITIONAL INFORMATION CONTACT STORMTECH AT 1-888-892-2694.

\* FOR THE SC310ECEZ THE 12" (300 mm) STUB LIES BELOW THE BOTTOM OF THE END CAP APPROXIMATELY 0.25" (6 mm). BACKFILL MATERIAL SHOULD BE REMOVED FROM BELOW THE N-12 STUB SO THAT THE FITTING SITS LEVEL.

NOTE: ALL DIMENSIONS ARE NOMINAL; PRE-CORED END CAPS END WITH "PC"

OSMS

ALGOMA, WI, USA

DRAWN: PM

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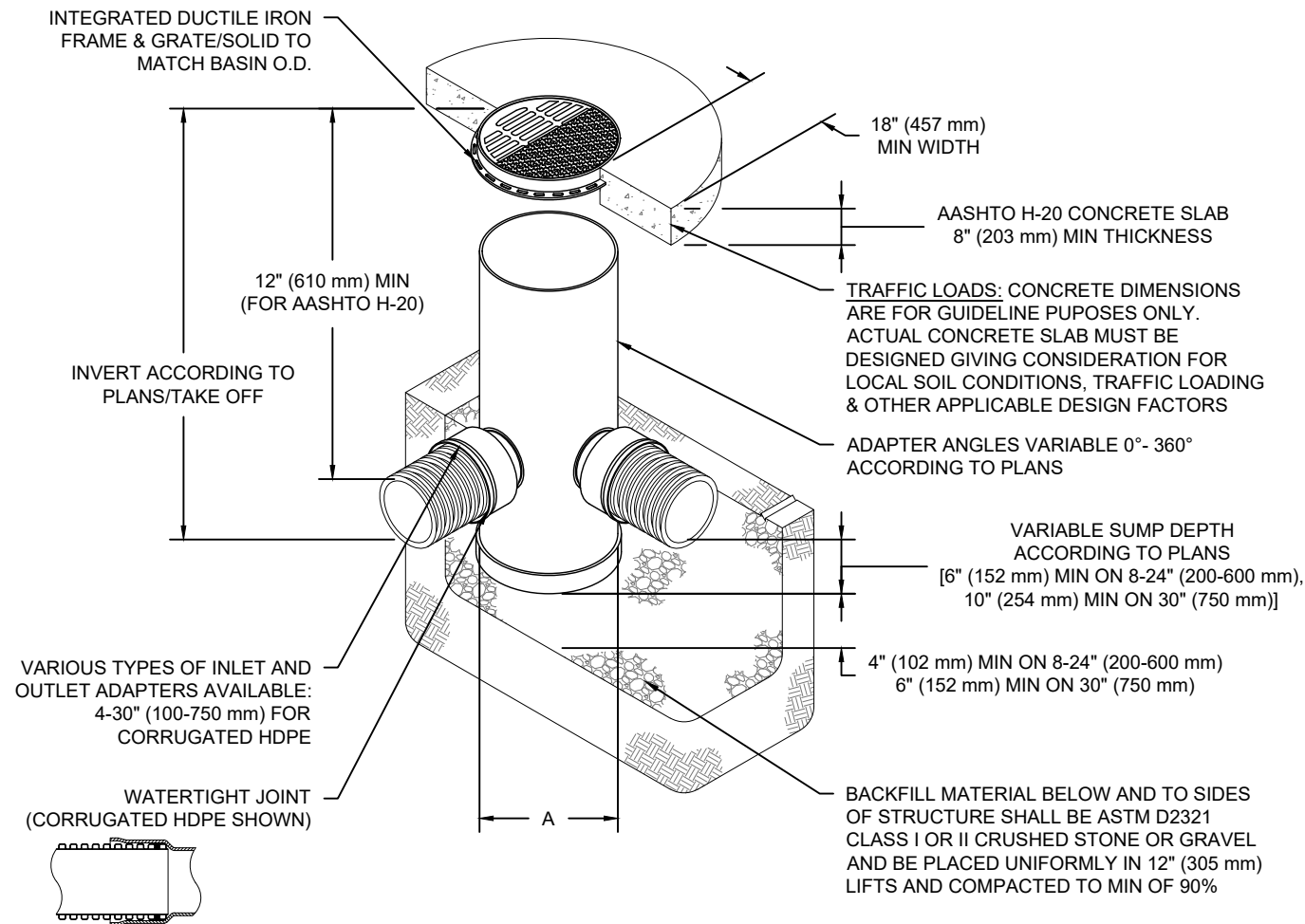


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# NYLOPLAST DRAIN BASIN

NTS



## NOTES

- 8-30" (200-750 mm) GRATES/SOLID COVERS SHALL BE DUCTILE IRON PER ASTM A536 GRADE 70-50-05
- 12-30" (300-750 mm) FRAMES SHALL BE DUCTILE IRON PER ASTM A536 GRADE 70-50-05
- DRAIN BASIN TO BE CUSTOM MANUFACTURED ACCORDING TO PLAN DETAILS
- DRAINAGE CONNECTION STUB JOINT TIGHTNESS SHALL CONFORM TO ASTM D3212 FOR CORRUGATED HDPE (ADS & HANCOR DUAL WALL) & SDR 35 PVC
- FOR COMPLETE DESIGN AND PRODUCT INFORMATION: [WWW.NYLOPLAST-US.COM](http://WWW.NYLOPLAST-US.COM)
- TO ORDER CALL: 800-821-6710

| A            | PART # | GRATE/SOLID COVER OPTIONS |                      |                   |
|--------------|--------|---------------------------|----------------------|-------------------|
| 8" (200 mm)  | 2808AG | PEDESTRIAN LIGHT DUTY     | STANDARD LIGHT DUTY  | SOLID LIGHT DUTY  |
| 10" (250 mm) | 2810AG | PEDESTRIAN LIGHT DUTY     | STANDARD LIGHT DUTY  | SOLID LIGHT DUTY  |
| 12" (300 mm) | 2812AG | PEDESTRIAN AASHTO H-10    | STANDARD AASHTO H-20 | SOLID AASHTO H-20 |
| 15" (375 mm) | 2815AG | PEDESTRIAN AASHTO H-10    | STANDARD AASHTO H-20 | SOLID AASHTO H-20 |
| 18" (450 mm) | 2818AG | PEDESTRIAN AASHTO H-10    | STANDARD AASHTO H-20 | SOLID AASHTO H-20 |
| 24" (600 mm) | 2824AG | PEDESTRIAN AASHTO H-10    | STANDARD AASHTO H-20 | SOLID AASHTO H-20 |
| 30" (750 mm) | 2830AG | PEDESTRIAN AASHTO H-20    | STANDARD AASHTO H-20 | SOLID AASHTO H-20 |

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OSMS

ALGOMA, WI, USA

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DESCRIPTION

CHK

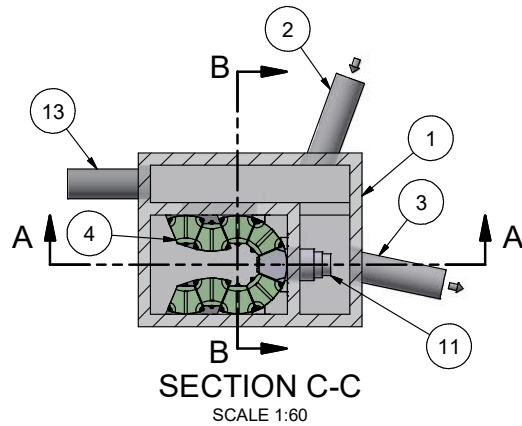
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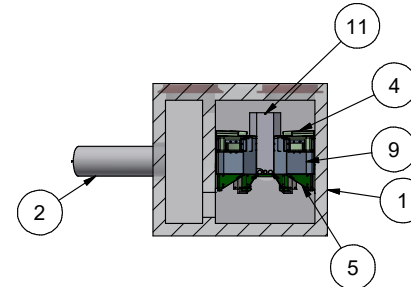
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6 OF 6

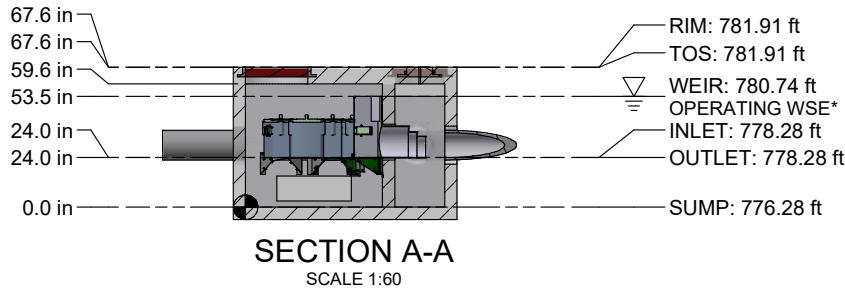
| REVISION HISTORY |               |      |     |            |
|------------------|---------------|------|-----|------------|
| REV              | DESCRIPTION   | BY   | CHK | DATE       |
| -                | FIRST RELEASE | JLL3 | TB  | 12/16/2024 |



**SECTION C-C**  
SCALE 1:60



**SECTION B-B**  
SCALE 1:60



**SECTION A-A**  
SCALE 1:60

**WITH LESS THAN THE STANDARD 9.5 in OF DROP THE UFF COULD SEE PROLONGED DRAIN-DOWN TIMES.**

**CAPACITIES:**

1. MINIMUM PERFORMANCE: 80% REMOVAL. NJDEP - NJDEP BLEND; NJCAT, SIL-CO-SIL 106 (d50 = 22 MICRONS) AT THE PEAK TREATMENT FLOW.
2. MAXIMUM NUMBER OF MODULES PER OUTLET MODULE: 38
3. NJDEP PEAK TREATMENT FLOW: .056 cfs (25 gpm) per module, CPZ

**ADDITIONAL DESIGN INFORMATION:**

1. \* NORMAL OPERATING W.S.E. IS 2.46' ABOVE THE OUTLET INVERT AT THE PEAK TREATMENT FLOW OF .056 cfs (25 gpm) per module. FOR A GIVEN FLOW THE HEAD REQUIREMENT CAN BE REDUCED BY ADDING ADDITIONAL FILTERS.
2. UNIT SHALL CONFORM TO HS20-44 LOAD RATINGS.

**CONTRACTOR NOTES:**

1. STRUCTURE WALL AND SLAB THICKNESS ARE NOT TO SCALE.
2. CONTACT HYDRO INTERNATIONAL FOR A BOTTOM OF STRUCTURE ELEVATION PRIOR TO SETTING THE STRUCTURE.
3. CONTRACTOR TO CONFIRM RIM, PIPE INVERTS, PIPE DIA. AND PIPE ORIENTATION PRIOR TO RELEASE OF UNIT TO FABRICATION.
4. CONTRACTOR IS RESPONSIBLE FOR MATERIALS AND LABOR TO BRING CASTINGS TO FINISHED GRADE.
5. ACTUAL DEPTH OF STRUCTURE MAY VARY DEPENDING ON AVAILABLE PRECAST FORMS. CONTRACTOR TO MEASURE HEIGHT OF STRUCTURE TO ENSURE THAT DEPTH OF EXCAVATION IS CORRECT.
6. UNIT MUST BE INSTALLED ON A LEVEL BASE. MANUFACTURER RECOMMENDS A MINIMUM OF 6" LEVEL ROCK BASE UNLESS SPECIFIED. CONTRACTOR IS RESPONSIBLE TO VERIFY BASE SPECIFICATIONS.
7. ALL PIPES SHALL BE SEALED WATERTIGHT WITH A NON-SHRINK GROUT OR BOOTS AND SHALL MEET OR EXCEED REGIONAL PIPE CONNECTION STANDARDS.

**PARTS LIST**

| ITEM | QTY | DESCRIPTION              | TYPE | SIZE (in) |
|------|-----|--------------------------|------|-----------|
| 1    | 1   | PRECAST VAULT            |      | 6ft X 8ft |
| 2    | 1   | UFF INLET PIPE           | HDPE | 12        |
| 3    | 1   | UFF OUTLET PIPE          | HDPE | 12        |
| 4    | 8   | MODULE LID               |      |           |
| 5    | 5   | SUPPORT FRAME            |      |           |
| 6    | 1   | COVER 30 IN              |      | 30        |
| 7    | 4   | TRIANGLE SUPPORT BRACKET |      |           |
| 8    | 2   | COVER 24 IN              |      | 24        |
| 9    | 8   | MODULE BODY              |      |           |
| 10   | 1   | SUPPORT FRAME LH         |      |           |
| 11   | 1   | OUTLET MODULE            |      |           |
| 12   | 1   | SUPPORT FRAME RH         |      |           |
| 13   | 1   | AUX PIPE 1               | HDPE | 12        |
| 14   | 1   | BYPASS HOOD              |      |           |

**PROJECTION**

**IF IN DOUBT ASK**

|                     |                   |              |
|---------------------|-------------------|--------------|
| DATE:<br>12/16/2024 | SCALE:<br>1:60    |              |
| DRAWN BY:<br>JLL3   | CHECKED BY:<br>TB | APPROVED BY: |

Title  
CPZ UP-FLO FILTER  
6ft X 8ft

8 MODULES

STMH 107  
PROPOSED OSMS SITE  
ALGOMA, WI

Patent: [www.hydro-int.com/patents](http://www.hydro-int.com/patents)

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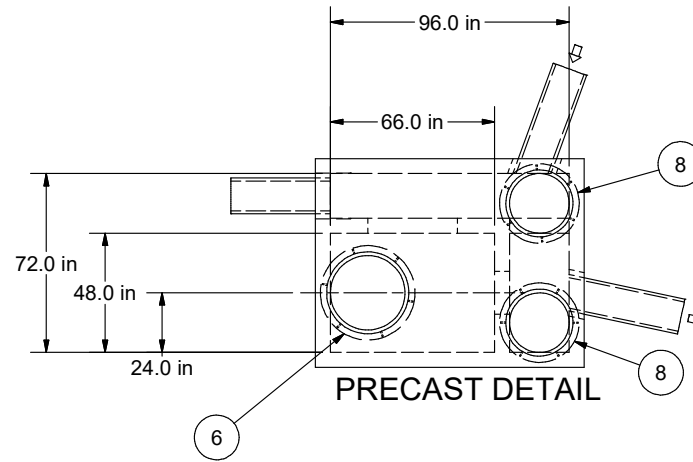
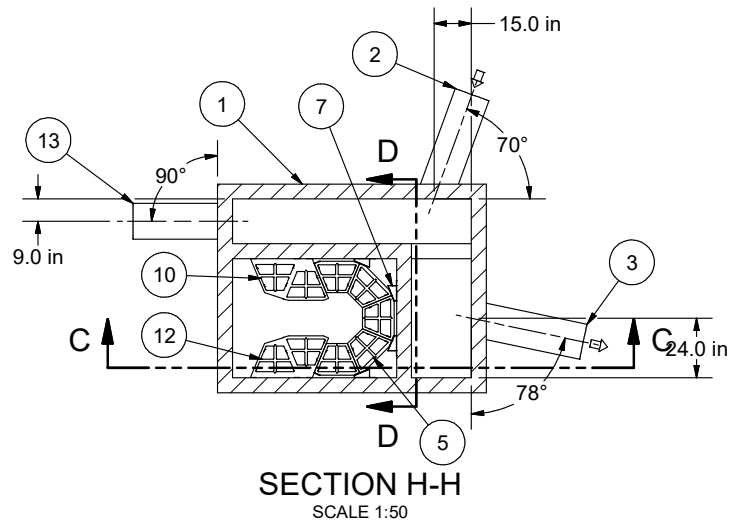
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STOCK NUMBER:  
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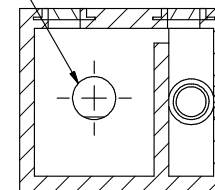
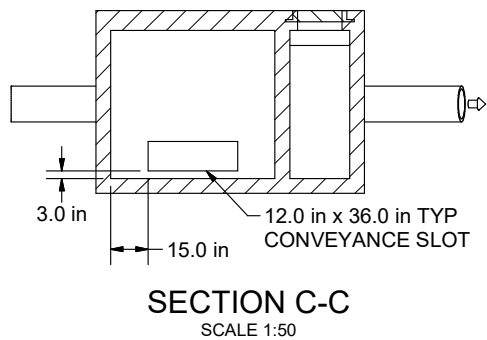
DRAWING NO.:  
24-1261803-UFF-1

SHEET SIZE: B SHEET: 1 OF 2 Rev: -

Pre-cast wall with conveyance slots called out

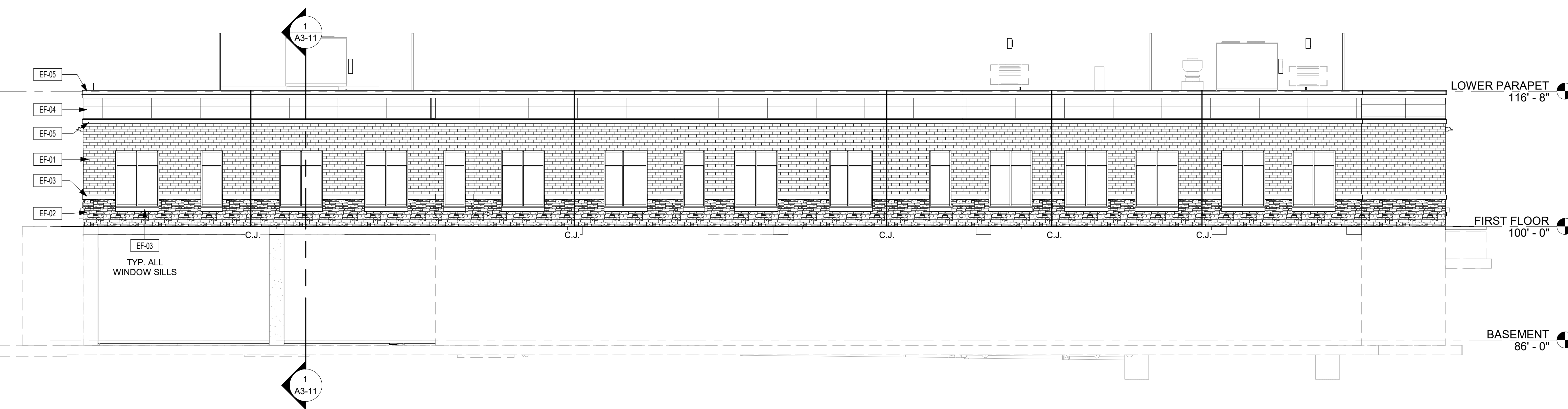


SIZE FOR BOOT TO ACCOMMODATE 15" SDR35 PVC. (BOOT PROVIDED BY PRECASTER)

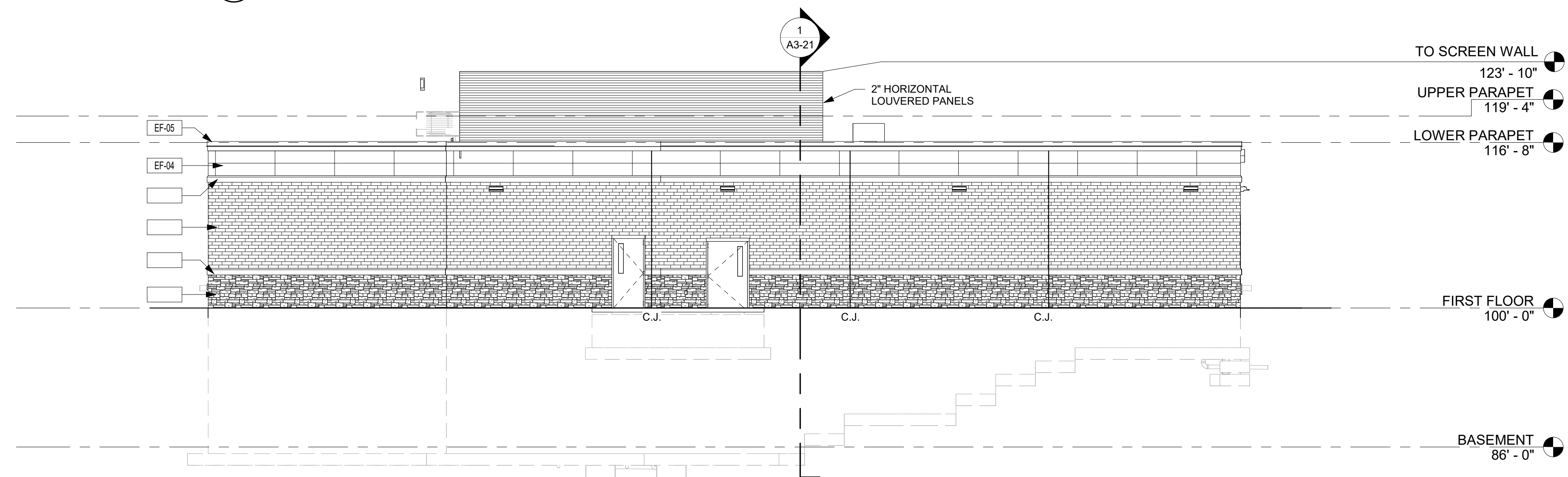


|  |                   |              |
|--|-------------------|--------------|
| <b>PROJECTION</b>                            |                   |              |
| <b>IF IN DOUBT ASK</b>                       |                   |              |
| DATE:<br>12/16/2024                          | SCALE:<br>1:50    |              |
| DRAWN BY:<br>JLL3                            | CHECKED BY:<br>TB | APPROVED BY: |
| Title<br>CPZ UP-FLO FILTER<br>6ft X 8ft      |                   |              |
| 8 MODULES                                    |                   |              |
| STMH 107<br>PROPOSED OSMS SITE<br>ALGOMA, WI |                   |              |
| <b>Hydro International</b>                   |                   |              |
| hydro-int.com<br>©2024 HYDRO INTERNATIONAL   |                   |              |
| WEIGHT:                                      | MATERIAL:         |              |
| STOCK NUMBER:<br>1                           |                   |              |
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| SHEET SIZE:<br>B                             | SHEET:<br>2 OF 2  | Rev:<br>-    |

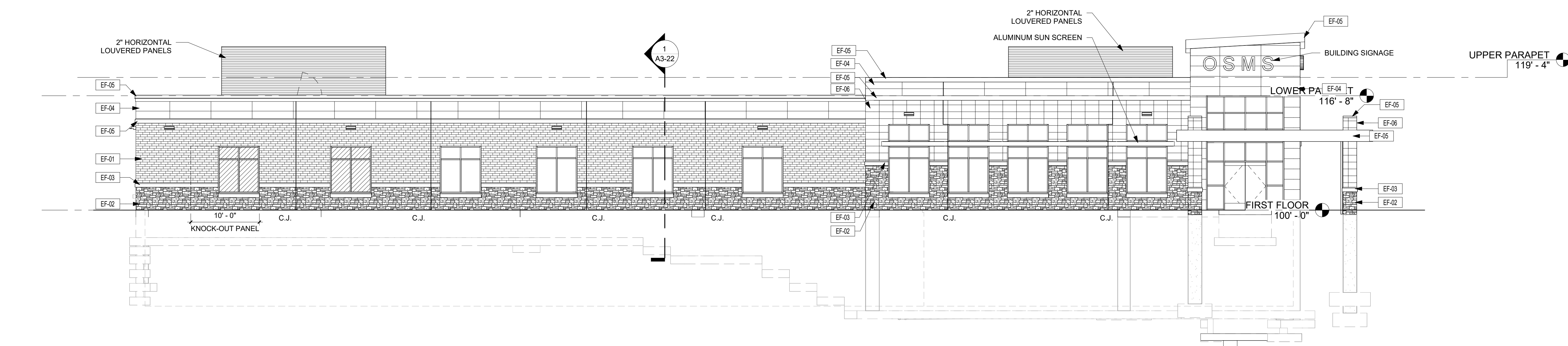
| EXTERIOR FINISH SCHEDULE |                   |                  |                    |           |               |              |
|--------------------------|-------------------|------------------|--------------------|-----------|---------------|--------------|
| MARK                     | MATERIAL TYPE     | MANUFACTURER     | SERIES             | SIZE      | COLOR         | COMMENTS     |
| EF-01                    | BRICK VENEER      | BELDON           | ALAMO BLEND        | JUMBO     |               | RUNNING BOND |
| EF-02                    | STONE             | HALQUIST STONE   | CHILTON LEDGESTONE |           |               |              |
| EF-03                    | PRECAST CONCRETE  | COUNTY MATERIALS |                    | 8"        |               |              |
| EF-04                    | METAL PANEL       |                  |                    | 18" X 72" |               |              |
| EF-05                    | METAL TRIM        |                  |                    |           |               |              |
| EF-06                    | CAST STONE PANELS | COUNTY MATERIALS | ROCK CAST GP-A     | 12" X 24" | CRYSTAL WHITE | STACKED BOND |



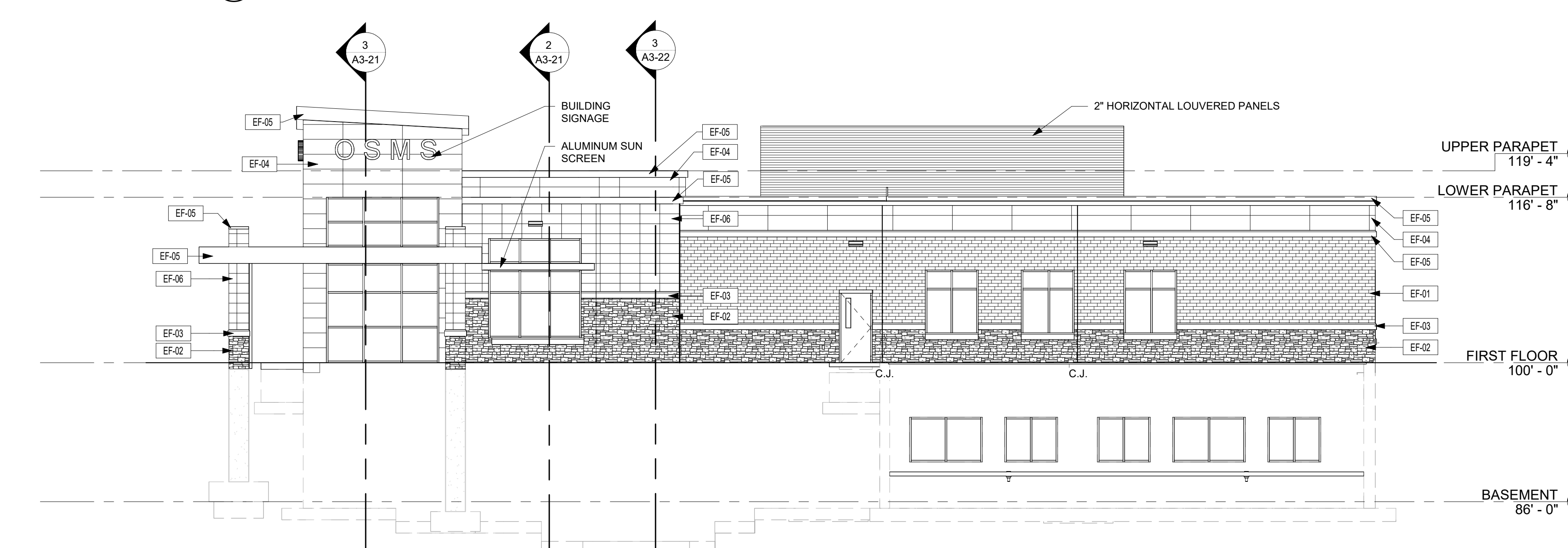
1 SOUTH ELEVATION  
1/8" = 1'-0"



2 EAST ELEVATION  
1/8" = 1'-0"



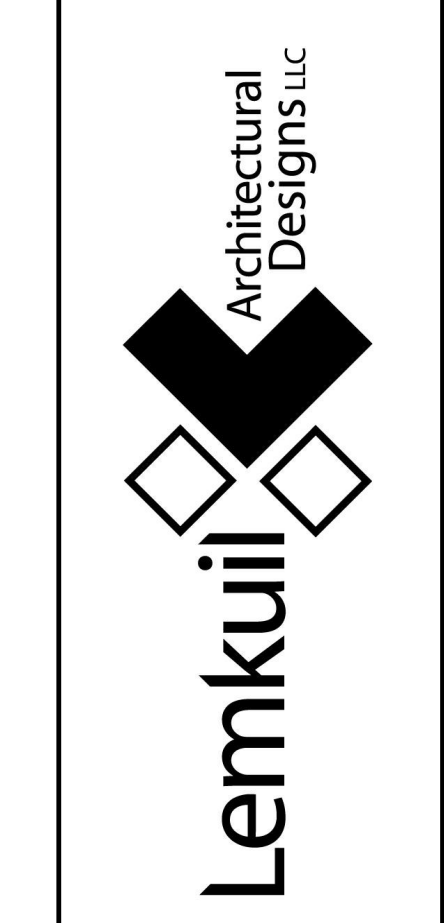
3 NORTH ELEVATION  
1/8" = 1'-0"



4 WEST ELEVATION  
1/8" = 1'-0"

DATE MM/DD/YY  
DRAWN BY ESR  
CHECKED BY TGL

4361 Touchstone Drive  
Oneida WI 54155  
(920)-609-4663  
tom@lemkuilarchdesigns.com

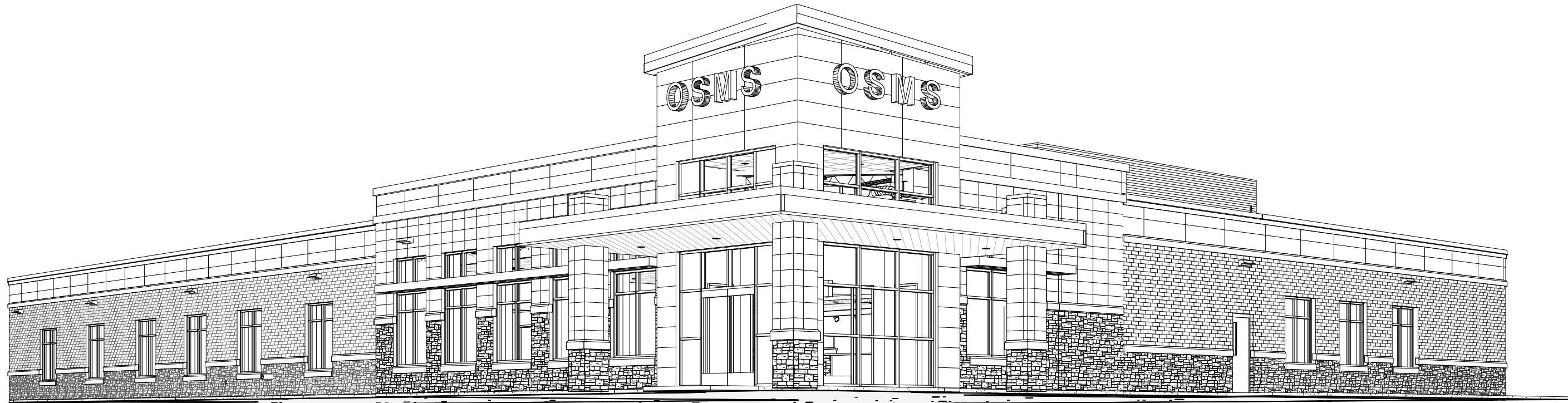


Project Status:  
**OSMS CLINIC**  
ADDRESS  
OSHKOSH, WISCONSIN ZIPCODE

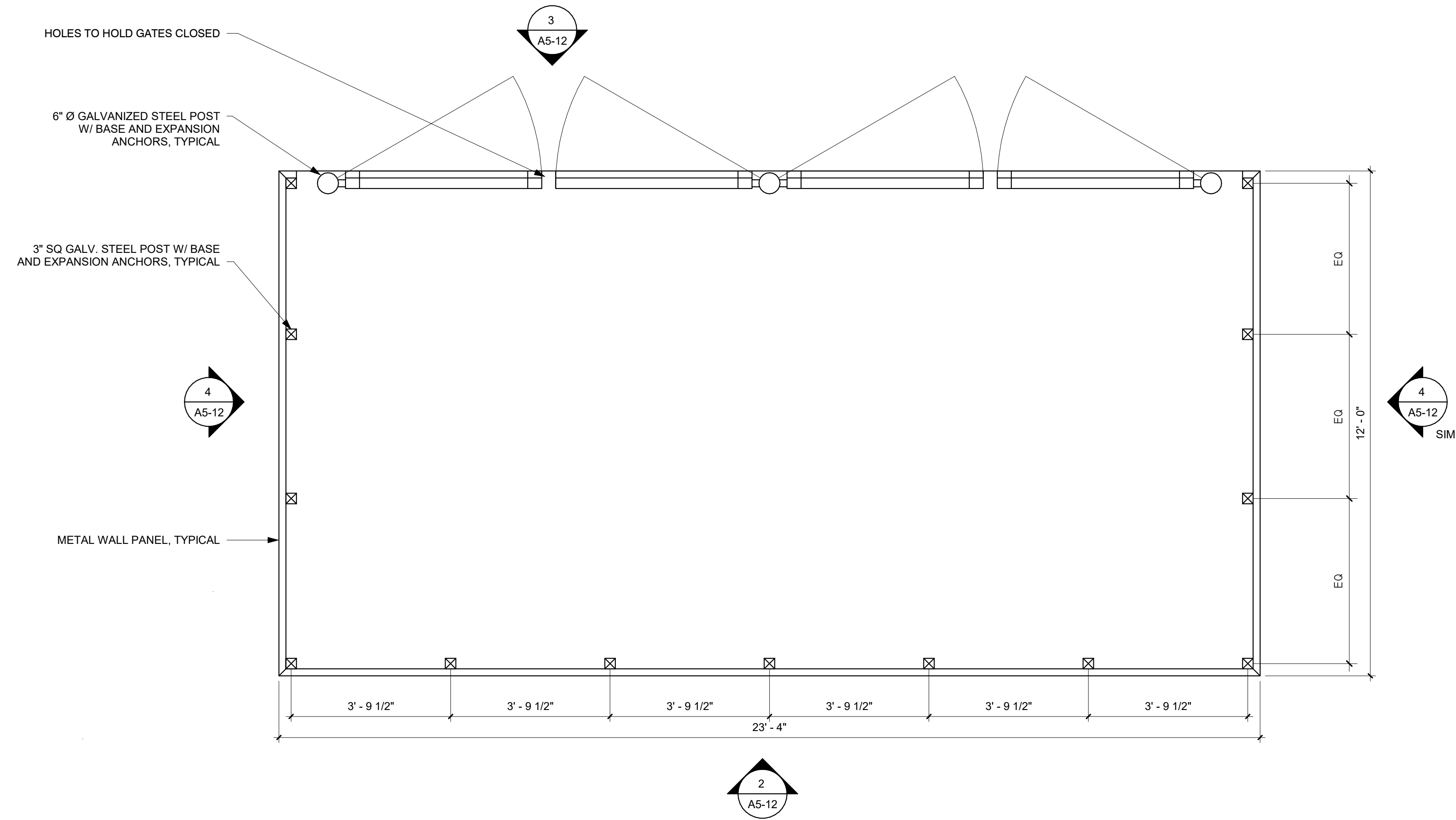
EXTERIOR ELEVATIONS

A2-11

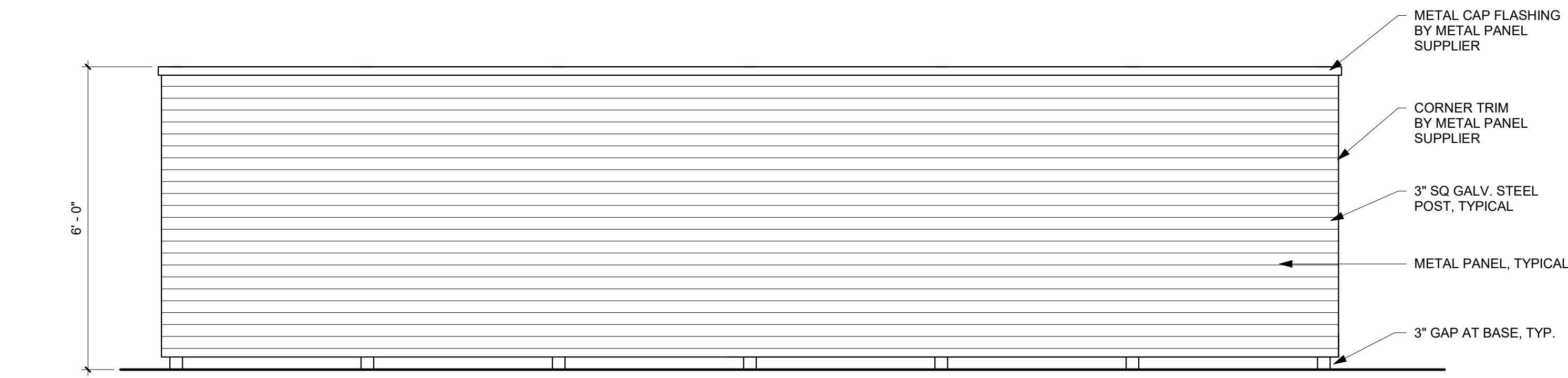
PRELIMINARY NOT FOR CONSTRUCTION



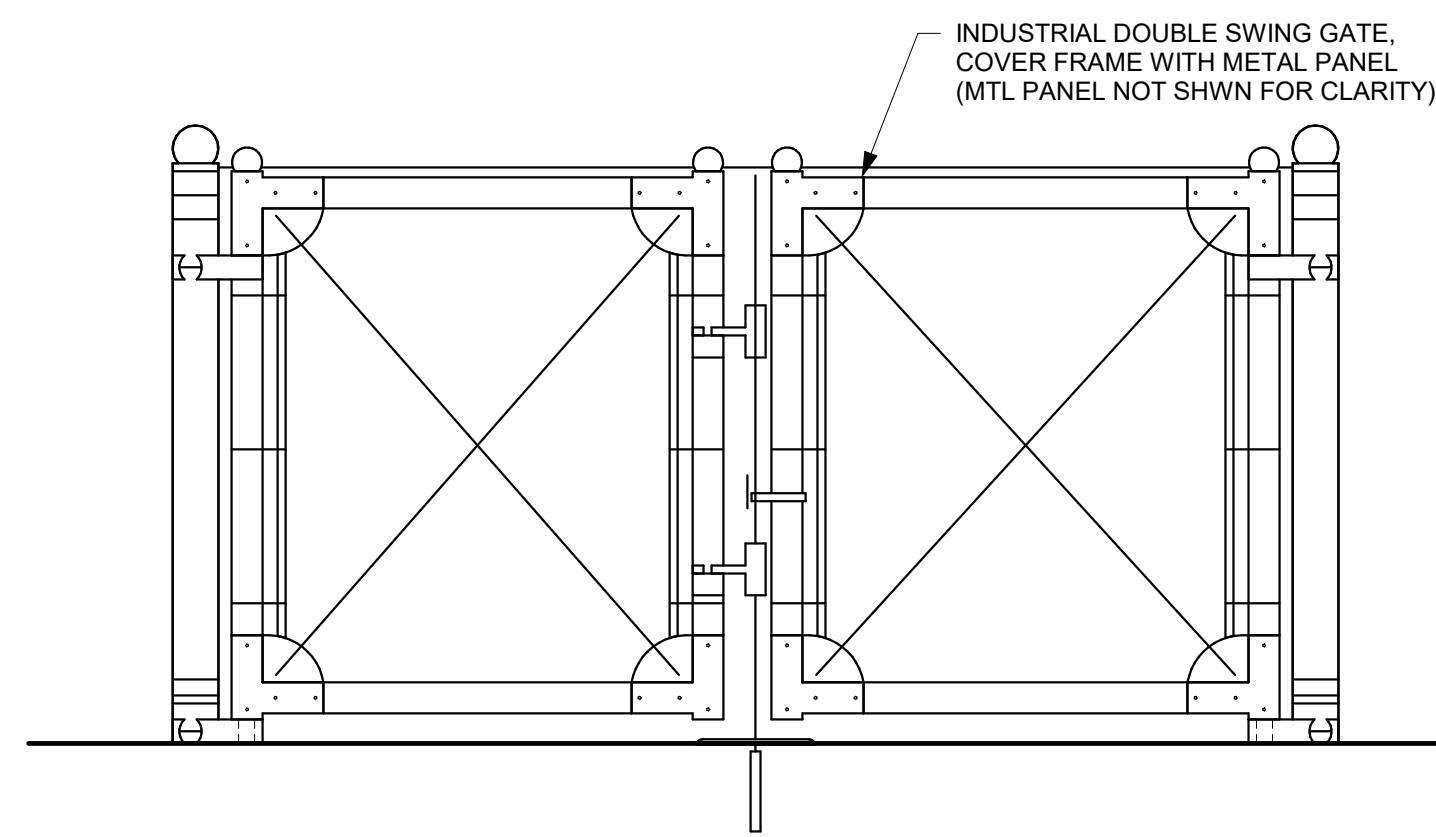




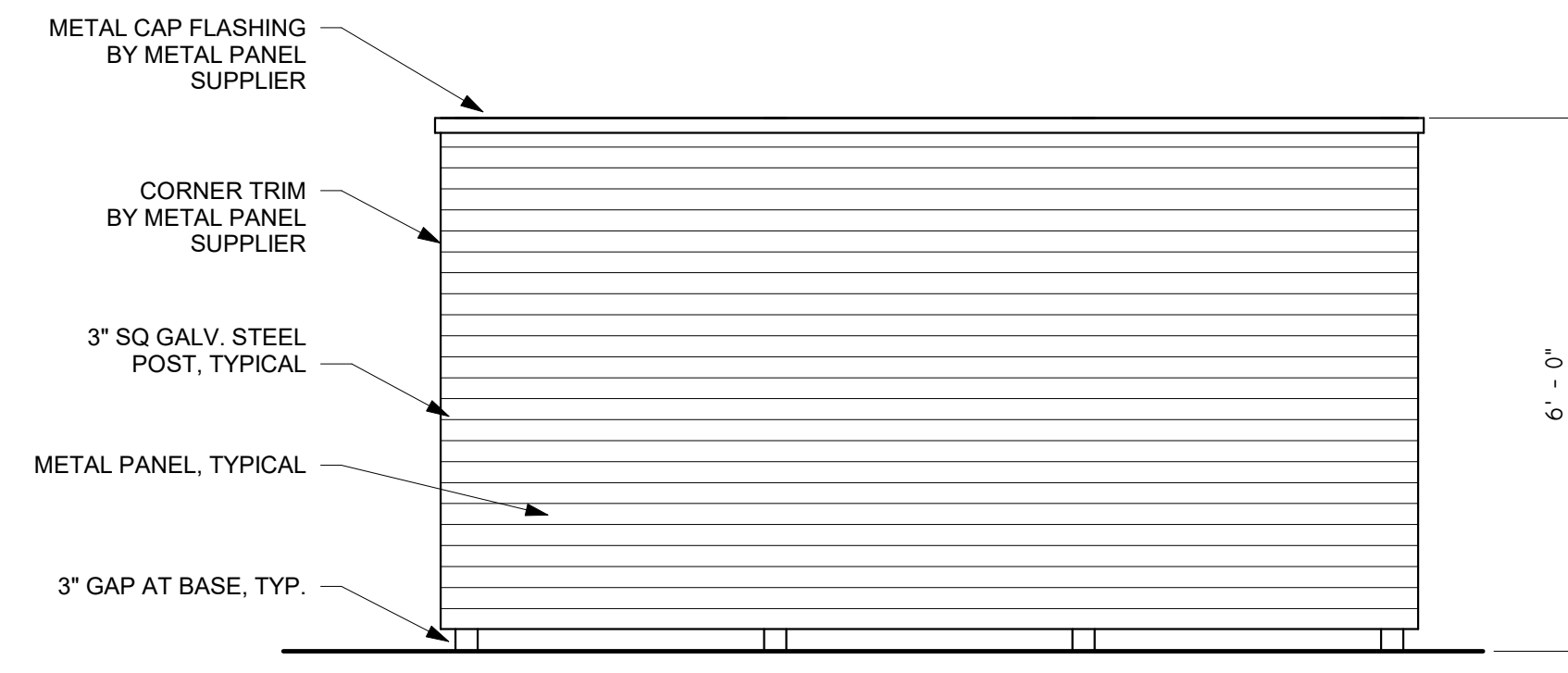
1 TRASH ENCLOSURE PLAN  
 1/2" = 1'-0"



2 TRASH ENCLOSURE  
 1/2" = 1'-0"



3 TRASH ENCLOSURE GATE  
 1/2" = 1'-0"



4 TRASH ENCLOSURE ELEVATION  
 1/2" = 1'-0"

**State of Wisconsin**  
**DEPARTMENT OF NATURAL RESOURCES**  
625 E County Rd Y Suite 700  
Oshkosh, WI, 54901

**Tony Evers, Governor**  
-----  
Telephone 608-266-2621  
Toll Free 1-888-936-7463  
TTY Access via relay - 711



**January 2, 2025**

**EXE-NE-2024-71-04187**

Sandy Fragale  
2223 Lime Kiln Road  
Ste 1  
Green Bay, WI 54311  
[sent electronically]

RE: Nonfederal Wetland Exemption Determination for an area described as Wetlands # 1 & # 2 located in the Town of Algoma, Winnebago County

Dear Ms. Fragale:

This letter is in response to your request for a nonfederal wetland exemption determination for the above-mentioned wetlands.

According to 281.36 (4n), Wis. Stats., a nonfederal urban wetland is a wetland that is not federally jurisdictional. Projects impacting nonfederal wetlands in urban areas must be less than 1 acre of total impact per parcel. Mitigation will be required for impacts greater than 10,000 sq ft up to 1 acre. The applicant must have a nonfederal jurisdictional determination from the Army Corps of Engineers along with a map of the wetland(s) involved. In addition, DNR must also consider whether the nonfederal wetland is a rare and high-quality wetland as defined in s 281.36(4n), Wis. Stat.

The Department reviewed the following materials to aid in our exemption determination:

- The request narrative including project scope and purpose
- Site location map and photographs that show different angles and views of the wetland
- Botanical survey results
- Wetland delineation information

Below is a summary of our findings:

#### **Request Narrative**

According to the request narrative the total wetland impacts will be 2033 SF. The purpose of this project is to construct a medical clinic on parcels 002141406, 0021415, 0021416, and 002025924 in

#### **Site Location and Photographs**

The site location confirms that the wetland is located within an urban area.

#### **Botanical Survey**

The botanical survey demonstrates that the wetland is not a rare and high-quality wetland.

**Wetland Delineation Information**

The wetland delineation describes the wetland areas as an emergent/wet meadow community.

**Stormwater Compliance Information**

The documentation demonstrated that the project will be completed in compliance with applicable WPDES stormwater permits and stormwater ordinances adopted under s. 59.693, 60.627, 61.354, or 62.234, Wis. Stats.

**Conclusion:**

Based upon the documentation provided above, the project meets the eligibility criteria pursuant to s. 281.36 (4n), State Stat. You are able to proceed with this project. If you have any questions or would like to schedule a meeting to discuss this approval, please call me at (920) 718-0890 or email [eric.stadig@wisconsin.gov](mailto:eric.stadig@wisconsin.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Stadig', with a stylized flourish at the end.

Eric Stadig  
Water Management Specialist

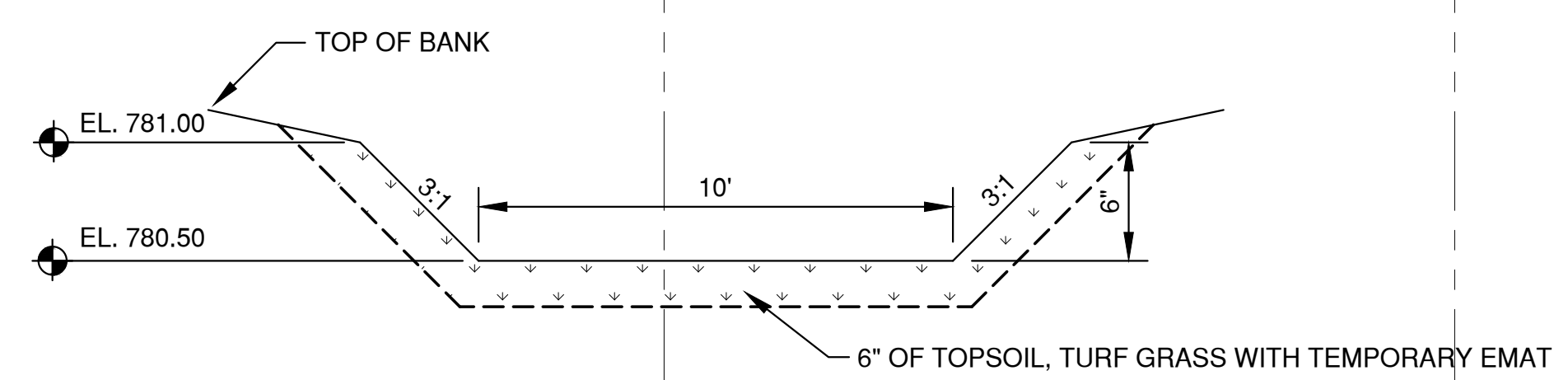
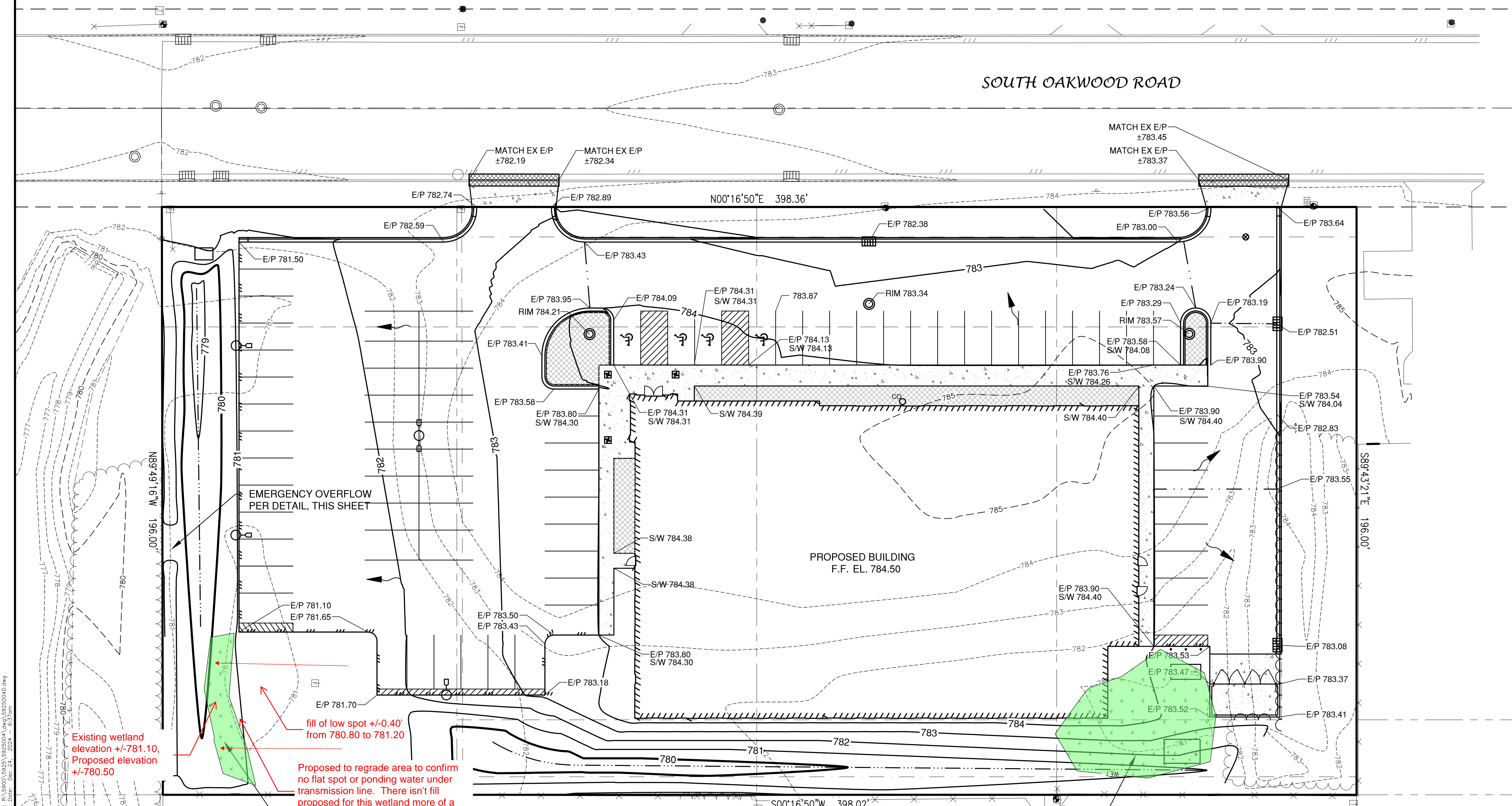
Email CC:

Winnebago County Zoning Administrator  
Brandon Robaidek, Consultant  
Jason Higgins, WDNR Conservation Warden  
WRZ File

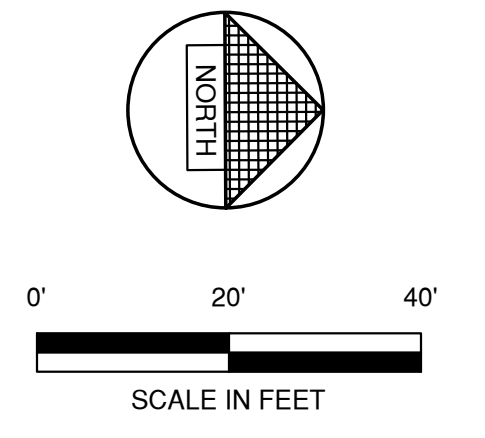
SOUTH OAKWOOD ROAD

LEGEND

- T/C 999.99 TOP OF CURB ELEVATION
- F/L 888.88 FLOW LINE ELEVATION
- S/W 666.66 TOP OF SIDEWALK ELEVATION
- E/P 555.55 EDGE OF PAVEMENT ELEVATION
- R/W 444.44 TOP OF RETAINING WALL ELEVATION
- 333.33 GROUND ELEVATION
- DRAINAGE SWALE
- DRAINAGE DIVIDE
- FLOW ARROW



EMERGENCY OVERFLOW STRUCTURE DETAIL



| NO. | DATE     | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION |
|-----|----------|---------|----------|-----|------|---------|----------|
| 1   | 12/23/24 | BDR     | BID SET  |     |      |         |          |

PROPOSED OSMS SITE FOR OSMS TOWN OF ALGOMA WINNEBAGO COUNTY, WISCONSIN

GRADING PLAN

|         |          |
|---------|----------|
| DATE    | 07/20/24 |
| FILE    | 5925004D |
| JOB NO. | 5925004  |

**REL Robert E. Lee & Associates, Inc.**  
 1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releinc.com

## OSMS Site Plan Staff Review:

### Protective Covenants, document 1411501:

**Land Use:** Hours restriction Monday-Friday 7:00am to 6:00pm and Saturday 7:00am to 1:00pm. **MET**, *Generally operate Monday-Friday 8am to 5pm, but would have option to adjust hours within the restricted hours.*

**Building Size:** No building on the lots shall exceed 17,500 square feet in ground area and one story in height. **MET**, *building is 17, 420 sq ft. and one story.*

**Building Location:** Setbacks are marked on the site plan. **MET**

**225-69 Development Standards.** Refer to [Chapter 23 of the Winnebago County General Code](#) for standards for each category with exceptions for additional Town requirements as noted below:

### **Ingress/Egress:**

#### [225-69 A. Driveways.](#)

(3) Exceptions; additional Town requirements.

- a. Configuration. Driveways shall ordinarily intersect with public streets as nearly as possible at right angles; provided, however, that for high-intensity uses and/or parcels with access to streets with posted speeds of 45 miles per hour or greater, a channelized "T" intersection may be required. For high-intensity uses, acceleration and deceleration lanes may also be required. **NA**
- b. Multiple frontage. Where a parcel abuts two streets, access may be limited to the street with the lowest functional classification (i.e., arterial, collector) as defined in the Algoma Comprehensive Plan: Transportation Element. **NA**
- c. Number and spacing. No parcel fronting on a public street for less than 100 feet shall ordinarily have more than one driveway access to that street. No parcel fronting on a public street for between 100 feet and 250 feet shall ordinarily have more than two driveway accesses to that street; provided, however, that the center line of the two driveways should not be closer than 50 feet for local or collector streets or closer than 75 feet for arterial streets. One additional access may be approved for each additional 250 feet subject to the center line separation of 50 feet for local or collector streets and 75 feet for arterial streets. **MET**, *two driveways with 398 feet of frontage. North driveway is at least 25 feet from lot line which is in compliance with protective covenant requirement.*
- d. Corner and lot line clearance. No driveway shall be constructed with its center line closer than 75 feet to a local street intersection; closer than 100 feet to a collector street intersection; or closer than 150 feet to an arterial street intersection (as measured from the right-of-way line). No driveway shall be constructed with its center line closer than 25 feet to a property line except when the driveway is jointly used by the adjoining property. **MET**
- e. Width. Minimum driveway widths of 12 feet are required for one-way driveways and minimum driveway widths of 24 feet are required for two-way driveways. Driveways shall



not exceed a maximum width of 36 feet at their juncture with the street pavement or 30 feet in width at the property boundary line. **MET**

- f. Coordination with opposite side driveways and buildings. Driveways shall be located to minimize potential interference and conflicts with the use of buildings and driveways located on the opposite side of the street. **MET**

**Parking and on-site circulation:**

225-69 B. Parking.

(4) Exceptions; additional Town requirements.

- a. Marking. Any off-street parking in excess of 5,000 square feet of 10 or more parking spaces shall have individual spaces marked (lined). **MET**

**Outdoor Storage:**

225-69 C. Outside storage of equipment, products or materials. **NA**

(4) Exceptions; additional Town requirements.

- a. Separation. Outside storage shall be clearly separated from any off-street parking areas, driveways, buildings and structures by a distance of not less than 10 feet. No outside storage shall be in the front or side yard of a parcel.
- b. Visibility. No outside storage shall be permitted unless such storage is visually screened from view of any private property owner or roadway, with a suitable solid masonry or wood fence at least six feet in height. Screening shall be well maintained.
- c. Safety. Such storage area shall be located and arranged so as to not impair the convenience and safety of vehicular or pedestrian travel. No equipment, products or materials shall be piled or stacked to a height exceeding the principal building.
- d. Surface. In commercial, industrial or multifamily zoned land all outside storage areas shall be surfaced with a hard surface and in industrial areas (as an option) gravel material would be allowed. The surface of outdoor storage areas should be maintained in a smooth, well-graded condition.

225-69 E. Outside storage of waste and trash.

- a. General requirement. Storage of waste or trash shall be kept in an enclosure as described in this section.
- b. Construction standards. An enclosure shall consist of a masonry or solid wooden fence at least six feet in height, with a door having a one-foot vertical clearance at the bottom and a feature that allows doors to be latched in the open position. The floor of a screened enclosure should be at the same level as the lot and be hard surfaced. **Met, enclosure specifications added to plans.**

- c. Location. An enclosure should be located at the rear of the building and easily accessible for refuse pickup. **MET**

**Landscaping:**

225-69 D. Landscaping.(3) Exceptions; additional Town requirements.

- a. Not less than 15% of the total parcel or lot area shall be devoted to landscaped areas. **MET, 34% green space**
- b. Additional landscaping requirements as determined necessary by the Town Administrator and approved by the Planning Commission and Town Board, including but not limited to the following:
  - 1. Perimeter landscaping.
  - 2. Screening and buffering.
  - 3. Sides of buildings.
  - 4. Parking lots.
  - 5. Heavy equipment and machinery areas.
  - 6. Plant type and size.
  - 7. Materials.

**Met,** *Landscape buffer is there for trash enclosure on east side of the lot. Landscaping within the ATC easement meet their requirements (lower shrubs).*

**Surface and subsurface drainage** (consistent with Ch 23, Art. 15 of Winnebago County General Code):

225-69 F. Drainage.

- 1. Drainage requirements. Any parcel developed or redeveloped shall require submittal of drainage impact calculations and appropriate drainage improvements according to the requirements set forth in this Code and Chapter 23, Article 15, of the Winnebago County General Code. **MET**
- 2. Existing drainage. Existing watercourses and drainage patterns shall be maintained. No obstructions, such as plantings, structures, fences, riprap and the like shall be allowed within any existing watercourses or developed drainageways. **MET**

**Architectural features and the specific location and orientation of buildings and structures:**

225-69 G. Outdoor lighting.

No exterior lighting, whether freestanding or mounted on a building or structure, shall be reflected or produce unreasonable glare beyond the parcel boundaries. All exterior lighting fixtures, either wall mounted or freestanding, shall be identified on the face of the site plan and shall state the dispersion pattern, intensity of light, and cut-off shielding that reflects light downward and in which the light source is not visible from adjacent properties. There will be zero light dispersion at the lot line. **Met,** *the Type Z fixture shown (perimeter parking lot) have house shields. Light fixture specifications are on file with the Town.*

**Signage:**

225-69 H. Signs.

(3) Exceptions; additional Town requirements.

- a. Setbacks. No sign shall be located within 10 feet of any side or rear lot line. All signs shall comply with zero light dispersion at the lot line as documented by a photometric plan. **MET**, *want maximum signage allowed on the building a monument sign. Will go through county permitting process at later date and will be in compliance with town ordinance. Building signs are shown in the rendering—a monument sign is not shown.*

**225-70 Application:**

1. Name, address and telephone number of petitioner and property owner (if not the same); **MET**
2. Name of project, if any, and the address and legal description of the proposed development or redevelopment; **MET**
3. A statement describing the proposed development or redevelopment; **MET**
4. The zoning classification of the parcel; **MET**
5. Tabulations of total gross acreage and square feet of the parcel; **MET**
6. Tabulations of total gross floor area and the percentage thereof proposed to be devoted to various uses; **MET**
7. Tabulation of the number of employees, as applicable or the number of dwelling units as applicable; **MET** *15-20 employees*
8. Tabulation of the number of parking and loading spaces; **MET**
9. Tabulation of the impervious surface area and drainage calculations where applicable; **MET**
10. Tabulation of required landscaping area; and **MET**
11. Traffic count projections to and from the site. **MET**, *will see about 150 patients per day with 2 deliveries.*

**Site plan.**

General requirements. A site plan shall be prepared at a scale so as to clearly depict the required information. Site plan scales determined to be inadequate will be rejected.

Required information. A site plan shall contain the following elements:

1. Location map, which must be legible to identify the location within the Town; **MET**
2. Names of adjacent or surrounding streets; **MET**
3. A survey of the property, drawn to scale of sufficient size, to show boundaries (lot lines) of the parcel, with dimensions; **MET**
4. The location and dimensions of all buildings and structures; **MET**
5. Dimensions of all yards; **MET**
6. The location of all parking and loading areas; **MET**
7. The location and dimensions of driveway access points; **MET**



8. Distances between driveways and any lot lines or intersections; **MET**
9. Internal traffic patterns; **MET**
10. The location and dimensions of all perimeter and interior landscaped areas and the nature of the landscaping treatment and materials; **MET**
11. The location of all existing and proposed public and private easements and the location of all utilities and utility connections; **MET**
12. The direction and flow of surface drainage and the location and nature of drainage improvements; **MET**
13. The location and nature of signs and lighting, including a light dispersion pattern for each; and **MET**
14. Other information necessary or required to show compliance with the review criteria of this article or the Winnebago County Zoning Ordinance. **MET**



## AGENDA MEMORANDUM

**To:** Honorable Town Chairperson and Town Supervisors

**From:** Maggie Mahoney, Administrator

**Date:** February 19, 2025

**RE:** Introduce Resolution to Discontinue a Portion of Abraham Lane in the Town of Algoma and Proceeding with Public Hearing on the Resolution

---

**SUMMARY:** It is in the public interest for the Town to discontinue its rights, if any, to this portion of Abraham Lane (see attached aerial). If discontinued, this portion of road would remain the fee simple property of the Wisconsin Department of Transportation and the abutting property owners may work directly with WisDOT regarding ownership, activities, and/or purchase this portion of road.

As stated in the attached resolution, this portion of Abraham lane should be discontinued because:

- The Town does not own the road—it is deeded to WisDOT.
- The Town has never opened, worked or maintained this portion of road.
- This portion of road does not allow for access to STH 21 and is not necessary for public use or access to any property.

The Town Attorney has reviewed this matter, provided the attached resolution and exhibits. The following steps would be followed if the Town Board wishes to proceed with the discontinuance pursuant to Wis. Stat. §66.1003:

1. Town introduces resolution and sets the date for public hearing at least 40 days out. Copies are sent to WisDOT and any other necessary entities, such as WDNR (depending on location/proximity).
2. Town attorney prepares and files a lis pendens with Register of Deeds.
3. Town prepares proposed resolution and admissions of service.
4. Resolution is served on abutting landowners.
5. Resolution is heard and possibly passed.
6. If passed, resolution is recorded with Register of Deeds.

We are on #1 of this process. **The question before the Town Board is whether or not to direct Staff to proceed with a public hearing for the resolution of discontinuance.**

**RECOMMENDED ACTION:** Staff recommends proceeding with a public hearing for the resolution for discontinuance. Should the Town Board agree the following motion may be made:

*“Motion to proceed with a public hearing on a resolution to discontinue a portion of Abraham Lane in the Town of Algoma.”*

**ATTACHMENTS:**

1. Aerial of area to be discontinued
2. Resolution and Exhibits

**Area to be Discontinued**

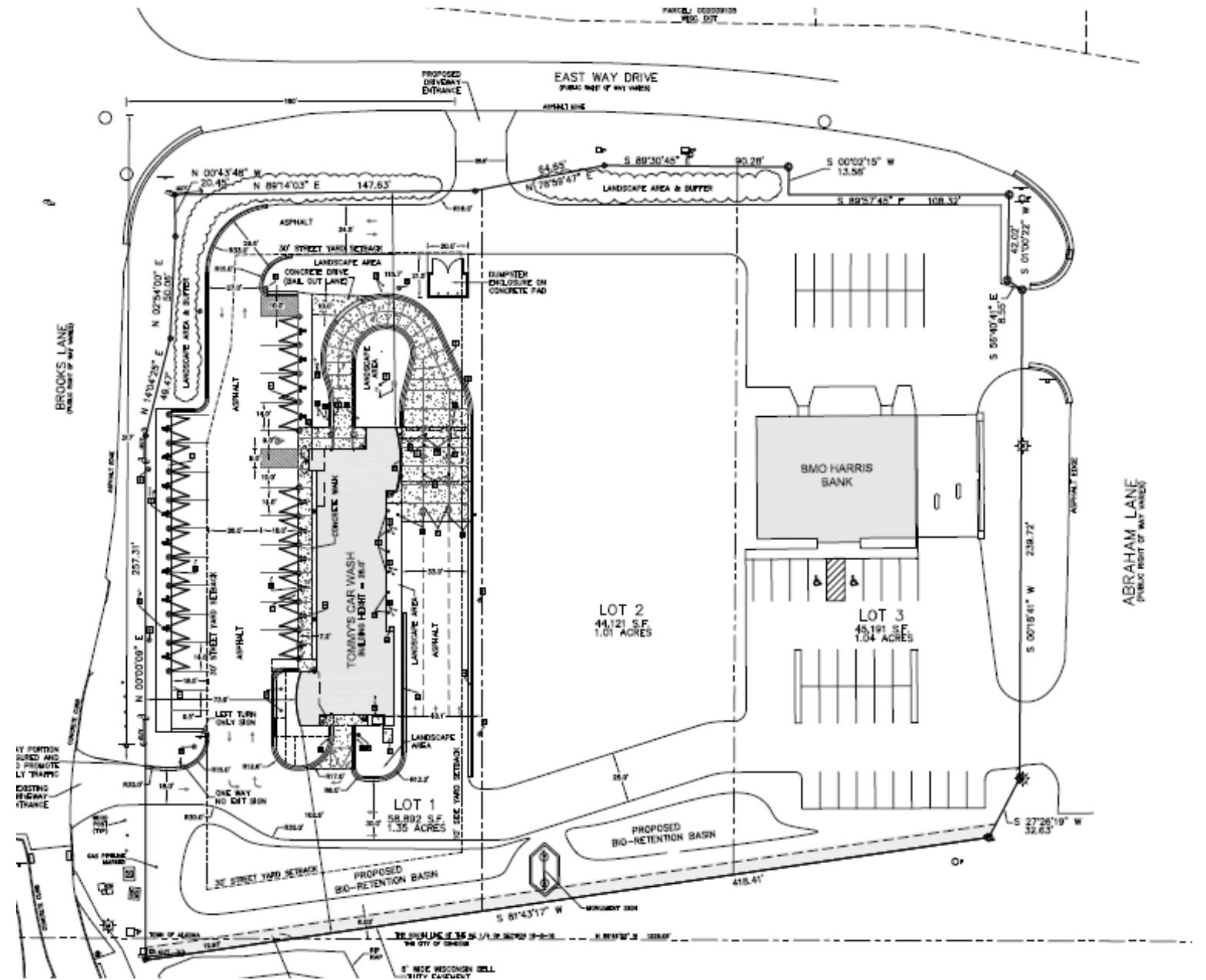




Aerial of both properties abutting this portion of Abraham Lane



Site plan for property to west of this portion of Abraham Lane



The site plan shows a shared driveway access to Lot 2 on East Way Drive. A cross-access easement will be created between the 3 lots to assure access to all lots and ease of traffic flow along the north and south ends of the properties (drive areas are shown on the site plan). Once legal documentation has been created it will be submitted to the Town for appropriate review and approval.

Should the proposed project/site plan not come to fruition, driveway access could easily be added to Lot 2 and/or Lot 3 along East Way Drive. So, this proposed discontinuance would not result in any landlocked parcels.

**RESOLUTION TO DISCONTINUE  
A PORTION OF ABRAHAM LANE  
IN THE TOWN OF ALGOMA**

Document No.

**TOWN OF ALGOMA RESOLUTION TO  
DISCONTINUE A PORTION OF ABRAHAM LANE  
PURSUANT TO SECTION 66.1003 WIS. STATS.**

**WHEREAS**, the Town of Algoma, Winnebago County, Wisconsin desires to discontinue its interest, if any, as described: A parcel of land being part of the SE ¼ of the NE ¼ of Section 16, T18N, R16E, Town of Algoma, Winnebago County, Wisconsin. Said parcel described as follows:

Commencing at the East Quarter Corner of said Section 16; Thence N 89°50'05" W, 888.02 feet along the south line of said SE ¼ of the NE ¼; Thence N 0°09'55" E , 50.47 feet to a found ¾ inch rebar, being the intersection of the existing north right of way of STH 21 and the existing west right of way of Abraham Lane and being the Point of Beginning ; Thence along said existing west right of way N 27°28'25" E, 33.08 feet to a found ¾ inch rebar; Thence continuing along said existing west right of way and its line extended N 0°17'47" E , 285.23 feet ; Thence S 79°44'24" E , 97.52 feet to the intersection of the south and east existing right of way of said Abraham Lane; Thence along said existing easting east right of way the following 4 courses; S 45°13'36" W, 30.26 feet to a found 1 inch iron pipe; Thence S 12°15'26" W , 41.77 feet to a found 1" iron pipe; Thence S 0°18'14" W, 186.74 feet to a found 1 inch iron pipe; Thence S 42°43'29" E, 46.12 feet to a found 1 inch iron pipe and the end of said courses; Thence S 82°41'15" W, 113.57 feet along said existing north right of way of USH 21 to the Point of Beginning.

Said parcel contains 21,437 square feet, more or less. Shown as Parcel A on attached exhibit 1.; and

**WHEREAS**, the portion of Abraham Lane that the Town of Algoma wishes to discontinue its rights to, if any, was first deeded to the Wisconsin Department of Transportation by then-property owners Ran-Lie, Inc. and Irene Jantz as shown on the attached Exhibit 2, Warranty Deed and Exhibit 3, Certificate of Compensation; and

**WHEREAS**, the Town of Algoma has never opened, worked or maintained this portion of Abraham Lane; and

**WHEREAS**, the portion of Abraham Lane to be discontinued does not allow for motor vehicles to access the paved portion of State Highway 21 and is not necessary for public use or access to any property; and

**WHEREAS**, the Town Board of the Town of Algoma has determined that discontinuance of its rights, if any, to the excess right-of-way is in the public interest; and

*Recording Area*

*Return to:*

Ashley Lehocky  
Town Counsel Law & Litigation, LLC  
940 E. Evergreen Drive  
Kaukauna, WI 54130

Tax parcel numbers:

**WHEREAS**, the Wisconsin Department of Transportation shall retain its rights to these portions of Abraham Lane subject to any other easements or restrictions of record.

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The Town of Algoma's rights to the above-described portion of Abraham Lane and as shown on Exhibit 1 be and are hereby discontinued pursuant to Section 66.1003 Wis. Stats.
2. The Wisconsin Department of Transportation shall remain the fee simple owner to that portion which is discontinued.
3. A public hearing be held not less than 40 days from the date of filing or introduction of this Resolution and the Town Clerk directed to give notice of hearing by a Class 3 notice under Chapter 985, Wis. Stats., and to personally serve this Resolution on the owner of property fronting or abutting the above-described right-of-way at least 30 days prior to the date of the public hearing.

Presented for filing this \_\_\_\_ day of \_\_\_\_\_, 2025, and for hearing on the \_\_\_\_ day of \_\_\_\_\_, 2025.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Joel Rasmussen, Town Chair

\_\_\_\_\_  
Katherine Reinbold, Town Clerk

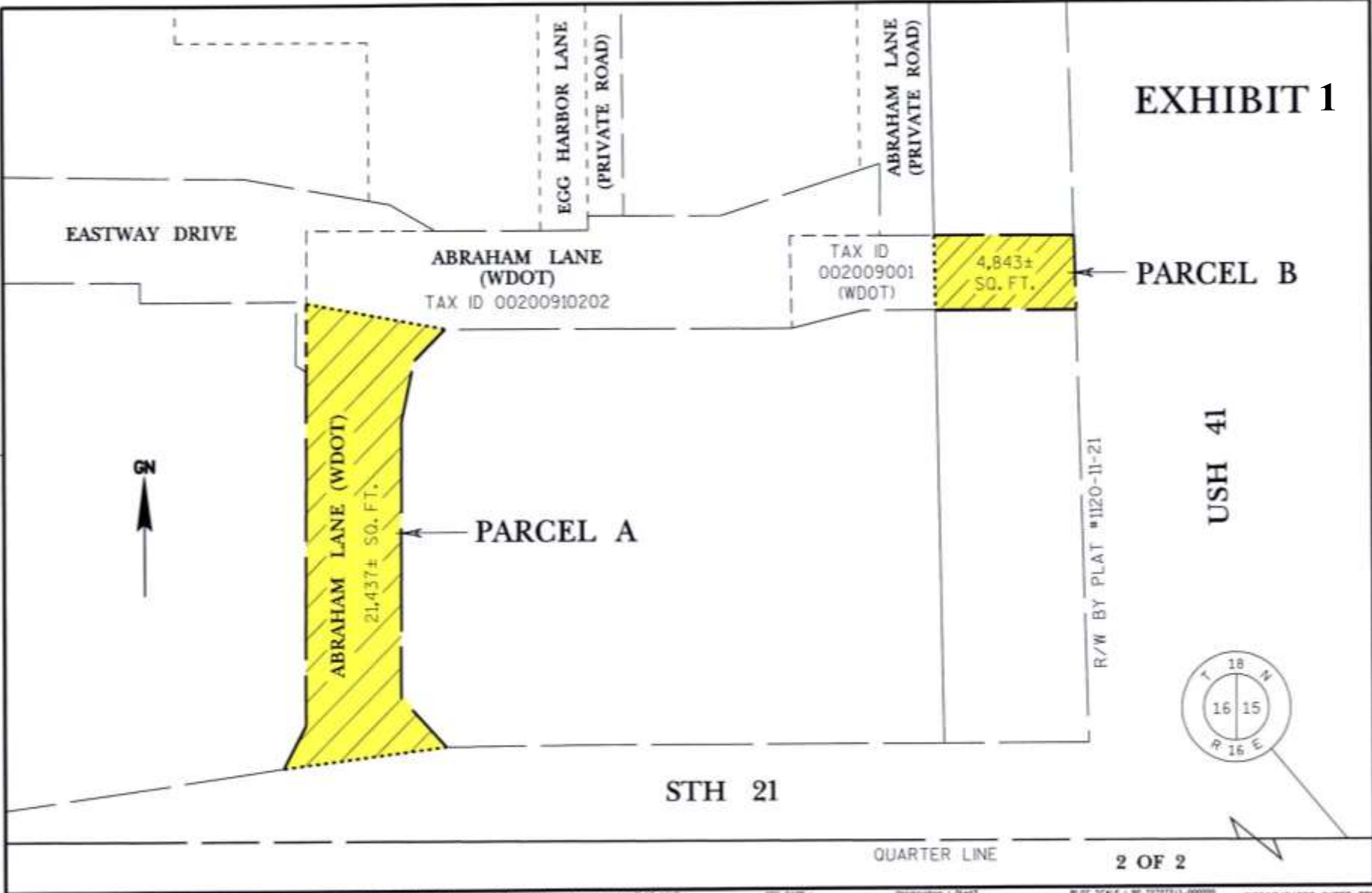
I, Katherine Reinbold, Clerk of the Town of Algoma, Winnebago County, Wisconsin do hereby certify that the above Resolution to Discontinue a portion of Abraham Lane in the Town of Algoma Pursuant to Section 66.1003 Wis. Stats., is a true and correct copy of Resolution No. \_\_\_\_\_ adopted on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the Town Board for the Town of Algoma.

\_\_\_\_\_  
Katherine Reinbold, Town Clerk

Personally came before me this  
\_\_\_\_ day of \_\_\_\_\_, 2025,  
JOEL RASMUSSEN & KATHERINE REINBOLD  
to me known to be the person(s) who  
executed the foregoing instrument and  
acknowledge the same.

Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

Drafted by:  
Ashley Lehocky, Town Counsel Law & Litigation, LLC  
940 Evergreen Drive, Kaukauna, WI 54130





DEED BY CORPORATION WARRANTY DEED DOCUMENT NO. \_\_\_\_\_

THIS INDENTURE, made by Ran - Lie Inc.

\_\_\_\_\_, a Corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, grantor, of \_\_\_\_\_ County, Wisconsin, hereby conveys and warrants to the State of Wisconsin, Department of Transportation

grantee \_\_\_\_\_, of \_\_\_\_\_, Wisconsin, for the sum of Ninety Three Thousand One Hundred and No/100 (\$93,100.00) Dollars.

Fee Title in and to the following tract of land in Winnebago County, Wisconsin, described as:

All that land of the owner in the SE 1/4-NE 1/4 Section 16, T18N, R16E, lying within the following described traverse:

Beginning at a point on the east-west one quarter line 774.88 feet S 89°08'09"W of the east one-quarter corner of said Section 16; Thence S 89°08'09"W 139.01 feet; Thence N 26°24'20"E 89.88 feet; Thence N 0°43'18"W 334.11 feet; Thence N 89°08'09"E 194.90 feet; Thence N 1°07'30"W 9.94 feet; Thence N 89°21'48"E 91.32 feet; Thence N 71°42'48"E 115.43 feet; Thence S 0°38'12"E 48.14 feet; Thence S 89°08'09"W 60.64 feet; Thence S 0°51'51"E 62.00 feet; Thence S 89°08'09"W 239.65 feet; Thence S 44°12'25"W 42.48 feet; Thence S 0°43'18"E 218.96 feet; Thence S 43°45'16"E 46.12 feet; Thence S 1°12'19"E 65.25 feet to the point of beginning.

Said parcel contains 0.77 acres, more or less, exclusive of all lands previously acquired or now being used for highway purposes.

Also acquired herein are all existing, future or potential common law or statutory easements or rights of vehicular access between the highway herein designated as STH 21 and all of the remaining abutting real property of the owner, whether acquired by separate conveyance or otherwise, in the said SE 1/4-NE 1/4 Section 16, T18N, R16E.

THIS CONVEYANCE IS EXEMPT FROM THE TRANSFER FEE PURSUANT TO SEC. 77.25(2)

The consideration stated herein is payment in full for the property described herein and includes full compensation for items of damage set forth in sec. 32.09, Wisconsin Statutes, assuming the completion of the improvements contemplated by the relocation order or orders upon which this instrument is based.

Compensation for additional items of damage listed in sec. 32.195, Wisconsin Statutes, has not been included. If any such items are shown to exist the owner may file claims as provided in sec. 32.20, Wisconsin Statutes.

IN WITNESS WHEREOF, the said grantor has caused these presents to be assigned by N. D. Mueller, Officer

President Title and countersigned by Kenneth Rothe, Officer

Secretary Title Wisconsin, this 10th day of January, A.D., 19 84.

Ran-Lie Inc.

SIGNED AND SEALED IN PRESENCE OF

N. D. Mueller Corporate Name Pres. Officer Title

N. D. Mueller President

Countersigned: Kenneth Rothe Secretary Officer Title

Kenneth Rothe Secretary

STATE OF WISCONSIN,

County of Winnebago

Personally came before me, this 10th day of January, A.D., 1984,

N. D. Mueller Officer, JP Title, and Kenneth Rothe Officer, Sec Title, of the

above-named Corporation; to me known to be the persons who executed the foregoing instrument as such officers of said Corporation, by its authority.

Notary Public

Notary Public, Winnebago County, Wisconsin

My commission expires 12-31-87

RECEIVED FOR RECORD  
19th DAY OF January  
A.D., 1984 AT 10:36  
O'CLOCK a M. AND RECORDED IN VOL. XXXXXXXXXXXXXXXXXXXX PAGE XX  
Margaret Adams  
Register of Deeds  
WINNEBAGO COUNTY

This instrument was drafted by the State of Wisconsin, Department of Transportation.

Project 6184-2-21/F 071(7)

Parcel No. 35

604612

4/8

604851

WHEREAS, On the 18 day of September,  
A. D., 19 74, Ran - Lie, Inc.

duly executed to Western State Bank

a mortgage to secure the payment of the sum of Sixty Eight Thousand and  
No/100 -----  
----- (\$68,000.00) ----- Dollars,

which said mortgage was on the 18 day of September,  
A. D., 19 74, duly recorded in the office of the Register of Deeds, in and for Winnebago County, in the State of  
Wisconsin, in Volume \_\_\_\_\_ of Mortgages, on page \_\_\_\_\_, Document No. 454883 ✓, and which said  
mortgage covered, with other property, the premises hereinafter described; and, whereas Western State Bank

the present owner and holder  
of said mortgage has been requested to release from the lien of said mortgage, the property hereinafter described;

Now therefore, in consideration of the sum of \_\_\_\_\_ Dollars,  
to it paid by Ran - Lie, Inc.

the said Western State Bank  
hereby releases from the lien and the operation of said mortgage the following portion of said mortgaged premises, to-wit: the certain  
piece or parcel of land lying and being in the County of Winnebago, and State of Wisconsin, known and  
described as follows, viz:

All that land of the owner in the SE 1/4-NE 1/4 Section 16, T18N, R16E, lying  
within the following described traverse:  
Beginning at a point on the east-west one quarter line 774.88 feet S 89°08'09"W of  
the east one-quarter corner of said Section 16; Thence S 89°08'09"W 139.01 feet; Thence  
N 26°24'20"E 89.88 feet; Thence N 0°43'18"W 334.11 feet; Thence N 89°08'09"E 194.90  
feet; Thence N 1°07'30"W 9.94 feet; Thence N 89°21'48"E 91.32 feet; Thence N 71°42'48"  
E 115.43 feet; Thence S 0°38'12"E 48.14 feet; Thence S 89°08'09"W 60.64 feet; Thence  
S 0°51'51"E 62.00 feet; Thence S 89°08'09"W 239.65 feet; Thence S 44°12'25"W 42.48  
feet; Thence S 0°43'18"E 218.96 feet; Thence S 43°45'16"E 46.12 feet; Thence S 1°12'  
19"E 65.25 feet to the point of beginning.

Said parcel contains 0.77 acres, more or less, exclusive of all lands previously  
acquired or now being used for highway purposes.

Also acquired herein are all existing, future or potential common law or statutory  
easements or rights of vehicular access between the highway herein designated as  
STH 21 and all of the remaining abutting real property of the owner, whether acquired  
by separate conveyance or otherwise, in the said SE 1/4-NE 1/4 Section 16, T18N, R16E.

(IF NECESSARY, CONTINUE DESCRIPTION ON REVERSE SIDE)

The said Western State Bank retains  
its lien upon the balance of the premises (not heretofore released) described in said mortgage to secure the principal sum unpaid, to-wit:  
\_\_\_\_\_ Dollars,  
with all interest on the same, remaining unpaid, according to the terms and conditions of said mortgage.

In Witness Whereof, the said \_\_\_\_\_  
has caused these presents to be signed by Lloyd E. Hanneman, its President, and countersigned by  
Russell W. Kamphuis, Vice President, its ~~Secretary~~ at Oshkosh, Wisconsin,  
and its corporate seal to be hereunto affixed, this 2nd day of December, A. D., 19 83.

SIGNED AND SEALED IN PRESENCE OF  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

M&I WESTERN STATE BANK f/k/a Western State Bank  
\_\_\_\_\_  
Corporate Name  
Lloyd E. Hanneman  
President  
COUNTERSIGNED:  
Russell W. Kamphuis  
~~Secretary~~  
Russell W. Kamphuis, Vice President

STATE OF WISCONSIN,  
Winnebago County, } ss.

Personally came before me, this 2nd day of December, A. D., 19 83, Lloyd E. Hanneman,  
President, and Russell W. Kamphuis, Vice Pres., ~~Secretary~~ of the above named Corporation, to me known to be the persons  
who executed the foregoing instrument, and to me known to be such President and Vice Pres. ~~Secretary~~ of said Cor-  
poration, and acknowledged that they executed the foregoing instrument as such officers as the deed of said Corporation, by its authority.

NOTARY PUBLIC  
STATE OF WISCONSIN  
NOTARY SEAL

Jill M. Ihrig  
Jill M. Ihrig  
Notary Public Winnebago County, Wis.  
My Commission (Expires) ~~(to)~~ 6-8-86  
Parcel 35

This instrument drafted by \_\_\_\_\_  
\_\_\_\_\_ of Wisconsin Department of Transportation,  
Project 6184-2-21/F 071(7)

2  
604852  
4  
4.8.80

WHEREAS, On the 22 day of January,  
A. D., 19 73, Ran - Lie, Inc.

duly executed to Western State Bank

a mortgage to secure the payment of the sum of One Hundred Eleven Thousand  
and No/100

(\$111,000.00) Dollars,  
which said mortgage was on the 23 day of January

A. D., 19 73, duly recorded in the office of the Register of Deeds, in and for Winnebago County, in the State of Wisconsin, in Volume \_\_\_\_\_ of Mortgages, on page \_\_\_\_\_, Document No. 431200 ✓, and which said mortgage covered, with other property, the premises hereinafter described; and, whereas Western State Bank

the present owner and holder of said mortgage has been requested to release from the lien of said mortgage, the property hereinafter described;

Now therefore, in consideration of the sum of \_\_\_\_\_ Dollars,  
to it paid by Ran - Lie, Inc.

the said Western State Bank hereby releases from the lien and the operation of said mortgage the following portion of said mortgaged premises, to-wit: the certain piece or parcel of land lying and being in the County of Winnebago, and State of Wisconsin, known and described as follows, viz:

All that land of the owner in the SE 1/4-NE 1/4 Section 16, T18N, R16E, lying within the following described traverse:  
Beginning at a point on the east-west one quarter line 774.88 feet S 89°08'09"W of the east one-quarter corner of said Section 16; Thence S 89°08'09"W 139.01 feet; Thence N 26°24'20"E 89.88 feet; Thence N 0°43'18"W 334.11 feet; Thence N 89°08'09"E 194.90 feet; Thence N 1°07'30"W 9.94 feet; Thence N 89°21'48"E 91.32 feet; Thence N 71°42'48"E 115.43 feet; Thence S 0°38'12"E 48.14 feet; Thence S 89°08'09"W 60.64 feet; Thence S 0°51'51"E 62.00 feet; Thence S 89°08'09"W 239.65 feet; Thence S 44°12'25"W 42.48 feet; Thence S 0°43'18"E 218.96 feet; Thence S 43°45'16"E 46.12 feet; Thence S 1°12'19"E 65.25 feet to the point of beginning.

Said parcel contains 0.77 acres, more or less, exclusive of all lands previously acquired or now being used for highway purposes.

Also acquired herein are all existing, future or potential common law or statutory easements or rights of vehicular access between the highway herein designated as STH 21 and all of the remaining abutting real property of the owner, whether acquired by separate conveyance or otherwise, in the said SE 1/4-NE 1/4 Section 16, T18N, R16E.

(IF NECESSARY, CONTINUE DESCRIPTION ON REVERSE SIDE)

The said Western State Bank retains its lien upon the balance of the premises (not heretofore released) described in said mortgage to secure the principal sum unpaid, to-wit: \_\_\_\_\_ Dollars, with all interest on the same, remaining unpaid, according to the terms and conditions of said mortgage.

In Witness Whereof, the said \_\_\_\_\_ has caused these presents to be signed by Lloyd E. Hanneman, its President, and countersigned by Russell W. Kamphuis, Vice Pres., its Secretary, at Oshkosh, Wisconsin, and its corporate seal to be hereunto affixed, this 2nd day of December, A. D., 19 83.

SIGNED AND SEALED IN PRESENCE OF

M&I Western State Bank f/k/a Western State Bank

Bank  
Corporate Name

Lloyd E. Hanneman  
President

COUNTERSIGNED:

Russell W. Kamphuis, Vice President  
Secretary

STATE OF WISCONSIN,  
Winnebago County, } ss.

Personally came before me, this 2nd day of December, A. D., 19 83, Lloyd E. Hanneman, President, and Russell W. Kamphuis, Vice Pres., Secretary of the above named Corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such President and Vice Pres. of said Corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said Corporation, by its authority.

NOTARY PUBLIC  
STATE OF WISCONSIN



Jill M. Thrig  
Jill M. Thrig

Notary Public Winnebago County, Wis.

My Commission (Expires) (is) 6-8-86

Parcel 35

This instrument was drafted by \_\_\_\_\_ of Wisconsin Department of Transportation

Project 6184-2-21/F 071(7)

DOCUMENT NO.

CERTIFICATE OF COMPENSATION  
Sec. 32.05

of Wisconsin / Department of Transportation  
K-A-500 11-80

This Space Reserved For Recording Data  
Register's Office

Winnebago County, Wis.

Received for record

this 18<sup>th</sup> Day of

November

A.D. 19 83

12:10 o'clock PM

*Gregorie Stahuel*  
REGISTER OF DEEDS

601509

*Chy*

COMPENSATION, in the amount of Eighty Five Thousand and  
No/100 (\$85,000.00) Dollars

paid by the State of Wisconsin, Department of Transportation  
on the 8th day of November, A.D. 19 83, to

Irene Jantz, formerly known as  
Irene Koeck and Justin W. Jantz, her husband

RETURN TO:

Wis. Dept. of Transportation

Parties having an interest of record, for the following described real estate, situated in the County of Winnebago  
and State of Wisconsin, to-wit:

Fee Title in and to the following tract of land in Winnebago County, Wisconsin,  
described as:

All that land of the owner in the SE 1/4-NE 1/4 Section 16, T18N, R16E, lying within  
the following described traverse:

Beginning at a point on the east-west one-quarter line 774.88 feet S 89°08'09"W of the  
east one-quarter corner of said Section 16; Thence S 89°08'09"W 139.01 feet; Thence N 26°  
24'20"E 89.88 feet; Thence N 0°43'18"W 334.11 feet; Thence N 89°08'09"E 194.90 feet;  
Thence N 1°07'30"W 9.94 feet; Thence N 89°21'48"E 91.32 feet; Thence N 71°42'48"E 115.43  
feet; Thence S 0°38'12"E 48.14 feet; Thence S 89°08'09"W 60.64 feet; Thence S 0°51'51"E  
62.00 feet; Thence S 89°08'09"W 239.65 feet; Thence S 44°12'25"W 42.48 feet; Thence  
S 0°43'18"E 218.96 feet; Thence S 43°45'16"E 46.12 feet; Thence S 1°12'19"E 65.25 feet  
to the point of beginning.

Said parcel contains 0.29 acres, more or less, exclusive of all lands previously  
acquired or now being used for highway purposes.

Also acquired herein are all existing, future or potential common law or statutory  
easements or rights of vehicular access between the highway herein designated as STH 21  
and all of the remaining abutting real property of the owner, whether acquired by  
separate conveyance or otherwise, in the said SE 1/4-NE 1/4 Section 16, T18N, R16E.

The herein named consideration includes full compensation for the house which is lo-  
cated partially within the lands herein described, and for the right of ingress and  
egress on the lands adjoining and underneath said building for the purpose of viewing,  
selling and removing said building, fixtures and appurtenances. Said right of ingress  
and egress is to expire 30 days after removal of the house.

As provided in s. 32.05 (2a) (Wis. Stats.), any person named in this certificate may, within 6 months after the date of its re-  
cording, appeal from the amount of compensation stated in this certificate in the manner set forth in s. 32.05 (9) to (13)  
(Wis. Stats.) for appeals from an award under s. 32.05 (7) (Wis. Stats.). For purposes of any such appeal, the amount of com-  
pensation stated in the certificate shall be treated as the award and the date the conveyance is recorded shall be treated as  
the date of taking and the date of evaluation.

SIGNED AND SEALED IN PRESENCE OF

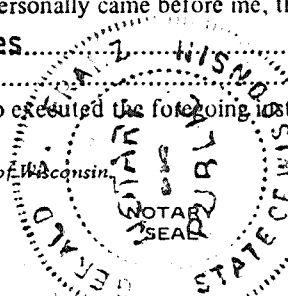
.....  
.....  
.....

*H. E. Jacques*.....(SEAL)  
H. E. Jacques, P.E.  
District Chief of Real Estate  
State of Wisconsin,  
Department of Transportation

State of Wisconsin,  
Brown County. Personally came before me, this 16th day of November, A.D., 19...83  
the above named H. E. Jacques

to me known to be the person ... who executed the foregoing instrument and acknowledge the same.

This instrument was drafted by the State of Wisconsin,  
Department of Transportation



*Gerald C. Franz*  
Gerald C. Franz

Notary Public, ..... State of Wisconsin, Wis.  
My commission (expires) X00 March 16, 1986

WARRANTY DEED

DOCUMENT NO. \_\_\_\_\_

THIS INDENTURE, made by Irene Jantz, formerly known as Irene Koeck, and Justin W. Jantz,  
her husband

grantor(s) of Winnebago County, Wisconsin, hereby conveys and warrants to  
the State of Wisconsin, Department of Transportation

grantee(s) of \_\_\_\_\_ County, Wisconsin, for the sum of \_\_\_\_\_  
Eighty-five Thousand and No/100 (\$85,000.00) Dollars

Fee Title in and to the following tract of land in Winnebago County, Wisconsin,  
described as:

All that land of the owner in the SE 1/4-NE 1/4 Section 16, T18N, R16E, lying within  
the following described traverse:

Beginning at a point on the east-west one-quarter line 774.88 feet S 89°08'09"W of the  
east one-quarter corner of said Section 16; Thence S 89°08'09"W 139.01 feet; Thence N 26°  
24'20"E 89.88 feet; Thence N 0°43'18"W 334.11 feet; Thence N 89°08'09"E 194.90 feet;  
Thence N 1°07'30"W 9.94 feet; Thence N 89°21'48"E 91.32 feet; Thence N 71°42'48"E 115.43  
feet; Thence S 0°38'12"E 48.14 feet; Thence S 89°08'09"W 60.64 feet; Thence S 0°51'51"E  
62.00 feet; Thence S 89°08'09"W 239.65 feet; Thence S 44°12'25"W 42.48 feet; Thence  
S 0°43'18"E 218.96 feet; Thence S 43°45'16"E 46.12 feet; Thence S 1°12'19"E 65.25 feet  
to the point of beginning.

Said parcel contains 0.29 acres, more or less, exclusive of all lands previously  
acquired or now being used for highway purposes.

Also acquired herein are all existing, future or potential common law or statutory  
easements or rights of vehicular access between the highway herein designated as STH 21  
and all of the remaining abutting real property of the owner, whether acquired by  
separate conveyance or otherwise, in the said SE 1/4-NE 1/4 Section 16, T18N, R16E.

The herein named consideration includes full compensation for the house which is lo-  
cated partially within the lands herein described, and for the right of ingress and  
egress on the lands adjoining and underneath said building for the purpose of viewing,  
selling and removing said building, fixtures and appurtenances. Said right of ingress  
and egress is to expire 30 days after removal of the house.

The consideration stated herein is payment in full for the property described herein and includes full compensation for items of damage  
set forth in sec. 32.09, Wisconsin Statutes, assuming the completion of the improvements contemplated by the relocation order or orders upon  
which this instrument is based.

Compensation for additional items of damage listed in sec. 32.195, Wisconsin Statutes, has not been included. If any such items are  
shown to exist the owner may file claims as provided in sec. 32.20, Wisconsin Statutes.

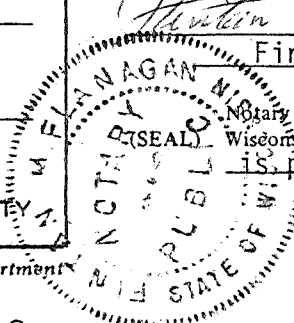
IN WITNESS WHEREOF, the said grantor(s) ~~(has)~~ (have) hereunto set ~~(his)~~ ~~(her)~~ (their) hand(s) and seal(s) this 8th  
day of November, A.D., 1983

SIGNED AND SEALED IN PRESENCE OF

Irene Jantz (SEAL)  
Irene Jantz  
Justin W. Jantz (SEAL)  
Justin W. Jantz  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (SEAL)

RECEIVED FOR RECORD  
18th DAY OF November  
A.D., 1983 AT 12:12  
O'CLOCK P M. ~~XXXXXXXXXXXXXXXXXXXX~~  
~~XXXXXXXXXXXXXXXXXXXX~~  
Janet Bohm  
REGISTER OF DEEDS  
**WINNEBAGO** COUNTY

STATE OF WISCONSIN,  
County of Winnebago  
Personally came before me, this 8th day of November  
1983, A.D., the  
above named Irene Jantz and Justin W. Jantz  
to me known to be the person(s) who executed the foregoing instru-  
ment and acknowledged the same.  
Fintan M. Flanagan  
Fintan M. Flanagan  
Notary Public Winnebago County,  
Wisconsin. My Commission ~~XXXX~~  
is permanent. ~~XXXXXX~~



This instrument was drafted by the State of Wisconsin, Department  
of Transportation.

Project 6184-2-21/F 071(7) Parcel No. 26

THIS CONVEYANCE IS EXEMPT FROM THE  
TRANSFER FEE PURSUANT TO SEC. 77.25(2)

601510

dyg  
4

**To:** Honorable Town Chairperson and Town Supervisors

**From:** Maggie Mahoney, Administrator

**Date:** February 19, 2025

**RE:** Snow Removal on Private Roads

---

**SUMMARY:** The Town currently has an ordinance for contracting and charging residents for snow removal on private roads. See *attached Ch 288*.

Although there is an administrative fee charged to the property owners to offset the cost of staff time, the actual time spend by staff administering this arrangement for these private roads is an issue and staff is questioning whether or not this is something the town should continue.

**Staff is asking for direction from the Town Board on whether or not to proceed with considering repealing this ordinance.** Repealing the ordinance would mean that the residents on these private roads would need to contract/manage their own snow removal beginning with the 2025-2026 snow season. These properties are:

Bambi Lane – 7 parcels  
Crestwood Drive – 10 parcels  
Highland Shore Lane – 21 parcels  
Oakwood Lane – 28 parcels  
Shorehaven Lane – 30 parcels  
Waldwic Lane – 25 parcels  
121 Total Parcels

Should the Board wish to proceed, staff proposes mailing each property owner a letter explaining the proposed repeal and the date it will be considered at a future board meeting. Property owners could attend the meeting or reach out in advance to express their thoughts on the matter. We want to ensure they are aware of this proposal and, if necessary, give them ample time to make new arrangements.



**RECOMMENDED ACTION:** Staff recommends proceeding with considering repealing this ordinance at a future meeting. Should the Town Board agree the following motion may be made:

*“Motion to proceed with proposing an ordinance to repeal Ch. 288 Snow Removal on Private Roads.”*

**ATTACHMENTS:**

1. Ch 288 Snow Removal on Private Roads

ARTICLE I  
**Snow Removal on Private Roads**  
[Adopted 8-19-1998 by Ord. No. 96; ']

**§ 288-1. Contract for snow removal.**

The Town shall contract with private contractors or Winnebago County for removal of snow from those private roads designated by the Town Road/Drainage Coordinator. The owners of properties abutting upon such roadways shall reimburse the Town for the actual cost of the service plus an administrative processing fee to be determined by the Town Board.

**§ 288-2. Costs.**

The cost of plowing private roads shall be divided equally among the parcels fronting on all the private roads which are plowed. The Town Board shall levy special charges pursuant to § 66.0627, Wis. Stats., to reimburse the Town for plowing expense plus the administrative processing fee. Contractors performing snow removal services shall be required to itemize their billing showing work performed on private roads at the rate specified in their contract with the Town. The Town Board shall review these billings annually and adjust the assessment to reflect actual cost.

---

1. Editor's Note: Amended in its entirety at time of adoption of Code (see Ch. 1, General Provisions, Art. II).



## AGENDA MEMORANDUM

**To:** Honorable Town Chairperson and Town Supervisors

**From:** Maggie Mahoney, Administrator

**Date:** February 19, 2025

**RE:** Ordinance No. 2025-01 An Ordinance Amending Chapter 135 of the Code of Ordinances for the Town of Algoma, Relating to Building Construction

---

**SUMMARY:**

The Town is updating our ordinance for adopted Wisconsin Uniform Dwelling Code, §135-14, to add SPS 327 for Camping Units as required by the Department of Safety and Professional Services. See *attached memo from 2017*.

Proposed ordinance is attached.

**RECOMMENDED ACTION:** Staff recommend this amendment as this section of code so we are in compliance with DSPS requirements. Should the Board agree, the following motion may be made:

*“Motion to approve Ordinance No. 2025-01 An Ordinance Amending Chapter 135 of the Code of Ordinances for the Town of Algoma, Relating to Building Construction.”*

**ATTACHMENTS:**

1. Ordinance No. 2025-01
2. Current code 135-14 Adoption of Standards
3. SPS 327 memo

**ORDINANCE NO. 2025 – 01**

**AN ORDINANCE AMENDING CHAPTER 135 OF THE CODE OF ORDINANCES FOR THE TOWN OF  
ALGOMA: BUILDING CONSTRUCTION**

The Town Board of Supervisors of the Town of Algoma, Winnebago County, Wisconsin, do ordain as follows:

1. **AUTHORITY/ PURPOSE.** The Town Board of the Town of Algoma, Winnebago County, Wisconsin, has the authority under s. 66.0103, Wis. stats., to adopt this ordinance. The purpose of this ordinance is for the Town of Algoma to adopt uniform dwelling code for the protection of persons and property.

2. **AMENDMENT.** Section 135.14 of the Municipal Code for the Town of Algoma, Winnebago County, Wisconsin, to add the following:

G. Chapter SPS 327, Camping Units.

3. **EFFECTIVE DATE.**

This ordinance is effective on publication or posting.

Adopted by the Town Board of Algoma, Winnebago County, Wisconsin on this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Joel Rasmussen, Town Chair

ATTEST:

\_\_\_\_\_  
Katherine Reinbold  
Municipal Clerk/Treasurer



**§ 135-14. Adoption of standards.**

Wisconsin Uniform Dwelling Code adopted: The provisions of the following chapters of the Wisconsin Administrative Code are hereby adopted and by reference made a part of this article as if fully set forth herein, and all amendments thereto are adopted and incorporated in this article by reference:

A. Chapter SPS 320, Administration and Enforcement.

(1) Notwithstanding § SPS 320.05, Wis. Adm. Code, the scope also includes the construction and inspection of detached garages and all accessory structures serving one- and two-family dwellings. The building structure and any heating, electrical or plumbing systems shall comply with the Uniform Dwelling Code. Petitions for variance and appeals shall be handled in the manner prescribed by Winnebago County Zoning and Planning and the Town of Algoma. **[Added 3-15-2017 by Ord. No. 2017-02]**

B. Chapter SPS 321, Construction Standards.

C. Chapter SPS 322, Energy Conservation.

D. Chapter SPS 323, Heating, Ventilating and Air Conditioning.

E. Chapter SPS 324, Electrical Standards.

F. Chapter SPS 325, Plumbing.



## Important Update – New Code

### SPS 327 Camping Units

[2015 Wisconsin Act 49](#) directed the Division of Industry Services (DIS) at the Wisconsin Department of Safety and Professional Services (DPS) to adopt rules outside of the Uniform Dwelling Code (UDC) for one- and two-family dwellings, which establish standards for the construction and inspection of camping units set in a fixed location in a campground licensed by the Department of Health Services (DHS) under Wis. Stat. §. 254.47 [s. 97.67], that contain a sleeping place, and are used for seasonal overnight camping.



This memo intends to clarify questions relating to the administration and enforcement of Wisconsin Administrative Code SPS 327 as it pertains to camping units.

**SPS 327.08(9)** defines a Camping Unit as a framed structure or a tent, teepee, yurt, or other structure with fabric roof or walls that is 400 square feet or less in area, which is used for seasonal overnight camping in a campground. **SPS 327** applies only to the construction of new Camping Units built on or after the effective date of this chapter. The code does not apply to repairs, alterations, or additions. Like the UDC, **SPS 327** is a uniform statewide code, thus a local municipality may not adopt an ordinance on any subject falling within the scope of the code.

**SPS 327** requires that all municipalities exercising jurisdiction over the UDC for one- and two- family dwellings shall, by ordinance, adopt SPS 327 in its entirety. Per **SPS 327.06(1)(a)** and **320.06**, inspections of camping units will be performed by the certified UDC inspector employed or contracted with the municipality in which the camping unit is located. **SPS 327.06(1)(b) provides an exception to this requirement for municipalities that notify the department, in writing, within 90 days of the effective date of this code that they are choosing to “opt out” from enforcing SPS 327. In municipalities that exercise this exception under sub. (1), the department will oversee (contract) enforcement and inspection services for new camping units.**

**Note:** Notification of intent to not exercise jurisdiction and certified copies of rescission of ordinances should be sent to Department of Safety and Professional Services, Industry Services Division, PO Box 7302, Madison, WI 53701-7302. This notification must be made by Sunday, May 7, 2017.

Wisconsin camping unit building permits are obtained from and submitted to the municipality administering and enforcing this code or from a registered UDC inspection agency administering and enforcing this code in a municipality where the department has jurisdiction pursuant to **s. 101.651 (3) (b)**, Stats., before any construction of a camping unit may begin. Permits will expire 24 months after issuance if construction of the camping unit has not been completed.

If you have any questions regarding the implementation of SPS 327 for Camping Units, DSPS encourages you to take a look at our [website](#), [email us](#) or call 608-266-2112.

